



DAA/AG.14/VOL.19/3

4th November, 2020

Mr Samuel Kpeglo
St. Teresa's College Of Education, Box 129, Hohoe,
Brucekpeglo@gmail.com,
0244987649.



Dear Mr Kpeglo,

ADMISSION TO UNIVERSITY OF EDUCATION, WINNEBA – 2020/2021 ACADEMIC YEAR

1. We are pleased to inform you that the Board of Graduate Studies on behalf of the Academic Board of University of Education, Winneba has offered you admission into the University in the **School of Graduate Studies** to pursue a **3 -Year Programme in DOCTOR OF PHILOSOPHY IN APPLIED LINGUISTICS** starting from **Saturday, 9th January, 2021**. Registration begins on **Monday, 11th January 2021**.
2. Your Student Number is **200019512**. Use this number to pay your fees and subsequently, quote this number and programme of study on all official documents.
3. You are required to make full payment of a non-refundable fee of **SEVEN THOUSAND, SIX HUNDRED AND SIXTY-ONE GHANA CEDIS ONLY (GHc 7,661.00)**. Pay the fees at any networked branch of GCB Bank Ltd, Prudential Bank Ltd, National Investment Bank Ltd (NIB), Consolidated Bank GH Ltd (CBG), Zenith Bank Ltd or ADB Bank Ltd, if you accept this offer of admission. Please inform the Teller you are using TRANSFLOW to pay University of Education, Winneba fees. Deadline for payment of fees is **Friday, 29th January, 2021**.
4. Your admission is for the **2020/2021** academic year only and if you fail to enrol or withdraw from the programme, you forfeit the admission automatically. You will be required to complete a fresh set of application form if you intend to be considered for admission in a subsequent year.
5. Your Hall of affiliation is **Graduate Hall**. There are limited vacancies for accommodation on campus for interested students. Contact your Hall Manager if you wish to be considered for accommodation. You may also wish to make your own arrangements for accommodation outside the University Campus.
6. Please note that if it is discovered subsequently that you do not possess the qualifications by virtue of which you have been offered admission to the University, you will be withdrawn and made to face any appropriate sanctions. The original copies of your certificate (s) and other supporting document(s) will be inspected to complete your registration.
7. You will be required to adhere to ALL rules and regulations as contained in the Student's Handbook. Students are considered to be on probation for the duration of their programme and they would be dismissed at any time for unsatisfactory work or misconduct.
8. The University reserves the right to revise its fees and other arrangements without notice.
9. It has to be noted that the University is a secular institution and is not bound by the observance of any religious or sectarian practices. As much as possible University lectures and examination would be scheduled to take place within official working days, but where it is not feasible, lectures and examinations would be held on other days.
10. The University does not give financial assistance to students. It is therefore the responsibility of students to arrange for their own sponsorship and maintenance during the period of study.
11. Teaching and Learning shall be online using the University's Online Learning Management System and in-person mode.
12. The University requires that you are declared medically fit. It would be arranged for you to be medically examined. You are therefore required to bring a chest x-ray photograph and your National Health Insurance Card
13. A change of programme is not allowed.

Please accept our congratulations.

Yours sincerely,

COLLINS OWUSU- ANSAH

For: **REGISTRAR**

cc: Pro-Vice Chancellor

Finance Officer

Internal Auditor