**CURRICULUM VITAE**

1. **Personal Detail**

**Name:** Franklin Gyamfi Agyemang **Address:** P. O. Box 15, Bechem, Ahafo Region, Ghana

**Phone:** +233-(0)244-583132**;** +233-(0)208-860653 **e-mail:** gyamfiagyemang@gmail.com

**Nationality:** Ghanaian

1. **Educational Background**

***i. Academic:***

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| --- | --- | --- | --- |
| **Institution Attended** | **Place** | **Academic Qualification** | **Year** |
| University of South Africa (UNISA) | Pretoria, South Africa | Ph.D Information Science | On-going |
| University of Ghana (UG) | Accra, Ghana | MA. Information Studies | 2016-2017 |
| Kwame Nkrumah University of Science and Technology (KNUST) | Kumasi, Ghana | MBA. Management Information Systems | 2011-2013 |
| University of Ghana (UG) | Accra, Ghana | BA. Information Studies with Philosophy | 2004-2008 |

***ii. Short courses:***

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| --- | --- | --- | --- |
| **Institution** | **Place/Platform** | **Course** | **Year** |
| Management Development and Productivity Institute (MDPI) | Kumasi, Ghana | Human Resource Management | 2011-2012 |
| International Network for the Availability of Scientific Publications  (INASP) | Online | Copyright and Licensing of Research Publications | 2016 |
| International Network for the Availability of Scientific Publications  (INASP) | Online | Proposal Writing and Research Writing (AuthorAID) | 2017 |

1. **Working Experience:**
2. **Status:** Assistant Librarian (Acting College Librarian)

**Name of Employer:** St. Joseph’s College of Education

**Date of Employment:** November, 2016 – still counting

**Duties and Responsibilities:**

1. Draw up and monitor the implementation of College strategic plan with regards to the library
2. Direct and coordinate staff, services, collections and external relations of the library
3. Establish and maintain procedures, policies and systems for effective and efficient library service delivery
4. Plan and coordinate a balanced supply of books in consultation with academic staffs.
5. Operate and train staff in the use of automated library management system (KOHA).
6. Operate and train staff in the use of College institutional repository.
7. Conduct regular data quality control checks on keyed bibliographic data.
8. Provide training and guidance to new and less experienced staff on methods, procedures, principles, related to librarianship.
9. Plan, organize, coordinate and measure the work activities of all library personnel
10. Represent the library in contacts with Administration, Boards and Committees of the College
11. Teach information literacy skills
12. **Status:** Head Librarian

**Name of Employer:** Royal Ann College of Health

**Date of Employment:** October, 2014 – October, 2016

**Duties and Responsibilities:**

**Technical Tasks (library)**

1. Establish and reinforce library policies/procedures to ensure quality and compliance with NAB requirements and other licensing bodies.
2. Plan and coordinate a balanced supply of books in consultation with academic staffs.
3. Accessioning, cataloguing, classification (LOC) and lettering of monographs and non-monographs.
4. Provide training and guidance to new and less experienced staff on methods, procedures, principles, related to librarianship.
5. Create, update and manage information resources (E-books).
6. Evaluate and maintain orderliness of shelved materials; books, periodicals.
7. Provide basic reference assistance to patrons.
8. Assist researchers with literature searches using databases and the internet.
9. Design library development policy
10. Design general library management policy

**Orientation, Reference and Supervisory Tasks**

1. Assist patrons in information retrieval services (Library of Congress Classification System).
2. Assist patrons in information retrieval services(Internet)
3. Provide orientation and user education to patrons on how to access information in electronic format, such as the CD-ROM, the internet and other on-line databases.
4. Deal with user enquiries, which sometimes involve one-on-one advice sessions.
5. Maintains a positive and welcoming climate in the library by enforcing library rules (disciplinary action).
6. Create and maintain finding aids, service guide, usage instructions, and research tools.

**Administrative Tasks**

1. Collate and prepare semester reports on acquisition and circulation of monographs and non-monographs.
2. Collate and prepare semester reports on patrons’ attendance in the library.
3. Prepare monographs for bindery as needed.
4. Maintains adequate records regarding use of materials and resources by academic and non-academic staff.

**ICT Support tasks**

1. To install, maintain and upgrade ICT equipment.
2. Rectify basic problems relating to the malfunction of ICT equipment including software.
3. Install and upgrade both systems and application software as required adhering to all licensing regulations.
4. Teach Introduction to computer both certificate and diploma (Medical Laboratory Technology).
5. Teach Basic Computer (Certificate in Healthcare Assistants).
6. Teach Computer Literacy (Diploma in Dispensing Technology).
7. Teach Introduction to Computing (Diploma in Nursing and Midwifery).
8. **Status:** Senior Library Assistant

**Name of Employer:** Spiritan University College

**Date of Employment:** December, 2009- August, 2013

**Duties and Responsibilities:**

**Technical Tasks**

1. Accessioning, cataloguing (AACR2), classification (LOC) and lettering of monographs and non-monographs.
2. Operate and train staff in the use of automated library system (KOHA).
3. Conduct regular data quality control checks on keyed bibliographic data.
4. Provide training and guidance to new and less experienced staff on methods, procedures, principles, related to librarianship.
5. Evaluate and maintain orderliness of shelved materials; books, periodicals and newspapers.
6. Provide basic reference assistance to patrons.
7. Assist researchers with literature searches using databases and the internet.

**Orientation, Reference and Supervisory Tasks**

1. Assist patrons in information retrieval services (Library of Congress Classification System).
2. Provide orientation and user education to patrons on how to access information in electronic format, such as the CD-ROM, the internet and other on-line databases.
3. Promote adoption and the use of the library by marketing information resources to patrons through presentation at the beginning of every academic year.
4. Maintains a positive and welcoming climate in the library by enforcing library rules (disciplinary action).
5. Supervise transfer of outdated monographs to the repository.
6. Create and maintain finding aids, service guide, usage instructions, and research tools.

**Administrative Tasks**

1. Provide support in the library budget preparation.
2. Collate and prepare semester reports on acquisition and circulation of monographs and non-monographs.
3. Coordinate library management activities to the chief librarian for onward presentation on the academic board.
4. Interact with vendors for supply of monographs and non-monographs.
5. Prepare monographs for bindery as needed.
6. Create, edit, and renew patron accounts.
7. Collect overdue fines and process lost book payments.
8. **Status:** National Service Personnel

**Name of Employer:** Mutual Health Insurance Scheme (Ejisu-Ashanti)

**Date of Employment:** October, 2008- August, 2009.

**Duties and Responsibilities:**

1. Laise closely with agents to have their clients’ records inputted on the NHIA Oracle platform.
2. Ensure all NHIA requirements are met by agents before data entry of records.
3. Provide assistance to clients with enquires
4. Provide support to the picture database management.
5. Assist in the local campaign for enrolment of rural folks during promotional season.
6. Assist in the organizations of national health insurance ID cards for various communities under the Scheme jurisdiction.
7. Assist in the distribution of national health insurance ID cards to clients.
8. **Thesis, Publications and Manuscripts**

***Thesis***

**Agyemang, F. G.** (2013), Automation of academic libraries: A case of KNUST library system. Unpublished Master’s Thesis submitted to the Department of Information Systems and Decision Sciences, Kwame Nkrumah University of Science and Technology.

***Peer Reviewed Papers* ORCID:** **0000-0002-9712-8654**

1. Acheampong, E. and **Agyemang, F. G.** (2021) Enhancing academic library services provision in the distance learning environment with mobile technologies. *The Journal of Academic Librarianship* 47 (2021) 102279
2. **Agyemang, F. G.** (2020), From classroom to library: What are the transferable knowledge and skills teachers bring to library work. *Journal of Librarianship and Information Science.* Vol. 52(3), pp. 659–670, DOI: 10.1177/0961000619856401.
3. **Agyemang, F. G.** (2019), So what made you choose librarianship? Reasons teachers give for their career switch. *Library Philosophy and Practice (e-journal)*. 2623.https://digitalcommons.unl.edu/libphilprac/2623.
4. **Agyemang, F. G.** and Boateng, H. (2019), Tacit knowledge transfer from a master to an apprentice among hairdressers, *Education + Training*, Vol. 61(1), pp.108-120, https:// doi.org/10.1108/ET-12-2017-0200
5. **Agyemang, F. G.** (2017), Community libraries in Ghana: The struggles, survival and collapse, *International Information and Library Review*. Vol. 49(4), pp. 274-284, DOI: 10.1080/10572317.2017.1321387.
6. Boateng, H., **Agyemang, F. G.**,Feehi, A. O. and Mensah, D. T. (2017), Examining the relationship between Trustworthiness and Students’ Attitudes toward Knowledge sharing, *Library Review*. Vol. 66 (1/2) pp. 16 – 27.
7. **Agyemang, F. G.,** Boateng, H and Dzandu, M. D. (2017),Examining Intellectual stimulation, Idealized Influence and individualized consideration as antecedent to knowledge sharing: Evidence from Ghana, *Knowledge Management and E-Learning*, *Knowledge Management & E-Learning. 9*(4), 484–498.
8. Boateng, H. and **Agyemang, F. G.** (2016), The role of agreeableness trait and communal organizational culture in knowledge sharing, International Journal of Knowledge Management Studies. Vol. 7(1/2), pp.154–165.
9. **Agyemang, F. G.**, Dzandu, M. D.andBoateng, H. (2016), Knowledge sharing among teachers: the role of the Big Five Personality traits, *Vine Journal of Information and Knowledge Management system.* Vol. 46 (1), pp. 64 – 84.
10. Dzandu, M. D, Boateng, H., **Agyemang, F. G.** and Quansah F (2016), Social media adoption among University Students: The role of gender, perceived usefulness and perceived ease of use? *International Journal of Social Media and Interactive Learning Environment*.Vol. 4(2), pp. 124 – 136.
11. Boateng, H. and **Agyemang, F. G.** (2016), A Qualitative Insight into key determinants on knowledge sharing in a Public Sector institution in Ghana, *Information Development Journal.* Vol. 32(1), pp. 35-43.
12. **Agyemang, F. G.,** Boateng, H and Dzandu, M. D. (2015),Dialogic Communication on Universities in Ghana Libraries’ Websites, *The Electronic Library Journal.* Vol. 33 (4), pp. 684-697.
13. Boateng Henry and **Agyemang, F. G.** (2015), The effects of knowledge sharing and knowledge application on service recovery performance, Business Information Review. Vol. 32(2), pp. 119–126.
14. Boateng, H., Dzandu, M. D.and **Agyemang, F. G.** (2015), The Effects of Demographic variables on Knowledge Sharing, *Library Review.* Vol. 64(3), pp. 216 – 228.
15. Boateng, H. and **Agyemang, F. G.** (2015), The Role of Culture on Knowledge sharing in a Public-Sector organization in Ghana: Revisiting Hofstede’s model, *International Journal of Public Administration.* Vol. 38 (7), pp. 486-495.
16. Boateng, H., **Agyemang, F. G.** and Dzandu, M. D. (2014), The Pros and Cons of Library Automation in a Resource Challenged Environment, *Library Philosophy and Practice (e-journal).* Paper 1061.

***Working papers:***

1. **Agyemang, F. G.** andAgyekum, B. O.(under peer-review),Examining awareness and knowledge of predatory journals’ practices among academic staff in Colleges of Education in the Ashanti Region of Ghana. *Africa Education Review.*
2. **Agyemang, F. G.** andSaah, B. (work-in-progress) Information seeking and sharing in a virtual community of librarians.
3. **Professional Membership**
4. Chartered member, Ghana library Association (GLA)
5. Member, Association of Higher Institutions Librarians and Deputies Ghana (AHELD-GH)
6. **Workshops/Training**
7. Participant: Searching Electronic Resources and Databases [Balme Library (UG), 24th -25th March, 2011]
8. Participant: Online Database (ScienceDirect) by Elsevier [NCTE Conference room, 26th January, 2017]
9. Facilitator: Training of tutors on the use of some online academic databases [St. Joseph’s College, 5th April, 2017]
10. Participant: Guidance and counseling for staff [St. Joseph’s College,11th April, 2017]
11. Participant: Procurement for management [St. Joseph’s College, 20th April, 2017]
12. Participant: Online Database (ScienceDirect) by Elsevier[NCTE Conference room, 4th May, 2017]
13. Participant: Publication of scholar articles [St. Joseph College, 30th May, 2017]
14. Participant: Electronic books (ScienceDirect) by Elsevier [NCTE Conference room, 12th March, 2018]
15. Facilitator: Scholarly communication: creating awareness and knowledge of predatory journals [St. Joseph’s College, 22nd  May, 2019]
16. **Other competences and abilities**
17. Effective ICT skills-Microsoft Office Suite.
18. Reliable, punctual, dedicated and responsible
19. Ability to take initiatives and work without supervision.
20. Committed to working in a team.
21. Ability to work for long hours and under pressure.
22. Knowledge of Information systems and business processes.
23. Organizational and Planning skills.
24. Open to new ideas and builds partnerships for learning and knowledge sharing.
25. **Fluency:** English and Twi (Akan)
26. **Hobbies:** Reading and Writing
27. **Referees**

Matthew Addai (Rev Msgr)

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