
GST Genie – R

Android Tablet Application

User Manual

Version 1.0



GST GenieR V1.0P

WeP Digital Services Limited

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Login Screen

Login Screen is the first screen, when application launches. User can login the application by entering valid credentials. Default Login credential are:

Username: admin

Password: admin

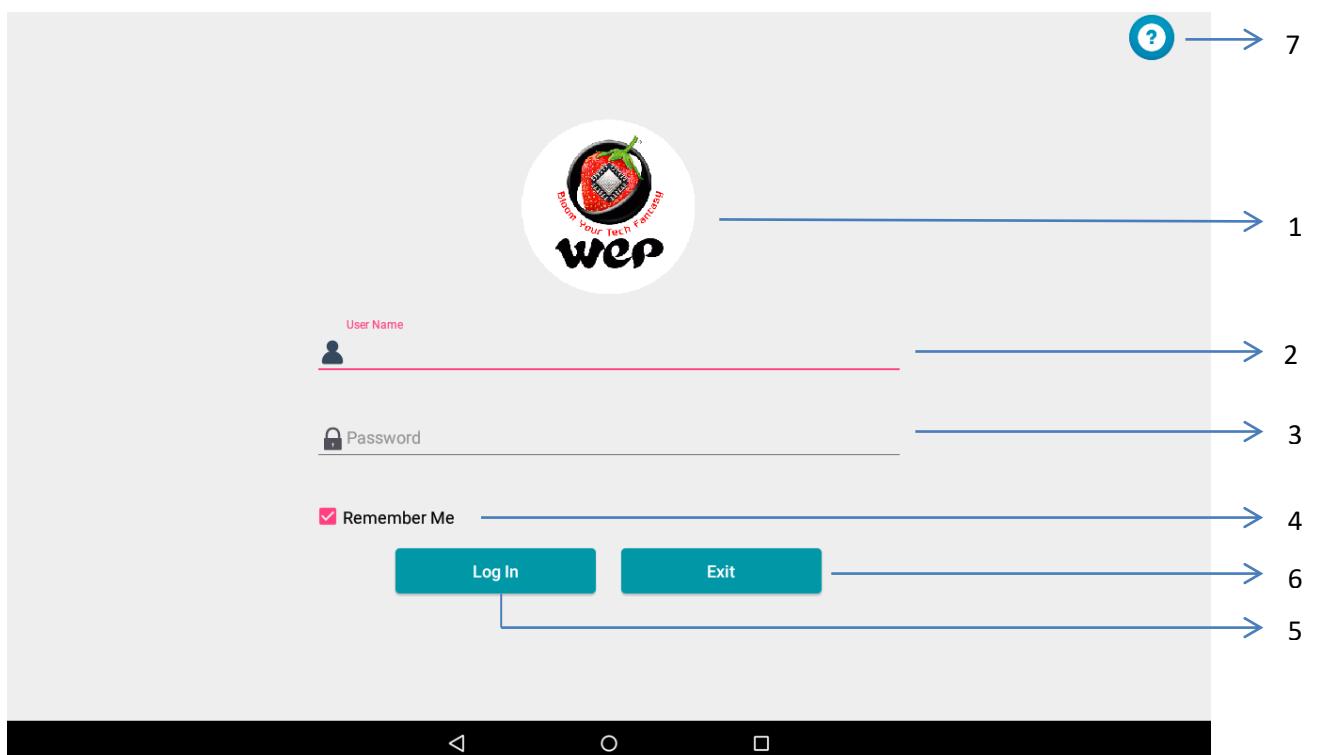


Figure 1: Login Screen

Label	Field	Description
1	WeP Logo	Click on WeP logo to get information about the application like app version and organization.
2	Username	User has to enter his username as configured in the application
3	Password	User has to enter his password relevant to his username.



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4	Remember me	If user selects remember me option then on re-launching of app, the app will automatically populate the last username used for login in username field.
5	Log in	Log in button to enter into the application if login credentials are valid.
6	Exit	To exit from the system.
7	Help	User can access Quick start guide and User manual

1.2 WeP Logo

On clicking on WeP logo, user will get all the information about the current version of application running on device and about the Organization, e.g.: WeP Solutions Limited.

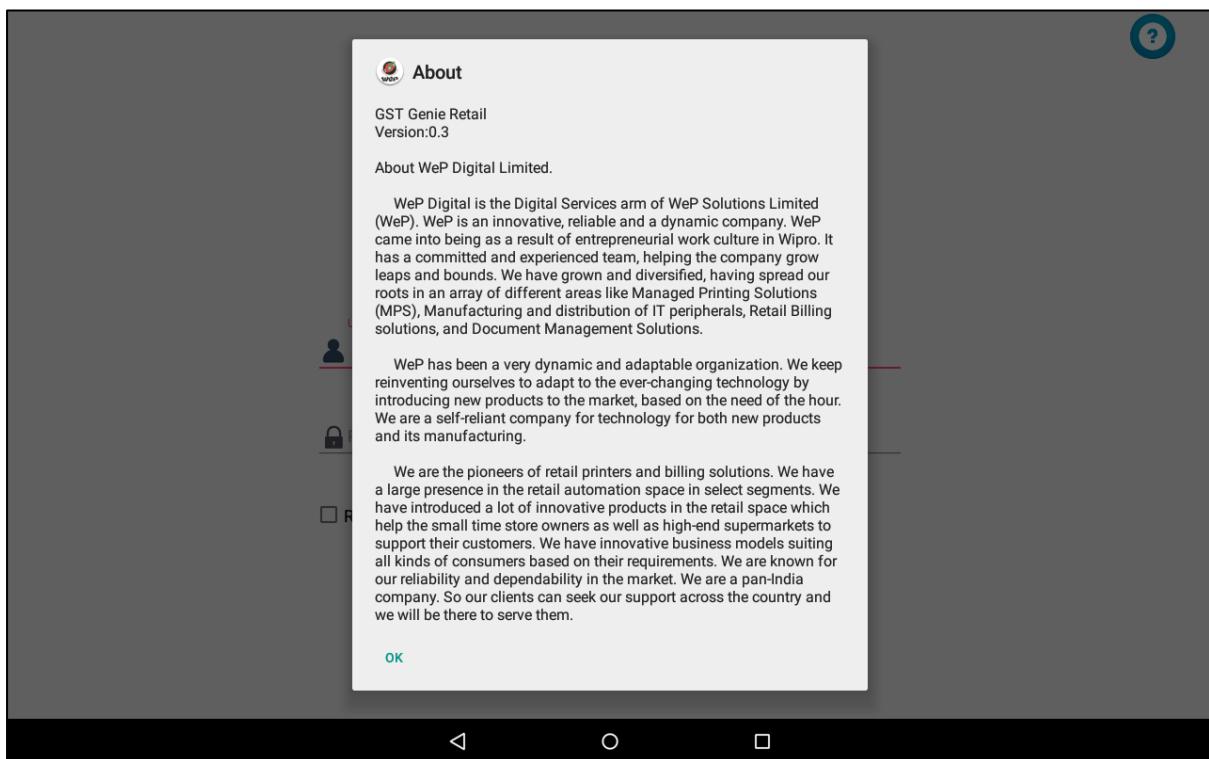


Figure 2: About



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1.3 Get Quick Start Guide & User Manual

On clicking on Help button, user can download useful documents which can help user in using the application with ease.

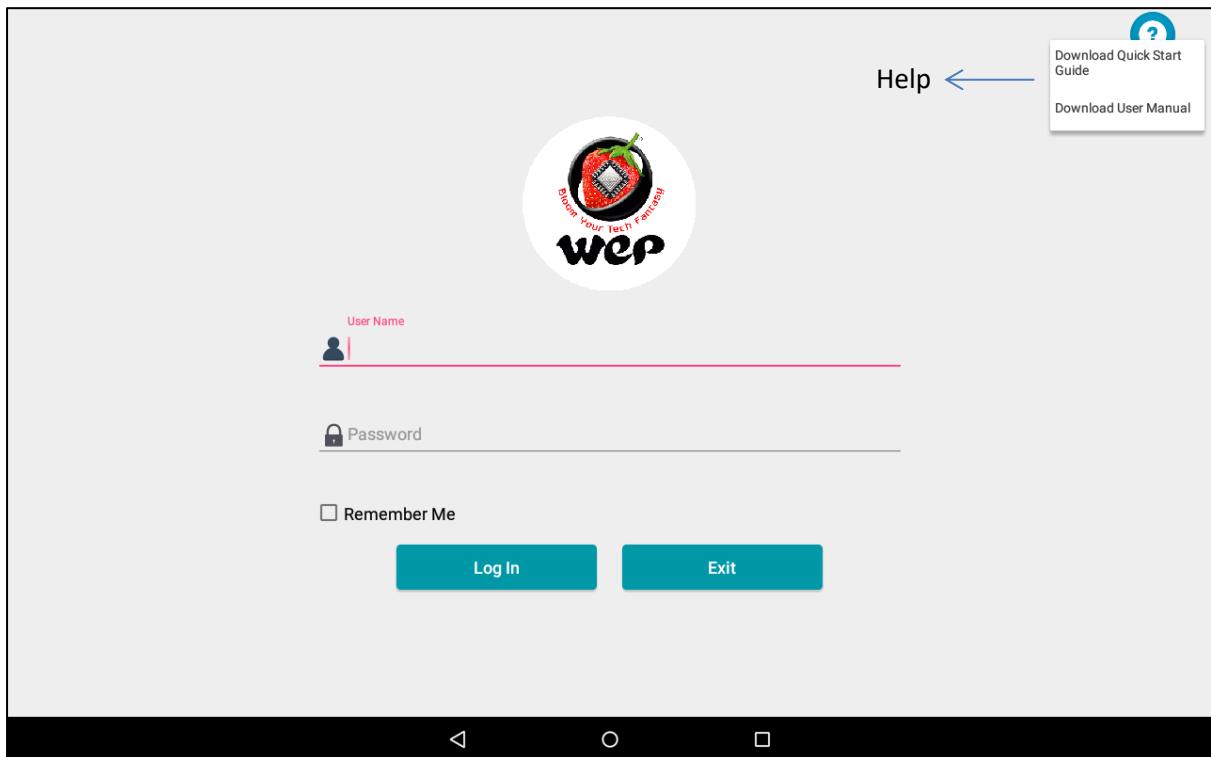


Figure 3: Download Quick start Guide & User Manual

User can access these document once download from internal memory > WeP_Retail_Documents.

1.4 Navigation Drawer and Menus

Once user logs in to the application with valid credentials, user will be navigated to the billing screen and from there user can access Navigation drawer and menus which will allow user to navigate to other modules. Modules which are restricted to particular roles will be disabled in navigation drawer.



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Figure 4: Menus

Label	Field	Description
1	Navigation Drawer	It will allow user to navigate to other modules.
2	Settings	Opens up application settings. See Details in Section 12.
3	Log out	Logs out from the application.

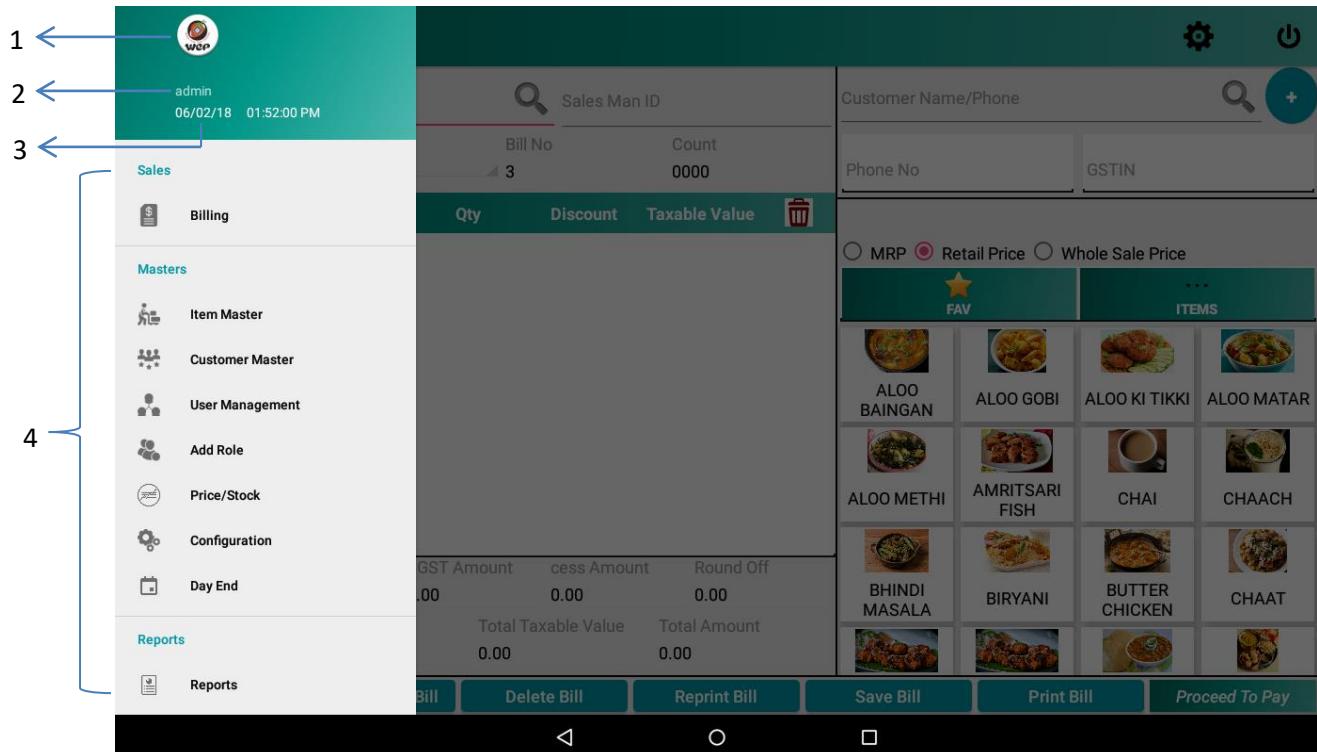


Figure 5: Navigation Drawer

Label	Field	Description
1	WeP Logo	WeP Logo.



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2	User Name	Name of the user who logged into the application.
3	System Date & Time	System Date & Time
4	Modules	Various modules.

1. Billing Screen

Billing module provides user to make bills and payments for the bill generated. It also allows user to add a new customer while billing itself.

The screenshot shows the GST GenieR V1.0P Billing screen. The interface includes a header with the WeP logo and the text 'GST GenieR V1.0P'. Below the header is the title 'WeP Digital Services Limited'. The main area is divided into several sections:

- Top Left:** A search bar labeled 'Barcode or ItemName' (10) with a magnifying glass icon (9).
- Top Right:** A search bar for 'Sales Man ID' (8), a count input field (11), and a 'Count' button (14).
- Customer Information:** A section for 'Sachin Verma' (1) with fields for 'Phone No' (9876543201) and 'GSTIN' (09ANTPA0870E1Z6).
- Bill Details:** Fields for 'InterState' (12) and 'Uttar Pradesh 09'.
- Product Table:** A grid showing items like Aloo Baingan, Aloo Gobi, etc., with columns for Name, HSN, Rate, Qty, Discount, Taxable Value, and a delete icon (15).
- Price Selection:** Radio buttons for MRP (2), Retail Price (3), and Whole Sale Price (5).
- Item Grid:** A 4x4 grid of food items with icons and names: Aloo Baingan, Aloo Gobi, Aloo Ki Tikki, Aloo Matar; Aloo Methi, Amritsari Fish, Chai, Chaach; Bhindi Masala, Biryani, Butter Chicken, Chaat.
- Bottom Buttons:** Buttons for Clear (16), Hold/Resume Bill (17), Delete Bill (18), Reprint Bill (19), Save Bill (20), Print Bill (21), and Proceed To Pay (22).

Figure 6: Billing Screen

Label	Field	Description
1	Name	Customer's name. User can also search his

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		customer through his name & mobile number. If any record exists of the customer corresponding to that name or mobile number the data in fields 1, 2 and 3 will automatically be populated.
2	Mobile number	Customer's mobile number.
3	GSTIN	Customer's GSTIN.
4	Add	If no customer record exists corresponding to the name or mobile number entered then user can add a new customer by clicking on the "+" button after filling all the mandatory details of the customer.
5	MRP/Retail Price/Whole Sale Price	User can choose one price out of three to be applied while billing.
6	Favourite/Items	Allows user to switch between favourite items and all items list.
7	Items List	List of the items to be chosen by user for billing (Favourite or All Items).
8	Sales Man ID	Sales Man ID. This field will be visible only if selected enabled in Settings. See Details in Section 12.3
9	Bill number	Shows which bill number it is.
10	Barcode or Item Name	User can search for an item by its name, short code or barcode.
11	Count	Number of items in order list.
12	Interstate	If user is supplying items out of the state, then he has to check the Interstate checkbox and select the state to which he is supplying his items. <i>Note: IGST will be applied.</i>
13	Order List	The list shows the selected items that customer wants to buy. Items can be added and removed from the list before printing/paying for the bill.

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14	Delete All Items	Deletes all item from order list.
15	Delete an Item	Deletes particular item from order list.
16	Clear	Clear all the details and fields from billing screen
17	Hold/Resume Bill	User can put a bill on hold and resume it again. See Details in Section 2.1.
18	Delete Bill	Deletes the existing bill from the database by bill date and bill number. Deleting a bill requires manager's credentials. See details in Section 2.2
19	Reprint Bill	User can reprint an existing bill by the date on bill that bill has been generated & the bill number. See details in Section 2.3
20	Save Bill	Saves the bill only. In this case the payment method will be Cash by default.
21	Print Bill	Saves and Print the bill only. In this case the payment method will be Cash by default.
22	Proceed To Pay	Provide various modes of payment. e.g.: credit card, e-Wallet. See Detail in Section 3

1.1 Multiple items with same name & barcode with different MRPs

User can add two or more items having same name and barcode, but MRPs should be different. Now it will be ambiguous for user to add that item into order list through searching it by name or barcode. To remove that ambiguity and to choose the right item user can select anyone of the items from search and then application will ask the user to choose one MRP. Then user can select the required item with required MRP.



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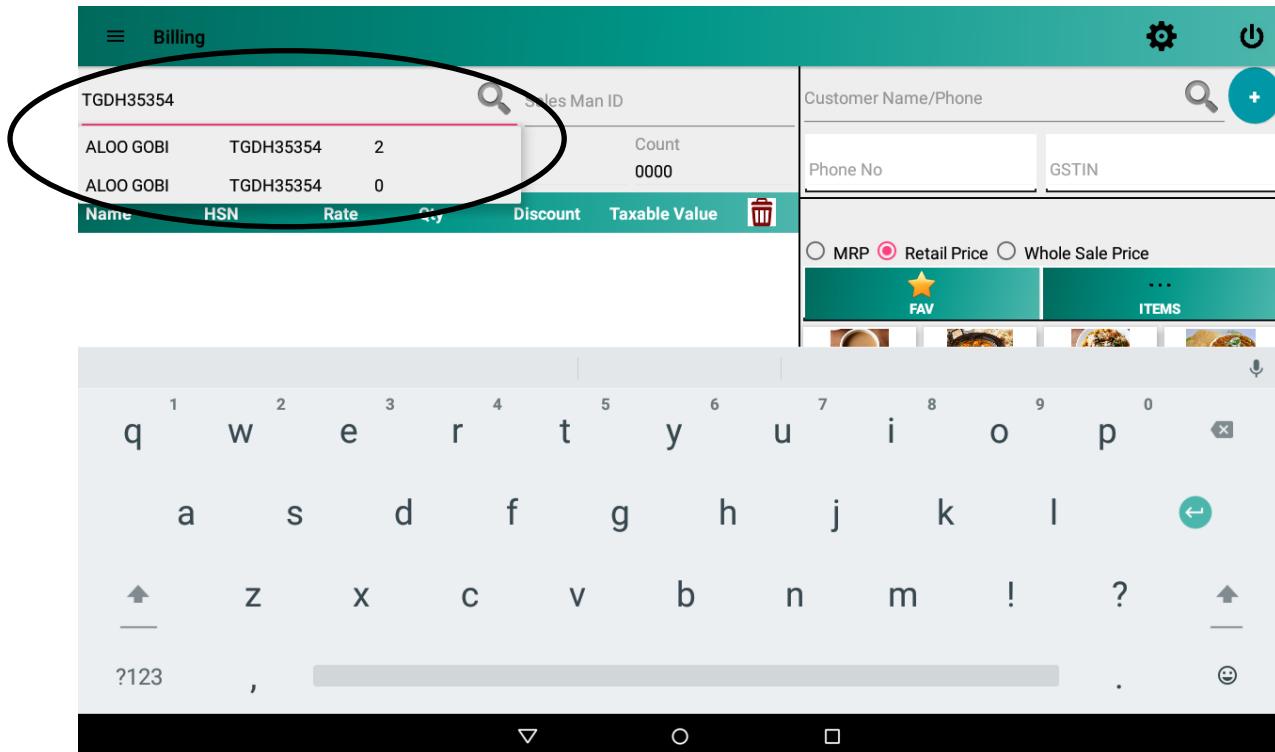


Figure 7: Multiple items with same name and barcode

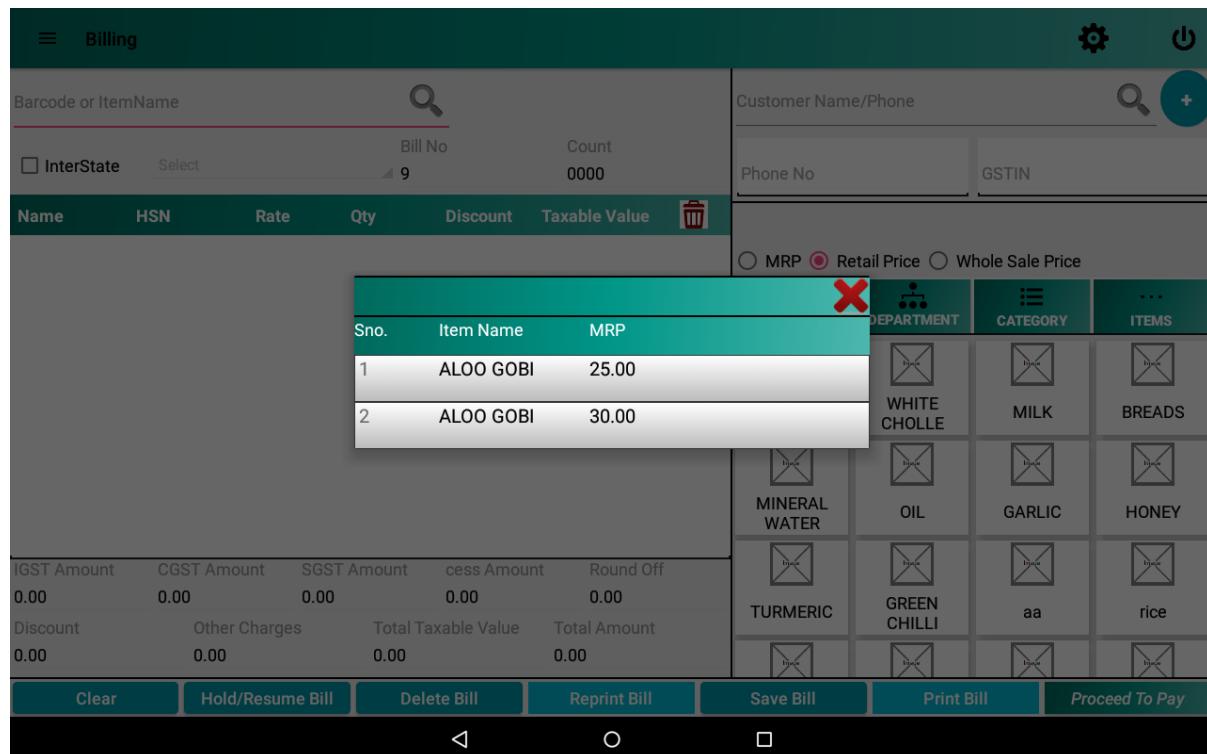


Figure 8: Select the required item with required MRP



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1.2 Hold & Resume Bill

Hold and resume bill allows user to put a bill of a customer on hold and can edit it again by resuming it.

Name	HSN	Rate	Qty	Discount	Taxable Value	Action
ALOO BAINGAN MASALA	HSN1	28.0	1.0	2.0	28.0	X
AMRITSARI FISH	HSN8	80.6	2.0	0.0	161.2	X
ALOO METHI	HSN5	12.0	1.0	0.0	12.0	X
ALOO GOBI	HSN2	45.0	1.0	3.0	45.0	X

IGST Amount	CGST Amount	SGST Amount	cess Amount	Round Off
7.39			5.20	0.00
Discount	Other Charges	Total Taxable Value	Total Amount	
5.00	10.00	246.20	268.78	

Figure 9: Hold/Resume Bill

Now to check or resume a bill which was put on hold click on Hold/Resume Bill button *with empty order list* otherwise the current order will be put on hold.

1. First add items in order list.
2. Click on Hold/Resume button to put the order on hold



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The screenshot shows the GST GenieR V1.0P Billing interface. A modal window titled "Resume Bill" is displayed, listing three orders:

S.No	Bill No	Date	Amount
1	2	06-02-2018	324.62
2	3	06-02-2018	290.40
3	4	06-02-2018	268.78

Each row has a "Resume" button and a red "X" button. The modal has a "Cancel" button at the bottom.

Callouts numbered 1, 2, and 3 point to the "X" button, the "Resume" button, and the "Cancel" button respectively.

Figure 10: Orders to resume

Label	Field	Description
1	Delete	Deletes the order on hold.
2	Resume	Resumes the order on hold. User can further modify the order.
3	Cancel	Closes the screen.



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1.3 Delete Bill

To delete a bill, user has to put the bill number and the date on which the bill was made. For deleting bill user requires manager's credentials.

The interface is titled "Delete Bill". It contains two input fields: "Enter Bill Number" and "Bill Number" (highlighted with a red border). Below these is another input field "Enter Bill Date" with the value "06-02-2018" and a calendar icon. At the bottom are "CANCEL" and "DELETE" buttons.

Figure 11: Delete Bill

1.4 RePrint Bill

To re-print a bill user has to put bill number and the date on which the bill was made.

The interface is titled "RePrint Bill". It contains two input fields: "Enter Bill Number" and "Bill Number" (highlighted with a red border). Below these is another input field "Enter Bill Date" with the value "06-02-2018" and a calendar icon. At the bottom are "CANCEL" and "REPRINT" buttons.

Figure 12: Reprint Bill



2. Making Payment

Payment screen allows user to receive payment by customer through various modes. e.g.: credit card, e-Wallet.

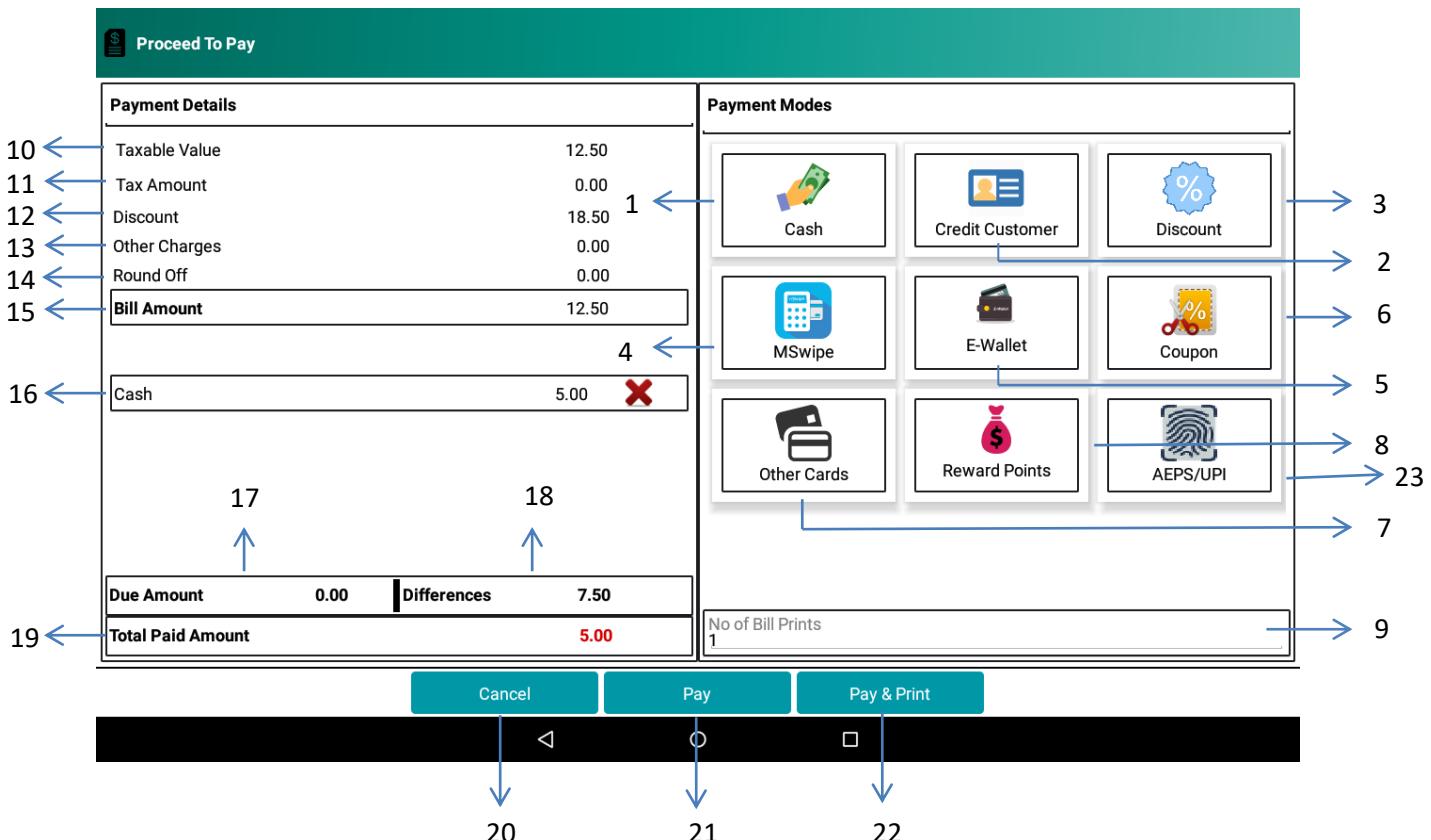


Figure 13: Payment Screen

Label	Field	Description
1	Cash	If the amount is to be paid by cash then user can enter the cash value received by customer.
2	Credit Customer	To make payment through credit amount of that customer.
3	Discount	To apply discount that is configured in configuration. See Details in Section 9.5.
4	MSwipe Payment	Payments through cards via MSwipe machine. To avail this, user should be enrolled on mSwipe

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		website for credentials. (See Details in Section 3.3)
5	Wallet Payment	Payments through e-wallets. To avail this mode, user is required to register with Razor pay on their website to get Key Id & Secret Key. These credentials can be configured in Payment mode configuration module. (See Details in Section 3.4).
6	Coupon	To apply coupons which are configured in configuration. See Details in Section 9.6.
7	Other cards	Amount paid by card other than MSwipe machine.
8	Reward Points	To make payments through the reward points that customer has earned.
9	Number of bill prints	Number of copies of bill to print.
10	Taxable Value	Value exclusive of all the taxes and other charges.
11	Tax Amount	Tax Amount.
12	Discount	Discount amount. If user chooses to apply billwise discount then the discount amount (MRP-retail price) will be overwritten by discount amount (Bill wise).
13	Other charges	Other charges Amount (only chargeable ones). See Details in Section 9.7.
14	Round off	Value that is rounded off. (Only applicable if enabled from settings).
15	Bill Amount	Value inclusive of all the taxes and other charges.
16	Amount Paid	It shows that the amount (5.00) is paid by this payment method (Cash).
17	Due Amount	Amount to return to the customer.
18	Difference	Amount left to receive from the customer.
19	Total Paid Amount	Total amount paid by the customer.



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20	Cancel	Closes the payment screen.
21	Pay	Save the bill without print.
22	Pay & Print	To save and print the bill.
23	AEPS	Option to make payment via Aadhar or UPI mode

2.1 Credit Customer

For using credit customer payment, user has to add customer with credit limit and opening balance (opening balance will be added into credit amount) ([See Details](#) in Section 5.1).

Now follow the following steps to make payment by credit customer:-

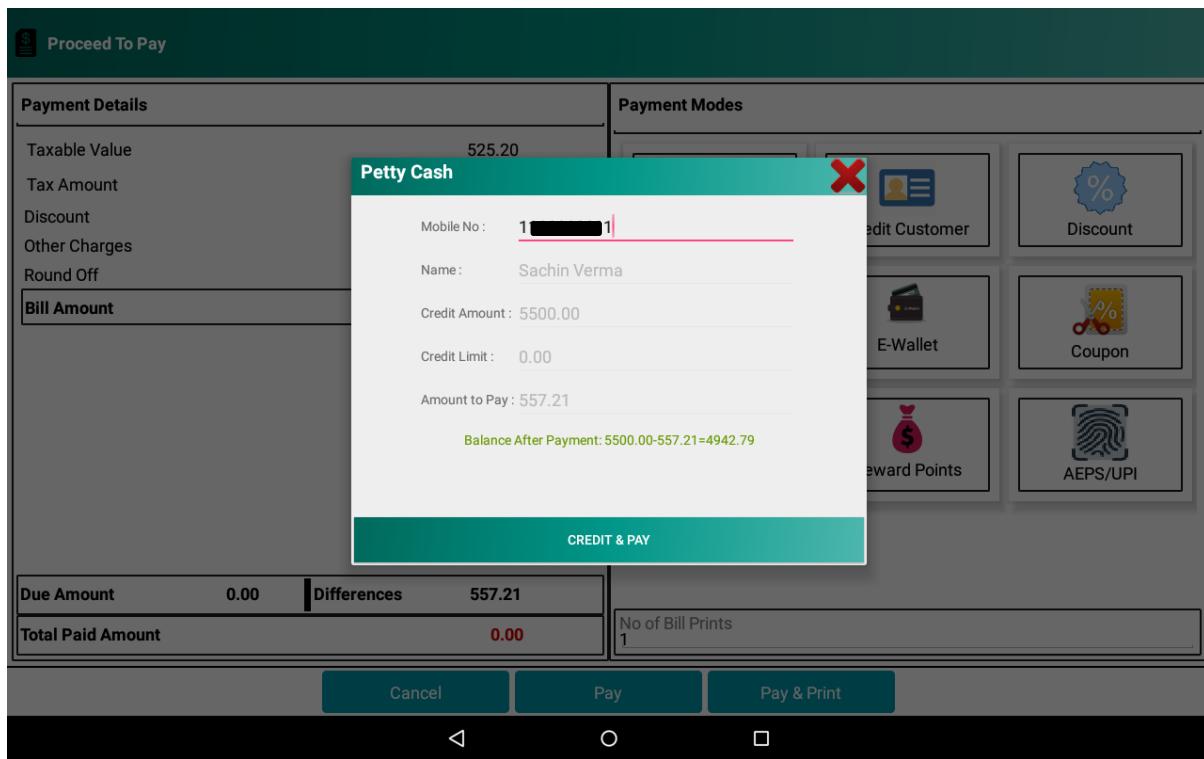


Figure 14: Enter customer's mobile number and click on credit and pay

The amount will automatically be deducted from customer's credit amount.



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Payment Details	
Taxable Value	525.20
Tax Amount	32.03
Discount	14.90
Other Charges	0.00
Round Off	0.00
Bill Amount	557.21
Credit Customer	557.21
Due Amount	0.00
Differences	0.00
Total Paid Amount	557.21

Payment Modes

Cash	Credit Customer	Discount
MSwipe	E-Wallet	Coupon
Other Cards	Reward Points	AEPS/UPI

No of Bill Prints
1

Figure 15: After payment is made, the paid amount will be shown on the screen

2.1.1 If credit amount is less than the amount to pay

In case the amount to be pay by customer is more than the customer's credit amount than customer can make partial payment as well. For example:-

Amount to pay = ₹ 800

Customer's Credit Amount = ₹200

Customer's Credit Limit = ₹300

Then Amount to pay – (Credit's Customer Amount + Credit's Credit Limit) = ₹ 300, now due amount of ₹ 300 can be paid by any other mode of payment.



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The screenshot shows a mobile application interface for GST GenieR V1.0P. At the top, there is a navigation bar with a back arrow, a search icon, and a user profile icon. Below the navigation bar, there is a banner for "WeP Digital Services Limited". The main area is titled "Proceed To Pay". On the left, there is a sidebar with "Payment Details" and a "Bill Amount" section. On the right, there is a "Payment Modes" section with icons for Credit Customer, Discount, E-Wallet, Coupon, Reward Points, and AEPS/UPI. A central modal window titled "Petty Cash" is open, displaying customer information: Mobile No.: 1 [REDACTED] 1, Name: Sachin Verma, Credit Amount: 4942.79, Credit Limit: 0.00, and Amount to Pay: 50612.65. It also shows Maximum allowed payment: 4942.79. A message at the bottom of the modal says: "Your Credit Balance Amount is less than Payable Amount. You can Pay by Credit or Other Mode." Below the modal, there is a "PAY PARTIALLY" button. At the bottom of the screen, there are buttons for "Cancel", "Pay", and "Pay & Print".

Figure 16: Enter customer's mobile number and click on pay partially

2.2 Discount

User can apply discount on bill amount generated and these discounts can be configured in configuration. [See Details](#) in Section 9.5.

Note: Please note discount is calculated on subtotal.



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Proceed To Pay

Payment Details		Payment Modes														
Taxable Value	525.20	Cash	Credit Customer	Discount												
Tax Amount	32.03	E-Wallet														
Discount	14.90	Coupon														
Other Charges	0.00	Reward Points														
Round Off		Other Cards		AEPS/UPI												
Discount																
<table border="1"><thead><tr><th>S.No</th><th>Description</th><th>Percent</th><th></th></tr></thead><tbody><tr><td>1</td><td>diwali sale</td><td>20</td><td><input checked="" type="checkbox"/></td></tr><tr><td>2</td><td>bumper sale</td><td>30</td><td><input type="checkbox"/></td></tr></tbody></table>					S.No	Description	Percent		1	diwali sale	20	<input checked="" type="checkbox"/>	2	bumper sale	30	<input type="checkbox"/>
S.No	Description	Percent														
1	diwali sale	20	<input checked="" type="checkbox"/>													
2	bumper sale	30	<input type="checkbox"/>													
OK																
Due Amount	0.00	Differences	557.21													
Total Paid Amount	0.00															
Cancel Pay Pay & Print																

Figure 17: Click on Discount you want to apply

Proceed To Pay

Payment Details		Payment Modes		
Taxable Value	420.16	Cash	Credit Customer	Discount
Tax Amount	25.61	E-Wallet		
Discount	105.04	Coupon		
Other Charges	0.00	Reward Points		
Round Off	0	Other Cards		AEPS/UPI
Bill Amount	445.77			
Due Amount	0.00	Differences	445.77	
Total Paid Amount	0.00			
Cancel Pay Pay & Print				

Figure 18: After applying discount the discounted amount will be displayed.



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2.3 MSwipe Payments

MSwipe payment is one of the upcoming features of GST Genie R. This will allow user to make payment through cards using MSwipe Machine. Support contact for mswipe can be found on below mention site. User need to register with MSwipe to statrt using the mswipe maching. To register [Click Here](#) or visit <http://www.mswipe.com/>

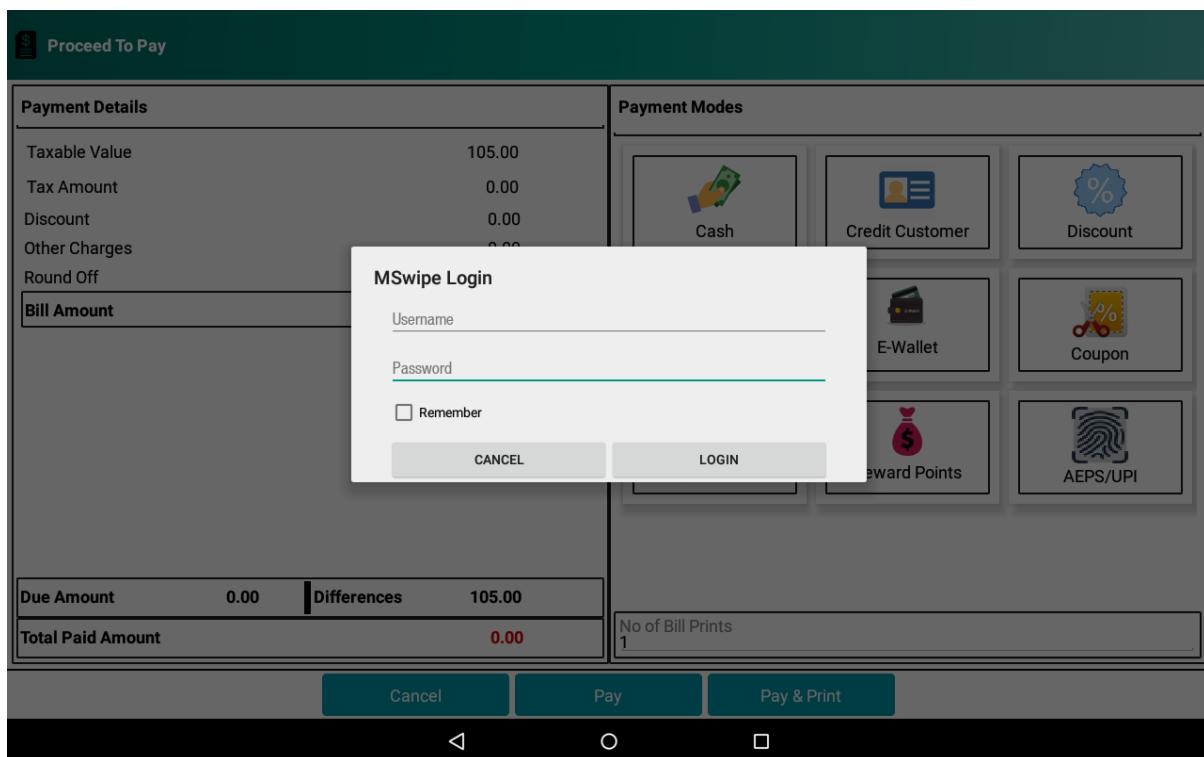


Figure 19 : Enter valid mswipe credentials to make card transaction



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The screenshot shows a mobile application interface titled "Card sale". At the top, there is a header bar with icons and the text "host connected" and "11:09 AM". Below the header, the main form has a title "Card sale". It includes fields for "Amount" (set to "+1.00" and "1.00"), "Mobile no." (containing "+91 82..."), and optional fields for "Email", "Receipt", "Notes", "Extra1", and "Extra2".

Figure 20 Enter customer's mobile no. as it is mandatory, then scroll down and click on next

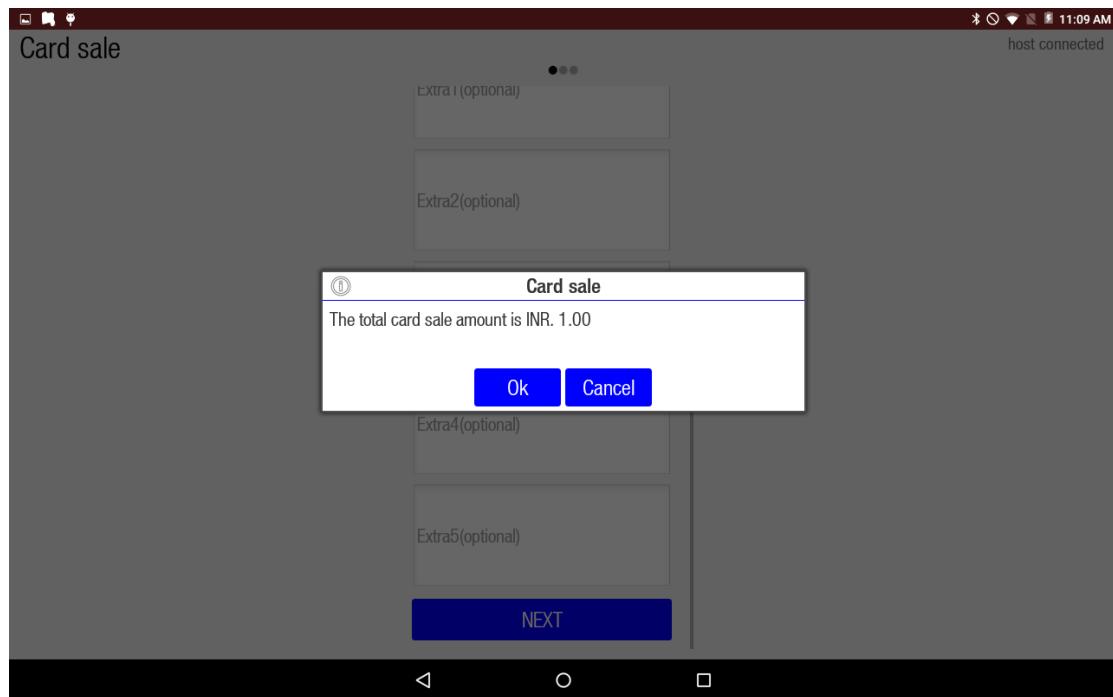


Figure 21 Confirm the amount and then click on OK



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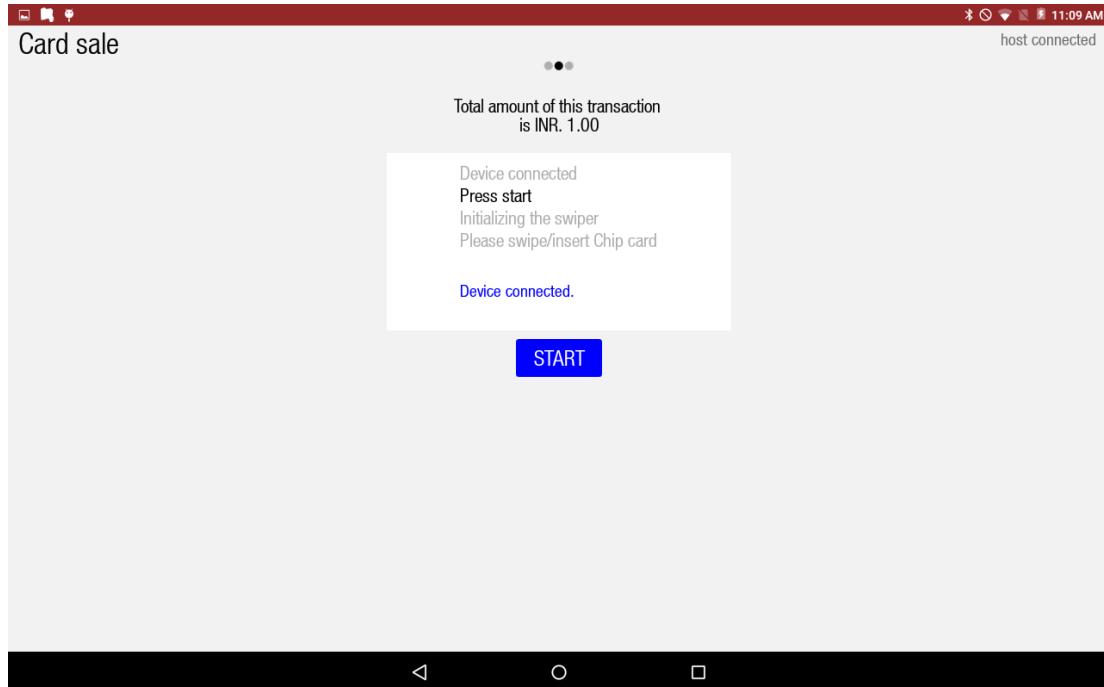


Figure 22 Connect MSwipe Machine via Bluetooth (if not already) and click on start to initiate the transaction

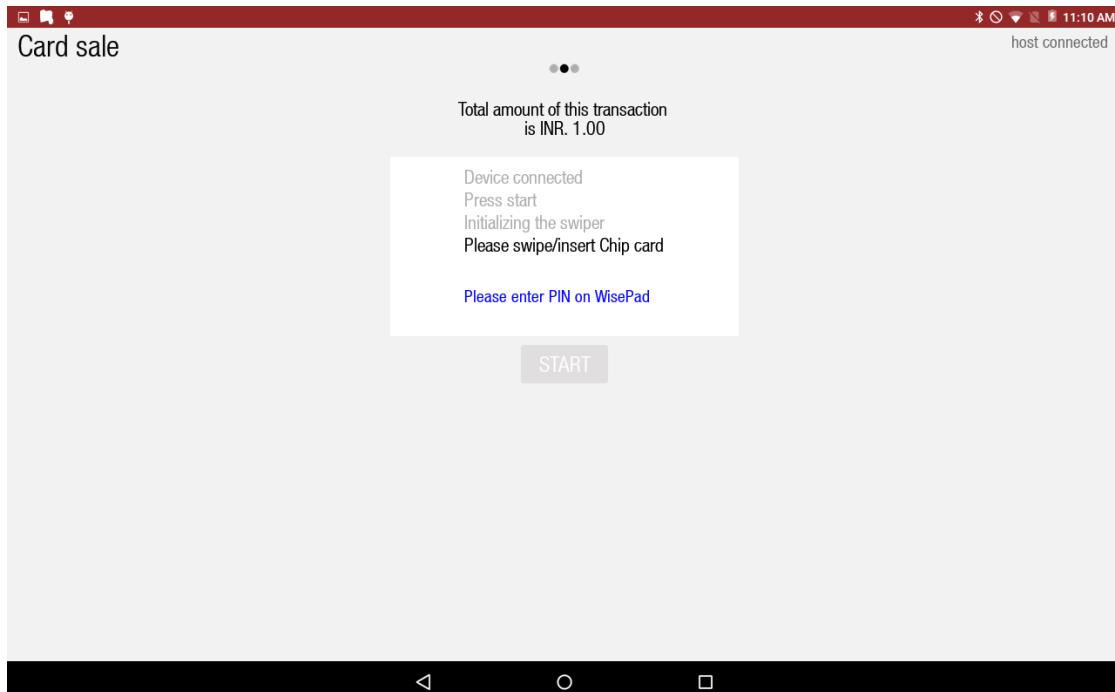


Figure23: Once the application detects the machine it will ask user to insert or swipe the card



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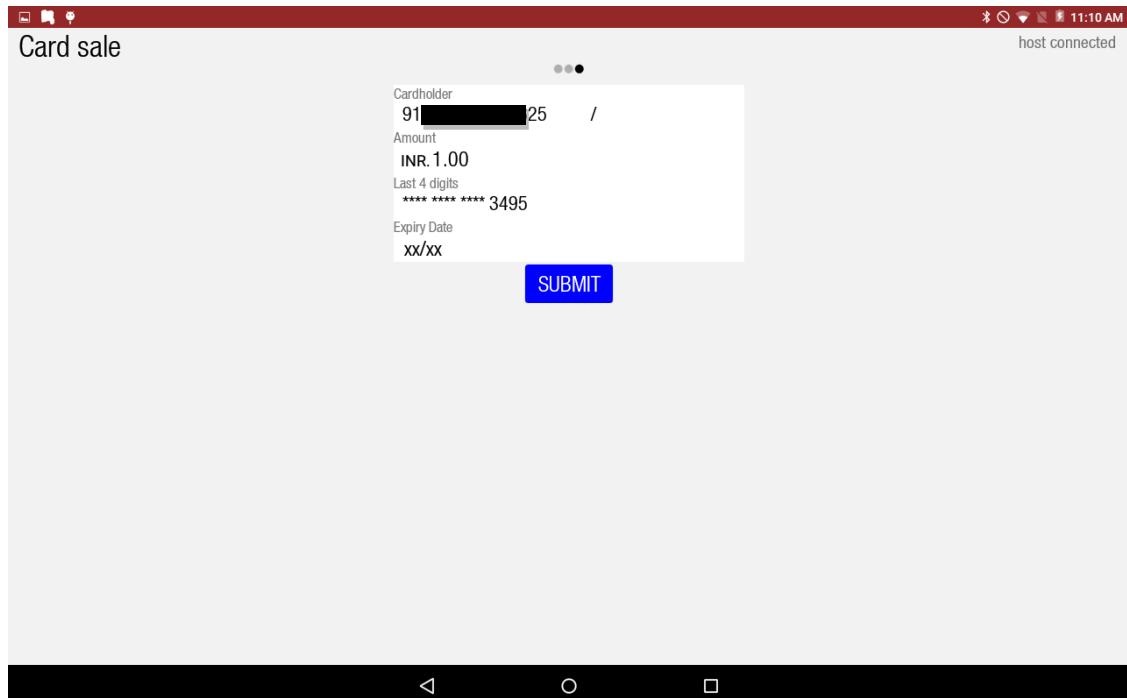


Figure 23 After swiping and entering the PIN click on Submit

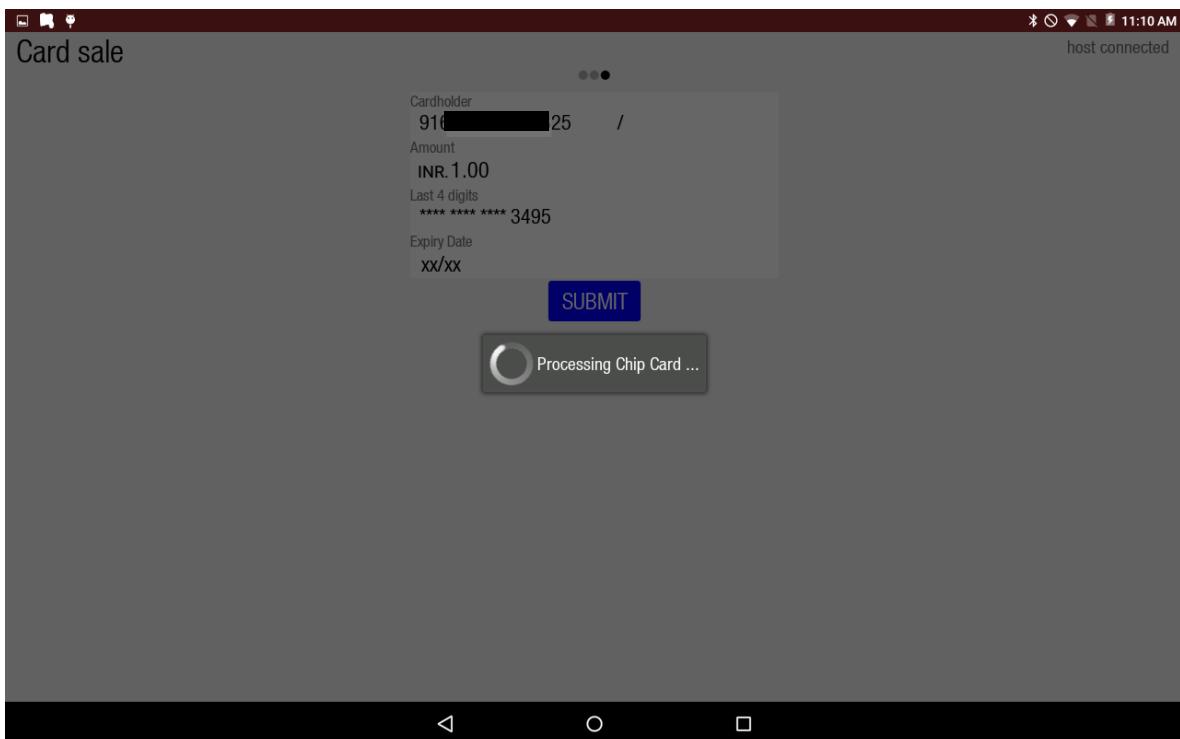


Figure 24 Verification of credentials will happen



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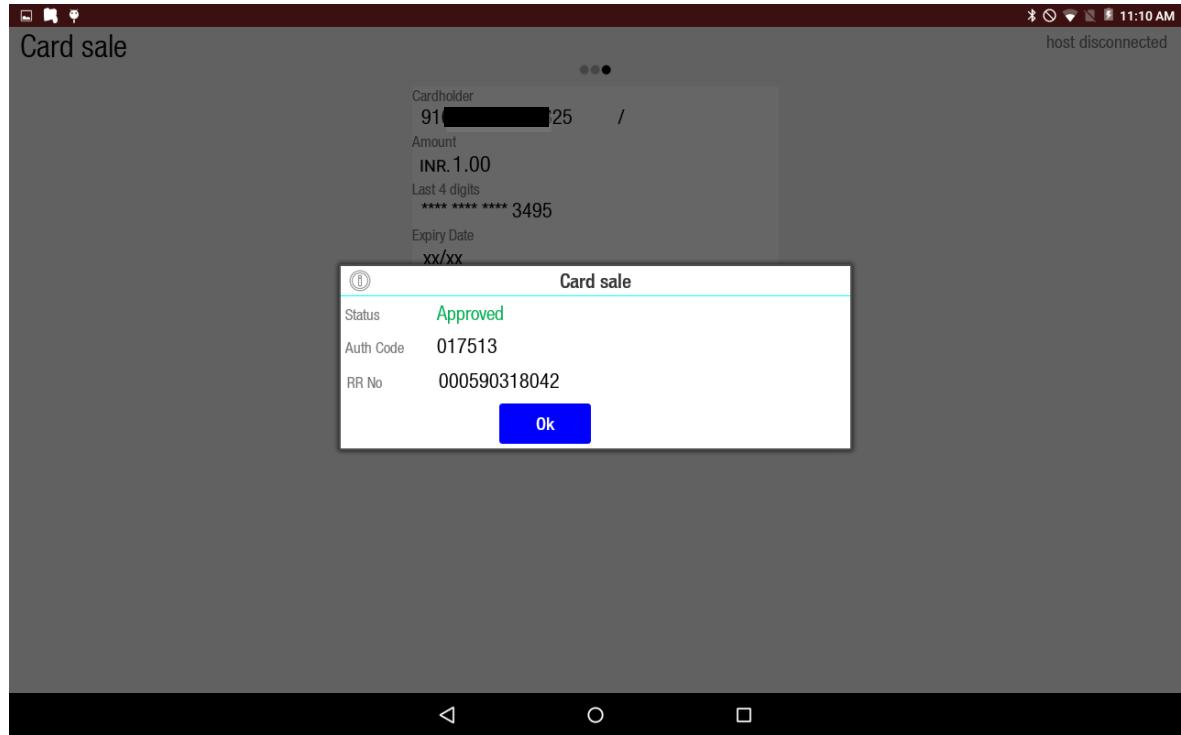


Figure 25 : A message will pop up for transaction status as success or failed

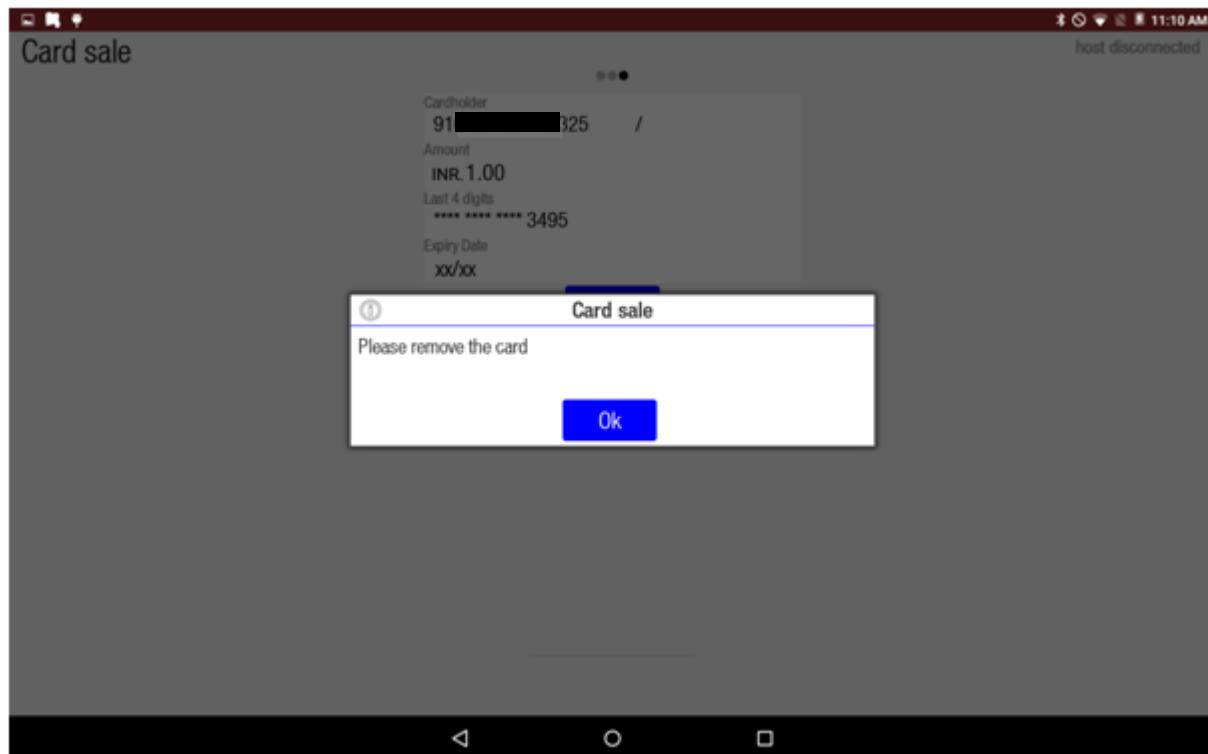


Figure 26 Enter customer's mobile no. as it is mandatory, then scroll down and click on next



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2.4 e-Wallet Payments

For making e-wallet payments user needs to configure Razor Pay Key id ([See details in Section 12.5](#)). To get Key id user needs to register on Razor Pay website, to register [Click Here](#) or visit <https://razorpay.com/>. After on boarding with razorpay, user can log in on razorpay site with valid razorpay credentials and in settings can find the keys.

Kindly note that valid key id is compulsory to configure, secret key is optional. Once user has configured a valid key id provided by Razozr Pay, then connect the device to Wi-Fi and follow the following steps:-

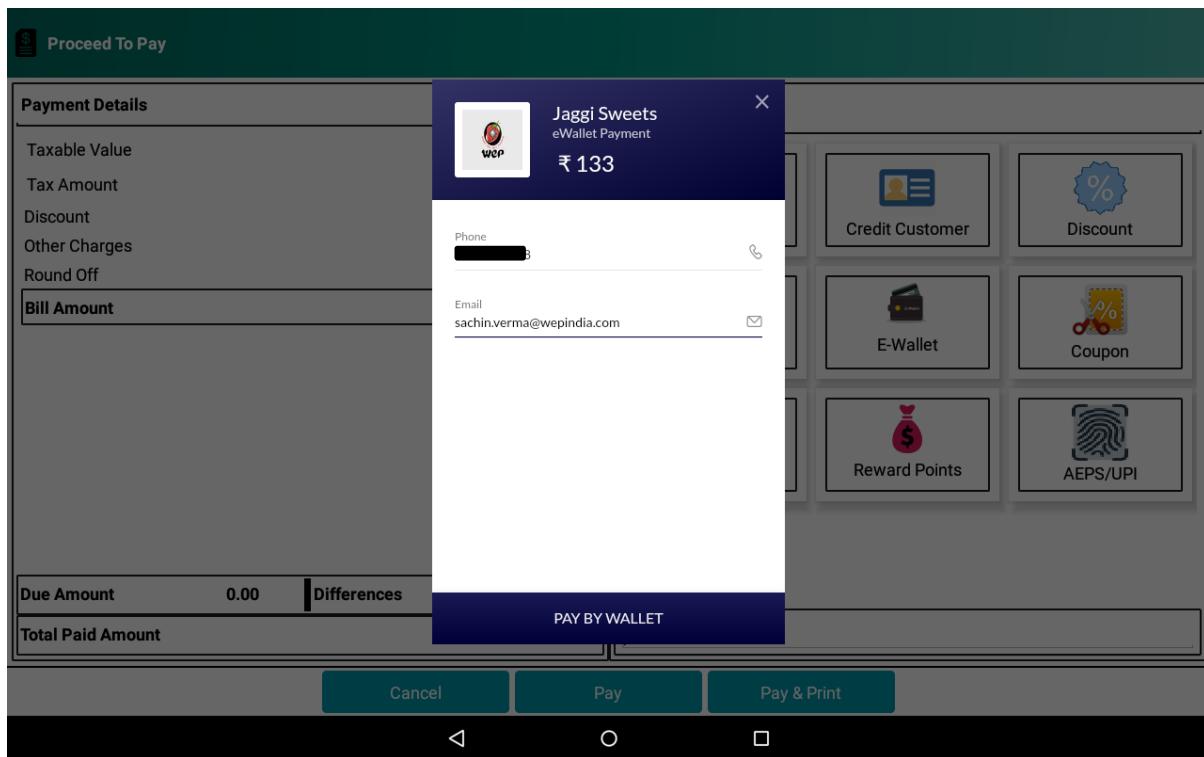


Figure 27: Click on e-wallet and enter customer's mobile number and email



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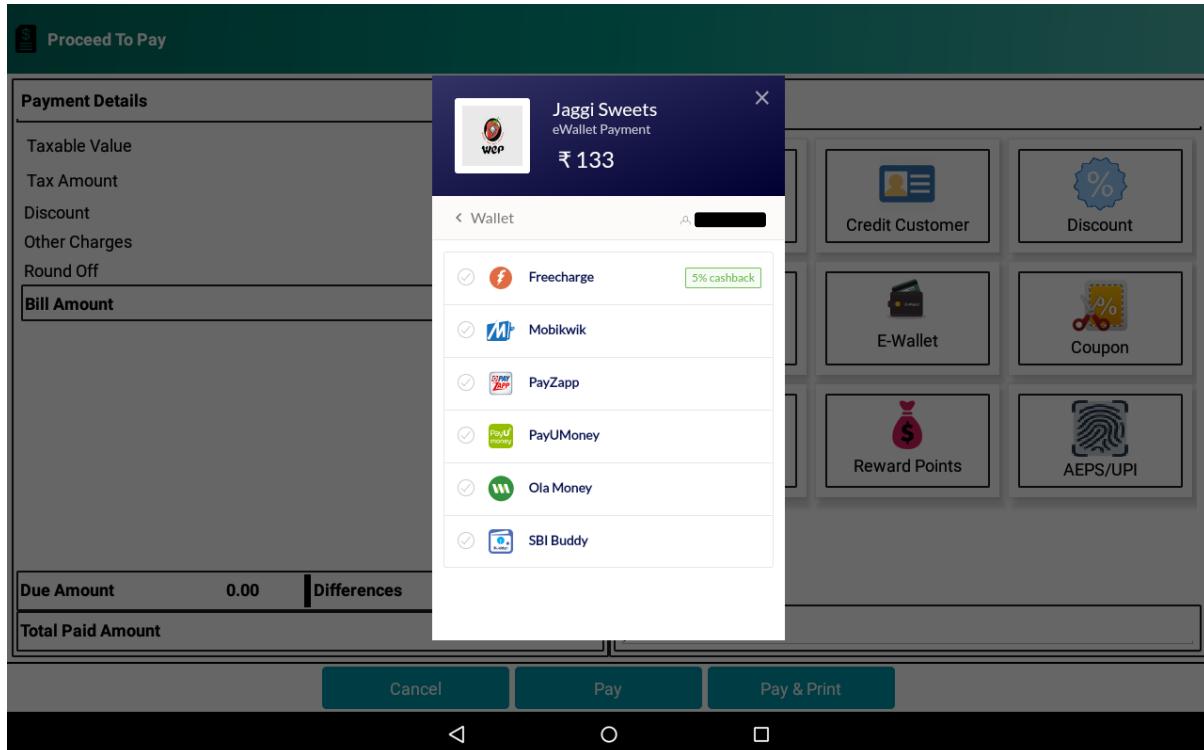


Figure 28: Select a wallet through which customer wants to make payment

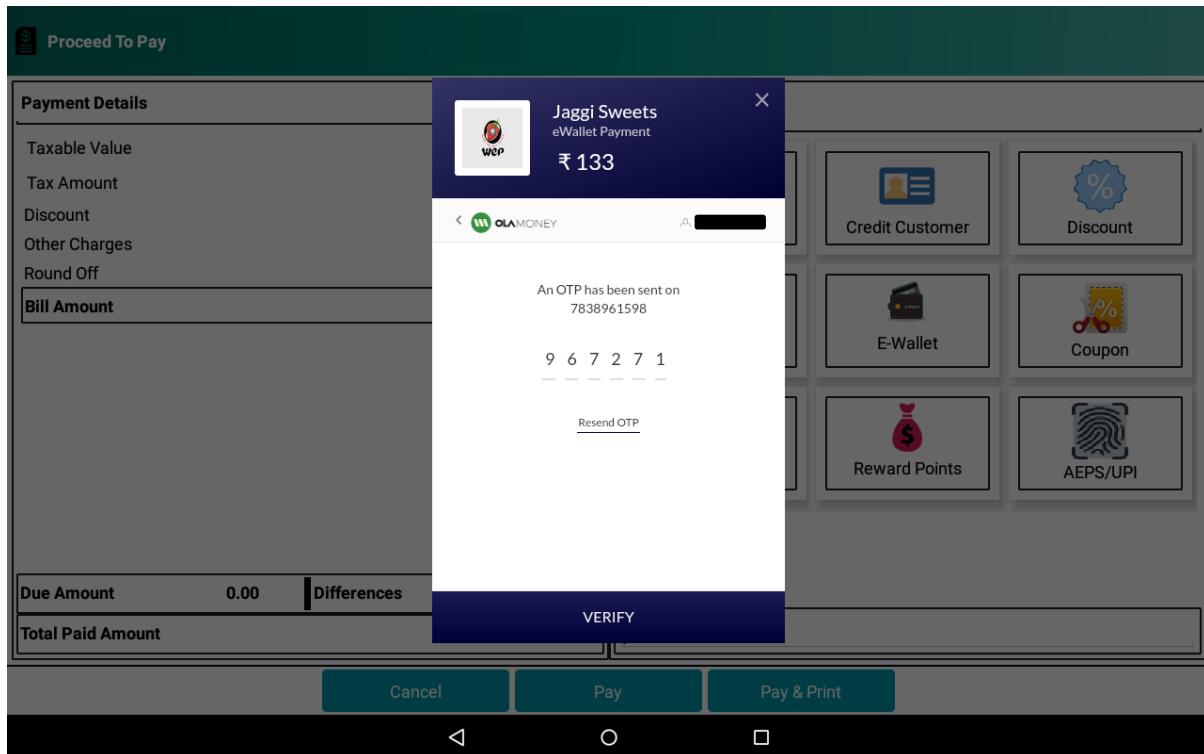


Figure 29: An OTP will be sent on customer's mobile number. Then enter the received OTP



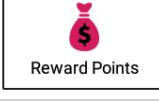
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 Proceed To Pay

Payment Details	
Taxable Value	133.00
Tax Amount	0.00
Discount	0.00
Other Charges	0.00
Round Off	0.00
Bill Amount	133.00
E-Wallet	133.00 
Due Amount	0.00
Differences	0.00
Total Paid Amount	133.00

Payment Modes

 Cash	 Credit Customer	 Discount
 MSwipe	 E-Wallet	 Coupon
 Other Cards	 Reward Points	 AEPS/UPI

No of Bill Prints
1

Buttons: Cancel, Pay, Pay & Print

Figure 30: After OTP verification, amount will be deducted from customer's e-wallet

2.5 Coupons

User can apply coupons on bill amount. User has to configure coupons in configuration. [See Details](#) in Section 9.6. User can apply more one coupon.



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Proceed To Pay

Payment Details		Payment Modes																						
Taxable Value	611.50	Cash	Credit Customer	Discount																				
Tax Amount	61.04	E-Wallet																						
Discount	0.00	Coupon	Reward Points	AEPS/UPI																				
Other Charges																								
Round Off																								
Bill Amount																								
<table border="1"><thead><tr><th>S.No</th><th>Description</th><th>Amount</th><th>Qty</th><th></th></tr></thead><tbody><tr><td>1</td><td>Flat50OFF</td><td>50</td><td>0</td><td>X</td></tr><tr><td>2</td><td>Cashback 100</td><td>100</td><td>2</td><td></td></tr><tr><td>3</td><td>Diwali Discount</td><td>500</td><td>1</td><td></td></tr></tbody></table>					S.No	Description	Amount	Qty		1	Flat50OFF	50	0	X	2	Cashback 100	100	2		3	Diwali Discount	500	1	
S.No	Description	Amount	Qty																					
1	Flat50OFF	50	0	X																				
2	Cashback 100	100	2																					
3	Diwali Discount	500	1																					
OK																								
Due Amount 0.00 Differences 672.55		No of Bill Prints 1																						
Total Paid Amount 0.00																								
Cancel		Pay	Pay & Print																					
< O >																								

Figure 31: Enter the count and click on ok to apply coupon

Proceed To Pay

Payment Details		Payment Modes		
Taxable Value	611.50	Cash	Credit Customer	Discount
Tax Amount	61.04	E-Wallet		
Discount	0.00	Coupon	Reward Points	AEPS/UPI
Other Charges	0.00			
Round Off	0.00			
Bill Amount	672.55			
Coupon	700.00	X		
Due Amount 27.45 Differences 0.00		No of Bill Prints 1		
Total Paid Amount 700.00				
Cancel		Pay	Pay & Print	
< O >				

Figure 32: After applying coupon, coupon amount will get displayed



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2.6 Other Cards

If payment is made through cards but machine for swiping cards is used other than the MSwipe machine then user can simply enter the amount paid other card by the customer.

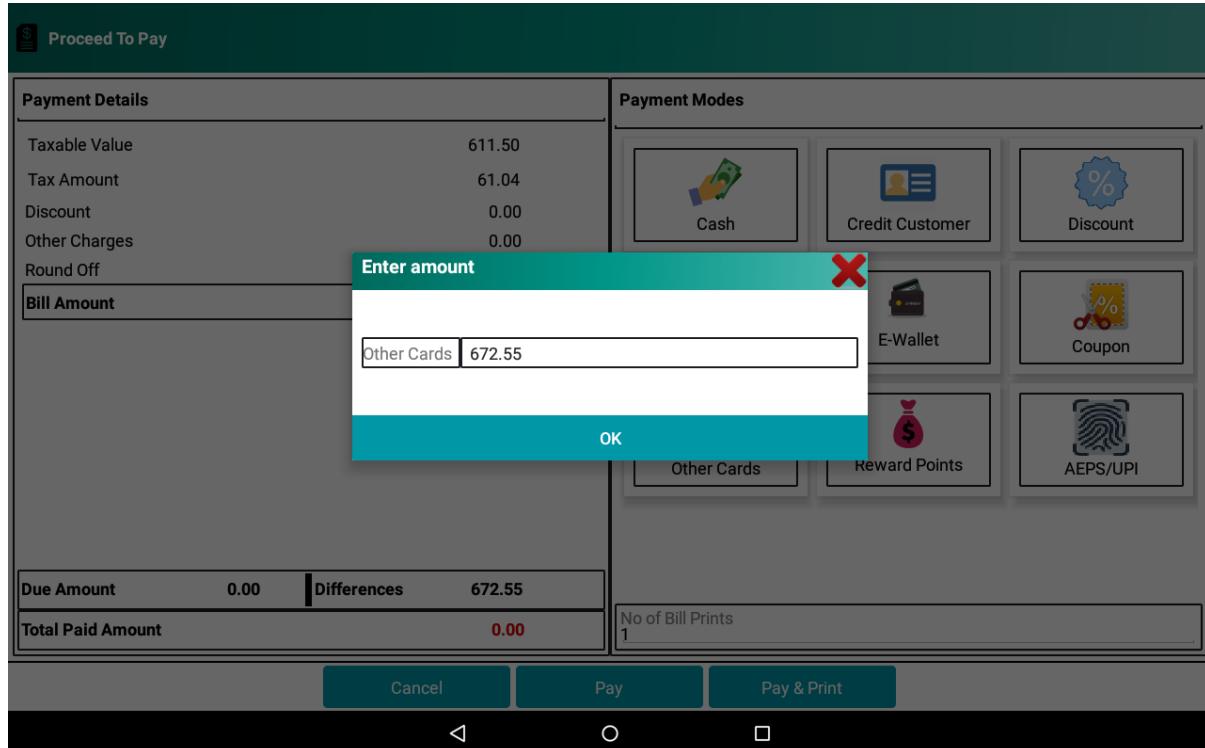


Figure 33 : Enter the amount paid by Other cards



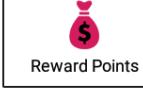
GST GenieR V1.0P

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 Proceed To Pay

Payment Details	
Taxable Value	611.50
Tax Amount	61.04
Discount	0.00
Other Charges	0.00
Round Off	0.00
Bill Amount	672.55
Other Cards	672.55 
Due Amount	0.00
Differences	0.00
Total Paid Amount	672.55

Payment Modes

 Cash	 Credit Customer	 Discount
 MSwipe	 E-Wallet	 Coupon
 Other Cards	 Reward Points	 AEPS/UPI

No of Bill Prints
1

Buttons: Cancel, Pay, Pay & Print

Figure 34: Amount will be displayed paid by other cards

2.7 Reward Points

Your customer can pay through the reward points that they earned. To configure reward points [See Details](#) in Section 9.8. This option is available if enabled in settings.



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Proceed To Pay

Payment Details		Payment Modes	
Taxable Value	611.50		
Tax Amount			
Discount			
Other Charges			
Round Off			
Bill Amount			
Reward Points			
Mobile No : 1 [REDACTED] 1			
Name : Sachin Verma			
Total reward points accumulated 6115			
Limit to redeem reward points 1			
Reward points to redeem 67			
REDEEM			
Due Amount	0.00	Differences	672.55
Total Paid Amount		0.00	
No of Bill Prints 1			
Cancel		Pay	Pay & Print

< O >

Figure 35: Enter customer's mobile number and click on redeem

Proceed To Pay

Payment Details		Payment Modes	
Taxable Value	611.50	Cash	Credit Customer
Tax Amount	61.04		
Discount	0.00		
Other Charges	0.00		
Round Off	0.00		
Bill Amount	672.55		
Reward Points 670.00			
Due Amount	0.00	Differences	2.55
Total Paid Amount		670.00	
No of Bill Prints 1			
Cancel		Pay	Pay & Print

< O >

Figure 36: Amount paid by reward points will be displayed



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2.8 AEPS Payment

Your customer can pay through AEPS also. User need to enter the merchant Id , app Id and secret key , in Settings-> payment mode configuration -> AEPS , given to him at the time of registration. For valid credentials, user will be able to make AEPS transaction.



Figure 37 : Upon clicking AEPS/UPI , both option comes up on screen

a) UPI

1. End customer need to scan the code through the app which supports QR code payment.
2. Once end customer approves and pay the amount though QR code scanning ,then upon successful transaction, it will be reflected on the screen.



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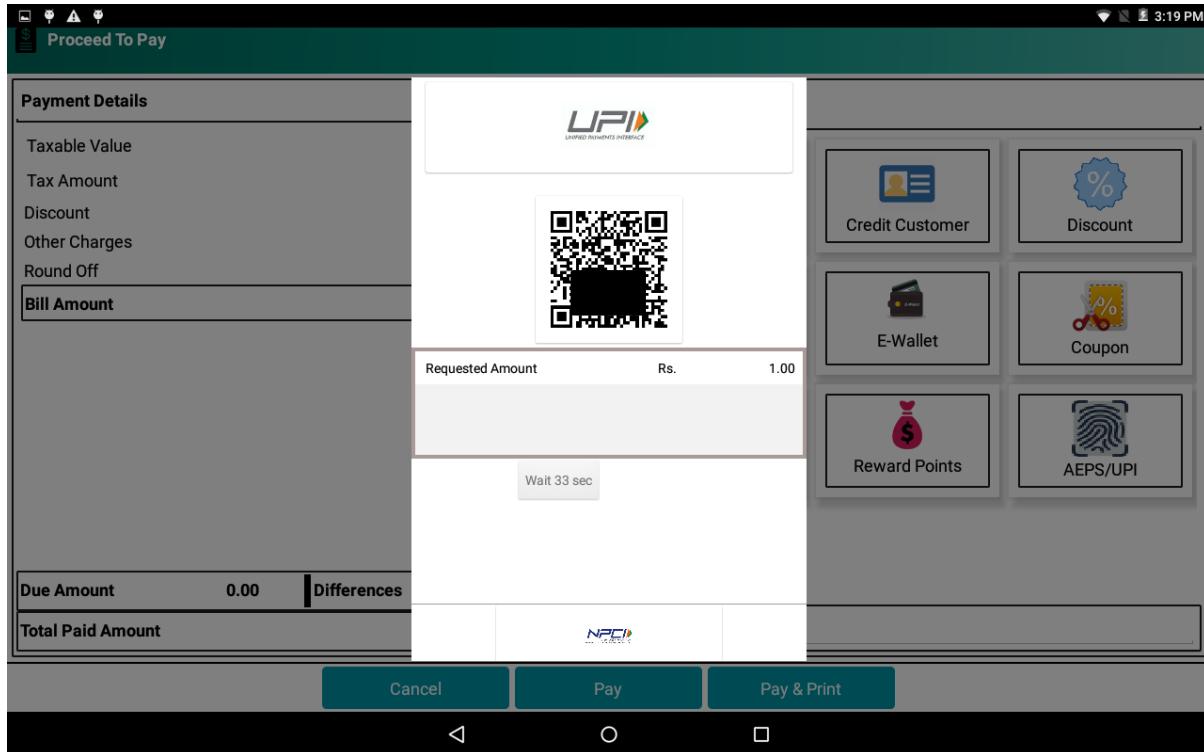


Figure 38 : Upon selecting UPI payment mode, QR code is generated

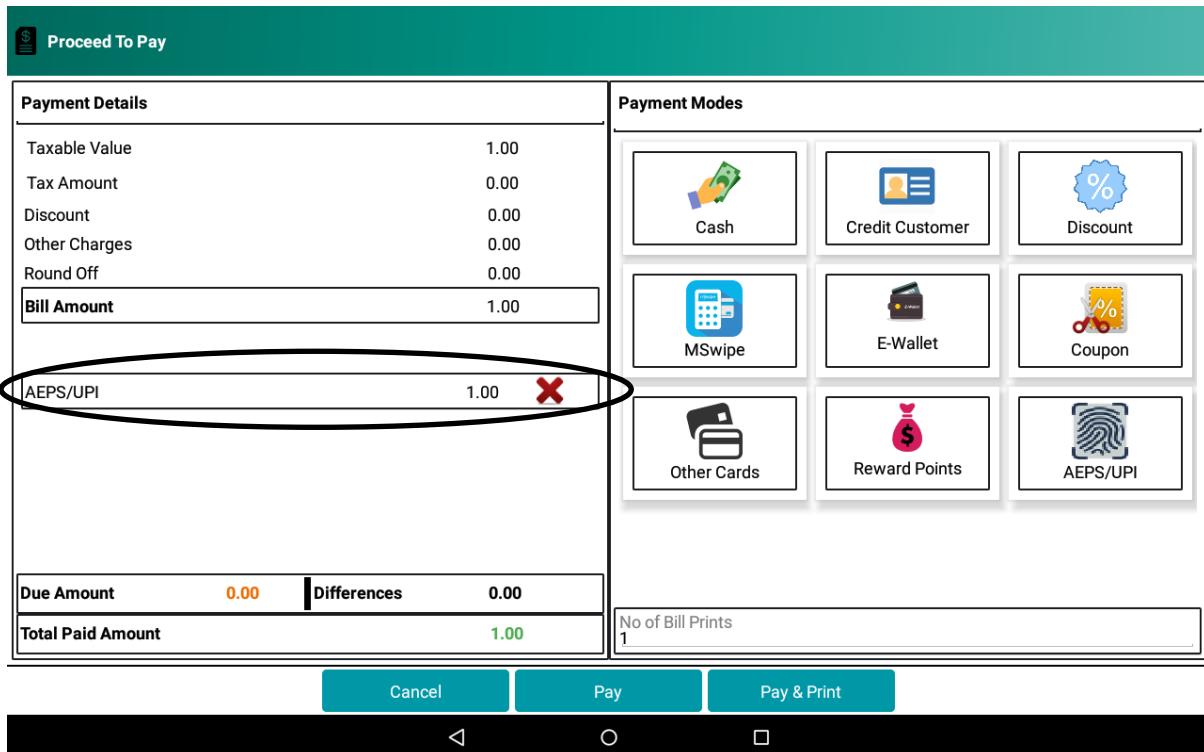


Figure 39 : Upon successful UPI transaction , amount is reflected in screen



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b) AEPS(Aadhar Enabled Payment System)

1. Enter end customer's aadhar no and bank name, in which his aadhar no is linked.
2. Place finger on scanner and click capture.

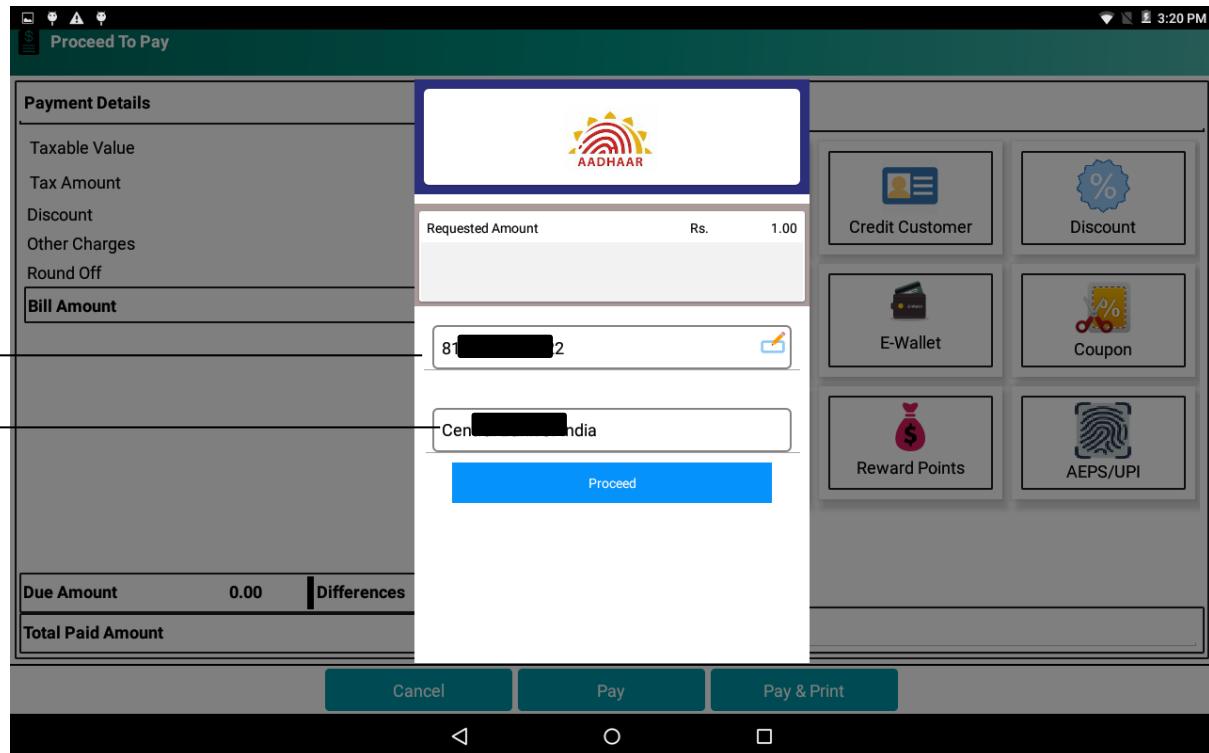


Figure 40 : Upon clicking Aadhar, end customer's aadhar no and bank name is required



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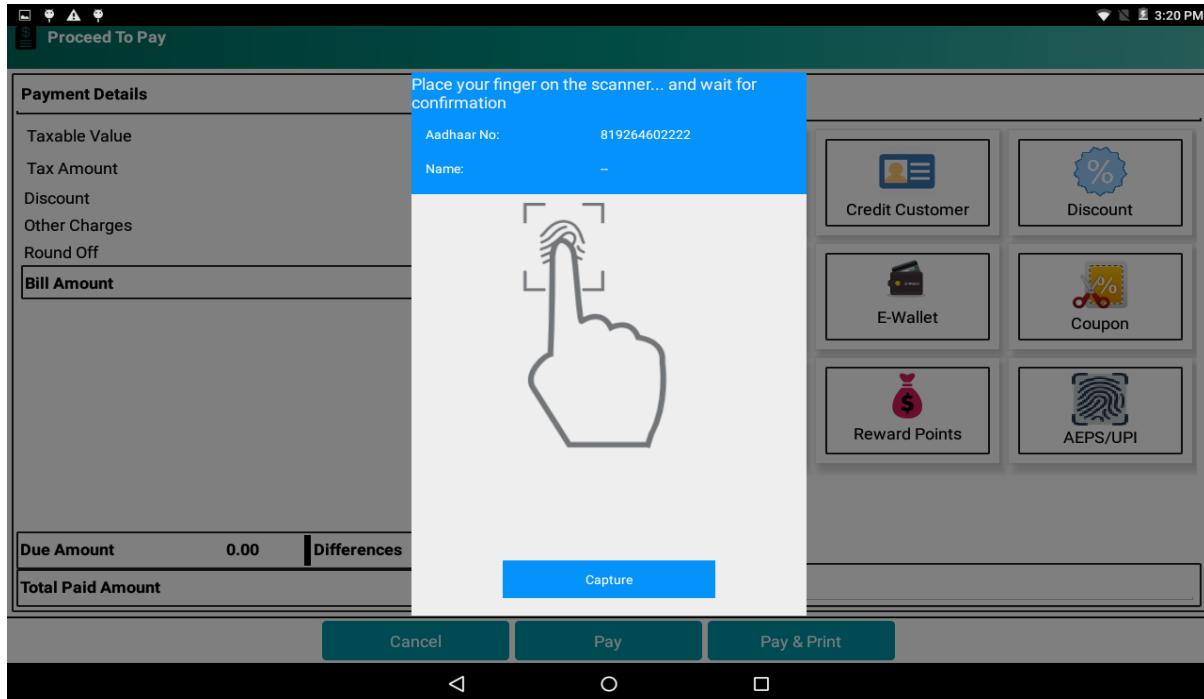


Figure 41 : Place finger on scanner and click capture

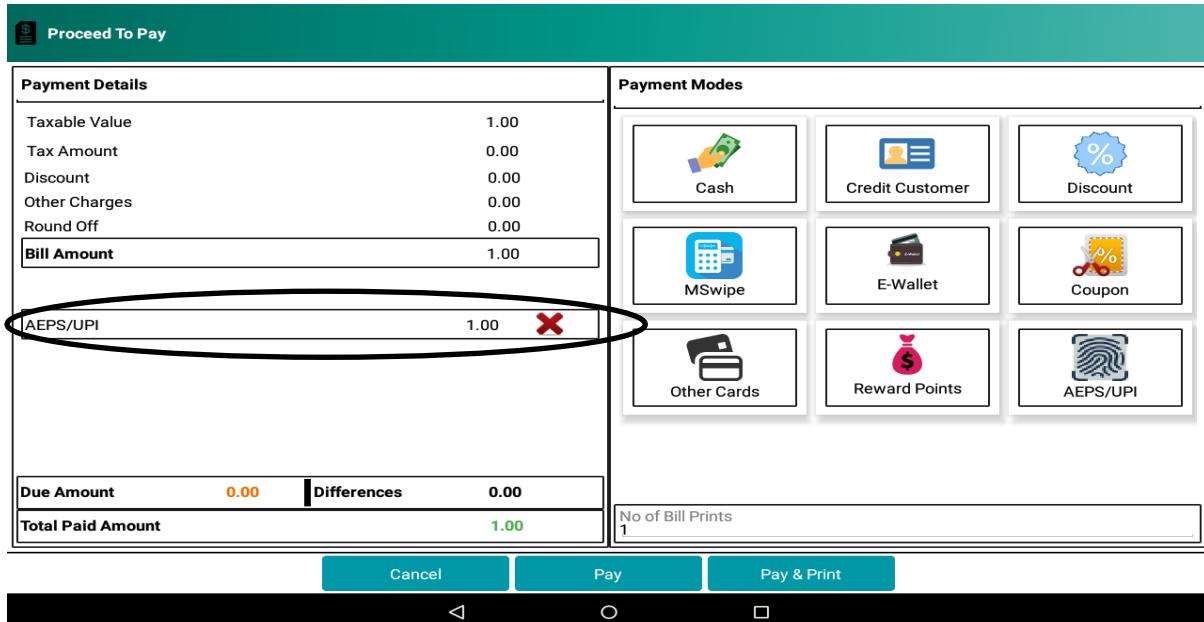


Figure 42 : Upon successful transaction, its reflected in screen



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2.9 Cash Payment

User can also opt for cash payment.

The screenshot shows the GST GenieR V1.0P software interface. At the top, there is a logo with a strawberry and the text "Bloom Your Tech Fantasy" and "wep". Below the logo, it says "GST GenieR V1.0P". The main title "WeP Digital Services Limited" is displayed. Under the title, the section "2.9 Cash Payment" is highlighted in blue. A sub-instruction "User can also opt for cash payment." follows. The main interface has a dark header bar with "Proceed To Pay" and a green navigation bar at the bottom with icons for back, forward, and search. The main content area is divided into two main sections: "Payment Details" and "Payment Modes". The "Payment Details" section shows the following values:

- Taxable Value: 1.00
- Tax Amount: 0.00
- Discount: 0.00
- Other Charges: 0.00
- Round Off: 0.00

The "Payment Modes" section displays various payment options with icons:

- Cash
- Credit Customer
- Discount
- E-Wallet
- Coupon
- Reward Points
- Other Cards
- AEPS/UPI

A modal dialog box is overlaid on the "Payment Modes" section. It has a teal header "Enter amount" with a red close button. Inside, there is a text input field with "Cash" and "1.00" entered. Below the input field is a teal "OK" button. At the bottom of the modal, there are buttons for "Other Cards" and "Reward Points". In the background, the "Payment Details" section shows "Due Amount: 0.00" and "Total Paid Amount: 1.00". The bottom of the screen shows a footer with "Cancel", "Pay", and "Pay & Print" buttons, along with navigation icons for back, forward, and search.

Figure 43 : Enter amount paid by cash



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Proceed To Pay

Payment Details		Payment Modes	
Taxable Value	1.00		Cash
Tax Amount	0.00		Credit Customer
Discount	0.00		Discount
Other Charges	0.00		MSwipe
Round Off	0.00		E-Wallet
Bill Amount	1.00		Coupon
Cash	1.00		Other Cards
			Reward Points
			AEPS/UPI
Due Amount	0.00	Differences	0.00
Total Paid Amount	1.00		
No of Bill Prints 1		Cancel Pay Pay & Print	

◀ O □

Figure 44 : Same will be reflected in payment screen



1. Item Master

This allows user to configure an item that he is going to sell to the customer. User can configure following attributes about an item:

- a. Item name
- b. Department
- c. Category
- d. Brand
- e. Three different rates (Retail Price, MRP, Whole Sale Price) {which rate is to apply can be chosen at the time of billing. [See Detail](#) in Section 2.}
- f. Quantity
- g. Unit of measurement
- h. CGST, SGST, IGST and cess tax if applicable
- i. Short code
- j. HSN code
- k. Image for item
- l. Active/Inactive

These attributes can be modified for an existing item as well. He can also upload an image for the item for a visual reference.

For huge amount of data about items, user can use a .csv file to import/load items from that file.

Note:

1. *Previous data will be replaced on loading a .csv file. To save the previous data we recommend you to create a backup of the database first.*
2. *Two or more items with same name, barcode, UOM, but different MRPs can be added and cannot be added if MRP is also same.*



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Item Master

Name	Qty	UOM	Retail Price	GST Tax
ALOO BAINGAN MASALA	310.2	BAG	28	6
ALOO GOBI	320.22	BAG	45	10
ALOO KI TIKKI	330.5	BAG	12	10
ALOO MATAR	340.3	BAG	10	6
ALOO METHI	350.7	BAG	12	6
ALOO SHIMLA MIRCH	360.8	BAG	60.8	6
AMRITI WITH RABDI	370.5	BAG	10	6
AMRITSARI FISH	380.6	BAG	80.6	10
CHAI	355.5	BAG	55.5	10
CHAACH	333.1	BAG	11	10
BHINDI MASALA	310.2	BAL	35	10
BIRYANI	320.22	BAL	18	10
BUTTER CHICKEN	330.5	BAL	67.8	6
CHAAT	340.3	BAG	40.3	6
CHANA MASALA	350.7	PI	22.2	6
CHAPATI	360.8	Pc	34.4	6

1 2 3 4 5 6

7 8 9 10

Figure 45: Item Master

Label	Field	Description
1	Barcode, Item name or Short Code	Items can be searched by barcode, Item name and Short Codes.
2	Filters	List of items can be filtered by applying one of the filters e.g.: All, Brand, Department, Category, Active and Inactive.
3	Item List	List of the items according to the filter applied.
4	Count	Number of items in the list showing.
5	Add Item	Add new Item. See Details in Section 4.1.
6	Refresh	To refresh the list.
7	Clear	Clears all the fields.



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8	Generate Sample CSV	Generates a sample CSV. Patch where sample CSV is stored: Device Storage >WeP_Retail_CSVs
9	Browse File	Browse CSV file present in device's memory for bulk upload.
10	Upload file	Bulk upload of item details into application.

1.1 Add a new Item

The screenshot shows the 'Add New Item' form with the following field mappings:

- 1: Barcode
- 2: Item Short Name* (Casual shoes)
- 3: Item Long Name (Casual daily wear shoes)
- 4: Short Code (600)
- 5: UOM* (PAIRS (PRS))
- 6: Brand (puma)
- 7: Department (casual)
- 8: Category (shoes)
- 9: Retail Price* (899)
- 10: MRP (999)
- 11: Whole Sale Price (899)
- 12: Qty (30)
- 13: HSNCode (HSN600)
- 14: Discount% (10.01)
- 15: Discount Amount (100.00)
- 16: CGST Rate (3), SGST Rate (3), IGST Rate (6.00),cess Rate (0)
- 17: Browse Image button, Fav icon, Active status
- 18: Save button
- 19: Clear button
- 20: Close button
- 21: Navigation icons (left, right, up, down)
- 22: Bottom navigation icons (left, right, up, down)

Figure 46: Add a new item

Label	Field	Description
1	Barcode	Barcode of the item.
2	Item Short Name*	Short name for an item. Items can be searched by short name.
3	Item Long Name	Long name for an item.

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4	Short Code	A Short code for item.
5	UOM	Unit of Measurement for item.
6	Brand	Brand to which that item belongs to. (Can be configured in configuration. See details in Sections 9.3.)
7	Department	Department to which that item belongs to. (Can be configured in configuration. See details in Section 9.1.)
8	Category	Category of the item. (Can be configured in configuration. See details in Section 9.2.)
9	Retail Price	Retail Price for the item.
10	MRP	MRP of the item.
11	Whole Sale Price	Whole Sale Price of the item.
12	Quantity	Present quantity of the item.
13	HSN code	HSN code for the item.
14	Discount Percent	Discount percent will be calculated according to retail price and MRP entered by user. E.g.: (Discount Amount/MRP)*100
15	Discount Amount	Discount amount will be calculated according to retail price and MRP entered by the user. E.g.: MRP-Retail Price=Discount Amount
16	CGST/SGST/IGST/cess	CGST/SGST/IGST in percentage and cess rate in percentage. (If applicable)
17	Browse Image	Image for the item.
18	Favourite	To mark an item as Favourite. User can sort out favourite items in billing screen.
19	Active/Inactive	Active status of an item.



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20	Save	Save an item.
21	Clear	Clears all the fields.
22	Close	Closes the current screen.

1.1.1 Configuring Barcode Scanner (Recommended)

For using barcode of an item, user needs to configure barcode scanner to add line feed suffix.

For example: In case of Honeywell Barcode scanner, use below barcodes to turn on & off the line feed suffix.

Warning: Without line feed user won't be able to add an item directly into KOT after scanning barcode rather, it will show the item in barcode search results and user has to select the item from there.



Figure 47: Turn on line feed suffix



Figure 48: Turn off line feed suffix



2. Customer Master

This application also provides a facility to the user to add a record of his regular/premium customers and record can be updated later on. User can search for the customer by customer's mobile number or by customer's name.

S.No	Name	Phone No	Last Petty Transn	Total Petty Transn	Credit Amt	Reward Points	Mode
1	Sachin verma	9876543210	1174.57	1685.75	998313.25	50	Active
2	Muskan garg	9876543201	0.00	0.00	9000.00	0	Active
3	Visual singh	8985754255	0.00	0.00	0.00	0	Active
4	Johan kumar	9728386848	0.00	0.00	0.00	0	Active
5	Akash deep	9442858855	0.00	0.00	0.00	0	Active
6	Mohan	8554253867	0.00	0.00	500.00	0	Inactive
7	Rakesh kumar	9727168554	0.00	0.00	300.00	0	Inactive
8	Raja	9728682428	0.00	0.00	0.00	0	Inactive

Figure 49: Customer Master Screen

Label	Field	Description
1	Navigation	Navigate to other modules.
2	Search Customer	Search for a customer either by his name or phone number.
3	Customer's List	List of all customers.
4	Customer's count	Shows the total number of customer.



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5	Add a new customer	Add button to add a new customer.
6	Menu	Menu to navigate to settings.

2.1 Add a new customer

Click on “Add” button in customer master screen a new screen will be opened. Enter customer details here.

☰ Customer Master
⚙️
➕
Add button

S.No	Name	Phone No	Last Petty Transn	Total Petty Transn	Credit Amt	Reward Points	Mode
1	Sachin verma	9876543210	1174.57	1685.75	998313.25	50	Active
2	Muskan garg	9876543201	0.00	0.00	9000.00	0	Active

➕
Add New Customer

Personal Info

GSTIN 09ANTPA0870E1Z6	→ 1	Customer Name* <u>Ashish</u>	→ 2	Phone No* 9147852368	→ 3
Email Id ashish.gupta@wepdigital.com	→ 4	Reward Points	→ 5	Address* WeP Solutions limited, 40/1A, Basappa complex	→ 6
Credit Amt	→ 7	Credit Limit 2000	→ 8	Opening Balance 1000	→ 9
Active	→ 10				

Save
Clear
Close

↓ 11
↓ 12
↓ 13

Figure 50: Add a new customer screen



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Label	Field	Description
1	GSTIN	Customer's GSTIN.
2	Customer's Name	Name of the customer.
3	Mobile no.	Customer's mobile no.
4	Email Id	Customer's Email ID.
5	Reward Points	Customer's reward points that he earned.
6	Address	Customer's Address.
7	Credit Amount	Customer's credit amount on the user.
8	Credit Limit	Maximum amount a customer can credit on merchant.
9	Opening Balance	Amount deposited for the first time by customer.
10	Active/Inactive	Active or Inactive status of the customer.
11	Save	Save the new customer.
12	Clear	Clears the fields.
13	Close	Close the current screen.



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2.2 Edit/Update a Customer

To edit or update detail of a customer user needs to click on the customer from customer's result. On editing a customer a field for Deposit Amount will be enabled and Opening Balance field will be disabled (non-editable). Deposit amount will be added into Credit Amount.

Personal Info		
GSTIN 09ANTPA0870E1Z6	Customer Name* Ashish	Phone No* 9147852368
Email Id ashish.gupta@wepdigital.com	Reward Points 0	Address* WeP Solutions limited, 40/1A, Basappa complex
Credit Amt 1000.0	Credit Limit 2000.0	Opening Balance 1000.00
Deposit Amt 300	Active <input checked="" type="radio"/>	

Buttons at the bottom: Update, Clear, Close.

Figure 51: Edit or Update a Customer

2.3 Search a customer

Application allows user to search an added customer by his name or by phone number.



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Customer Master							
S	Name	Phone No	Last Petty Transn	Total Petty Transn	Credit Amt	Reward Points	Mode
1	Akash deep - 9442858855	9147852368	76543210	1174.57	1685.75	998313.25	50
2	Ashish - 9147852368	9876543201	0.00	0.00	9000.00	0	Active
3	Muskan garg	8985754255	0.00	0.00	0.00	0	Active
4	Visual singh	9728386848	0.00	0.00	0.00	0	Active
5	Johan kumar	9442858855	0.00	0.00	0.00	0	Active
6	Akash deep	9147852368	0.00	0.00	1000.00	0	Active

Search bar: a

Keyboard:

- Top row: q, W, e, r, t, y, u, i, o, p
- Second row: a, s, d, f, g, h, j, k, l
- Third row: Z, X, C, V, b, n, m, !, ?
- Fourth row: , . , .
- Bottom row: ▽ O □

Figure 52: Search customer by name

Customer Master							
S	Name	Phone No	Last Petty Transn	Total Petty Transn	Credit Amt	Reward Points	Mode
1	Visual singh - 8985754255	9876543201	1174.57	1685.75	998313.25	50	Active
2	Mohan - 8554253867	76543210	0.00	1685.75	998313.25	50	Active
3	Muskan garg	9876543201	0.00	0.00	9000.00	0	Active
4	Visual singh	8985754255	0.00	0.00	0.00	0	Active
5	Johan kumar	9728386848	0.00	0.00	0.00	0	Active
6	Akash deep	9442858855	0.00	0.00	0.00	0	Active

Search bar: 8

Keyboard:

- Top row: 1, 2, 3, 4, 5, 6, 7, 8, 9, 0
- Second row: @, #, \$, %, &, -, +, (,)
- Third row: ~[<, \, =, *, " , ' , : , ; , ! , ? , ~[<
- Fourth row: ABC, , - , / , . , .
- Bottom row: ▽ O □

Figure 53: Search customer by phone number



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3. User Management

This screen allows user to insert and delete a record of an employee and assign a role to him. User can also modify the employee details and change the role assigned to him earlier.

Default user admin can neither be updated nor deleted.

User Management

1

2

3

4

5

6 Active

7

8

9

S.No	Name	Role	State
1	admin	Manager	Active
2	Ajay Sharma	Accountant	Active
3	Priyal Kapoor	Salesman	Active
4	Kamal kanth	Operator	InActive

10
11
12

Submit
Clear

13
▽
○
□
14

Figure 54: User Management

Label	Field	Description
1	Name	Name of the user.
2	Mobile	Contact number of the user.
3	Login	Username of the person.
4	Password	Password to login into the system.



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5	Role	Role of the person.
6	Designation	Designation of the person.
7	Aadhar	Aadhar card number.
8	Email	Email id of the person.
9	Address	Address of the person.
10	Sales Man ID	For users whose role is sales man. The field will be editable when role selected is sales man. The field will be visible if it is enabled in settings. See Details in Section 12.3.
11	Active/Inactive	Active or Inactive status of the user.
12	User's List	List of the user added.
13	Submit	Save/Updates the details.
14	Clear	Clear the whole form.

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4. Add Role

Add role screen allows user to define roles that can be assigned to other employees. User can also change the access for that particular role. e.g.: Sweeper is the new role that is added by the user. Now user can configure, what module can be accessed by that role.

Label	Field	Description
1	Role List	List of all roles including pre-added roles by system and user added roles.
2	Role Name	Name of the role user wants to add.
3	Permissions	List of permissions user wants to give to that role.
4	Add Role	Add a new role into database.

Figure 55: Add role screen

Label	Field	Description
1	Role List	List of all roles including pre-added roles by system and user added roles.
2	Role Name	Name of the role user wants to add.
3	Permissions	List of permissions user wants to give to that role.
4	Add Role	Add a new role into database.



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5	Update Permissions	Update permissions of an existing role.
6	Delete Role	<p>Delete a role added by user only.</p> <p><u>Note: User cannot delete system added roles like "Manager".</u></p>
7	Clear	Clears all field.



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5. Price and Stock

Price & Stock screen facilitates user to modify stock and three different rates for that item in outward supply.

Note: New stock will be added to existing stock.

The screenshot shows a mobile application interface for managing prices and stock. At the top, there is a header bar with the text "Price/Stock". Below the header is a search bar containing the placeholder "Barcode or ItemName" with a magnifying glass icon. To the right of the search bar is a circular button with the number "399" and a power symbol. The main area contains a table with the following columns: Name, Qty, MRP, Retail Price*, and Whole Sale Price. The table lists various food items with their respective details. At the bottom of the table are navigation icons: a left arrow, a circle, and a square. On the left side of the table, there are four numbered callouts pointing to specific features: 1 points to the search bar, 2 points to the circular button, 3 points to the filter section at the top, and 4 points to the items list.

Name	Qty	MRP	Retail Price*	Whole Sale Price
ALOO BAINGAN MASALA	310.2	28.0	30.0	25.0
ALOO GOBI	320.22	45.0	48.0	45.0
ALOO KI TIKKI	330.5	12.0	15.0	10.0
ALOO MATAR	340.3	10.0	10.0	8.0
ALOO METHI	350.7	12.0	12.0	10.0
AMRITSARI FISH	380.6	80.6	80.6	80.6
CHAI	355.5	55.5	55.5	55.5
CHAACH	333.1	11.0	12.0	10.0
BHINDI MASALA	310.2	35.0	35.0	35.0
BIRYANI	320.22	18.0	20.0	18.0
BUTTER CHICKEN	330.5	67.8	70.0	65.0
CHAAT	340.3	40.3	45.0	40.3
CHICKEN TIKKA	380.6	35.5	38.0	30.5
CHICKEN TIKKA MASALA	355.5	12.0	12.0	10.0
CHOLE BHATURE	333.1	5.0	5.0	3.0
DAAL BAATTI CHURMA	310.2	28.0	30.0	25.0
DAAL PURI	320.22	45.0	48.0	45.0

Figure 56: Price & Stock

Label	Field	Description
1	Barcode or Item Name	Search an Item by barcode and item name.
2	Item Count	Number of items in the list.
3	Filters	Allows user to filter out the items according to the provided filters.
4	Items List	List of the items.



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Price/Stock Barcode All Brand Active Inactive

Update Price and Stock

Name	Existing Stock	New Stock	Whole Sale Price
WHITE CHOLLE	320.2		25.0
RICE			45.0
WHITE CHOLLE			10.0
MILK			8.0
BREADS			10.0
MINERAL WATER			80.6
OIL			55.5
GARLIC			10.0
POTATOES			35.0
GARAM MASALA			18.0
GINGER			65.0
HONEY			40.3
TURMERIC			30.5
CORN			10.0
CURRY LEAVES	0.0	1.0	3.0
GREEN CHILLI	0.0	20.0	20.0
aa			1.0
rice			20.0

1 ← 2 ← 3 ← 4 → 5 → 6 → 7 ← 8 ← 9 →

Update Clear Close

Figure 57 : Update screen pop up upon clicking item in the list



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Label	Field	Description
1	Item Name	Name of the item
2	Existing Stock	Already existing stock of item
3	New Stock	New stock of item to be added
4	MRP	MRP of item(configurable)
5	Retail Price	Retail price of item(configurable)
6	Wholesale Price	Wholesale price of item(configurable)
7	Update	Updates the entries
8	Clear	Clear the entries in pop up
9	Close	Close the pop up



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6. Configuration

Configuration screen allows user to configure the application by providing few options that will help him a lot to manage many things.

- User can manage by categorizing items under department and category.
- User can configure various Payments/Receipts in an organized manner.
- Discounts & Coupons can be configured and availed to the customer at the time of billing.
- User can also add “**Othercharges**” which are customizable and applicable while billing.
- User can configure loyalty and brands points.

6.1 Department

A shop can have multiple departments according to what type of items they are providing.
e.g.: Garments, Foot wears.



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The screenshot shows the 'Department' configuration screen. At the top, there's a navigation bar with icons for Department, Category, Brand, Discount, Coupon, Other Charges, and Reward Points. Below the navigation bar is a table with columns: S.No, Dept Code, and Dept Name. The table contains three rows with data: 1 (Dept Code 1, Dept Name Garments), 2 (Dept Code 2, Dept Name Footwear), and 3 (Dept Code 3, Dept Name Kitchen appliances). Each row has a red 'X' icon at the end. At the bottom of the screen are three teal-colored buttons labeled 'Add', 'Update', and 'Clear'. Below these buttons is a black footer bar with three small white icons.

Figure 58: Department Configuration

Label	Field	Description
1	Department name	Name of the department user wants to add.
2	Department List	List of the departments.
3	Delete	To delete a department.
4	Add	Button to add new department name into database.
5	Update	Update details of an existing department.
6	Clear	Clears all the fields.

6.2 Category

User can categorize the items in their own way. e.g.: a shop has a department which take care of garments. Now garments can be categorized into “Formals” & “Casuals”.



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The screenshot shows the 'Category' configuration screen. At the top, there are tabs for Department, Category (which is selected), Brand, Discount, Coupon, Other Charges, and Reward Points. Below the tabs, there are two input fields: 'Category Name' and 'Department Name'. A dropdown menu labeled 'Select' is open, showing a list of departments with their category names. The list includes:

S.No	Categ Code	Categ Name	Dept Name
1	1	Sports	Footwear
2	2	Casual	Footwear
3	3	Toaster	Kitchen appliances

At the bottom, there are three buttons: 'Add', 'Update', and 'Clear'. Below these buttons are navigation icons: a left arrow, a circle, and a square.

Figure 59: Category Configurations

Label	Field	Description
1	Category name	Name of the Category user wants to add.
2	Department Name	Name of the department to which user wants to link the category.
3	Category List	List of the Category.
4	Delete	To delete a category.
5	Add	Button to add new Category name into database.
6	Update	Update details of an existing Category.
7	Clear	Clear will clear all the fields.



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6.3 Brand

User can configure all the brands he is dealing with.

The screenshot shows a mobile application interface for brand configuration. At the top, there is a navigation bar with tabs: Department, Category, Brand (which is selected), Discount, Coupon, Other Charges, and Reward Points. Below the navigation bar is a search bar labeled "Brand Name". The main content area displays a table of brands:

S.No	Brand Code	Brand Name	Action
1	1	Puma	X
2	2	Nike	X
3	3	Samsung	X
4	4	Apple	X
5	5	Madame	X
6	6	Monte Carlo	X

At the bottom of the screen are three buttons: "Add" (blue), "Update" (cyan), and "Clear" (teal). There are also three small icons: a left arrow, a circle, and a square.

Figure 60: Brand Configuration

Label	Field	Description
1	Brand name	Name of the brand user wants to add.
2	Brand List	List of the brands.
3	Delete	To delete a brand.
4	Add	Button to add new brand name into database.
5	Update	Update details of an existing brand.
6	Clear	Clear will clear all the fields.

**WeP Digital Services Limited****6.4 Discount**

Availing discounts to the customers is now made easy. User can configure various types of discounts, in percentage and can be used at the time of billing.

≡ Configuration

1	Discount Description	Discount Name															
2	Discount%	Discount%															
3	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S.No</th> <th>Description</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>New Year Bash</td> <td>25.0</td> <td style="text-align: center;"></td> </tr> <tr> <td>2</td> <td>Lohri12</td> <td>12.0</td> <td style="text-align: center;"></td> </tr> <tr> <td>3</td> <td>Onam</td> <td>5.0</td> <td style="text-align: center;"></td> </tr> </tbody> </table>		S.No	Description	Percent	1	New Year Bash	25.0		2	Lohri12	12.0		3	Onam	5.0	
S.No	Description	Percent															
1	New Year Bash	25.0															
2	Lohri12	12.0															
3	Onam	5.0															

*Please note % entered is taken upto 2 digits after decimal

5
6
7

Figure 61: Discount

Label	Field	Description
1	Discount Description	Description of the discount provided by the user.
2	Discount percentage	Discount in percentage.
3	Discount's List	List of all discounts configured in application
4	Delete	Delete a discount record.
5	Add	Button to add discount into database.
6	Update	Update details of an existing discount.



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7	Clear	Clear will clear all the fields.
---	-------	----------------------------------

6.5 Coupon

User can configure various coupons with amount and can use them at the time of billing.

e.g.: Rs.500 cashback.

S.No	Description	Amount	Action
1	Flat50OFF	50.0	X
2	Cashback100	100.0	X
3	Flat Rs.299 off pon first order	299.0	X

Figure 62: Coupon

Label	Field	Description
1	Coupon Description	Description of the Coupon provided by the user.
2	Coupon Amount	Coupon in amount.
3	Coupon's List	List of all coupons configured in application.
4	Delete	Delete a coupon from the list.
5	Add	Button to add Coupon into database.
6	Update	Update details of an existing Coupon.



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7	Clear	Clear all the fields.
---	-------	-----------------------

6.6 Other charges

User can apply extra charges and can decide whether to charge customer or not by clicking on the check box. If check box is checked, then the amount is chargeable and will automatically be added into total bill. e.g.: User can apply other charges (as packing charges).

S.No	Description	Amount	Chargeable
1	packing charges	10.0	YES

Figure 63: Other charges

Label	Field	Description
1	Other charge Description	Description of the Other charge provided by the user.
2	Other charge Amount	Other charge in amount.
3	Chargeable	Check the checkbox if user wants to charge for this other charges.
4	Delete	Delete Other charge from the list.



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5	Add	Button to add Other charge into database.
6	Update	Update details of an existing Other charge.
7	Clear	Clear will clear all the fields.

6.7 Reward Points Configuration

User can configure the amount to be converted into Reward points, minimum points to redeem and etc.

1 ← Amount Eligible for Reward Points 100

2 ← Reward Points 1

3 ← Amount Equivalent to 1 Reward Point 1.0

4 ← Minimum Reward Points to Redeem 50

5 ← Update 6 ← Clear

Figure 64: Loyalty Point Configuration

Label	Field	Description
1	Amount conversion in loyalty	How much amount will be equal to the required loyalty point(s).
2	Loyalty Points	How much loyalty points will be given on amount mentioned in <i>Amount conversion in loyalty</i> field.
3	Amount equivalent to 1 loyalty point	How much amount a customer will earn on 1 loyalty point.



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4	Minimum Loyalty Points to Redeem	Minimum loyalty points a customer requires to redeem the points.
5	Update	Update details of an existing Other charge.
6	Clear	Clear will clear all the fields.

7. Day End

User can end his day of business by clicking on “Day End” in Navigation Drawer. If Date and Time is set to automatic then application will automatically pick the device’s date and time and if user has set date and time to manual then user will get an option to choose the date on which he wants to end his day. For settings [click here](#) in Section 12.3.

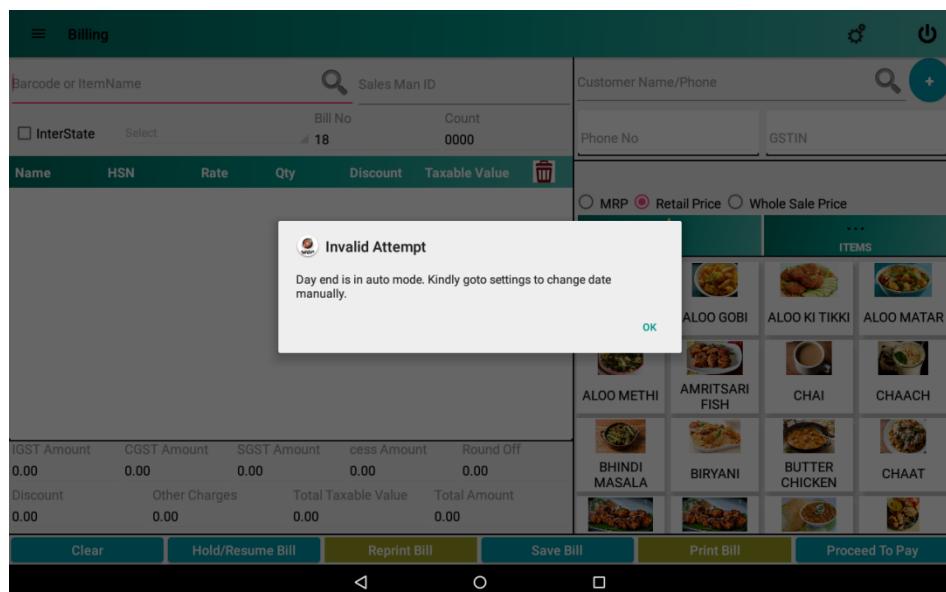


Figure 65: Auto Day End



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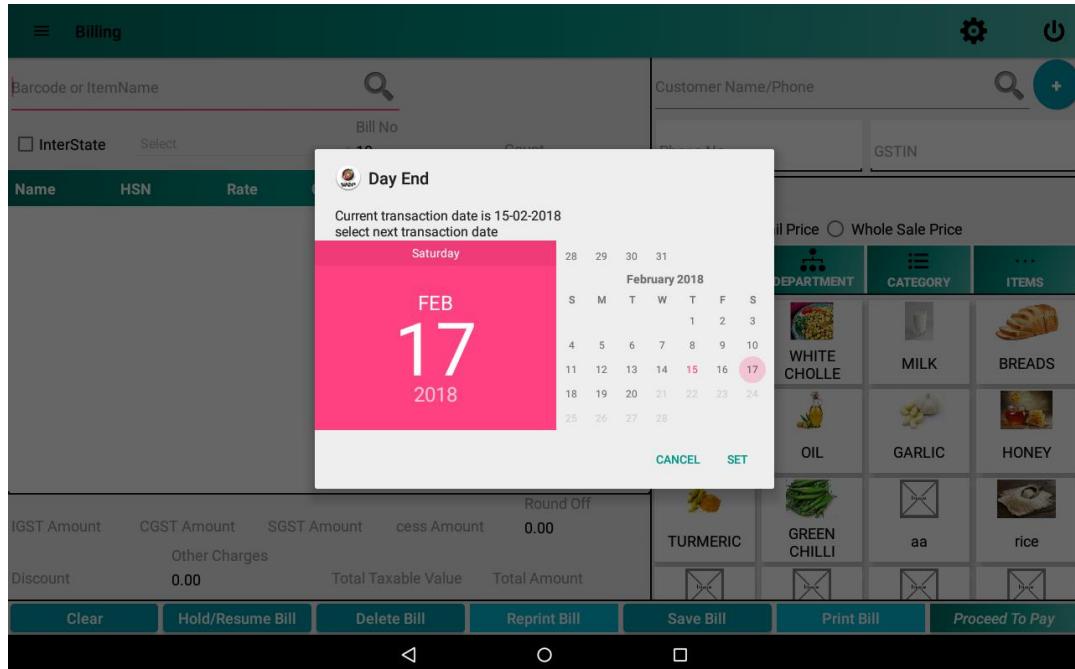


Figure 66: Manual Day End

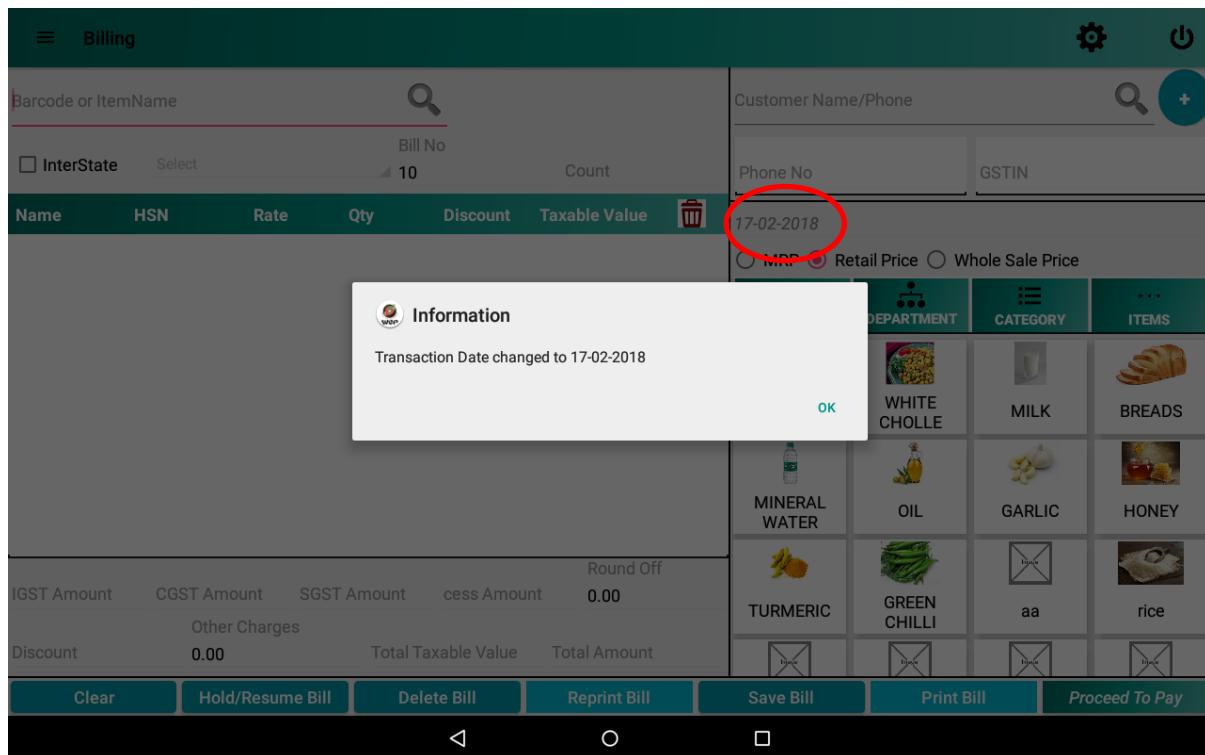


Figure 67: If business date is different from tablet date, then it is reflected in billing screen



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8. Reports

8.1 Sales Report

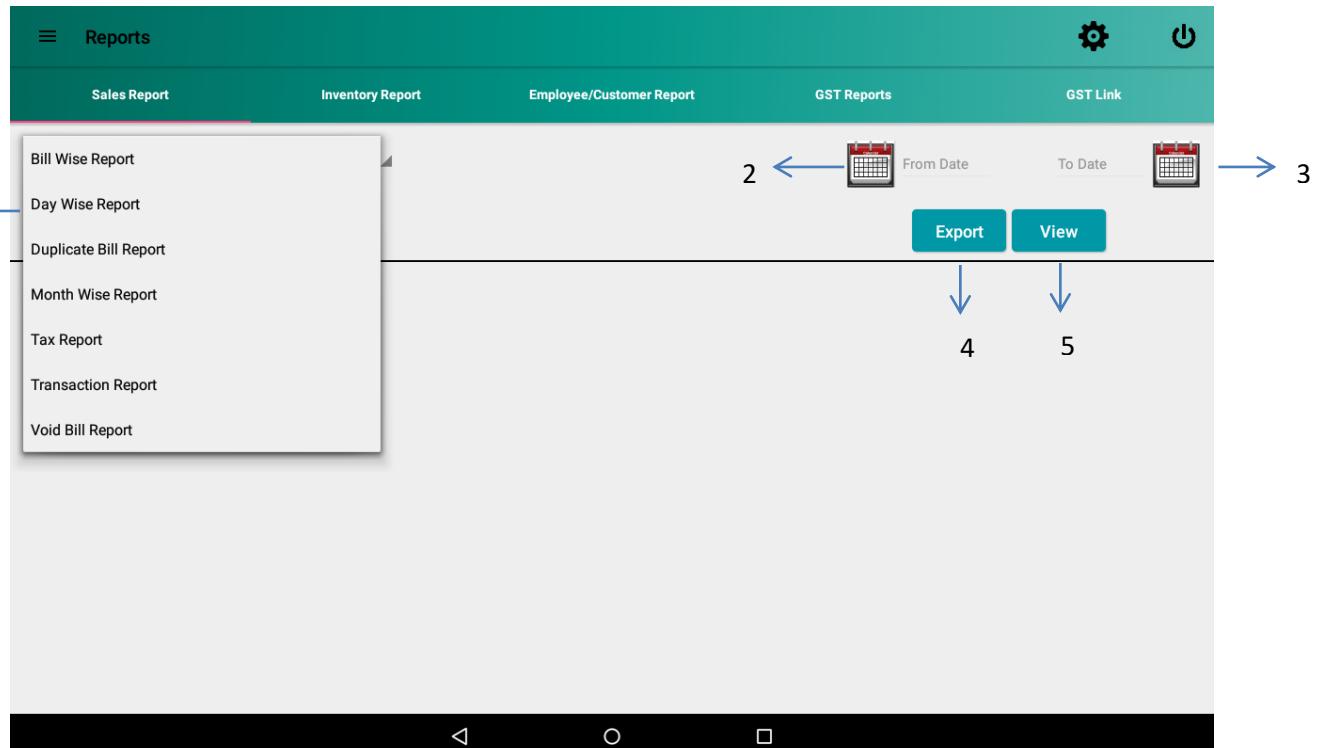


Figure 68: Sales Report

Label	Field	Description
1	Sales Report	Application provides different views in which user can see the sales report.
2	From Date	Start date from which user wants to see the report.
3	To Date	End date to which user wants to see the reports.
4	Export	Allows user to export the report in .csv format.
5	View	Shows report within the range of date mentioned.



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8.2 Inventory Report

1 ←

2 ←

3 →

4 ↓

5 ↓

Figure 69: Inventory Report

Label	Field	Description
1	Inventory Report	Application provides different views in which user can see the inventory report.
2	From Date	Start date from which user wants to see the report.
3	To Date	End date to which user wants to see the reports.
4	Export	Allows user to export the report in .csv format.
5	View	Shows report within the range of date mentioned.



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8.3 Employee/Customer Report

The screenshot shows the 'Employee/Customer Report' section of the GST GenieR V1.0P application. On the left, a sidebar displays a list of report types. At the top, there are date selection fields ('From Date' and 'To Date') and two buttons: 'Export' and 'View'. Numbered arrows indicate the following correspondences:

- 1: Points to the sidebar containing report types.
- 2: Points to the 'From Date' date selection field.
- 3: Points to the 'To Date' date selection field.
- 4: Points to the 'Export' button.
- 5: Points to the 'View' button.

Figure 70: Employee/Customer Report

Label	Field	Description
1	Employee/Customer Report	Application provides different views in which user can see the employee/customer report.
2	From Date	Start date from which user wants to see the report.
3	To Date	End date to which user wants to see the reports.
4	Export	Allows user to export the report in .csv format.
5	View	Shows report within the range of date mentioned.



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8.4 GST Reports

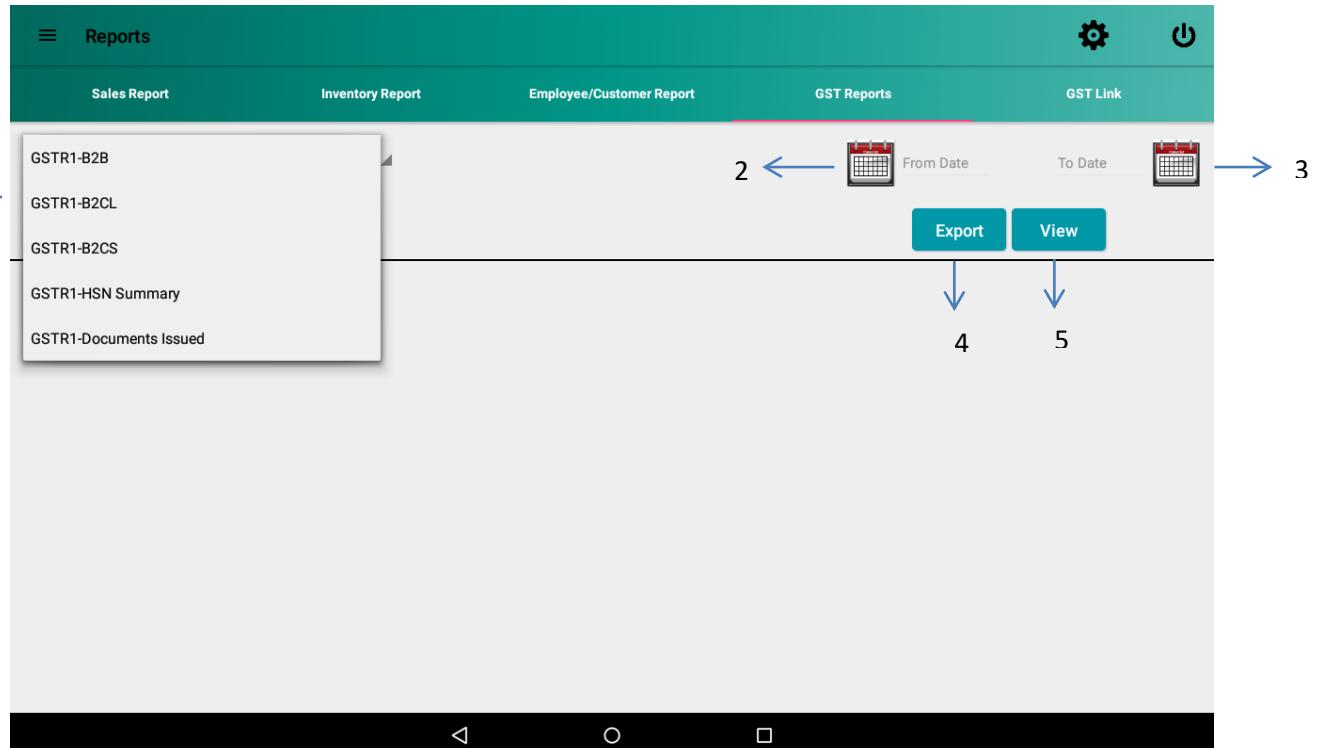


Figure 71: GST Reports

Label	Field	Description
1	GST Report	Application provides different views in which user can see the GST report.
2	From Date	Start date from which user wants to see the report.
3	To Date	End date to which user wants to see the reports.
4	View	Shows report within the range of date mentioned.
5	Close	Closes the reports screen.



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8.5 GST Link

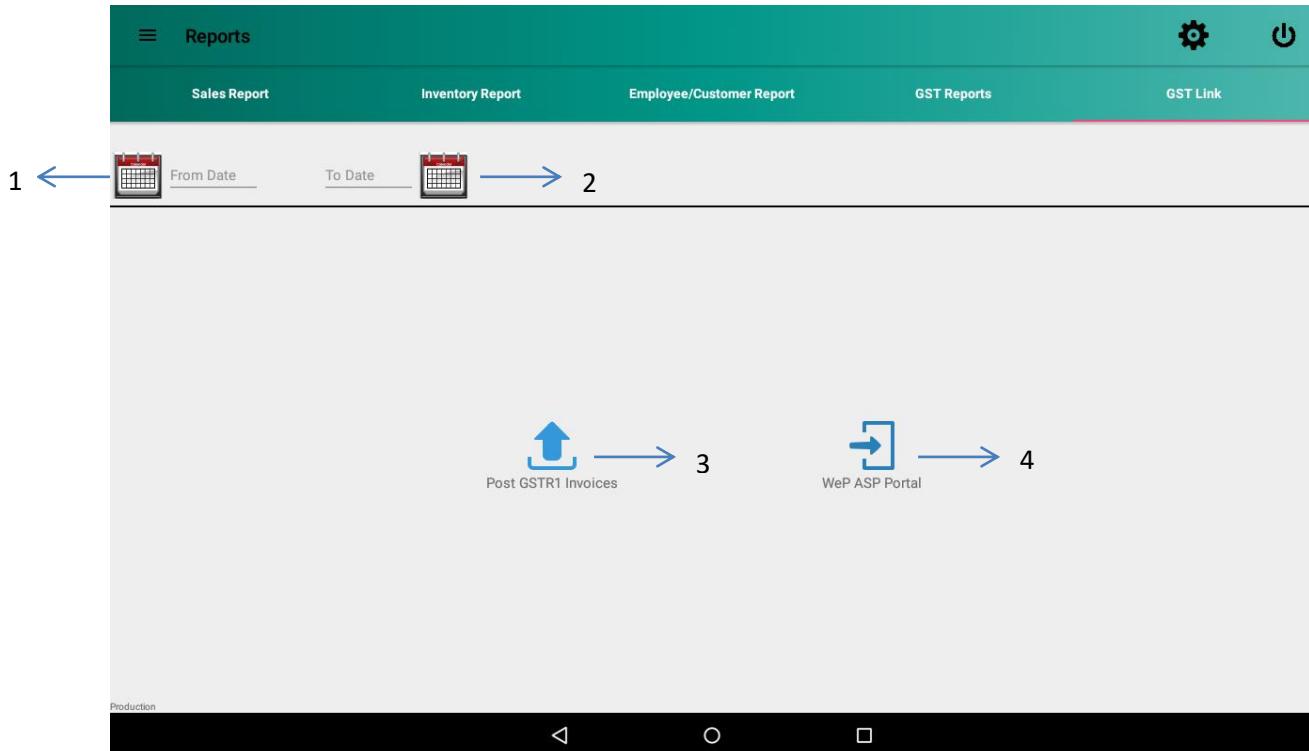


Figure 72: GST Link

Label	Field	Description
1	From Date	Start date from which user wants to see the report.
2	To Date	End date to which user wants to see the reports.
3	Post GSTR1 Invoices	Uploads GSTR1 invoices.
4	WeP ASP Portal	Go to WeP GSP Portal.



9. Settings

Settings screen allows user to configure:

- Owner details
- Header and footer that is going to be printed on bill.
- Application settings like Reset all settings, create a backup of current database image and factory reset to erase everything.
- Other settings allow user to set options for date and time, fast billing mode, table splitting and etc.

9.1 Owner Details

User can see owner details which he has filled in starting.

Note: After printing first Bill/Invoice, user will no longer be able to modify these details. Before that user can modify "Owner's Details" except for GSTIN, Ref No., bill No. & pre-fix.

1	FIRM NAME*	Jaggi sweets
2	GSTIN*	09ANTPA0870E1Z6
3	PHONE*	9876543210
4	E-MAIL*	sachin.verma@wepdigital.com
5	ADDRESS*	Near Anardana market, Baradari chowk, Patiala
6	BillNo Prefix	WEP007
7	POS*	Uttar Pradesh 09
8	Reference No	Jaggi
9	Apply	

Figure 73: Owner Details setting



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Label	Field	Description
1	Firm Name	Name of the firm.
2	GSTIN	GSTIN code of the owner.
3	Phone	Phone number of the owner.
4	Email	Email id of the owner.
5	Address	Address of the owner.
6	Bill no prefix	Prefix of bill number.
7	POS	Place of supply of the owner.
8	Reference number	Reference number with respect to WeP GST panel.
9	Apply	Apply changes.

9.2 Header & Footer

Header will be printed at the top of the bill and footer will be printed at the end of the bill.

Header Text Line 1	Jaggi Sweats
Header Text Line 2	Near Anardana Chowk
Header Text Line 3	Adalat bazar
Header Text Line 4	Patiala
Header Text Line 5	147003
Footer Text Line 1	Thank You
Footer Text Line 2	Visit Us Again
Footer Text Line 3	For Complaints
Footer Text Line 4	Please contact
Footer Text Line 5	9876543201

Figure 74: Header and Footer settings



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Label	Field	Description
1	Header	The text will appear in the starting of the bill.
2	Footer	The text will appear in the end of the bill.
3	Apply	Apply changes.

9.3 Others

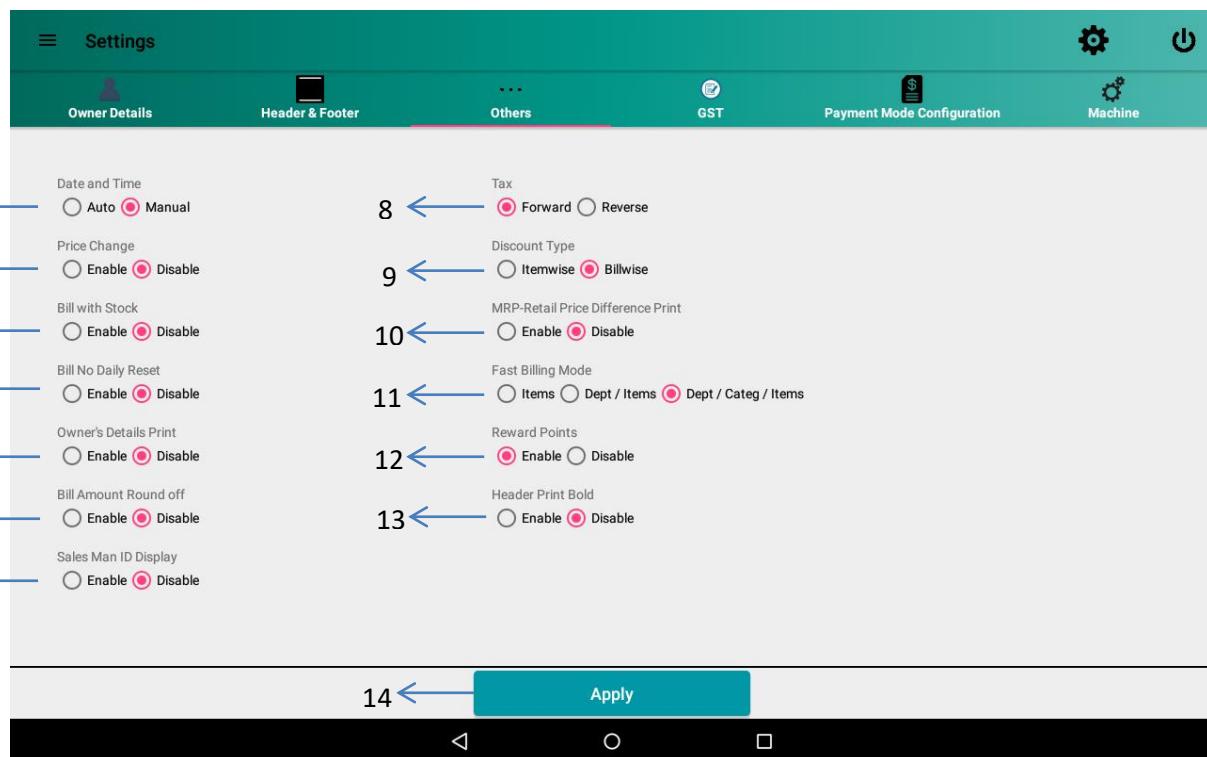


Figure 75: Other setting

Label	Field	Description
1	Date and Time	Auto: Application will automatically picks up the device's date and time. Manual: User can manually select a date and time.
2	Price Change	If enabled, user has the facility to change the price

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		of an item at the time of billing.
3	Bill with stock	If enabled then on every bill generated, quantity of items will be deducted from the stock.
4	Bill no. daily reset	If enabled bill number will be changed to 1 count after a day is ended.
5	Owner's details print	If enabled, then own details will be printed on bill.
6	Bill amount round off	If enabled, the bill amount will be rounded off.
7	Sales Man ID Display	If enabled, a field to enter sales man id will appear in billing screen and User Management screen.
8	Tax	Allows user to select a Type of Tax from Forward and Reverse tax. <u>Note: Bill-wise Discount and cess is not applicable in Reverse Tax. Only Item-wise discount is applicable.</u>
9	Discount type	User can provide discount on item or on bill.
10	MRP Retail Price Discount Print	If enabled, discount on MRP retail price will be printed on bill.
11	Fast Billing Mode	Items: Only items will be shown at the time of billing. Department/Item: Department and Items both will be shown at the time of billing. User can sort items according to departments. Department/Category/Item: All three things will be shown at the time of billing and user can sort items according to departments and then by



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		category.
12	Reward Points	If enabled, customer will get reward points on every purchase he makes.
13	Header print bold	If enabled, header will be printed in bold.
14	Apply	Apply changes.

9.4 GST

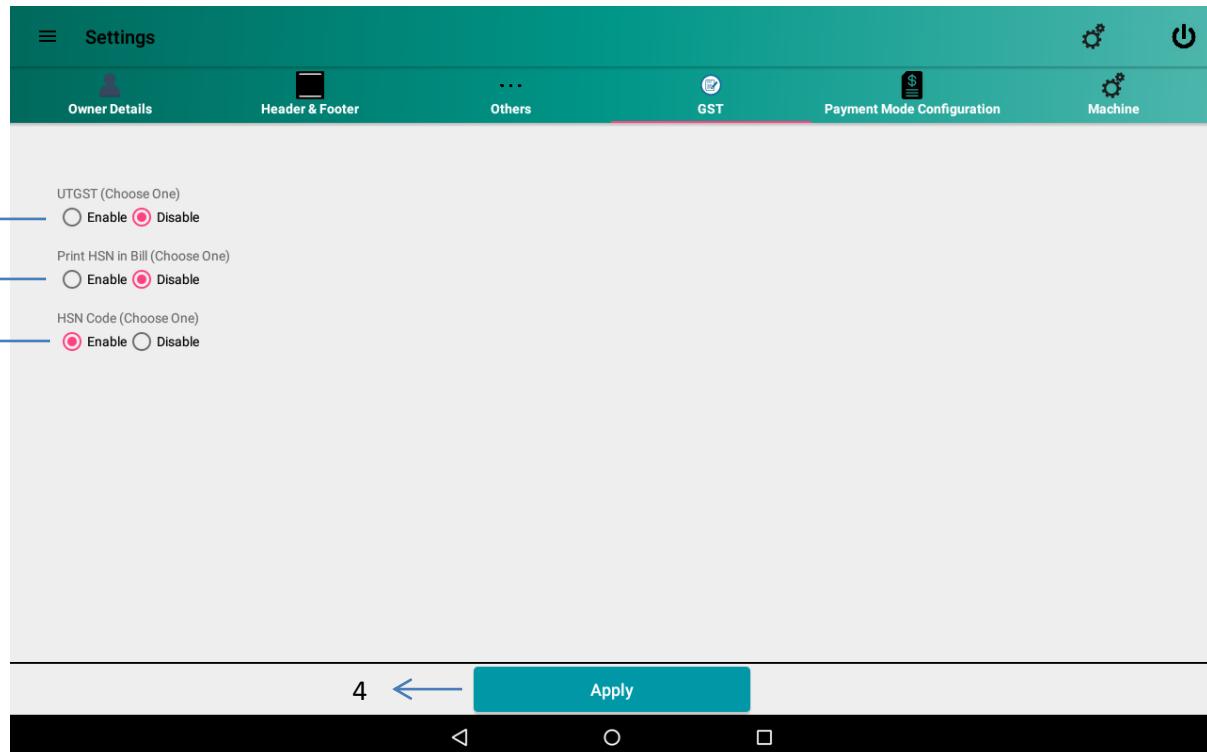


Figure 76: GST setting

Label	Field	Description
1	UTGST	If enabled, then UTGST will be applicable on items.



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2	Print HSN in Bill	If enabled, then HSN will be printed in bill.
3	HSN Code	If enabled, user can configure HSN code for each item in item master.
4	Apply	Apply changes.

9.5 Payment Mode Configuration

User can configure Key Id & Secret Key for enabling the ability to make payments through Razor Pay. To generate Key Id & Secret Key, user needs to register on Razor Pay website. To register [Click Here](#) or visit <https://razorpay.com/>

Similarly user can configure required credentials for AEPS also. User need to send mail to enquiry@wepdigital.com

The screenshot shows the 'Payment Mode Configuration' tab selected in the top navigation bar. The 'Razor Pay' section contains fields for 'Key Id' and 'Secret Key'. The 'AEPS' section contains fields for 'App Id', 'Merchant Id', and 'Secret Key'. A large blue 'Apply' button is at the bottom, with a small number '4' and a left arrow pointing to it.

Figure 77: Payment Mode Configuration



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9.6 Machine

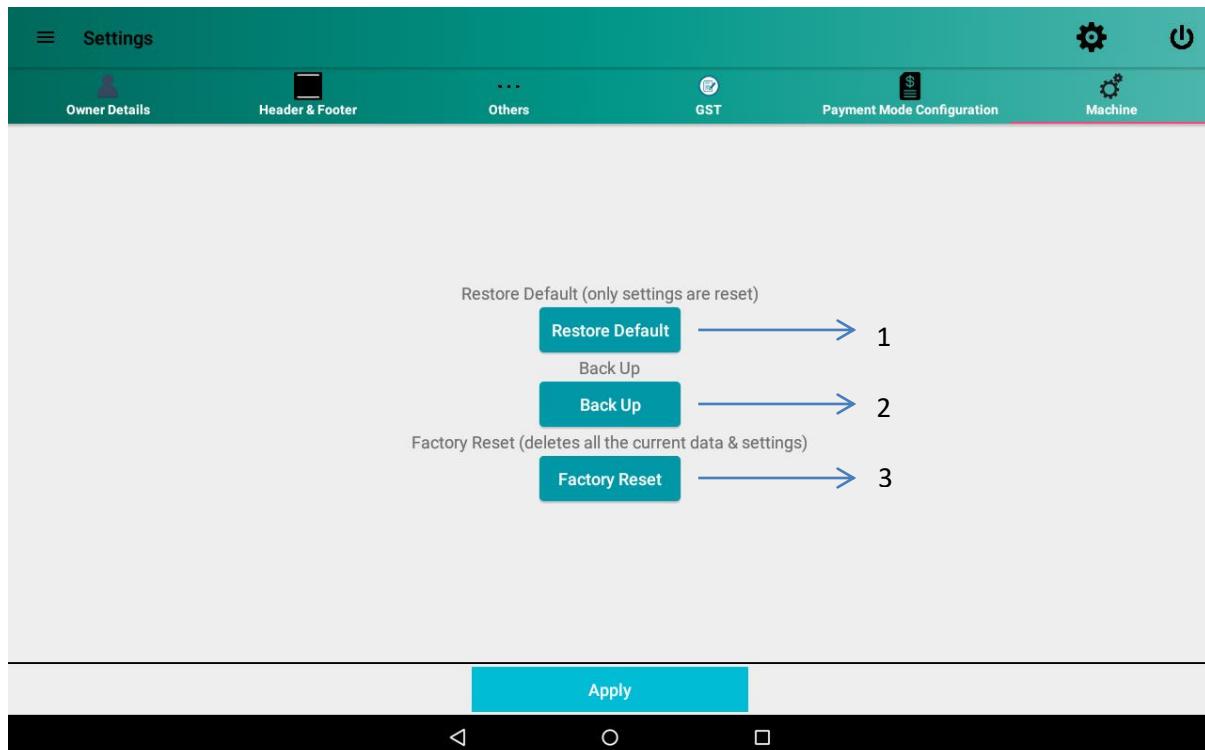


Figure 78: Machine setting

Label	Field	Description
1	Restore Default	This option will restore all default settings in the system.
2	Back up	User can take a backup of the database and can create as many as backups user wants. Backups will be stored in device's internal memory under "WeP_Retail_Backup" directory.
3	Factory Reset	Factory reset will erase everything and application will come in its initial stage as it was installed for first time.



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10. Limitations & Recommendations

1. Item search through barcode is recommended to be done through barcode scanner.
2. Payment like eWallet, MSwipe requires good internet connectivity.
3. Last transaction amount shown for each customer in customer module is with respect to petty cash.
4. Shortcode accepts not more than 10 digits.



11. FAQs

Q. Is any configuration required for barcode before using?

A. Yes, kindly configure your barcode scanner to return line feed after scanning.

Q. Upon using clicking MSwipe Payment, I am being asked for username and password.

Where do I get these?

A. You will be provided with username and password at the time of purchase of MSwipe Machine.

Q. On clicking Wallet Payment, I am getting message “Invalid credentials”

A. You have to go to RazorPay website and get register. Upon successful registration, you will be provided with Key Id. Go to payment mode configuration and enter this Key Id and save it. Now you will be able to use Wallet Payment.

Q. After scanning barcode of an item, it is not added into order list.

A. User needs to configure their barcode scanner to add line feed suffix, only then you will be able to add item in order list directly after scanning item's barcode. [See Details](#) in section 4.1.1.

Q. List of documents required for registering with MSwipe

A. 1. MSwipe OnBoard Document

2. MSwipe Application Form

Individual Account

- PAN Card of individual
- Address Proof of the individual
- Cancelled cheque
- Rental Agreement of the shop / business

Proprietorship

- PAN Card of Proprietor
- Shop Establishment / VAT Certificate (Proof of Business)



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- Address Proof of the Shop / Business (Rental Agreement)
- Cancelled cheque

Q. How to get AEPS credentials

A. User can mail at enquiry@wepdigital.com . Wep Digital will contact back to the user for the related documents and process.

Q. Is there any helpline no for customers

A. Give us a call on our toll free number: 1800 425 4453

Or you can drop us a mail on our email id: enquiry@wepdigital.com

For more information visit us at: www.wepdigital.com