



Samuel Bruce Kpeglo (Mr.)

B.Ed (Arts); M.Ed (Tr Ed); M.Phil (TESL)

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E-mail: brucekpeglo@gmail.com
Gender: Male
Date of Birth: 4th September, 1975
Nationality: Ghanaian by Birth
Languages spoken: Fluent Ewe; Fluent English;

Profile:

- Outstanding interpersonal skills; proven professional competence; fluent in both written and spoken English and Ewe; excellent analytic skills; ability to work autonomously and remotely with minimum or no supervision, believes in effective team work; a time conscious individual, highly disciplined, hard working and trustworthy to execute assigned task.

Career Objectives:

- To develop a career in educational consultancy aimed at promoting teaching and learning of English in order to improve quality of education in Ghana.

EDUCATION AND TRAINING

| <u>Year</u> | <u>Institution</u> | <u>Qualification</u> |
|-------------|--------------------------------------|--------------------------------|
| 2018 – 2020 | University of Education, Winneba | M.Phil (TESL) |
| 2007 – 2010 | University of Cape Coast, Cape Coast | M.Ed (Tr. Ed)-English |
| 2003 – 2006 | University of Cape Coast, Cape Coast | B.Ed (Arts) –English |
| 1996 – 1998 | Akatsi Training College, Akatsi, V/R | Cert. 'A' 3yr Post-Secondary |
| 1991 – 1994 | Abor Secondary School, Abor-V/R | WASSCE (English, French & Ewe) |
| 1981 – 1990 | Afife R.C Basic School, Afife | BECE |

WORKING / PROFESSIONAL EXPERIENCE

- 1. Tutor of English Language, St. Teresa's College of Education, Hohoe, V/R (September, 2006 – to date)**

Responsibilities/ Duties

- Planning and executing both regular and remedial teaching as and when necessary to be able to meet the needs of the students under my tutelage.
- Guiding students to think, analyse and communicate the subject matter or content of the course with ease.
- Setting exams/quizzes, invigilating quizzes, end of semester examinations and marking students scripts
- Ensuring full compliance with school rules and regulations by all students

- 2. Head of Department of Languages, St. Teresa's College of Education, Hohoe (September, 2010 to-August, 2014)**

Duties & Responsibilities (HOD)

- Organizing the teaching & learning in the department and maintaining a high level of teaching competence and professional discipline.
- Organizing and chairing departmental meetings/conferences to discuss administrative and professional matters within the department.
- Represent the department at meetings involving other departments; e.g preparation for teaching practice when tutors will need to be given orientation on criteria for evaluating lessons in the subject area
- Ensuring that all assessment records are kept up-to-date.
- Supervising members of the department on workschemes, using recommended lay-outs and details as well as content procedures and recording of assessment.
- Advising members of the department on the preparation of examinations and other assessment procedures.
- Advising tutors on the teaching of each component, the use of appropriate reference materials and problems experienced with content or teaching topic.
- Providing an adequate orientation of new staff into the department on arrival or for tutors about to teach component they have not taught previously.

- Advising members of the department on any professional matters which arise in order to upgrade their professional competence.

3. Staff Secretary of St. Teresa's College of Education, Hohoe (September, 2007 – Sept., 2013)

- Planning & Organizing staff meetings, in consultation with the Principal of the College.
- Writing/Taking minutes of proceedings at staff meetings and other committee meetings
- Chairing adhoc committees on other projects and programmes of the college.
- Writing and submitting reports on proceedings that transpired at various sub-committee meetings; e.g. congregation, matriculation, etc.

4 English Language Tutor (Sandwich Program) for the Institute of Education of the University of Cape Coast in (B.Ed Basic Education) from July 2010 to- Date)

Duties/Responsibilities

- Adapting/adopting teaching strategies for the agreed course outline in all English Language courses provided for the programme.
- Supporting the assessment strategy proposed by the course expert and taking part in marking of quizzes and examination scripts.
- Providing advisory services to the Institute of Education of the University of Cape Coast and other organizations (NAB, NCTE, TED, etc) as and when necessary.

5 Team Leader in English Language for the Institute of Education, University of Cape Coast - September, 2006 to-Date

- Attending conference marking sessions organized by the Institute of Education, University of Cape Coast to mark students' examination scripts.
- Setting quizzes and assignments for students on behalf of the Institute and reporting back to the Institute the assessment procedures from the course center.

September, 1998 – September 2002. Teaching at Aferewa Junior High School, Juaboso, W/R

Responsibilities/ Duties: Served as Assistant Headteacher; Teaching (English); Marking pupils' exercises and Ensuring full compliance with school rules and regulations by all pupils

OTHER RESPONSIBILITIES

- **Teaching Practice Supervisor:** Teaching Practice Unit, St. Teresa's College of Education, Hohoe.

Duties: Supervising/Mentoring Student teachers on teaching practice; Marking Student teachers' lesson notes; Writing reports on Student teachers' on teaching practice

- **Research & Project Work Coordinator**

Duties: Organizing Refresher/Capacity-Building Seminar & Workshops for tutors on the preparation and supervision of student teachers' project works; Vetting and approving project topics for student-teachers, assigning/allocating supervisors for student-teacher in writing of action research projects; meeting academic board to moderate & validate project work scores.

- **Professional Development Coordinator (PDC)**

Duties: Organizing and Facilitating Professional Development Sessions for tutors in the college to update teaching competencies;

ASSOCIATION MEMBERSHIP & POSITIONS HELD

- Local Chairman – Colleges of Education Teachers Assoc of Ghana (CETAG); St. Teresa's Chapter
- 2004 – 2005 Organizing Secretary, Volta Region Students Association of Ghana, (VORSA) University of Cape Coast, Branch
- 2005 – 2006 Vice President, Ketu District Students Association of Ghana, University of Cape Coast, Branch
- 2005 – 2006 Vice President, Past Akatsico Students Union of Ghana (PASU), University of Cape Coast, Branch

PUBLICATIONS

Kpeglo, SB & G. Temadonku (2016). *Pronunciation of Specific Vowel sounds by educated Ghanaians in the University of Cape Coast*. International Journal of Applied Research 2016; 2(9): 331-339

<http://www.allresearchjournal.com/archives/2016/vol2issue9/PartE/2-8-88-605.pdf>

Kpeglo SB & Akorli GK (2018). *Challenges of the basic school English syllabus to practising teacher of St. Teresa's College of Education, Hohoe*. International Journal of Applied Research 2018; 4(8): 142-149

<http://www.allresearchjournal.com/archives/2018/vol4issue8/PartC/4-7-55-377.pdf>

Kpeglo, SB, Akorli GK & Ofosu VS (2018). *The language of advertising: Analysis of lexical devices in MTN Ghana print advertisement*: International Journal of Applied Research 2018; 4(10): 396-405;

<http://www.allresearchjournal.com/archives/2018/vol4issue10/PartF/4-10-12-755.pdf>

Kpeglo, SB (2016). *The Phonological differences between Anlo Ewe and English Language; A Contrastive Analysis*. International Journal of Applied Research 2018; 4(10): 232-247

<http://www.allresearchjournal.com/archives/2018/vol4issue10/PartD/4-9-17-912.pdf>

Mortey FMR, Kpeglo SB & Akorli GK (2019). *A sociolinguistics study of the language of the Ghanaian Eve Kente fabric at Agortime in the Volta region*; International Journal of Applied Research 2019; 5(6): 88-98

<http://www.allresearchjournal.com/archives/2019/vol5issue6/PartB/5-2-2-291.pdf>

References

- Prof. Dora Francisca EDU-BUANDOH
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Tel: 0244659201 Office: 0332130942
- Sophia Adjoa MICAH (Ms)
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- Edem K. BAKAH (Ph.D)
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