**EMMANUEL DANKWAH APPIAH**

**P.O.BOX KS6827 ADUM-KUMASI. TELEPHONE NO: 0244046294.**

**EMAIL ID:** [**emmanuelappiah2@gmail.com**](mailto:emmanuelappiah2@gmail.com)

**CAREER OBJECTIVE**

To develop a career in Information Technology related area in a reputable institution / Organization.

**PERSONAL INFORMATION**

**Nationality:** Ghanaian

**Date of Birth:** 7th April 1981

**Place of Birth:** Accra

**Gender:**  Male

**Marital Status:** Married

**Language**: English, Twi and Ga

**WORK EXPERIENCE**

**October 2019- Date Akrokerri College of Education- Akrokerri -**

**ICT Tutor**

* Facilitate teaching and learning of Computer literacy and System development.
* Guide and supervise teacher trainee to undertake action research work.
* Supervisor, Support teaching in schools programe.
* Internal supervisor for off campus teaching practice programe

**October 2015 –Aug.2015 ATWIMA KWANWOMA SENIOR HIGH SCHOOL – KUMASI - TREDE (ICT CORDINATOR / TUTOR)**

* Responsible for guiding students acquire ICT literacy
* Take a leading role in the training, development and support of staff in using ICT services and resources
* Configuring new [hardware](http://en.wikipedia.org/wiki/Computer_hardware), installing and updating school’s [software](http://en.wikipedia.org/wiki/Computer_software) packages,
* Represent the school at all related ICT meetings
* Administrator, schools management software

**October 2013 – May 2015 AGONA SENIOR HIGH TECHNICAL SCHOOL KUMASI (ICT CORDINATOR / TUTOR)**

* Responsible for guiding students acquire ICT literacy
* Take a leading role in the training, development and support of staff in using ICT services and resources
* Configuring new [hardware](http://en.wikipedia.org/wiki/Computer_hardware), installing and updating school’s [software](http://en.wikipedia.org/wiki/Computer_software) packages,
* Responsible for the maintenance of schools computer hardware and software systems etc.

**October 2010– Aug., 2011 ST THOMAS SENIOR HIGH TECHNICAL SCHOOL KUMASI . -NATIONAL SERVICE (ICT TUTOR)**

* Responsible for guiding students acquire ICT literacy
* Configuring new [hardware](http://en.wikipedia.org/wiki/Computer_hardware), installing and updating school’s [software](http://en.wikipedia.org/wiki/Computer_software) packages,
* Manages schools ICT laboratory

**Date (2006-2010) AKUAPEM SOUTH MUTUAL HEALTH INSURANCE SCHEME, NSAWAM (ATTACHMENT *JUNE – AUG*., DURING LONG VACATION)**

* Capture clients data into the schemes database
* Ensuring and verifying data integrity
* Help perform periodic maintenance and servicing of schemes MIS system to improve operational efficiency.
* Monitor MIS performance regularly to avoid unplanned outages and down times.
* Provide staff support for OS issues, network problems and software installations, etc.
* Help conduct training on MIS activities to increase staff expertise.
* Help Plan and manage upgrades of hardware and software systems.
* Creating and testing backups

**EDUATIONAL QUALIFICATION**

**Aug., 2011 to July 2013** **KWAME NKRUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY – KUMASI. MASTER OF SCIENCE INFORMATION TECHNOLOGY ( BY RESEARCH)**

**COURSES** Internet Technologies, Management Information System, Databases, Network Security and System Administration, Information Technology for IT professionals, Multimedia Applications, Operating Systems etc.

**Research Area**: Computer Supported Collaborative Work Systems & ICT in education

**March 2010 – Sept. 2010** **INSTITUTE OF PROGRAMINIG & MANUFACTURING COMPANY - ADVANCE PROFRESSIONAL IN HARDWARE & NETWORKING ENGINEERING**

**June 2006 – July 2010** **UNIVERSITY OF EDUCATION, WINNEBA – KUMASI CAMPUS – BACHERLOR OF EDUCATION WITH SECOND CLASS HONOURS (UPPER DIVISION) IN INFORMATION TECHNOLOGY**

**COURSES** Information Technology Tools I & II, Educational Technology, Web Technologies, Software Project Management, Introduction to Computer Networks, LAN Administration and Security, Operating Systems, Programming in (C++, JAVA, C), PC Hardware and Software Installation and Maintenance, Management Information Systems, Databases, Information Technology in Education etc.

**Oct., 2000 – June 2013** **PRESBYTERIAN COLLEGE OF EDUCATION – AKROPONG – AKUAPEM- TEACHERS CERTIFICATE ‘A’**

Oct., 1997 – Dec., 1999 **AMASAMAN SECONDARY HIGH TECHNICAL SCHOOL – SENIOR SECONDARY SCHOOL- CERTIFICATE EXAMINATION.**

**KEY STRENGH**

Ability to learn quickly and excel with little training at new work areas.

Smart, Intelligent and Hardworking.

**REFREES**

1. **Rev. John Kofi Brewu**

Vice Principal – Akrokerri College of Education

Contact No: +233243736467

Email: revjkbrewu@gmail.com

1. **Mr Mensah Philomon**

Head of ICT Department- Akrokerri College of Education.

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