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IIS 10/Windows Server 2016: Generate CSRs (Certificate Signing Requests)

Before you can request a certificate through our online application, you need to use Microsoft®'s IIS Manager to generate a Certificate Signing Request (CSR) for your website.

1. In the Windows start menu, type Internet Information Services (IIS) Manager.

2. Once you have the IIS manager open, go to the **Connections** panel on the left, click the server name for which you want to generate the CSR.

3. In the middle panel, double-click **Server Certificates**.

4. In the **Actions** panel on the right, click **Create Certificate Request....**

5. Enter the following **Distinguished Name Properties**, and then click **Next**:

   ❓ **Note:** The following characters are not accepted when entering information: < > ~ ! @ # $ % ^ * / \ ( ) ? &

- **Common Name** — The fully-qualified domain name (FQDN) — or URL — for which you plan to use your certificate (the area of your site you want customers to connect to using SSL).

  - An SSL certificate issued for *www.coolexample.com* is not valid for *secure.coolexample.com*. If you want your SSL to cover *secure.coolexample.com*, make sure the common name submitted in the CSR is *secure.coolexample.com*.

  - If you are requesting a wildcard certificate, add an asterisk (*) on the left side of the Common Name (e.g., **.coolexample.com* or **.secure.coolexample.com*).

- **Organization** — The name in which your business is legally registered. The organization must be the legal registrant of the domain name in the certificate request.

    ❓ **Note:** If you are enrolling as an individual, enter the certificate requester's name in the **Organization** field, and the Doing Business As (DBA) name in the **Organizational Unit** field.

- **Organizational Unit** — Use this field to differentiate between divisions within an organization (such as "Engineering" or "Human Resources").

- **City/Locality** — The full name of the city in which your organization is registered/located. Do not abbreviate.

- **State/Province** — The full name of the state or province where your organization is located. Do not abbreviate.

- **Country** — The two-letter International Organization for Standardization- (ISO-) format country code for the country in which your organization is legally registered.

6. For **Cryptographic service provider**, select **Microsoft RSA SChannel Cryptographic Provider**.

7. For **Bit length**, select **2048** or higher, and then click **Next**.

8. Click **…**, enter the location and file name for your CSR, and then click **Finish**.

Next Steps

- Request an SSL certificate

❓ **Note:** As a courtesy, we provide information about how to use certain third-party products, but we do not endorse or directly support third-party products and we are not responsible for the functions or reliability of such products.

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