

## **PERSONAL DATA**

FULL NAME: Lambert Bayor

DATE OF BIRTH: Wednesday, December 5, 1984

PLACE OF BIRTH: Tumu

GENDER: Male

MARITAL STATUS: Married

RELIGION: Christianity

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## **CAREER OBJECTIVE**

To become an efficient and effective Information and Communication Technologist and academic researcher with distinct to render services and impact the educational, social and economic systems of society.

## **EDUCATIONAL BACKGROUND**

UNIVERSITY/ COLLEGE/ SCHOOL ATTENDED	DATE	TYPE OF CERTIFICATE
Kwame Nkrumah University of Science and Technology	2020-	PhD. ICT Education.
Amsterdam University, Nederland	2020	Certificate on Online Training
Kwame Nkrumah University of Science and Technology	2014-2017	MSc. Information Technology.
Methodist University College, Ghana	2014	Entrepreneurship Certificate.
University of Education, Winneba	2009-2013	BSc. Information Technology.
St. John Bosco College of Education	2003- 2006	Teachers Certificate "A"
Wa Senior High School	2000- 2002	SSSCE
Tabiasi L/A Junior High School	1997- 1999	BECE

## **PROFESSIONAL/ LEADERSHIP/ WORK EXPERIENCES**

<b><u>INSTITUTION/ ORGANISATION</u></b>	<b><u>DATE</u></b>	<b><u>POSITION</u></b>	<b><u>JOB SCHEDULE</u></b>
NATIONAL INSPECTORATE BOARD (NIB)	2019 -	TEAM INSPECTOR	A member of panel of inspectors that inspect public and private schools and write reports to NIB
ST. AMBROSE COLLEGE OF EDUCATION	2019 -	LINK TUTOR	Plan and supervise student teachers activities including their portfolios and journals in Partner Schools.
ST. AMBROSE COLLEGE OF EDUCATION	2018	GESI WORKSHOPS AND TRAINING SESSIONS FACILITATOR	Facilitate workshops and training sessions on Gender Education and Social Inclusion (GESI)
ST. AMBROSE COLLEGE OF EDUCATION	2017-2019	CONVENOR; PLANNING AND DEVELOPMENT COMMITTEE	Organise the committee to plan and develop Road Map, Strategic Plan and College Improvement plan (CIP)
ST. AMBROSE COLLEGE OF EDUCATION	2017-	T-TEL PROGRAMME IMPLEMENTATION COORDINATOR	See to the implementation of all T-TEL programmes in the College
ST. AMBROSE COLLEGE OF EDUCATION	2017-	FACILITATOR	Organise seminars and consultative forum for tutors and student teachers on College Policies

ST. AMBROSE COLLEGE OF EDUCATION	2017-	QUALITY ASSUARANCE OFFICER	Develop systems for quality Assurance and Assessment in the College
ST. AMBROSE COLLEGE OF EDUCATION	2016-	I.C.T LECTURER	Develop I.C.T course manual and teach
ST. AMBROSE COLLEGE OF EDUCATION	2016-	ACTING ICT OFFICER	Advise Management on ICT related decisions and maintain computers in the school
MANSEN SENIOR HIGH SCHOOL	2014-2016	HEAD OF DEPARTMENT, I.C.T	See to the implementation of the day-to-day activities of the Department
MANSEN SENIOR HIGH SCHOOL	2013-2014	I.C.T COORDINATOR	Advise Management on ICT related decisions and maintain computers in the school
MANSEN SENIOR HIGH SCHOOL	2013-2014	FORM MASTER	Monitor students academic progress and advise accordingly
OSABARIMA EDUCATIONAL COMPLEX, KUMASI	2011-2013	I.C.T TEACHER AND COMPUTER LAB ASSISTANT	Prepare and teach I.C.T, and maintain computer Lab
CATHOLIC CHARISMATIC RENEWAL, NATIONAL OFFICE, KUMASI	2011-2013	STEWARDSHIP COMMITTEE MEMBER	Funds Mobilization, Project Planning and Execution

UNIVERSITY OF EDUCATION, KUMASI CAMPUS	2011-2012	ZONAL COORDINATOR, ITI- CCR ASHANTI ZONE	Supervise the work of all Coordinators in the zone
UNIVERSITY OF EDUCATION, KUMASI CAMPUS	2011-2012	CHURCH COUNCIL PRESIDENT, ST WILLIAMS CHAPLAINCY	Plan and supervise activities in the Church
UNIVERSITY OF EDUCATION, KUMASI CAMPUS	2011-2012	PRESIDENT, UPPER WEST STUDENTS UNION	Bring together all students from the region in the school to help promote Education back home
GHANA STATISTICAL SERVICES	2010	POPULATION AND HOUSING CENSUS ENUMERATOR	Collect household and demographic information and report the results
DOLIBIZON J.H.S/PRIMARY	2008-2009	HEADTEACHER	Plan for the Academic year and supervise the work of other teachers

### **PUBLICATION(S) – RESEARCH JOURNAL**

**Title:** Enhancing the Security of Money Transfer Services: Case of ARB Apexlink Domestic Money Transfer Services

**Published by:** International Research Journal of Engineering and Technology (IRJET)

**Date:** July 2016

## **WORKSHOPS/SUMMITS ATTENDED**

- National Inspectorate Board (NIB) Stakeholders Summit, 2019 by NIB at Mensvic Hotel - Accra
- Training Workshop for Colleges of Education Quality Assurance Officers and Secretaries by NCTE and NAB at Noda Hotel – Kumasi, 2019
- The Ghana Education Summit, 2019 by NCTE and T-TEL at Ghana Shippers Authority Conference Hall – Accra
- Training Session for Team Inspectors, 2019 by National Inspectorate Board (NIB) supported by T-TEL
- Summit on Improving Inclusion and Gender Education in Ghana by NCTE and T-TEL at Mensvic Hotel - Accra, 2019
- Strategic Leadership (Development Planning) by Transforming Teacher Education and Learning (T-TEL) at Anita Hotel-Kumasi, 2017.
- Professional Development Sessions on Assessing Trainee Teachers by T-TEL at Anita Hotel-Kumasi, 2017
- Colleges of Education Change Initiative by T-TEL at Anita Hotel - Kumasi, 2017
- Gains, Challenges and the Way Forward on Quality Assurance in Colleges Of Education by Institute of Education, UCC – Cape Coast, 2017
- Leadership and Quality Assurance of Teaching and Learning by T-TEL at Crystal Rose Ambassadorial Hotel - Kumasi, 2016
- Setting up Quality Assurance Unit at Colleges of Education by Institute of Education, UCC – Cape Coast, 2016
- Operations Leadership in Colleges of Education organized by T-TEL at Crystal Rose Ambassadorial Hotel - Kumasi, 2016
- E-Card Training Workshop by Ghana Education Service at Sunyani, 2016

- WAEC Registration and Assessment training workshop at Sunyani by WAEC, 2015
- Internet Study Mate training workshop at Sunyani, 2014
- Ghana Educational Leadership training workshop at Mansen SHS - Wamfie, 2013
- Workshop on Networking and Subnet by TIA, Kumasi – 2012

## **COMPETENCE**

- Ability to work effectively under little or no supervision
- Working as a team-player
- Good interpersonal relationship
- Ability to adjust to new situations when the need arises
- Smart and confident

## **SPECIAL SKILLS**

- Computer skills- Good at Database Management, Networking and Subnetting, Basic Programming (Java, GW Basic, C++ and Visual Basic), Web Design, Surfing the Internet, Computer Hardware, MS Word, MS Project Professional, MS Excel, MS PowerPoint, ,
- Innovative
- Analytical
- Communicative
- Report writing and reporting systems
- Proposal writing
- Workshop facilitation

## **INTEREST**

- Solving Problems using I.T Tools
- Learning new things

## **REFEREES:**

1. Rev. Fr. George Kyeremeh,  
Principal, St. Ambrose College of Education,  
Post Office Box 25, Wamfie – Brong Ahafo.  
  
Mobile Phone Number: 0200887627
2. Dr. J. B Hayfron-Acquah,  
Head of Department, Computer Science Department,  
  
Kwame Nkrumah University of Science and Technology,  
  
Kumasi.  
  
Mobile Phone Number: 0244506372
3. Rev. Dr. Fr. Francis Kwame Sam,  
  
Head of Department, Interdisciplinary Studies,  
  
University of Education, Kumasi Campus,  
  
Kwame.  
  
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