

JOINT TRANSFER ORDER

In pursuance of the approval and recommendation of State Level Competent Authority of the Department, the following Grade III / Grade IV employees are hereby transferred as per mutual request in their own grade and Scale of Pay with effect from the date of joining as per place of posting as mentioned.

Details	Applicant 1	Applicant 2
Name		
Mobile Number		
Present Office Name		
Present District		
Transferred to (Office Name)		

XXXXXXXX will join in the office of YYYYYYY and YYYYYY will join in the Office of XXXXXXXX.

TERMS & CONDITIONS

1. The incumbent will be released within 7 (seven) days from the issue of this order. Further, the incumbent will have to join within 7 (seven) days from his released date in his new place of posting (inter-district). However in case of Kamrup Metro & Kamrup the incumbent has to join on the same day.
2. On the basis of this order the District Level Appointing Authority will issue posting order for the Joint mutual transfer applicants.
3. During the process of mutual transfer if any of the applicant dies or resigns the mutual application at the portal shall be closed. The other applicant shall apply afresh.
4. In case of detection of any discrepancies either in the documentation or information submitted by the applicant / applicants the entire process will be cancelled.
5. No TA & DA is admissible for the purpose.

State Level Competent Authority,
Assam Secretariat, Dispur
Guwahati-6