Ricky Dang

Scarborough, ON | ricky.dang@torontomu.ca | www.linkedin.com/in/rickydang25

Summary of Qualifications

- Utilized efficient analytical skills when handling projects by analyzing reports to determine growth of campaigns/events.
- Strong detail-oriented and visualization skills by using a variety of software to effectively represent datasets.
- Advanced proficiency with Microsoft Office (Excel, Word and PowerPoint) Tableau, Salesforce, Python and SQL.
- Exceptional multi-tasking skills demonstrated through managing multiple projects effectively under pressure and adapting to various responsibilities.

Education

Toronto Metropolitan University, Ted Rogers School of Management   **September 2019 – Present**

- Bachelor of Commerce, Business Technology Management (Co-op)
- Key Courses: Computer-Enabled Problem Solving, Systems Analysis and Design, Data and Information Management, Business Intelligence and Analytics & Fundamentals of Programming

Work Experience

Data Analyst, Fit for Business – Ted Rogers School of Management   **January 2023 –May 2023**

- Analyzed qualitative and quantitative data from approximately 3,000 first year students to create and design various graphic visualizations on Tableau.
- Analyzed datasets related to first-year engagement, probation, event metrics etc. to provide report findings which resulted in developing actionable ideas for upcoming projects.
- Collectively saved 10+ hours per week for supervisor by using Excel and Tableau to analyze metrics and generate reports to provide insight on future decision-making planning.
- Troubleshoot technical issues for the department by providing support and insight to resolve problems within databases.
- Collaborated with a team of five with data analysis and report findings to make strategic recommendations and support on-going projects.

Business Technology Program Design Intern, Elevate   **May 2022 – August 2022**

- Supported manager in the design, development, implementation, and delivery of micro-credential programs to aid in creating a successful program for students.
- Compiled data and coordinated information gathered from programs, which resulted in creating reports to aid in future decision-making planning to program curriculum.
- Administered programming in the Learning Management System digital environment to provide support to the Product team.
- Consulted with multiple coordinators to moderate and facilitate live training sessions which resulted in students having smooth live training sessions with no issues.

Technical Certifications

Ted Rogers School of Management Bootcamps   **February 2023 – March 2023**

- Power of Excel (Levels 1-3): Pivot tables, XLOOKUP & VLOOKUP, index matching
- Tableau (Levels 1-4): Calculation fields, parameters, actions, filters, dynamic dashboards