

Richard B Mayfield

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About me – Professional with expertise in Enterprise Resource Management (ERM), project management, and accounting. I bring a dynamic blend of skills encompassing internal control assessments, project management, staff development, and innovation to deliver value. Developing coding skills, love helping others, and looking forward to discussing collaboration and growth opportunities with you.

Experience

MDC Global Solutions LLC | Direct Manager for Services Delivery | Oct 2023-Current

- Directly responsible for \$5.1M in ERM deliverables in support of an Agency with 14 departments.
- Application of COSO framework using audit and accounting experience for improvements in control environment, risk assessment, control activities, and monitoring and reporting improvements.
- Employ Agile methods to manage tasks, drive continuous team improvement, and deliver value to clients.
- Develops recommendations that enhance the entity, process, service provider, and SOC1 level controls.
- Lead assessment of IT general and application controls to determine gaps and make recommendations that enhance completeness, accuracy, validity, confidentiality, and availability of business transactions.
- Enabling staff to navigate complex concepts, and utilization of tools to meet work requirements.
- Develops staff with a collaboration, teamwork, and accountability approach to meet timelines.
- Develops quality assurance and quality control evaluations including AI generated results that ensure accuracy of the results and are aligned with industry's best practices.

Army National Guard | Accounting Management and Auditor | Jan 2020 – Oct 2023

- Progressed through roles of increasing responsibility such as Staff development, performance of audits, and establishing and executing the finance department's ERM quality assurance program.
- Applied GAAP and GAGAS standards for enhanced financial integrity and compliance, improved internal controls, and mitigated compliance risks for \$235.2M Government operations.
- Conducted financial, performance, and attestation audits applying GAGAS (Yellow Book) audit standards.
- Identified root causes and developed corrective action plans for deficiencies in finance and operations business processes.
- Successfully completed complex audits, managed the DoD FM certification program, and supervised accounting teams using project management techniques, accounting expertise, and leadership.
- Developed a training program for over 70 Staff to meet DoD FM certification program compliance, improve risk management and internal controls, and mentored various professionals across departments.

Salvation Army | Accounting Manager Audit Expertise | Dec 2017-Jan 2020

- Led financial reporting and compliance initiatives, delivering accurate monthly, quarterly, and annual reports to C-suite and advisory boards, while successfully navigating audits and regulatory requirements through collaboration with internal and external auditors.
- Directed and developed accounting and finance staff, implementing SMART goals aligned with the CEO's strategic vision, resulting in improved operational efficiency and resolution of critical audit findings.

State Government | Budget Analyst and Tax Auditor 4 | Oct 2013-Dec 2017

- Managed \$2.1M grant funding, ensuring accurate reporting and compliance, and proactively reallocated resources to address operational needs as a Budget Analyst at the TN Military Department.
- Delivered comprehensive tax audits that contributed to annual state revenue of \$11B, managed 3-5 audits concurrently, and resolved complex disputes, as a Tax Auditor at the TN Department of Revenue.

Military Experience

Army National Guard Officer | Project & Data Leadership | April 2010 - Current

- Deliver impactful Manpower reports informing recruitment strategy in 32 states using SQL and Excel.
- Led projects ensuring timely delivery, and coached peers on best practices using Agile methodologies.
- Managed Staff and processes, implemented standardized procedures, and evaluated performance for continuous improvement.
- Conducted research for strategic proposals using regulatory guidance to support senior leadership decision-making.

Volunteer Experience

Richoff Education | richoffeducation.org/about-us

- Created strategic plans for community events, relationship development, and grant funding strategy to help a non-profit advance it's mission for providing education and travel for youth to create learning and growth opportunities.

Education

Master of Accounting and Financial Management, Keller Graduate School of Management

- Advanced accounting theory, research, regulations, and standards.

Bachelor of Business Administration (BBA), Accountancy and Management Information Systems, The University of Memphis

- Core competencies for financial/cost accounting, audit, income tax, IT project management, systems analysis, and database development.

Certifications

- Project Management Professional (**PMP: 2876913**), Project Management Institute, Exp. 12/2026
- PMI Agile Certified Practitioner (**PMI-ACP: 4047121**), Project Management Institute, Exp. 02/2028
- Certified Internal Auditor (**CIA: C IA-186586-QBYJR**), The Institute of Internal Auditors, Exp. 12/2025
- Certified Information Systems Auditor (**CISA: 242695861**), ISACA, Exp. 01/2028

Technical Proficiency & Analytical Skills:

- Expert in MS Excel: Advanced data analytics, automated reporting, and visuals (Pivot, Power Query, VBA).
- Advanced in all MS productivity applications (Word, PowerPoint, Outlook, OneNote, Teams, SharePoint, OneDrive, Forms, Project).
- Proficient in MS Power BI: Data transformation, custom reporting (M/DAX), and dashboard creation.
- Knowledgeable in SQL, Python, JavaScript: Basic programming, debugging, and code documentation.
- Systems: Dynamics GP, SAP, PeopleSoft, Galvanize, ADP, Costpoint, DoD systems and more.

Core Competencies & Leadership:

- Project Management, Risk Assessment, and Strategy: Application of Agile/traditional methodologies, risk frameworks, and strategic planning to help Organizational leaders accomplish goals.
- ERM Expertise: Knowledge and application of Enterprise Risk Management (OMB A-123 / COSO) requirements.
- Staff Development and Mentorship: Team leadership, training, and performance management.
- Optimizing workflows, clear communication: Providing written and spoken messages to establish quality in client partnerships and add value in business processes.

Feel free to check out my coding progress on GitHub at:

<https://github.com/ricks-dev-products>