***CURRICULUM VITAE***

**PERSONAL DETAILS**

**NAME:** Adam Fusheini Mustapha

**DATE OF BIRTH:** 6th March, 1975.

**PLACE OF BIRTH:** Bimbilla

**NATIONALITY:**  Ghanaian

**GENDER**: Male

**MARITAL STATUS**: Married

**NUMBER OF CHILDREN**: Four (4)

**PROFESSION:** Teacher

**RANK IN COLLEGES OF EDUCATION**: Tutor

**ADDRESS:** EP College of Edu. Box 16, Bimbilla.

**EMAIL:**  [adamus0603@gmail.com](mailto:adamus0603@gmail.com)

**CONTACT(S):**  0243615968/0209624240

**SCHOOLS/COLLEGE/UNIVERSITIES ATTENDED**:

1. University of Cape Coast(UCC) 2015 -2016
2. University of Education, Winneba(UEW) 2005 -2009
3. EP Training College, Bimbilla 1996 -1999
4. Bimbilla Secondary School 1989- 1994
5. English/ Arabic Middle School 1986 -1989
6. English/ Arabic Primary School 1979 -1984

**ACADEMIC AND PROFESSIONAL QUALIFICATIONS**:

1. Master of Arts Teaching Communicative Skills
2. B. ED English
3. CERT ‘A’ Post-Secondary
4. GCE O’LEVEL Secondary

**PROFESSIONAL EXPERIENCE**:

1. Works and Development Officer 2021-Date
2. Member- Development Committee 2020-Date
3. Physical Development Officer (Estate Officer) 2020-2021
4. Dean of Students Affairs 2019-2021
5. Hall Tutor (Nkrumah Hall) 2016-2021
6. Course Tutor-UDS IDCE- Bimbilla Study Centre 2017-Date
7. Hall Councillor 2017-2018
8. English Language Tutor 2009-Date
9. Form Tutor (Councillor) 2009-2020
10. Supervise Colleges of Education students Teaching Practice 2009-Date
11. Supervise Colleges of Education students Project Work 2009-Date
12. Assistant Examiner- Institute of Education, UCC 2009-Date
13. Subject Teacher-R.M.E (Central Junior High School-Bimbilla) 1999-2005

**OTHER SKILL(S):**

Computer Literate- good at Word and Excel.

**ACHIEVEMENTS:**

Developed excellent in Interpersonal and Intercultural Communication Skills

**RESPONSIBILITIES:**

1. **P**hysical Development Officer 2020-Date
2. Dean of Students Affairs 2019-2021
3. Hall Tutor (Nkrumah Hall) 2016-2021
4. Hall Councillor (Nkrumah Hall-EP College of Edu-Bimbilla) 2017-2018
5. Staff Secretary ( EP College of Education-Bimbilla) 2011- 2021
6. Academic Councillor (EP College of Edu-Bimbilla) 2010-2020
7. English Language tutor 2009-Date

**RESEARCH WORK:**

1. Assisting E P College of Education first year students to overcome their reading difficulties (unpublished).
2. The persuasiveness of memos in Colleges of Education in Ghana (unpublished).
3. Readability of chief examiners reports for Colleges of Education in Ghana (unpublished).
4. Using appraisal theory to control emotions in college based correspondences (unpublished).

**WORKSHOPS ATTENDED WITH DATES**:

**1**. Subject-based workshop for the new B. Ed Programme (T’tel and UCC) Berekum. September, 2019.

2. Workshop on the New B.Ed Programme (T’tel and UCC) Akropong. 2018

3. Workshop for Heads of Academic Departments/Sections of Colleges of Education in Ghana (EP College of Education-Bimbilla) 2017

4. First National Conference on Communication and Writing (Com. Sk. Dep’t- UCC) -2015

5. Workshop for tutors on the strategies to improve the conduct of examination and invigilation in the college. BIMBICO. Date: 29th September, 2015

6. Early Literacy Foundations (By Ghana Book Trust-Kumasi and CIDA-Canada) -2013

7. Capacity Building on Management and Research Publications (EP College of Education-Bimbilla) -2012

8. Workshop on data analysis using SPSS……………….E. P. College of Education, Bimbilla. Date: 15th-17th March, 2012.

9. Workshop on Effective Supervision of Teacher Trainee on Teaching Practice, E. P. College of Education, Bimbilla Date: 15th October, 2012

10. Teaching in the College of Education, Challenges and the Way Forward (Classroom Management/Control and Effective Teaching) -EP College of Education-Bimbilla -2011

11. Workshop on Challenges of Implementing Course Outlines in Colleges of Education. (E. P. College of Education, Bimbilla). Date: 21st -22nd October, 2011.

**CLUBS/ORGANISATIONS**:

1. TESCON (Patron - Bimbico Chapter) 2010-Date
2. CETAG (Member) 2009 –Date
3. GNAT 1999-2016

**ACTIVITIES OF INTEREST**:

1. Reading
2. Research work

**REFEREES:**

1. Ibrahim James Gurundoo M-minibo

Principal

E P College of Education-Bimbilla

Box 19

( Contact)

1. Abdulai Abu-Wemah ( former Principal)

E P College of Education

Box 16

Bimbilla.

(0244543211)

1. Kodom Gyasi

Department of Communication Studies

University of Cape Coast

Cape Coast

(0508110655)

1. Asare Bediako

Institute of Education

University of Cape Coast

Cape Coast

(0208135215)

1. Sekwo Cecilia

Head of Department

E P College of Education

Bimbilla

(0242175070)

***Declaration:***

I hereby declare that the information provided above is true and correct.