
TEAM WORK

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What Is Team Work ?

- A team is small number of people with Complementary skills who are committed to a common purpose, performance goals, and approach accountable
- Small Number
- Complementary Skills
- Common Purpose & Performance Goals
- Common Approach
- Mutual Accountability

Why Use Teams ?

- Most Of today's business assignments are addressed by multidisciplinary teams.
- Team building is an important part of the modern workforce.
- Team building is an important part of your preparation for engineering practice

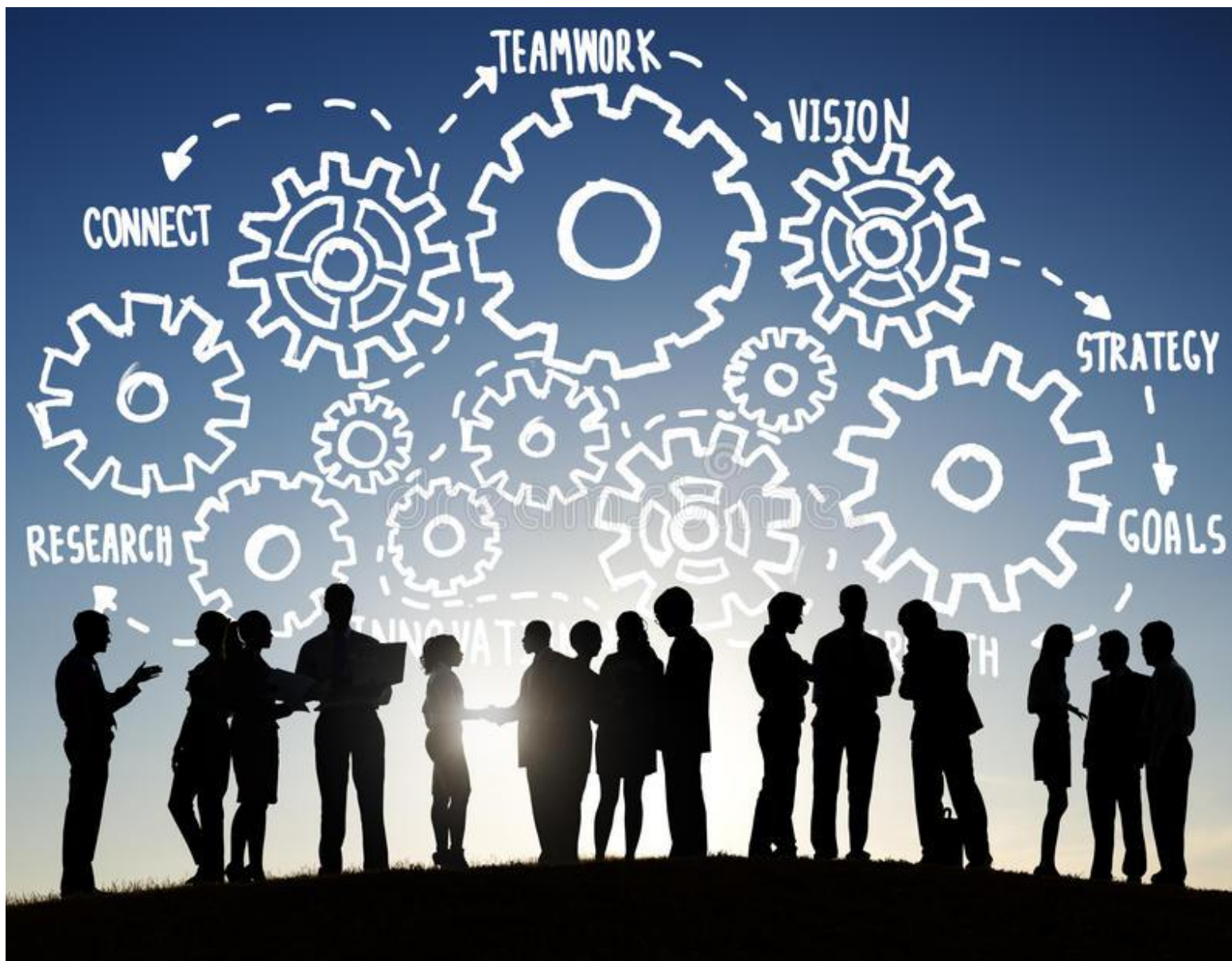


Advantages and Challenges

- Advantage: When the group works together, the accomplishments will surpass any results associated with any one individual.
- Challenge: Any team member functioning independently of other team members or competing with them will REDUCE the performance of the team - EVERYONE's outcome.

Advantages and Challenges

- Advantage: Every person can contribute in some way.
- Challenge: No member's contributions should even be automatically disregarded.



REMEMBER

- **T**ogether
- **E**veryone
- **A**ccomplishes
- **M**ore
- **W**ith
- **O**rganization
- **R**esponsibility
- **K**nowledge

Positive Roles in a Team Setting

- Defining issues
- Proposing tasks
- Seeking information and opinions
- Clarifying
- Summarizing
- Compromising; Consensus building



Negative Roles In a Team Setting

- Dominating: asserting superiority
- Withdrawing: not talking; sulking
- Avoiding: skipping meetings
- Degrading: putting down other's ideas
- Being uncooperative: side conversations

How to be a good team member ?

- Be a good listener
- Be honest and open
- Accept other people's needs
- Don't be negative
- Don't be defensive
- Learn to take the initiative



Thank You