**CURRICULUM VITAE**

**NAME: IDDRISU DANIEL**

Faith Fundamental Baptist Church

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**Personal Profile:**

* Date of birth:1st May 1989
* Marital status: Single
* Nationality: Ghanaian
* Languages spoken: English, Waali /Dagaare.

**Objective:**

My goal is to team up with motivated, goal oriental and innovative personnel in a leading institution.

**Hobbies**: making friends, playing valley ball, acting movies, interested in cultural activities, researching and reading

**Skills:**

* Committed, honest with good interpersonal relationship and objective.
* Good leadership quality with good communication and organizational skills
* Ability to work independently and also believe in team work.
* Willing to accept responsibilities and challenges.
* Ability to work under pressure.

**Education:**

Master of Science Second Degree in Information Technology

Education (MSc.ITE) University of Education Winneba - Kumasi campus

(On going)

Bachelor of Science First Degree in Information Technology Education

(BSc.ITE) University of Education Winneba - Kumasi campus (2015-2018)

Higher National diploma (HND) in Information and Communication Technology (ICT). Wa Polytechnic (2009 – 2012)

Amsterdam University of Applied Science, Digital Society School (Netherland). A Certificate of honor on Online Design, Teaching and Learning and Educational Technology for Social change (May 2020).

Certificate of honor on CISCO Networking Essentials (CISCO Networking Academy).

Certificate of honor for participation in an intensive course in statistical data analysis using SPSS and advance Excel. (Under vibrant technology, University of Education Winneba-Kumasi Campus)

WASSCE, 2007 Kaleo Senior High Technical School Kaleo, Nadowli District

BECE, 2004 St. Paul’s Methodist Junior High School WA. U/W/R

**Work Experience**

Tutorat McCoy College of Education Nadowli Upper West Region.

**Duties/Job(s) assigned:**

* Teaching
* Setting of End of semester and mid-semester exams questions
* Marking of End of semester and mid-semester exams papers
* Assist in organizing IT seminars for students and staff
* Assist students in computer lap during practical’s lessons
* Maintain computer lap (software and hardware installations)
* Administrative work (maintain computers and printers)
* Network troubleshooting
* Assist college secretary in solving software problems and maintaining their computers
* Networking of college computers
* Teaching of students how to use the internet (emailing, uploading, downloading etc)
* Setting up projectors for Tutors during lesions
* Recording videos and taking pictures for College during programs
* Editing videos and pictures documentary for College.
* Maintaining office computers
* Maintain office Network

**Examiner:** Marking of College of Education end of semester exams (St. John Bosco’s College of Education, Navrongo)

**Senior ICT Assistant** at McCoy College of Education Nadowli Upper West Region.

**Duties/Job(s) assigned:**

* Supervising the construction and maintenance of College ICT operational model and overseeing network and internet operation
* Making detailed plans to accomplish ICT management and technical goals
* Organizing and supervising subordinate ICT-related staff
* Supervising the installation and upgrading of hardware and software, programming and systems design, development of computer networks, implementation of internet and intranet sites
* Training of ICT related-related staff
* Assist in organizing IT seminars for students and staff
* Assist students in computer lap during practical’s lessons
* Maintain computer lap (software and hardware installations)
* Administrative work (maintain computers and printers)
* Network troubleshooting
* Assist college secretary in solving software problems and maintaining their computers
* Networking of college computers
* Teaching of students how to use the internet (emailing, uploading, downloading etc)
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**Facilitator** for Plan Ghana **Train for Tomorrow (T4T)** program

for Basic Schools Teachers in Nadowli/Kaleo District. Personal

Development Season (PDS) for Basic School Teachers in the

Nadowli/Kaleo District.

**ICT Teacher** at Kaleo Senior High Technical School KASHTS (National

Service, September 2012 to August 2013).

**Duties**

* Teaching
* Setting of end of term exams questions
* Marking of end of term exams papers
* Filling of terminal report cards
* Assist students in computer lap during practical’s lessons
* Maintain computer lap (software and hardware installations)
* Assist typist in typing end of term exams questions and maintaining their computers
* Administrative work (maintain computers and printers)
* Networking
* Organize ICT club
* Taking students out for ICT programs

**Industrial Attachment as an ICT Teacher** at Kaleo Senior High Technical School (KASHTS 2010)

**Duties**

* Teaching
* Setting of end of term exams questions
* Marking of end of term exams papers
* Filling of terminal report cards
* Assist students in computer lab during practical’s lessons
* Maintain computer lab (software and hardware installations)
* Assist typist in typing end of term exams and maintaining their computers
* Administrative work (maintain computers and printers)
* Networking

**Represent the Upper West Region on Drum language during National second cycle cultural festival at Sunyani. (April 2007)**

**Voluntary National Service.** Teacher at Yebile D/A Primary School

**Sales Executive.** Dalex Financial Company (Wa Sales Office)

**Duties**

* Marketing
* Massager
* Data entry
* Sending and receiving mails
* Maintaining office computers
* Maintain office Network
* Installation of software and hardware devices
* Organize training for newly employed sales executives
* Uses social media and internet as a tool for marketing

**Shooting and editing of videos, pictures and audios for Citi TV** (Report for citi news)

**Work Skills:**

**Advance knowledge in computer systems**: Operating systems (OS), Formatting and installation of new windows, Installation of Hardware and Software programs, Microsoft Office, knowledge in networking,

**Fair knowledge in Programing and Website Development.**

**Advance knowledge in video capturing and editing**: using adobe premiere pro CS5, CS6, Cc and other editing software like Pinnacles, Magic video editor etc**.**

**Computer repair technician -** Software, Hardware.

**Research**. Knowledge in statistical data analysis using SPSS and advance excel.

**Fair Knowledge** in setting and installation of CCTV cameras, general setup of CCTV devices, setting up CCTV for remote viewing, port forwarding and other important considerations in professional CCTV installation.

**Creating of video tutorials** using Camtasia and other video editing software’s

**Advance knowledge in Microsoft office** (Word, Excel, PowerPoint, Access etc)

**References:**

1. **Rev. Dr. Timothy .S. Seidu**

Pastor of Faith Fundamental Baptist Church Post Office Box 41 Wa U/W/R Tel: +233244751098 / +233206798787

1. **Rev.Fr Peter Paul Yelletuo**

Principal of McCoy College of Education P.O. Box ND12 Nadowli. U/W/R Tel: +233242113933

**3. Mr. Michel Kpan**

Kaleo Senior High Technical School

P.O. Box 346.

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