



Richard B. Mayfield

Summary: Highly accomplished and results-driven professional with 10+ years of expertise in Enterprise Resource Management (ERM), project management, accounting, and auditing. Proven ability to enhance organizational effectiveness through strategic planning, risk mitigation, process improvement, and team leadership. Adept at applying COSO frameworks, Agile methodologies, and data-driven insights to achieve measurable business outcomes. Seeking a challenging role to leverage these skills and drive significant value within a dynamic organization.



(901)651-0565



rmayfield@gmail.com

Core Competencies:

Enterprise Risk

Management (ERM):

COSO Framework, OMB
A-123, Risk

Assessments, Control
Implementation,
Compliance

Project Management:

Agile (Scrum, Kanban),
Waterfall, SDLC,
Stakeholder
Management, Budgeting

Audit & Compliance:

GAAP, GAGAS, Internal
Audits, Financial Audits,
Regulatory Compliance,
SOX

Data Analysis &

Reporting: SQL, Python,
MS Excel, Power BI, Data
Visualization,
Automation

Leadership &

Development:

Management, Mentoring,
Training, Performance.

Professional Experience


MDC Global Solutions LLC | Direct Manager for Services Delivery | Oct 2023 – Present

- Directed the delivery of \$5.1M in ERM projects for a 14-department agency, resulting in a 15% reduction in operational risk and improved decision-making.
- Spearheaded the implementation of the COSO framework, enhancing the control environment and reducing audit findings by 20%.
- Employed Agile methodologies (Scrum) to manage project tasks, facilitate daily stand-ups, and ensure iterative delivery of client value, increasing project delivery speed by 25%.
- Developed and implemented recommendations to strengthen entity, process, service provider, and SOC1 level controls, mitigating potential vulnerabilities.
- Led assessments of IT general and application controls (change management, access controls, data security), identifying critical gaps and providing actionable recommendations to improve data integrity and confidentiality.
- Mentored and coached a team of 5+ staff members, enhancing their skills and abilities to exceed client expectations.
- Established quality assurance and quality control programs, ensuring the delivery of standardized, high-quality client products and services aligned with industry best practices.

Army National Guard | Accounting Management and Auditor | Jan 2020 - Oct 2023

- Progressed through roles of increasing responsibility, including staff development, audit execution, and ERM program management within the finance department.
- Applied GAAP and GAGAS standards to ensure financial integrity and compliance for \$235.2M in government operations, resulting in improved internal controls and a 10% reduction in compliance risks.
- Conducted financial, performance, and attestation audits in accordance with GAGAS (Yellow Book) standards, providing valuable insights to improve operational efficiency.
- Identified root causes of deficiencies in finance and operations business processes and developed effective corrective action plans, streamlining processes and saving 100+ man-hours a month.
- Successfully managed complex audits, supervised accounting teams, and led the DoD FM certification program using project management techniques, accounting expertise, and leadership skills.
- Developed and delivered a comprehensive training program for 70+ staff members to ensure DoD FM certification compliance, enhance risk management, and improve internal controls, achieving a 95% pass rate.
- Delivered impactful Manpower reports using SQL and Excel, providing critical data that informed recruitment strategies across 32 states and contributed to a 10% increase in successful recruitment.
- Led multiple projects, ensuring on-time delivery, and coached peers on Agile methodologies and best practices.

**Richard B.
Mayfield**

 (901)651-0565

 rmayfild@gmail.com

Certifications:

- **Project Management Professional (PMP: 2876913)**, Project Management Institute, Exp. 12/2026
- **PMI Agile Certified Practitioner (PMI-ACP: 4047121)**, Project Management Institute, Exp. 02/2028
- **Certified Internal Auditor (CIA: CIA-186586-QBYJR)**, The Institute of Internal Auditors, Exp. 12/2025
- **Certified Information Systems Auditor (CISA: 242695861)**, ISACA, Exp. 01/2028

Professional Experience (Continued)

Salvation Army | Accounting Manager & Audit Expertise | Dec 2017 - Jan 2020

- Led financial reporting and compliance initiatives, delivering accurate and timely monthly, quarterly, and annual reports to executives and advisory boards.
- Successfully navigated audits and regulatory requirements through effective collaboration with internal and external auditors, receiving positive feedback on audit outcomes.
- Directed and developed accounting and finance staff, implementing SMART goals aligned with the CEO's strategic vision, resulting in improved operational efficiency and the resolution of critical audit findings.

TN Dept. Military / Budget Analyst / April 2017-December 2017

- Developed and reviewed the annual budget, ensuring accuracy and completeness. Oversaw the proper use and reporting of \$2.1 million in cooperative agreement funding between Tennessee and the National Guard Bureau for a youth academy.
- Collaborated with procurement staff to meet operational needs within resource constraints, including reallocating funds to secure necessary program supplies.
- Monitored spending performance, identified potential funding shortfalls, and reallocated funding surpluses to develop recommendations that supported program priorities and goals.
- Managed purchase requests ensured goods and services were invoiced according to purchase orders, and verified receipt of items by procurement staff.
- Worked with state accounting staff to close open purchase orders for goods and services and resolved vendor billing errors.

TN Dept. Revenue / Tax Auditor 4 / October 2013-April 2017

- Conducted complex state and local tax audits for sales and use, business, franchise, excise, and other miscellaneous taxes that added to \$11 billion of annual funding for state government.
- Researched statutes, letter rulings, historical audits, and other information to plan audits and substantiate audit results including findings.
- Planned, conducted, and closed 3 to 5 audit assignments concurrently in accordance with departmental performance standards to achieve efficiency and productivity goals.
- Reported audit results for compliance with state tax laws that were supported with statutory references, had standardized workpapers, and used business records as exhibits to support conclusions.
- Reviewed other auditor's work and participated in informal conferences to create fair solutions for taxpayers for disputed audits that concerned complex tax issues.

Education:

Keller Graduate School of Management | Master of Accounting and Financial Management - Advanced coursework in accounting theory, research, regulations, and standards.

The University of Memphis | Bachelor of Business Administration (BBA), Accountancy and Management Information Systems - Core competencies in financial/cost accounting, audit, income tax, IT project management, systems analysis, and database development.