

CURRICULUM VITAE

FREDERICK ADU-POKU

ST. LOUIS COLLEGE OF EDUCATION, P. O. BOX 3041, KUMASI, GHANA

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PERSONAL DETAILS

Date of Birth : 8th May, 1969
Nationality : Ghanaian
Language : English and Twi
Marital Status : Married
Number of children : Five
Religion/Denomination: Christian/Presbyterian

OBJECTIVE(S):

To impart knowledge to people and promote discipline and high academic performance of students

ACADEMIC QUALIFICATION

Institution	Qualification	Year obtained
1. K. N. U. S. T.	M Sc. (Mathematics)	2010
2. University of Education	B Ed. (Mathematics)	2003
3. Offinso Training college	Teachers' Certificate 'A'	1997
4. Aduman Sec. Sch	GCE 'O' Level	1987
5. St. Josephs' Boys School	Middle Sch. Leaving Cert.	1982

WORKING EXPERIENCE

Institution	Year	Position
1. St. Louis college of Education	2003 – to - 2015	Asst. Dining Hall Tutor
2. Boamang D/A J.H.S.	1997 – 1999	Teacher

PART-TIME APPOINTMENTS

Place of work	Year	Position
1. IEDE, Winneba	2009 to 2010	Tutor
2. Jackson Educational Complex	2010 to date	Tutor
3. UCC Distance Learning	2008 to 2011	Tutor
4. UCC	2003 to date	Team Leader
5. Untrained Teachers Diploma in Basic Education	2005 to date	Tutor
6. St. Louis College Early Childhood Programme	2012 to date	Tutor
7. Jackson College of Education	2013 to date	Examination Supervisor
8. Jackson College of Education	2013 to date	Mathematics Tutor
9. Jackson College of Education	2013 to date	Chief Team Leader for Mathematics

RESPONSIBILITIES AT WORK PLACE

Position		Date
1. Member	Early Childhood Education Sandwich Course	2011 to 2018
2. Head	Mathematics & ICT Department	2011 to 2014
3. Subject Head	Mathematics	2009 to 2011
4. Local Financial Sec.	Colleges of Education Teachers' Association of Ghana(CETAG)	2011 to date
5. Member	Academic Board	2011 to 2014
6. Member	Financial Committee	2011 to 2014
7. Member	Academic Planning & Quality Assurance	2011 to 2014

	Comm.	
8. Member	Staff Dev. & Research Comm.	2011 to 2014
9. Coordinator	Resource Centre	2017 to date
10. Secretary	Sports Committee	2005 to 2015
11. Ass. Din. Hall Tutor	Dining Hall	2004 to 2014
12. Ass. House Master	St. Josephs' House	2003 to 2014
13. Patron	Presbyterian Students Ass.	2003 to 2014
14. Chief Team Leader	National Teaching Council Licensure Exams	2019 to date

WORKSHOPS ATTENDED

Name of Workshop	Date
1. Revision of Early Childhood Education Syllabus	February, 2013
2. Conference on Early Childhood Education	February, 2012
3. Training Preschool trainers in Ghana (MASHAV)	May, 2010
4. Capacity Building of Tutors of Colleges of Education in Early Childhood.	May, 2010
5. Training of Trainers for Early Childhood Education (Haifa, Israel)	February, 2010
6. Capacity Building in Kindergarten Curriculum, Policy Assessment Techniques for Tutors of Training Colleges of Education.	June, 2009
7. Early childhood Development Course in Ghana (MASHAV)	May, 2009
8. As Participant: In service Training for quality in teaching and learning for Training College Tutors in Early Childhood Education”	October, 2008
9. Served as a Resource Person: “In Training Programme for Regional and District Co-coordinators in Early Childhood Department.”	July, 2008
10. Professional Development Coordinator(T-Tel)	September, 2018
11. GALOP Workshop Master Trainers	November, 2020

PUBLICATIONS: 2

SKILLS:

Good inter personal skills, Good Communication skills, Team player, Be able to work under pressure and an intrinsic motivator.

INTEREST: Watching and playing football, Teaching, Listening and interacting with my students

REFEREES:

1. MR. SOLOMON SARFO
(VICE PRINCIPAL)

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P.O 3041, KUMASI
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2. REV. DR W. OBENG-DENTEH

MATHEMATICS DEPARTMENT
KNUST, KUMASI
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