

FEDERAL REGISTRATION GUIDE

SAM.gov | SBIR.gov | Grants.gov
Cielo Azul LLC

1. SAM.gov REGISTRATION (Required First)

System for Award Management - required for ALL federal grants and contracts.

Before You Start - Gather These:

Document	Notes
D-U-N-S Number	You have this ✓
EIN (Tax ID)	IRS letter
Bank account info	Cielo Azul LLC business account
Bank routing number	On checks or statement

Step-by-Step:

1. Go to sam.gov → Click 'Sign In' → Create Login.gov account
2. Set up 2-factor authentication (required)
3. Click 'Register Your Entity' → Select federal business
4. Enter: Legal Name, Address, Start Date, Fiscal Year End
5. Enter D-U-N-S number (system validates)
6. Enter NAICS codes (Primary: 541715 - R&D;)
7. Enter banking info for ACH payments
8. Add Points of Contact (you as owner)
9. Complete Representations & Certifications
10. Submit and wait 7-10 days for activation

NAICS Codes to Use:

Code	Description
541715	R&D in Physical Sciences (PRIMARY)
334290	Communications Equipment Manufacturing

541512	Computer Systems Design
236220	Commercial Building Construction

2. SBIR.gov REGISTRATION

Portal for SBIR/STTR opportunities. Time: 10 minutes.

Steps:

1. Go to sbir.gov → Click 'Register'
2. Create account with business email
3. Complete company profile (name, D-U-N-S, address)
4. Subscribe to email alerts for: DOE, NSF, DHS, HHS
5. Save profile and bookmark opportunities

3. GRANTS.gov REGISTRATION

Central portal for ALL federal grants. Requires active SAM.gov first.

Steps:

1. Go to grants.gov → Click 'Register'
2. Select 'Organization Applicant'
3. Enter UEI (from SAM.gov registration)
4. System pulls organization info from SAM.gov
5. Create Authorized Organization Representative (AOR)
6. Subscribe to relevant opportunity categories

REGISTRATION CHECKLIST

Step	Task	Time	Status
1	SAM.gov registration	30-45 min	■
2	Wait for SAM.gov activation	7-10 days	■
3	SBIR.gov registration	10 min	■
4	Grants.gov registration	15 min	■

HELP CONTACTS

Service	Phone	Hours
SAM.gov	1-866-606-8220	M-F 8am-8pm ET

SBIR.gov	1-800-827-5722	M-F 9am-5pm ET
Grants.gov	1-800-518-4726	24/7

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