

From: Farook Hamzeh hamzeh@ualberta.ca
Subject: Lean Construction 4.0: Guidelines to write Chapter 15

Date: 27 November 2020 at 13:50

To: Ricardo Antunes ricmagno@me.com, Vicente Gonzalez v.gonzalez@auckland.ac.nz, williwhy@gmail.com, michael.osullivan@auckland.ac.nz, Omar Guillermo Rojas Altamirano orojas@up.edu.mx

Cc: Luis Fernando Alarcón Cardenas lalarcon@ing.puc.cl

FH

Re: Chapter 15. Productivity Function - Mathematical foundation for Production Management in Construction (7000 words) By Ricardo Antunes (Auckland University of Technology), Vicente González (The University of Auckland), Kenneth Walsh (George Mason University), Michael O'Sullivan (The University of Auckland), Omar Rojas (Universidad Panamericana Guadalajara)

Dear Ricardo, Vicente, Kenneth, Michael, and Omar,

We have finally signed the contract for the making of the book with Taylor and Francis (T&F). The full title of the book where you are one of the contributors is "*Lean Construction 4.0: Driving a Digital Revolution of Production Management in the AEC Industry*". We got an excellent assessment on the quality of the book proposal and chapters from the Taylor and Francis Editorial Board and external reviewers. So now, we will proceed to explain the whole submission process in order to stick with the editorial and formatting requirements from T&F.

The timeline for the submission of your chapter and further editorial iterations is shown in the table below:

Milestone	Dates
Submission of chapter and associated files	May 31 st , 2021
Editors revision and amendment request	June 30 th , 2021
Re-submission of revised chapter and associated files	August 20 th , 2021
Final acceptance of chapter and associated files	September 30 th , 2021

For the contributors to undertake the "writing" of the chapter as smooth as possible, we have developed a "*contributors pack*", which is attached in this email, that contains a:

- 1) Template and guidelines for submission chapter of Lean Construction 4.0 book.** This template considers all the formatting instructions to meet the T&F's requirements for the publication of the book. Every contributor must use it for the writing of the chapter and formatting of figures and tables.
- 2) Authors Submission Checklist.** When submitting the chapter (with associated files such as tables, figures, permissions, and agreements), contributors must attach this document confirming with a "tick" that every formatting and agreement aspects are already checked and meet T&F's expectations.
- 3) Contributor Agreement.** Agreement between contributors of chapters and T&F that has to be filled in (address) and signed by the lead author of the chapter and sent back to the editors before the deadline for submission of chapter and associated files. It establishes the mutual obligations and rights of both contributors and T&F as publisher. Failure to get this done timely might prevent the incorporation of your chapter in the book.
- 4) Permission letter.** While we discourage the use of third parties' material in this book, if the contributors see the need to incorporate this type of material (figures and/or tables) from third parties, the contributors must liaise with the copyright holders to get this letter filled with the required information and signed by the copyright holder. The purpose is to get the permission to use

and signed by the copyright holder. The process to get the permission to use material from third parties should start well in advance and before the submission of chapter and associated files.

5) Figure Image Flow Chart. This flowchart assists the contributors to determine whether the figures meet the T&F standard in terms of quality and resolution.

6) Case Study List. If you add case studies through floating boxes as described in the “Template and guidelines for submission chapter of Lean Construction 4.0 book”, please fill in the spreadsheet attached for case studies with the requested information for the case.

Your chapter label is “**Chapter 15**”, word limit is **7,000 words** (including references) and the **general framework** of your chapter as discussed early on can be seen below:

- 15.1. Introduction
- 15.2. Lean principles and production theory
- 15.3. Productivity Function
- 15.4. Production Theory for Construction
- 15.5. Applicability
- 15.6. Discussion
- 15.7. Conclusions
- 15.8. References

You will have the full support of the editors along the way, so please do not hesitate to get back to us should you have questions at the different stages of the development of your chapter. In that respect, we have set an email for the edition of the book where any of us can answer promptly to you queries, so please direct any questions to leanconstruction4.0@gmail.com. Many thanks.

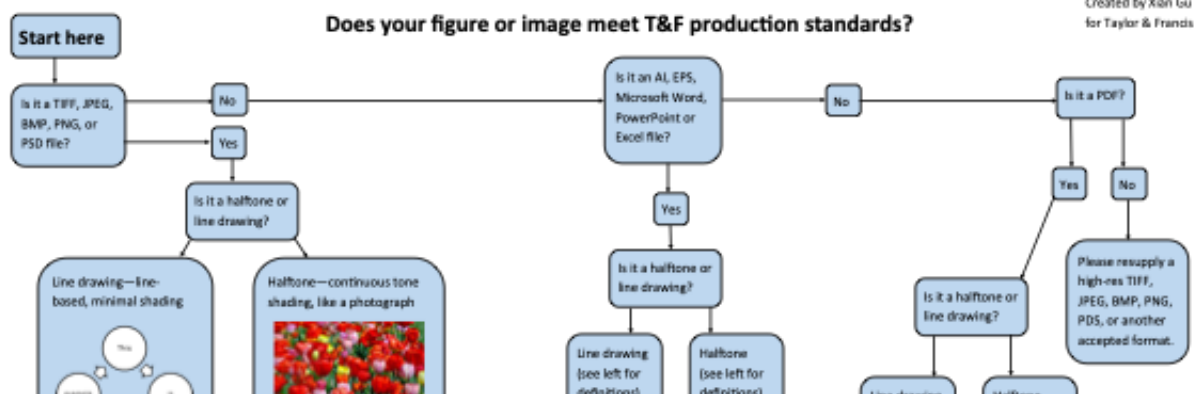
Yours

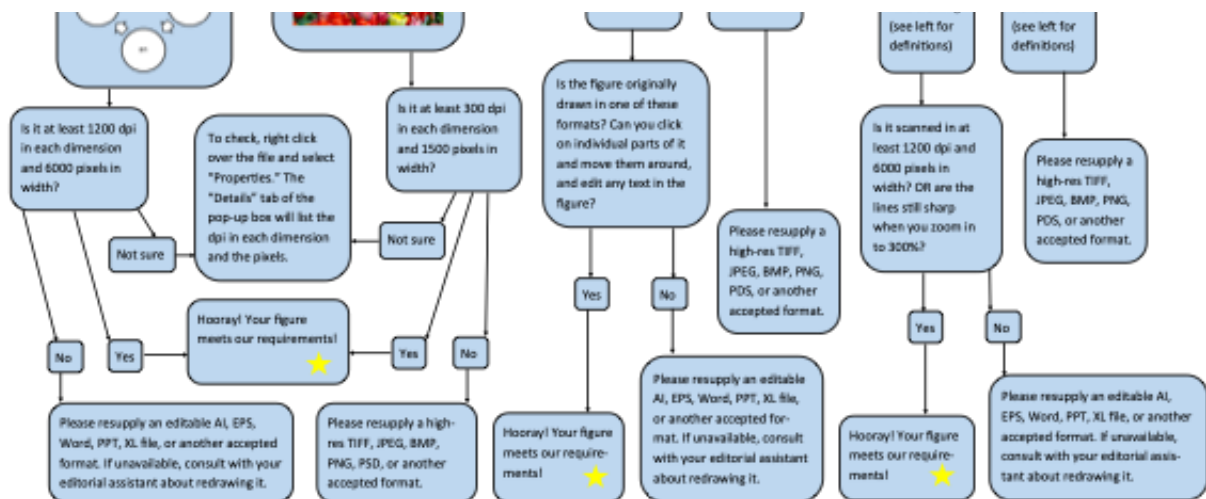
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