**General Reports Apps Guidelines/Steps**

1. Select a directory for outputs. The user can choose this from a file explorer.

2. Select a report output type (Word, PDF, HTML). These can be buttons.

3. Select a report .Rmd to serve as the reporting template. This can be Word/PDF/HTML-specific, or any filetype-agnostic .Rmd. Because I’d like to save these report templates in different folder (specific and agnostic), let’s use a drop-down menu, here. But users can always over-ride the drop-down menu by using a file explorer to select their own report template.

4. Select a style template. These will probably always be output-specific? Follow the same selection rules as step 3.