

CS/SE 2XB3: Final Project  
**MEETING AGENDA**

<b>Project Name:</b>	ezHealth	<b>Group Number:</b>	13
<b>Date of Meeting:</b> (DD/MM/YYYY)	31/01/2019	<b>Time:</b>	6:30pm
<b>Meeting Facilitator:</b>	Timothy Chen	<b>Location:</b>	Thode

### 1. Meeting Objective

Split the coding task amongs the members

- Digraph
- Searching
- Sorting

### 2. Attendees

Name (last name alphabetical order)	Student Number	Role in the Project
Chen Timothy	400129081	Log Admin/Front End Support
Chowdhury Ridhwan	400075426	Front End Interface
Do Edwin	400079331	Projecet Manager
Rehan Theiveehathasan	001416031	Programmer (Void updates)

### 3. What has your team done since the last meeting (documents, code, reading material, etc.)?

Description	Owner(s)
Finalized the Objective	Everyone
Reading File completed	Do Edwin
API for food	Rehan Theiveehathasan

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This template should be used for all team meetings and should be submitted as an attachment to a project log entry.  
Add rows to the tables when it is necessary.

Submitted by: [Name]

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4. Is anything slowing your team down on in your way?		
Description	Route cause(s)	The TA feedback
Time conflict	Workload	
5. What you about to change from the way another team is doing? (Complete it if you have met another team today)		
Topic	Another Team methods	Your reflection

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**MEETING MINUTES**

5. Notes, Decisions, Issues		
Topic	Owner	Time
Determining Edges and Weight	Everyone	6:30pm
GUI	Chowdhury Ridhwan	6:30pm

6. What will your team do before the next meeting? (Action Items)		
Action	Owner	Due Date
Produce a working project	Everyone	04/02/19

5. Next Meeting (if applicable)					
Date: (MM/DD/YYYY)		Time:		Location:	
Objective:					

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