

GOVERNMENT OF INDIA
MINISTRY OF STATISTICS & PROGRAMME IMPLEMENTATION
Return under Collection of Statistics Act 2008, as amended in 2017 and Rules framed there-
under in 2011
Annual Survey of Industries: 2018-19 (Part-I)
(Please read the instruction before filling the return)

Block A: Identification particulars (for official use)	
1. Schedule Dispatch (DSL) No.	206987
2. PSL No.	01041
3. Scheme	Sample
4. Industry code as per Frame (4-digit level of NIC - 2008):	1079
5. Industry code as per Return (5-digit level of NIC - 2008):	10791
6. Description of Industry	Processing and blending of tea including manufacture of instant tea
7. State	WEST BENGAL
8. District	JALPAIGURI
9. Sector	Rural
10. RO / SRO Code	1932
11. No. of Units	1
12. Status of Unit	Open

Block B: Particulars of the factory (To be filled by owner of the factory)			
1. Name and Address of the Industrial Undertaking TOTAPARA T.E.FACTORY. P.O.BANARHAT,JALPAIGURI.	1.1 Vill./Town :	BANARHAT	
	1.2 District :	JALPAIGURI	
	1.3 State :	WEST BENGAL	
	1.4 PIN Code:		
2. Type of Organisation			Non-Government Company-Private
3. CIN			U74999WB1918PLC000633
4. Whether the unit has ISO Certification, 14000 Series			No
5. Year of initial production (in the format YYYY)			1889
6. Accounting Year (in the format MMYT To MMYT)			04/18 To 03/19
7. Number of months of operation			12
8. Whether the share capital of the company includes share of foreign entities?			No
9. Any R&D unit in your factory?			No
10. Detail of Contact Person	i) Name and Designation:	Mr. Dilip Kundu	Sr. Factory Asstt.
	ii) Tele (with STD code):	9733093114	
	iii) Fax No.:		
	iv) E-mail:		

DECLARATION

I hereby declare that information furnished in this return is correct and complete to the best of my knowledge and belief.

Date :

(Name and signature of owner with stamp)

Place :

Block C : Fixed Assets												
SI No	Types of Asset	Gross Value (Rs.)					Depreciation (Rs.)				Net Value (Rs.)	
		Opening As On 01/04/2018	Addition during The Year		Deduction & adjustment during the year	Closing as on 31/03/2019 (3+4+5-6)	Up to year beginning	Provided during the year	Adjustment for sold/ discarded during the year	Up to year end (8+9-10)	Opening as on 01/04/2018 (3-8)	Closing as on 31/03/2019 (7-11)
			Due to revaluation	Actual addition								
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
1	Land	1074469	0	0	0	1074469	0	0	0	0	1074469	1074469
2	Building	5097849	0	644560	0	5742409	3304328	70960	0	3375288	1793521	2367121
3	Plant and Machinery	26319893	0	576952	0	26896845	24584799	813475	0	25398274	1735094	1498571
4	Transport Equipment	1980508	0	113460	0	2093968	1881483	8300	0	1889783	99025	204185
5	Computer Equipment & software	432160	0	68640	0	500800	430782	14325	0	445107	1378	55693
6	Pollution control equipment/Environment improvement equipment											
7	Others	551683	0	0	0	551683	517642	29780	0	547422	34041	4261
8	Sub-total(2 to 7)	34382093	0	1403612	0	35785705	30719034	936840	0	31655874	3663059	4129831
9	Capital Work in Progress											
10	Total(1+8+9)	35456562	0	1403612	0	36860174	30719034	936840	0	31655874	4737528	5204300

Block D: Working Capital and Loans			
SINo.	Items	Opening (Rs.)	Closing (Rs.)
(1)	(2)	(3)	(4)
1	Raw Materials & Components and Packing materials	0	0
2	Fuels & Lubricants	0	0
3	Spares, Stores & others	822360	980752
4	Sub-Total(1 to 3)	822360	980752
5	Semi-finished goods/work in progress	0	0
6	Finished goods	0	0
7	Total inventory(4 to 6)	822360	980752
8	Cash in Hand & at Bank	988554	2140647
9	Sundry Debtors	760380	2242818
10	Other current assests	25843288	12176260
11	Total current assets(7 to 10)	28414582	17540477
12	Sundry creditors	10618268	11254352
13	Over draft,cash credit, other short term loan from banks & other financial institutions	19282360	17232126
14	Other current liabilities	12492354	11637226
15	Total Current liabilities(12 to 14)	42392982	40123704
16	Working Capital(11-15)	-13978400	-22583227
17	Outstanding loans(excluding interest but including deposits)	2854308	3126826
Note: *: Give reasons in the footnote for negative values and abnormal verification in opening and closing values. **: If outstanding loans include interest, a footnote may be given.			

Block E: Employment and Labour Cost							
Sl. No.	Category of Staff	Man-days Worked			Average Number of persons worked	No. of Mandays paid for	Wages/salaries (in Rs.)
		Manufacturing	Non Manufacturing	Total			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Part A: Details of each category of staff							
1	Male Workers Employed directly	12972	1124	14096	47	15973	3292023
2	Female Workers Employed directly						
3	Sub-Total (1+2)	12972	1124	14096	47	15973	3292023
4	Workers employed through contractors						
5	Total workers (3+4)	12972	1124	14096	47	15973	3292023
6	Supervisory & Managerial staff	496	98	594	2	730	558450
7	Other employees	1229	241	1470	5	1825	843150
8	Unpaid family members/ proprietor/ Coop. members						
9	Total employees (5+6+7+8)	14697	1463	16160	54	18528	4693623
Part B: Some details for all categories of staff combined							
10	Bonus (in Rs.)						661628
11	Contribution to Provident & other funds (in Rs.)						475545
12	Workman & staff welfare expenses (in Rs.)						165407
13	Number of working days	(i) Manufacturing days					249
		(ii) Non-manufacturing days					49
		(iii) Total (i+ii)					298
14	Total cost of Production (in Rs.) [entry in col. 8 of item 9, 10, 11, and 12, block E + entry in col. 3 of item 1, 2(i), 2(ii), 3, 4, 5, 6, 7, 8, 9 & 10, block F + entry in col. 6 of item 23 of block H + entry in col. 6 of item 7, block I]						102216436

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Block F: Other Expenses		
Sl. No	Items	Expenditure (in Rs.)
(1)	(2)	(3)
1	Work done by others on materials supplied by the industrial undertaking	0
2	Repair & Maintenance of	
	(i) buildings and other construction	68360
	(ii) Other fixed Assets	136288
3	Operating Expenses	317828
4	Expenses on raw materials and other components for own construction	0
5	Insurance Charges	0
6	Rent Paid for Plant and machinery & other fixed assets	0
7	Expenses on Research & Development (R&D)	0
8	Rent paid for buildings	0
9	Rent paid for land on lease or royalties on mines, quarries and similar assests	0
10	Interest Paid	448536
11	Purchase value of goods sold in the same condition as purchased	0

Block G: Other Output / Receipts		
Sl. No	Items	Receipts (in Rs.)
(1)	(2)	(3)
1	Receipts from manufacturing services (including work done for others on materials supplied by them and sale value of waste left by the party)	0
2	Receipts from non-manufacturing services (including non-industrial services)	518360
3	Value of electricity generated and sold	0
4	Value of own construction	0
5	Net balance of goods sold in the same condition as purchased. (item 11 of block G minus item 11 of block F)	0
6	Rent received for Plant & Machinery and other fixed assets	0
7	Variation in stock of semi-finished goods (col. 4 minus col. 3 against item 5 in Block D)	0
8	Rent Received for Buildings	0
9	Rent Received for land on lease or royalties on mines, quarries and similar assests	0
10	Interest Received	0
11	Sale value of goods sold in the same condition as purchased	0
12	Other Production subsidies	0

Block H: Indigenous input items consumed (if needed, additional sheets may be used for recording input items with serial nos. starting from 25)

Sl. No.	Item description	Item code (NPC-MS)	Unit of Quantity	Quantity Consumed	Purchase Value (in Rs.)	Rate per Unit (in Rs.)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Raw Tea Leaves, others	0162002	Kg	2655438.00	82318578	31.00
2						
3						
4						
5						
6						
7						
8						
9						
10						
11	Other Basic items (indigenous)	9920100	N/A			
12	Total Basic items (Items 1 to 11)	9990100	N/A		82318578	
13	Non-basic Chemicals - All kinds	9920300	N/A			
14	Packing items	9990800	N/A		812358	
15	Electricity own generated	9990400	KWH			
16	Electricity purchased	9990500	KWH	495707.00	4882721	9.85
17	Petrol, Diesel, Oil, Lubrricants	9990600	N/A		164752	
18	Coal	9990700	Tonne	699.00	6854354	9805.94
19	Gas Consumed	9990900	Kg			
20	Other Fuel Consumed	9920400	N/A			
21	Consumable store	9922000	N/A		216458	
22	Total non Basic Items (13 to 21)	9992000	N/A		12930643	
23	Total inputs (items 12 + 22)	9993000	N/A		95249221	

* Full description of item not in NPC-MS,2011 :

Block I: Imported input items consumed (if needed, additional sheets may be used for recording input items with serial nos. starting from 8)

Sl. No.	Item description (Major five imported items)	Item code (NPC-MS)	Unit of Quantity	Quantity Consumed	Purchase Value (in Rs.)	Rate per Unit (in Rs.)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1						
2						
3						
4						
5						
6	Other imported items	9922100				
7	Total imports (Consumed)(items 1 to 6)	9994000				

Block J: Products and by-products manufactured by the unit (if needed, additional sheets may be used for recording output items with serial nos. starting from 14)

Sl. No.	Products/By - product description (First ten major items as per value no brand name)	Item code (NPC-MS)	Unit of Quantity	Qty Manufactured	Qty. Sold	Gross Sale Value (Rs.)	Distributive expenses (Rs.)				Per unit net sale value (Rs. 0.00) (col. 7-[col. 8+col. 9+col.10-col.11]) ÷ col. 6	Ex-factory value of quantity manufactured (Rs.) (col.12× col.5)
							Goods and Services Tax (GST)	Excise Duty/ Sales Tax/VAT/Other Taxes, if any	Other Distributive Expenses	Subsidy (-)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
1	Black Tea (CTC)	2391301	Kg	612162.00	612162.00	96721596	0	0	969733	0	156.42	95751863
2				0.00	0.00	0	0	0	0	0	0.00	0
3				0.00	0.00	0	0	0	0	0	0.00	0
4				0.00	0.00	0	0	0	0	0	0.00	0
5				0.00	0.00	0	0	0	0	0	0.00	0
6				0.00	0.00	0	0	0	0	0	0.00	0
7				0.00	0.00	0	0	0	0	0	0.00	0
8				0.00	0.00	0	0	0	0	0	0.00	0
9				0.00	0.00	0	0	0	0	0	0.00	0
10				0.00	0.00	0	0	0	0	0	0.00	0
11	Other products/by-products	9921100									0.00	0
12	Total (items 1 to 11)	9995000				96721596	0	0	969733	0	156.42	95751863
13	Share(%) of Products/by-products directly exported(Rs.)			0.00	0.00	0	0	0	0	0	0.00	0

* Full description of items not in NPC MS, 2011:

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Block K: Information and Communication Technology (ICT) Usage		
Sl. No	ICT indicator	Yes-1, No-2
1	Did the factory use computer/s during FY 2018-19 ?	1
2	Did the factory use the Internet during FY 2018-19 ?	1
3	Does the factory have a web site as on the date of survey?	2
4	Did the factory receive orders via the Internet during FY 2018-19 ?	2
5	Did the factory place orders for business purpose via the Internet during FY 2018-19 ?	2
6	Did the factory connect to the Internet either by a. Narrowband or b. Fixed broadband or by c. Mobile broadband during FY 2018-19 ?	2
7	Does the factory have a local area network (LAN) as on the date of survey?	2

Block L: Energy Conservation (EC) Measures		
Sl. No	EC indicator	Yes-1, No-2
Have any measures been taken during last financial year with regards to:		
1	Electric Saving?	1
2	Coal Saving?	2
3	Oil Saving?	2
4	Gas Saving?	2

FOR OFFICIAL USE ONLY**Block M: Particulars of field operation**

1	Name of Superintending Officer	Anil Kumar Roy	5	Date of receipt from factory	09/12/2019 (System-submitted)
2	Signature of Superintending Officer		6	Date of verification/compilation	14/07/2020
3	Name & Designation of Scrutinising Officer	Kishan Chettri (Superintending Officer)	7	Date(s) of scrutiny	14/07/2020
4	Signature of Scrutinising Officer		8	Date of despatch	31/07/2020

Block N: Comments of Superintending Officer/Scrutinising Officer

Sl.No	Remark	EmployeeName	Remark Date
No Remarks Found			
Note :Reasons for negative working capital and for any abnormal values or entries(high or low) in respect to important characteristics(such as GVA, working capital, wage rate, number of workers, distributive expenses, depriciation etc.) should be given invariably.For instance the reason for high GVA could be increased demand-production, profit, govt,subsidy: or for low GVA, the reason could be decreased demand/production, capacity under-utilization, high input cost etc.similarly reasons for any abnormal values of certain important ratios eg. Ratio of output to input, ratio of depreciation/distributive expenses to output etc should be given.			

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Part A

Report of scrutiny on Part-I of the return

State (Code) WEST BENGAL Distt. (code) JALPAIGURI DSL No./PSL No. 01041
 Ind. code (5-digit NIC 2008) as per return 10791 Scheme Code _____

Sl. No.	Bl. No.	Item	Unit	Average rate per unit*	If high or low, reasons to be furnished	
1	H	Input items (Indigenous) Major Ten basic items consumed	X	0	Supdt	Sr. Supdt.
		1) Raw Tea Leaves, others	Kg	31		
		2)		0		
		3)		0		
		4)		0		
		5)		0		
		6)		0		
		7)		0		
		8)		0		
		9)		0		
		10)		0		
		11) Electricity purchased	KWH	10		
		12) Coal	Tonne	9806		
2	I	Directly imported item consumed (major five items)	X	0		
		1)		0		
		2)		0		
		3)		0		
		4)		0		
		5)		0		

* Average value per unit in nearest whole rupee is to be reported.

3. Percentage yield of product from the basic materials consumed (in case the quantity are common or directly convertible in whole number)

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4	Item	Current year (2018-19)	Previous year (2017-18)	Percentage Difference (Current Year over Previous Year)	Reasons for significant variation, if any.
1	Average salaries per manday worked	233	0	0.00	
2	Total Worker(number)	47	0	0.00	
3	Total Employees(number)	54	0	0.00	
4	Total Emoluments	5996203	0	0.00	
5	Variation in Finished goods	0	0	0.00	
6	Working Capital	-22583227	0	0.00	
7	Total Input	95771697	0	0.00	
8	Total Output	96270223	0	0.00	
9	Gross Value added(GVA)	498526	0	0.00	
10	Net Value added	-438314	0	0.00	
11	Net Income	-886850	0	0.00	
12	Profit	-6883053	0	0.00	
13	Actual addition to fixed assests	1403612	0	0.00	
14	GVA(through Ex-factory Value)	498526	0	0.00	
15	Net Profit (from P&L)	-6883053	0	0.00	
16	Fixed Capital value	5204300	0	0.00	
17	No. of units	1	1	0.00	
18	Status of Unit	1	0	0.00	
19	Reported Industry	10791	0	0.00	

5. Impose check on the following and give observations against each item		
Sl. No.	Check Points	Observations (Yes-1/No-2)
1	Whether codes and identification particulars have been correctly furnished in Block A?	Yes
2	Whether information for all the items in Block B have been correctly furnished?	Yes
3	If the working capital in item 16 of Block D is negative whether reasons furnished in the footnote of Block D of the Return and also in Block N along with code.	Yes
4	Whether the return has been duly signed by owner with stamp?	Yes
5	If wide variation is noticed between Opening & Closing value of Working Capital, whether reasons furnished in the footnote of Block D and also in Block N along with code	Yes
6	Whether special check has been made in case of negative GVA?	Yes
7	Whether basic entries have been thoroughly rechecked where output/input ratio is less than 0.5	Yes
8	Whether ratio of Distributive expenses to gross sales is reasonable? If no, whether the relevant entries have been rechecked particularly where this ratio exceeds 20%	Yes
9	If the total Bonus is more than 20% of total wages/salaries whether suitable remarks given in the Return?	Yes
10	If safe value of goods sold in same condition as purchased (Item - 11 of Block G) is less than the purchase value of the same (Item - 11 of Block F), whether reasons furnished in the return?	Yes
11	Whether Balance Sheet, Profit & Loss Account and Working Sheet are attached with the O/C of the Return?	Yes
12	Whether, the ex - factory value of output in column - 13 of Block J have been calculated correctly for each of the 10 major items of product and by - product and also for item 11?	Yes
13	Whether the entries in Blocks H & I are reported independently?	Yes

		ANNUAL SURVEY OF INDUSTRIES 2018-19			
Block 1. Identification and other Particulars					
1. Dslno	206987	10. Type of Organisation (code)	7		
2. Pslno	01041	11. Type of Ownership (code)	0		
3. Scheme Code (census-1, sample-2)	2	12. Accounting Year	04/18 To 03/19		
4. Industry code as per frame (4-digit level of NIC - 08):	1079	13. Name of Superintending Officer	Anil Kumar Roy		
5. Industry code as per return (5-digit level of NIC - 08):	10791	14. Personal code	3399		
6. Description of Industry	Processing and blending of tea including manufacture of instant tea		15. Head Quarter		
7. State code	19	16. Signature			
8. District code	02	17. Name of Scrutinizing	Kishan Chettri		
10. RO / SRO Code	1932	18. Personnal code	3407		
		19. Head Quarter			
		20. Signature			
Name and address of the Industrial Undertaking	TOTAPARA T.E.FACTORY. P.O.BANARHAT,JALPAIGURI.				
City/Town/Village	Tehsil/Taluk	District	State		
BANARHAT	BANARHAT	JALPAIGURI	WEST BENGAL		

Block 2- Mandays worked,absenteeism,labour turnover for regular workers directly employed for each month of the year

DSL No : 206987							PSL No : 01041		
Sl. No	Month	Scheduled Working days for Workers	No.of Mandays Worked	No. of Mandays lost due to absence	No. of Workers employment on in		Accessions during the Month	Seperations during the month due to	
					First day of Month	Last day of month		Death or retirement	Other causes
0	1	2	3	4	5	6	7	8	9
1	Apr 2018	25	580	20	24	24	0	0	0
2	May 2018	25	582	18	24	24	0	0	0
3	Jun 2018	26	602	22	24	24	0	0	0
4	Jul 2018	24	550	26	24	24	0	0	0
5	Aug 2018	26	604	20	24	24	0	0	0
6	Sep 2018	24	554	22	24	24	0	0	0
7	Oct 2018	24	550	26	24	24	0	0	0
8	Nov 2018	25	581	19	24	24	0	0	0
9	Dec 2018	25	578	22	24	24	0	0	0
10	Jan 2019	25	576	24	24	24	0	0	0
11	Feb 2019	24	548	28	24	24	0	0	0
12	Mar 2019	25	578	22	24	24	0	0	0

Schedule remarks history				
Block	Employee Name	Designation	Remark	Created Date