

ID: **MX12797**

Program Agreement (Support Staff Agreement) - Mexico

This agreement is between **CCUSA Inc.**, **(CCUSA)** and you **Ricardo Esteban Alonso** a CCUSA participant.

APPLICATION AND FEES

To apply to the Camp Counselors USA Support Staff program you will be required to pay Program Fees (all payments should be made out to CCUSA):

First Time Applicants:

Step 1: Complete your online CCUSA application registration form, program application and additional documents on your CCUSA Footprints account and pay the Interview Fee: US\$30.

Step 2: Complete your CCUSA Interview and necessary interview documents. Pay the Application Fee: US\$250.

Step 3: Acceptance Fee:

- uS\$130 if you have completed the full application before September 30th, 2024 limited number available for this price.)*
- b. US\$180 if you have completed the full application between October 1st and November 30th, 2024 limited number available for this price.)*
- c. US\$230 if you have completed the full application between December 1st and December 31st, 2024 limited number available for this price.)*
- d. US\$280 if you have completed the full application between January 1st and February 15th, 2025 limited number available for this price.)*
- e. US\$330 if you have completed the full application after February 15th, 2025
- f. US\$500 if you are a Pre-Placed Support Staff and you have completed the full application by December 1st, 2024.
- g. US\$600 if you are a Pre-Placed Support Staff and you have completed the full application after December 1st, 2024.
- US\$600 if you are a Returnee participant and have completed your full application before February 20th, 2025.
- US\$680 if you are a Returnee participant and complete your full application after February 21st, 2025.
 -)* Limited availability means that when the spots are filled before the deadline, the next price bracket will apply for you.

The acceptance fee is due within 14 days of acceptance or 15th of March 2025, whichever comes first, a nonrefundable US\$75 surcharge will be added to your invoice if you miss this deadline.

Discounts:

Discounts and offers are available at different times during the year, call your local CCUSA office to see what is available. Discounts cannot be combined.

Returnees:

A returnee is someone, who is returning to the same camp (regardless of your previous visa sponsor) and returning in the same visa category. All program fees are payable to CCUSA and must be paid when you submit your online application form to CCUSA. Applications for this category are taken on a first come, first served basis. Applications might be closed earlier than other application deadlines. You accept full responsibility for negotiating your total pocket money with your camp. Please refer to the Returnee clause of this program agreement for more information on the Returnee application requirements.

Step 1: Complete your online CCUSA application registration form, program application and additional documents in your CCUSA Footprints account and pay the Program Fee:

- a. US\$600 if you are a Returnee participant and have completed your full application before February 20th, 2025.
- b. US\$680 if you are a Returnee participant and complete your full application after February 21st, 2025.

Please note: If you have not been to camp in the past 3 years you will have to apply as a first-time applicant. Refer to first-time applicants' section above.

Additions: If you apply and pay after 15th March 2025, you will incur a non-refundable US\$75 surcharge and the CCUSA head office in the US reserves the right to cancel your application.

ACCEPTANCE AND PLACEMENT AT A CAMP

- 1. To be eligible for the program you have to be a fulltime student and follow classes in-person, online studies are not eligible.
- 2. To apply to the program, you will be required to submit a completed application form, upload a personal video, 2 CCUSA reference questionnaires, a photo, school proof, all required fees and this signed Program Agreement. All materials submitted to CCUSA immediately become the property of CCUSA.
- 3. Your application form and references are legal documents. You agree that you have personally completed the application form and any false, misleading or withheld information on your application or inappropriate behavior during your interview, on social media sites prior to departure for the USA or during your participation on the CCUSA program, is grounds for immediate cancellation from the program without refund. You are required to inform CCUSA of any changes in information provided within your initial application, including but not limited to: health conditions, availability dates, skills, background check and contact details.
- 4. CCUSA will conduct an interview to help you better understand the program and to assess your skills and experience. The CCUSA head office in the US determines final program acceptance of applicants.
- 5. Placement at a camp in the U.S. may occur any time after acceptance until 30th June 2025, or until it is no longer possible to obtain a visa in time for your arrival to camp.
- 6. Your application, camp type choices, skills, experience, level of English and references will determine your placement at a camp by CCUSA. All placements are final. You will be notified of all the details of your camp placement, including your arrival and departure date travel instructions, and your contract dates via your online Footprints account. The dates indicated in your Placement Letter are considered your official contract and visa dates. Failure to complete your contract will result in additional costs as mentioned in the 'Early Departures' section point 1.
- 7. During your participation on the program, CCUSA must confirm your arrival at camp within 3 days of your visa start date, and every 30 days throughout your program. You are required to contact CCUSA via Footprints (http://footprints.ccusa.com), or by phone/email every 30 days to confirm your whereabouts and job status at camp. If you do not contact CCUSA every 30 days over the course of your program, or if you withdraw from the program early for any reason, CCUSA reserves the right to end your visa without a refund.
- 8. While participating on the CCUSA program you are required to check your online CCUSA Footprints account regularly and provide CCUSA with a current email address that you will access every day from the time of application through the time you complete your trip to the U.S. CCUSA will not be held responsible for problems arising from failure to check your email regularly (including junk mail) or failure to notify CCUSA of changes to your email address. You may not use a university or school email account. You are required to create a personal web-based email account once you are accepted to the CCUSA program. Participants who continually fail to respond to CCUSA and Camp Directors in the USA (by phone or email) are indicating that they are no longer interested in the program and will have their application cancelled after one warning and will forfeit all fees paid to CCUSA.
- 9. You, the applicant, are the only person CCUSA will liaise with in terms of your application/placement. CCUSA will not provide information about your application or program participation to parents/friends/other family, unless you are involved in a medical emergency while in the U.S., in which case we will contact the person you have listed on your CCUSA application form as your "emergency contact."
- 10. If you or your parents are, have been, or are legally capable of becoming US passport holders or US Citizens (or if you were born in the USA), contact the CCUSA office for details of how you can apply for the camp program.
- 11. Once accepted to the program, if you do not have a passport or need to renew your passport, you must apply for this no later than 2 weeks after your acceptance to the program. Failure to do this is grounds for cancellation without a refund of fees.



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COMMUNICATION WITH CCUSA

- 1. In order to facilitate your communications with CCUSA while on the program, you must provide CCUSA with a current email address that you will access daily from the time of application through the time you complete your trip to the USA. CCUSA will not be held responsible for problems arising from your failure to check your e-mail regularly or notify CCUSA of changes to your email address. If you use a university or school email account, you are required to create a personal web-based email account when you apply to the program.
- 2. For the duration of your time on the CCUSA program, you must respond to all communications in a timely fashion (within 24 hours). Participants who fail to respond to CCUSA phone and email requests, are indicating that they are no longer interested in this program to come to the USA and may have their application cancelled after one warning. You are not entitled to a refund and no claims can be made against CCUSA.
- 3. CCUSA is your visa sponsor. Hostile or aggressive behavior by yourself and/or anyone representing you (including family) will result in immediate cancellation from the program and the forfeiting of all payments.
- 4. In case of unforeseen circumstances (emergency or natural disaster) while on the program, it is extremely important you stay in contact with the CCUSA office and respond to emails, text messages, WhatsApp messages and/or phone calls immediately. It is important you follow any and all directions given to you by CCUSA. If you do not follow the directions given to you, you will be responsible for any and all financial consequences, which can be more due to unresponsiveness.
- 5. Understand that CCUSA or its affiliates or agents may, without liability, or expense to themselves take whatever action they deem appropriate with regard to your health and safety and may place you in a hospital for medical services and/or treatment or, if no hospital is readily available, may place you in the hands of a local medical doctor for treatment. You undertake to reimburse CCUSA, our agents or the camp/employer where you are placed for any expenses incurred by CCUSA or them in taking any action reasonably considered necessary in the interests of your health and safety, which is not covered by the medical insurance policy provided to you by CCUSA. If deemed desirable by CCUSA or its agents, you authorize them to transport you back to your country of origin at your own expense.
- 6. You agree to waive and release CCUSA and its affiliates, agents and employees from any claims whatsoever arising from any injury, loss, damage, accident, delay, or expense resulting from events beyond its control, including without limitation acts of God, acts of war, strikes, incidents of politically motivated violence, terrorism, pandemics, sickness or quarantine, government restrictions or regulations, and, in the absence of gross negligence (or negligence in the case of personal injury) by CCUSA, arising from the use of any vehicle or from any act or omission by any agent or employee or guests of the participating camp, individual, firm, or company in relation to transportation to, from and within the U.S. or another facility or service organized on your behalf.

INSURANCE

- 1. Insurance coverage is included in your CCUSA fees for the period you are working at camp (actual camp contract dates as shown on your DS2019 form), you will have to extend your insurance with CCUSA to cover the entire period you will be in the USA.
- 2. If you are 60 years or older you will need to arrange and pay for your own insurance that meets or exceed the Department of State requirements for insurance.
- 3. Your policy can be upgraded from economy to premium prior to departure for the US for US\$1.15/day. This has to be done before your insurance dates are locked, typically, but not guaranteed 15 days prior to the start date of your insurance. You will not be able to change your level of insurance after that date. You can do this in your CCUSA Footprints account.
- 4. You can purchase an extension of your insurance **prior** to your departure to the US at a cost US\$4.70/day (for economy plan) and US\$5.85/day (for premium plan). This must be done before your insurance dates are locked in, typically, but not guaranteed 15 days prior to your insurance start date. After your insurance is locked any extensions must be done once you are in the USA and have validated your visa, in your Footprints account.
- 5. Your policy can be upgraded from economy to premium prior to departure for the US for locked, typically, but not guaranteed 15 days prior to your insurance start date. After your insurance is locked any extensions must be done once you are in the USA and have validated your visa, in your Footprints account.
- 6. Once your policy has commenced, any extension must be made prior to expiration (all extensions contingent upon insurance company's approval). Costs for extensions once in the USA are US\$4.85/day (for economy plan) and US\$6.00/day (for premium plan). Specific terms of coverage are available on your online CCUSA account.
- 7. U.S. Government J-1 visa regulations require insurance coverage for the full duration of your time in the USA from the date you enter the US to the ending date on your DS2019 form. If the included visa period of coverage does not cover the full length of your stay in the USA, you must extend the policy to cover the full travel period (including the grace period travel time) at your own cost prior to departure to the US.
- 8. In any unforeseen circumstances you are not allowed to let your insurance lapse.
- 9. It is your responsibility to read and understand the insurance policy details (including the Financial Services Guide & Product Disclosure Statement) including what coverage does and doesn't cover (eg. it does not cover pre-existing medical conditions and auto insurance). If you require specific insurance coverage that is not available on this policy you will need to locate and purchase this on your own in addition to the mandatory CCUSA insurance policy. Full details of the insurance policy (which includes the Financial Services Guide & Product Disclosure Statement) can be found on the website or by contacting CCUSA. It will also be available on your Footprints account once you have paid your fees to the program.
- 10. The insurance plans do not cover baggage, pre-existing medical conditions, dental, or auto insurance.
- 11. In case of an accident or incident, it is your responsibility to submit a claim form with all original documentation and/or follow the procedures set out by the insurance company. Neither Ventur Pipiol nor CCUSA are the insurance company. All claims, processing, and queries are between you and the insurance company. You will receive a copy of the policy once you have been accepted to the program. Be sure to read all policy details via your online CCUSA account.

CRIMINAL BACKGROUND CHECK

- 1. To participate on the CCUSA program, you must apply for a current criminal/police background check after acceptance by the CCUSA head office. Background checks can't be from a previous year, they are no longer valid. Please apply for your background check no earlier than 1st January 2025. After 1st January 2025, apply no later than 1st days after acceptance to the program.
- 2. As part of the application, you are required to disclose to CCUSA any and all criminal history, criminal offense, arrests, charges, or sentencing. Any criminal history reflected in this background check could affect acceptance/placement opportunities and/or result in loss of placement. Non-disclosure will result in cancellation of your application, and you will forfeit all fees paid to CCUSA.
- 3. Once the background check has been processed, you must submit the report to CCUSA no later than 15th April 2025. If your Criminal Background check is not uploaded by 15th April 2025 you will be charged US\$50. U.S. summer camps require that you bring the original of this report with you to camp. Failure to do so is grounds for immediate termination.
- 4. If you are not a citizen or permanent resident of the country from which you are applying, you must also gain a criminal/police background check from your home country as well with an English translation (if the original is not in English).

MEDICAL HISTORY

1. As part of the application, you are required to disclose to CCUSA any and all past or current medical conditions (if you are unsure of what to include contact CCUSA to



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discuss). Non-disclosure will result in cancellation of your application, and you will forfeit all fees paid to CCUSA.

- 2. If accepted, you must download the CCUSA Health History form, which must be completed and signed by your physician. This must be completed per the instructions and submitted to CCUSA at least 4 weeks prior to departure for the U.S. A surcharge of US\$50 will be added to your application fees if you miss this deadline.
- 3. Your camp also requires you to bring the original signed and completed form to camp. Failure to complete this form in your home country may result in your termination or you will be required to pay for a medical examination in the U.S (this exam is expensive and is not covered by your CCUSA health insurance policy).
- 4. To participate on the CCUSA program you will need to have at least the following inoculations completed and up to date: Measles, Mumps, Rubella, Hepatitis, Polio, Tetanus and potentially COVID-19.
- 5. Your camp may require additional inoculations, which will be outlined in their health certificate, contract and/or placement letter. If you do not have these inoculations completed before you go to camp, you will be cancelled from the CCUSA program and you will forfeit all fees paid to CCUSA.

BRIDGEUSA J1 VISA

- 1. In order to participate on the CCUSA program you are required to obtain a J-1 Exchange Visitor visa before departing for the USA.
- 2. The US Embassy charges a fee of US\$185 (subject to change) for visa processing. This fee is separate from the program fee you pay to CCUSA.
- 3. The US Government also charges a US\$35 (subject to change) SEVIS fee, which is paid by your camp.
- 4. The BridgeUSA J-1 visa permits you to enter the U.S. and legally work for a period up to 4 months at a US summer camp, with an additional 30-day grace period for travel in the US only, after you have successfully completed your contract at camp.
- 5. The DS2019 visa document is the document you will need to apply for your BridgeUSA J-1 Exchange Visitor visa at the US Embassy. As a Department of State designated BridgeUSA visa sponsor, CCUSA will issue this document (electronically) for you once you have paid your program fees in full and you have confirmed all your passport details through your online CCUSA Footprints account.
- 6. If you confirm your details incorrectly, or if the DS2019 is lost or damaged, the DS2019 form must be reissued and you will be charged US\$75 for a new form.
- 7. The U.S. Embassy requires an in-person interview for most participants, visa interview waivers might be available in some areas. You must apply for and obtain your BridgeUSA J-1 visa before departing your home country. If you have any criminal records or convictions, you will be required to show your completed original background check at the time of the Consulate Interview.
- 8. The U.S. Consulate may charge a fee for booking your Consulate interview which will be passed onto you.
- 9. You are responsible to book your visa appointment with the US Embassy/Consulate no later than 24 hours after your SEVIS ID has been uploaded to your Footprints account.
- 10. Please check when you receive your passport and visa back if the document is correct. Mistakes can delay your trip.
- 11. You must enter the U.S. by the start date on your DS2019 form and validate your program with CCUSA (through you online CCUSA account) within 3 days of arrival. If you know you are not going to be able to travel to the US by your DS2019 start date, CCUSA requires that you have your DS2019 start date changed (subject to change fees US\$45). It is YOUR responsibility to notify your local office and request a change to your program start date. You will be responsible for any additional costs associated with a delayed start date (including but not limited to extra insurance days, flight change fees, DS form reissuance, etc).
- 12. Failure to validate your program within the required 3 days of the start of your BridgeUSA J-1 visa, will result in a SEVIS status of "terminated" which means your participation in the program has been cancelled and you must return home immediately, you will not get a 30-day grace period to travel in the U.S.
- 13. You are required to check in with CCUSA every 30 days during your stay in the US. Failure to do so can jeopardize your program and visa status.
- 14. CCUSA reserves the right to change program rules, conditions and fees if any US Government laws change or State Department regulations change for the J-1 visa change after printing of this program agreement.

CANCELLATION AND REFUND POLICY

- 1. Your service from CCUSA begins immediately after your deposit payment is paid. Your online profile is available to be completed and your CCUSA office members are available to interview you face-to-face. A 14-day cooling off period and/or chargeback are not valid for CCUSA programs.
- 2. The application fee is non-refundable.
- 3. Returnee fees are non-refundable.
- 4. If you cancel after you have been interviewed but prior to your acceptance to the program, the application fee and any late fees are non-refundable. The full acceptance fee, if already paid, will be refunded. Written cancellation notification must be received within 10 days of cancelling to qualify for a refund.
- 5. The program fees will not be refunded if you cancel from the CCUSA program after acceptance (unless canceling for reasons outlined in Point 9). If you have not paid your fees in full, you will be invoiced for the amount due to CCUSA which are due within 14 days of canceling.
- 6. If you change any information on your application <u>after</u> acceptance to the program that CCUSA determines will adversely affect your placement possibilities, CCUSA reserves the right to withdraw your application from the program; in this case there is no refund of any fees. This includes information you post in your application documents as well as any information that you post on the internet or social media.
- 7. If you post anything inappropriate on the internet or social media or break any of the camp, state or federal rules during your camp program (including time off at camp), CCUSA reserves the right to cancel you from the program without any refunds (please see the 'Early Departures' section for more details).
- 8. Applicants who continually fail to respond to CCUSA are indicating to us that they are no longer interested in the program and will have their application cancelled after one warning and they will forfeit all fees paid to CCUSA.
- 9. If you cancel due to life-threatening illness or a life-threatening illness or death of a parent or sibling (medical certificate required for review by CCUSA), you will receive a refund of your Acceptance fee. You will be charged for any flight cancellation fees if applicable. A written notification of cancellation and the medical certificate documenting the illness must be received within 10 days of cancelling to qualify for a refund. No refunds will be made for cancellations as a result of pre-existing medical conditions.
- 10. Fees incurred for obtaining your criminal background check, medical examination, visa processing and any other third-party services are non-refundable in most cases and CCUSA is not responsible for any refunds of these fees.
- 11. The US\$35 SEVIS fee, if paid by CCUSA at the time of your cancellation, will be deducted from any refund owed to you. If you are not owed a refund and the SEVIS fee has been paid by CCUSA on your behalf, you will owe CCUSA US\$35 for the SEVIS fee.
- 12. If you cancel from the program (for any reason) once you are placed and your international flight has been booked by CCUSA, you will be responsible for all flight cancellation fees as imposed by the airlines.
- 13. If you are not placed by 30th June 2025 you will be cancelled from the program. You will receive a full refund of the fees paid to CCUSA (less a US\$150 Administrative Fee). In this event, refunding the program fees is the limit of CCUSA's responsibility, as damages for non-participation are impossible to calculate.
- 14. If you have been placed and your camp rescinds your job offer, CCUSA will offer you other opportunities and replace you at another camp (this applies for Returnees as well). Not accepting a replacement offered to you will mean you will be cancelled from the program without a refund.
- 15. In the event the U.S Government rejects, suspends or amends your visa application in your home country, the fees paid to CCUSA are non-refundable. CCUSA strongly advises you to apply for your J-1 visa only in your country of citizenship. Visa applications made in a country where they applicant is not a citizen or permanent and legal



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resident may face higher risk of visa denial. The U.S. Government requires additional documentation if you apply for your visa outside your home country. CCUSA cannot be held liable for visa rejections.

- 16. If you have not applied for your visa within 15 days of the issuing of your DS2019 Form or if the U.S. Government does not issue your visa in time for you to arrive at camp by your start date as listed on your online CCUSA account, your participation in the program will be cancelled and no refund will be given.
- 17. In case of cancellation of your application by CCUSA due to unforeseen circumstances (natural disasters, pandemics, epidemics, emergencies, Presidential Proclamations or Executive Orders), fees paid to CCUSA will not be refunded. However, 40% of the total fee due (if paid and not including SEVIS, travel, visa fees) to CCUSA can be used as a credit for any CCUSA program when used within 12 months of cancellation.

PRE-DEPARTURE ORIENTATION

CCUSA provides a mandatory Pre-Departure Orientation meeting in your country to give detailed information about the J-1 visa, program rules and life in the United States. U.S. government regulations require that you attend this orientation, this is mandatory for Returnees as well. Failure to do so will result in the cancellation of your program without refund.

TRAVEL TO CAMP

- 1. You must arrange and pay for your own return flight transportation (including your international flight) to your camp's designated arrival meeting point in the U.S.
- 2. Your full, international and US domestic travel itinerary to camp and your return flight information out of the USA must be entered into your online CCUSA account or otherwise provided to CCUSA as soon as you have booked your flights. If you are placed prior to May 1, you must supply CCUSA with full international/domestic flight details no later than 4 weeks prior to your departure. If you are placed May 1 or later, you must supply CCUSA with full international/domestic flight details no later than 72 hours after placement or 24 hours in advance of your departure to the U.S., whichever is the earlier date. If this information has not been entered by that time a US\$50 surcharge will be added to your invoice.
- 3. If you are not traveling directly to camp, you must provide a full itinerary including contact telephone numbers and addresses for each day overseas until you arrive at camp. Failure to complete these travel requirements in the time frame indicated may result in your cancellation from the program, and no refunds will be issued.
- 4. It is your responsibility to be aware of any travel requirements related to COVID-19 or any other restrictions.

POST CAMP TRAVEL

You are responsible for travel costs after camp including transportation, meals and accommodation. This includes travel costs to your U.S. departure airport for your return flight home or onward international travel.

DURING THE SUMMER

- 1. The standard resident camp season is up to nine weeks (eleven weeks for day camps), and you must arrive at camp on the date listed on your online CCUSA account. Your pocket money will begin accruing on the first day of staff training. Some camps exceed 9 or 11 weeks. In these cases, you will be required to work at camp until the assigned end date (camp contract takes precedence over the 9 to 11 weeks specified by CCUSA in this Program Agreement). In such cases where you work longer than 63 days (9 weeks) at a resident camp or 77 days (11 weeks) at a day camp, you will be paid an additional amount per extra working day.
- 2. Failure to complete your contract will result in additional costs (travel, food, lodging, etc.).
- 3. Under Federal law, camps are required to withhold minimal federal and state tax from your Pocket Money. You will be required to file a tax return for 2025 as a CCUSA participant. CCUSA recommends Sprintax services to help you file for your tax return: https://taxprep.sprintax.com/uni-lp.html?utm_ref=ccusalp.
- 4. As a BridgeUSA J-1 Summer Work Travel visa participant you are required to apply for a Social Security Card at least 10 days after your visa start date. CCUSA provides full instructions on this and if your camp does not assist you, you still must lodge this application within 4 weeks of your visa start date.
- 5. The camp pays a fee to CCUSA to cover administration costs associated with your recruitment, selection, placement, insurance, SEVIS fee and supervision. This fee does not comprise part of your Pocket Money; however, it does form part of the total expenses paid by the camp.
- 6. Prior to arrival, any policies your camp has that supersede what is written in this agreement should be communicated to you in writing by your camp. Please note that camp policies cannot supersede US Department of State regulations for the J-1 visa program.
- 7. The BridgeUSA J-1 Exchange Visitor program you are traveling on to the US is a Cultural Exchange program with a work component in it, and has a required cultural component. Participants must participate in at least one cultural activity each week in order to expand their knowledge of American culture and life. CCUSA will provide you with resources for cultural activities in the area where you will be at camp. These resources are accessible through your online CCUSA account.
- 8. You will be required to report on these cultural activities each month during your 30-day check-in. Failure to participate in this required cultural component can jeopardize your program.
- 9. You will earn a set amount of Pocket Money based on the program option you have chosen (own or CCUSA flight). You will be paid by the camp director according to camp policy, prior to the last day of camp.

For working the 9-week resident camp or 11-week day camp you will earn:

First Time Participants:

Support Staff Pocket Money

US\$2,250

Returnees:

See Acceptance and Fees, Point 1

Additional Pocket Money for which you may be eligible:

US\$60 a day: For each additional day you work as a Support Staff beyond the standard 9 or 11 week session (not including days off).

- 10. Your camp will provide a bed, three meals a day and access to laundry facilities (facilities not always on camp property).
- 11. Your personal expenses before, during and after camp are your own responsibility.
- 12. Your visa dates will match your camp contract dates. You are not eligible to extend these dates in order to work at a different employer when your camp contract has been completed. From time to time, CCUSA will allow you to be placed at a different camp if you have successfully completed your original camp contract and if your University Break dates permit. Please contact the CCUSA Head Office for details.

EARLY DEPARTURES

1. If you fail to fulfill the responsibilities of your position at camp or violate any camp rule, or State or Federal law, or leave voluntarily, your participation will be cancelled and in certain cases you must depart the USA immediately. This includes anything that might happen during your time off. You will incur additional costs for travel, food,



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lodging and a contract cancellation fee of US\$500 will be charged.

Fees paid to CCUSA will not be refunded.

RETURNEES

In addition to all other points included in this agreement, the following policies pertain specifically to Returnees.

- 1. A "Returnee" is classified as a person who is returning to the <u>same camp</u>, OR to a new camp under the direction of a camp director the applicant has previously worked under and in the same visa category (counselor or support staff). Returnees applying for their third or more summer must be aware of the 10% returnee rule. Additional documentation may be required.
- 2. You must submit a complete online application, proof of student status, current criminal/police background check, this signed program agreement and a photo to your local CCUSA office along with a return invitation, contract or email from your camp director (must include a statement verifying you have been invited to return to camp and your proposed work dates) before CCUSA can process your application.
- 3. Returnee program fees are non-refundable, no matter what the reason is that you cancel or your camp rescinds your job.
- 4. Upon submission of all necessary forms and payments, CCUSA will provide you with a current DS2019 visa application form, worldwide health insurance coverage for your work period (you will have to extend your insurance with CCUSA for the whole period that you are in the USA if different from the work dates) and 24-hour support while in the USA.
- 5. You are required to submit your travel to camp plans to your online CCUSA account at least 4 weeks prior to your departure in order for us to activate your insurance policy. Information required includes airline, flight number, date and time of arrival as well as your method of arrival to camp if arranging this yourself. In addition, you MUST notify your camp of your travel plans. CCUSA is not responsible for coordinating an airport pickup with your camp. Failure to complete these travel requirements in the time frame indicated may result in your cancellation from the program, and no refunds will be issued.
- 6. Returnee applications can close at any time.
- 7. Participants who have used CCUSA as their previous visa sponsor will be given priority in case the returnee cap is close to being reached.

PRIVACY STATEMENTY

CCUSA must comply with the requirements of the Data Protection Act and ensure that all personal information is held securely and is only lawfully disclosed. Please see your CCUSA Footprints account for the full Privacy Statement.

I certify that I am currently at least 18 years of age by 1st June 2025 and I personally completed the Camp Counselors USA application form. I understand that I sacrifice privacy and comfort, work long and demanding hours and must adhere to camp policies which may be limiting and not necessarily reflect my way of living (curfews, time on/off, no smoking, no alcohol, etc.). My signature below confirms that I have read, understood, and agreed to abide by the terms, conditions and rules as detailed above. I agree that all information written and given to CCUSA is 100% correct.

I allow CCUSA to send me program information and updates via email. I also allow CCUSA to forward my name, email address and phone number to our preferred travel agent, to other counselors who may wish to share a room for any travel options and to counselors placed at the same camp or traveling on the same flight. I allow photos taken of me at meetings, arrival sites and/or at my employer location to be used for publicity purposes. California law applies to any disputes arising out of this agreement.

Full Name	Signature	Date