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| CURRICULUM VITAE |  |
| SETH BADU |  |
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| **CAREER OBJECTIVE** |  | **My aim is to work innovatively for the enhancement and betterment of early childhood education in Ghana. I aspire to work with/for an organization which offers career development and chances to learn and improve my knowledge.** |
| **EDUCATION** |  | **University of Education, Winneba**  Master of Philosophy in Early Childhood Education  September, 2019 to Date  **University of Education, Winneba**  Bachelor of Education in Early Childhood Education.  September, 2014 to June, 2018  **Jachie-Pramso Senior High School**  Business Accounting  August, 2009 to May, 2013 |
| **WORK**  **EXPERIENCE** |  | * **Tutor, Jackson College of Education**   September, 2020 to Date   * **Assistant Examiner, Jackson College of Education** * September 2020 to Date * Personal administrative assistant to Dr. Hinneh Kusi, a senior Lecture at Department of Educational Administration and Management at University of Education, Winneba.   May, 2020 to Date   * **Teaching Assistant, Tumu College of Education** * My duties involved assisting in teaching “curriculum methods” and “materials in early childhood education”. * Marking and grading students’ quizzes. * Organizing tutorials for students and assisting them in completion of assignments. * I also had the opportunity to assist in teaching at Jackson College of Education distance program.   September, 2018 to August, 2019   * Class and subject teacher in the area of Numeracy, Natural Science, and Language and Literacy at Brighten Your World Organisation, Mankoadze, Ghana. (Volunteer)   February, 2016 to April, 2018 |
| **SKILLS & ABILITIES** |  | * Computer Literate in Word Processing, Microsoft Excel, Power point. * Strong-willed * Honest and demonstrate steadfast adherence to a strict moral and ethical codes. * Good verbal and written communication skills * Good team player * Self-motivated and hardworking * Quick learner * Ability to work under pressure * Ability to work with little or no supervision * Good organizational skills |
| **LEADERSHIP EXPERIENCE**  T**RAINING AND CERTIFICATION PROGRAMMES.** |  | * Senate member, Graduate Students’ Association of Ghana (GRASAG), University of Education, Winneba-Chapter * Elected as Financial Secretary of National Service Personnel Association of Ghana (NASPA), Upper West Regional Bloc (December, 2018 to December, 2019). * Elected as Financial Secretary of National Service Personnel Association of Ghana (NASPA), Sissala East Municipal Bloc (November, 2018 to November, 2019). * Appointed as Disciplinary Committee member of National Service Personnel Association of Ghana (NASPA), Upper West Regional Bloc (December, 2018 to December, 2019). * Elected as Financial Secretary of Childhood Care and Education Students’ Association of Ghana (CCESAG), University of Education, Winneba-Chapter (2016/2017 academic year). * Appointed as Executive Member of National Union of Ghana Students (NUGS), University of Education, Winneba-Chapter (2016/2017 academic year). * Appointed as Welfare Committee Member of Childhood Care and Education Students’ Association of Ghana (CCESAG), University of Education, Winneba-Chapter (2015/2016 academic year). * Vice President of Deeper Life Students Organisation (DLSO), Jachie-Pramso Senior High School Chapter (2012/2013 academic year). * Training on the use of Jolly Phonics in teaching children how to read. * Certificate for participating in Ghana National Montessori Conference. * Certificate of participating in a workshop for Newly Elected Student Leaders. * Certificate for participating in Students Representatives Counsel Audit Board Workshop. * Certificate of participating in Databank Africa’s Young Leaders and Entrepreneurs Summit. * Certificate for participating in Ghana National History Day Competition. * Certificate of participating in Otumfour Osei Tutu (II) School Guidance and Counselling Program. |
| **HOBBIES** |  | * **Surfing** * **Exploring other cultures** * **Volunteering** |
| **REFERENCES** |  | Yayra Dzakadzie (PhD)  Head of Department, Early Childhood Education  University of Education, Winneba  Tel: 0244883998)  Email: dyayra2014@gmail.com  Hinneh Kusi (PhD)  Senior Lecturer  Department of Administration and Management  Email: hinnehkusi@yahoo.com  Tel: 0208170420  Michael Subbey (PhD)  Lecturer,  University of Education, Winneba.  Tel: 0244067425  Email: msubbey@gmail.com  Rolanda Bogi  Head of Educational Studies Department  Tumu College of Education  0206741409 |