

- (1) collect the information described in paragraph 4.12.1 in regard to each beneficial owner;

*Documentation-based safe harbour procedure*

- (2) verify each beneficial owner's full name and either the beneficial owner's full residential address or date of birth, or both, from:
  - (a) an original or certified copy of a primary photographic identification document; or
  - (b) both:
    - (i) an original or certified copy of a primary non-photographic identification document; and
    - (ii) an original or certified copy of a secondary identification document; and
- (3) verify the document produced by the customer in regard to each beneficial owner has not expired (other than in the case of a passport issued by the Commonwealth that expired within the preceding two years);

*Electronic-based safe harbour procedure*

- (4) verify each beneficial owner's full name and either the beneficial owner's full residential address or date of birth, or both, using reliable and independent electronic data from at least two separate data sources.