**CURRICULUM VITAE**

****

Name: Bright Korankye Appau

Address: Enchi College of Education

Email: [bryto4u@gmail.com](mailto:bryto4u@gmail.com)

Tel: 0243451134/ 0502453121

**PERSONAL SKILLS AND ABILITIES**

* Good Leadership skills.
* Ability to work with little or no supervision.
* Computer literate.

**EDUCATIONAL BACKGROUND**

YEAR QUALIFICATION INSTITUTION

2015-2016 MA (Human Resource Management UCC

2006-2010 Bachelor of Management Studies UCC

2018-2020 M.ED (Social Studies) UEW

2013-2015 PGDE (Social Studies) VVU

**WORK EXPERIENCEs**

YEAR POSITION INSTITUTION

SEPT, 2020 TO DATE Ag. College Secretary Enchi Collge of Education

2016-SEPT, 2020 Assistant College Secretary Enchi College of Education

MAY, 2012- SEPT 2016 Snr. Administrative Assistant Enchi College of Education

SEPT, 2010-AUG, 2011 Assistant Administrator Ghana Statistical Service, Juaboso

**PUBLICATIONS**

Appau, K B., & Ekyeah, F. (2021). An Appraisal of administrative Staff of Enchi College of Education in the Western North Region of Ghana. *America Journal of Business and Society, x (x), xx-xx. (at press)*

Appau, K B., Marfo-Yiadom, E., & Kusi, Y. L. (2021). Performance implication of talent management and innovative work behavior in Colleges of Education. *International Journal of Economics and Business Administration, x*(x), xx-xx. (at press)

**SOME WORKSHOPS AND CONFERENCES ATTENDED**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/N** | **DATE** | **TOPIC** | **INSTITUTION** | **VENUE** |
| 1 | 5-7/10/20 | Training for Administrative Staff of Colleges of Education. | Department of Education and Leadership, Legon | Zoom |
| **2** | 24-25/9/20 | Public Financial Management Act and Regulations. | Redric consulting& Scholarship Secretariat | Sunset Hotel, Kumasi |
| **3** |  | Training for College Secretaries on Colleges of Education Management Information SystemS CEMIS | National Council for Tertiary Education | Via Zoom |
| **4** | 12-15/07/20 | Training for Educational Administrators and  Secretaries (WESTERN/WESTERN NORTH) | (NAEAS) National Association of Educational Administrators and Secretaries. | Fijai SHS |
| **5** | 18-20/11/19 | Capacity Building for College Secretaries and Quality Assurance Officers in Public Colleges of Education | NAB & NCTE and supported by T-TEL | Noda Hotel, Kumasi |
| **6** | 19/08/19 | International Seminar on Citizenship Education | Faculty of Social Sciences | UEW, Winneba |

**SOME KEY LEADERSHIP POSITIONS HELD**

|  |  |  |  |
| --- | --- | --- | --- |
| **S/N** | **NAME OF COMMITTEE** | **POSITION HELD** | **DURATION** |
| 1 | Search Committee for College sec, Librarian and Internal Auditor | Secretary | December, 2020-Date |
| 2 | Finance Committee of the Governing Council | Secretary | Sept, 2020-Date |
| 3 | ENCHICoE Governing Council | Non-Teaching Staff Representative | 2019 – Nov, 2020 |
| 4 | Disciplinary Committee for Senior Staff A | Secretary | September,2020-Date |
| 5 | Disciplinary Committee for Senior Staff B | Secretary | September,2020-Date |
| 6 | ENCHICoE Staff Welfare | Secretary | December, 2020-Date |
| 7 | ENCHICoE Transport Committee | Secretary | September,2020-Date |
| 8 | ENCHICoE Housing and Residence Committee | Secretary | September,2020-Date |
| 9 | Colleges of Education Non-Teaching Staff Association of Ghana. (CENTSAG) | Zonal Treasurer | 2018 TO DATE |
| 10 | LOCAL ENCHICoE CENTSAG | Chairperson | 2016 TO DATE |

**REFEREES**

1. Prof. Samuel Famiyeh

Dean of Business School, GIMPA. Accra

<TEL:0246306296> ,

Email: [sfamiyeh@gimpa.edu.gh](mailto:sfamiyeh@gimpa.edu.gh)

1. Dr. Isaac Eshun

Graduate School Coordinator, UEW-Winneba <TEL:0241556313>

[isaaceshun@uew.edu.gh](mailto:isaaceshun@uew.edu.gh)

1. Mr. Isaac Mensah-Monnie

College Secretary (Retired)

Enchi College of Education

Enchi. (0244454217)

[Isaacmensahmonnie@gmail.com](mailto:Isaacmensahmonnie@gmail.com)