1. **Scope**
2. To dispose of unsafe food products in a manner, that prevents their entry into the distributive trade.
3. **Purpose**
4. The purpose of this procedure is to ensure that products that do not conform to specific requirements are identified and segregated. Disposition is determined and the nonconformance is recorded
5. **Definitions**
6. Nonconforming Products – Products that does not meet required Specification
7. **Procedure**
8. **Responsibility**
9. **Food Safety Team Leader/Production/Factory Manager**
10. Quarantine in non- conforming product area and supervise disposal of nonconforming products.
11. Records quantity of disposed products
12. **Production/Sanitation Worker/ Functional Responsibility**
13. Dispose of non-conforming products under the supervision of Food Safety Team Leader/Production/Factory Manager
14. For canned products, they are punctured and dumped in a restricted dumping site.
15. For bottled products contents are emptied and dumped and the bottles washed and reused.
16. For bottled products, the contents are diluted in a container of water and then dumped in the drain. The bottles are washed and reused. (develop a document change form if agreed)
17. **Records**

Disposal of non-conforming products

[**..\..\..\FORMS\MS Forms\Control of non comforming products\Control of non-conforming products.docx**](file:///\\DC1\FoodSafety\FSSC%2022000%20Management%20System\FORMS\MS%20Forms\Control%20of%20non%20comforming%20products\Control%20of%20non-conforming%20products.docx)

1. **References**

[..\Withdrawls\Withdrawals.docx](file:///\\DC1\FoodSafety\FSSC%2022000%20Management%20System\PROCEDURES\ManagementSystemProcedures\Withdrawls\Withdrawals.docx)

1. **Document Control Information**
2. APPROVAL AUTHORITY

|  |  |  |  |
| --- | --- | --- | --- |
| Authored by; | REVISED BY | APPROVAL BY | DATE |
| Monacia Williams | Owen Glave and Food Safety Team | Food Safety Team | 22-4-15 |