

MINUTES OF MEETING

Document No :

Project Name : Wofhoo

Agenda : Monthly Review

Place : PT Solusi Mitra Kreasindo

Date/Time : May 12th 2024 / 14:00 – 16:50

Attendees : NHT : Taufik, Ma'ruf, Ridwan, Pitri

SMK: Mr.Go Tou, Andhika, Anggi, Eka

Content :

1. Pada Wofhoo Mobile Apps terdapat case saat submit booking asset, data submit tidak muncul di history.

English: On Wofhoo Mobile Apps there is a case when submitting an asset booking, the submitted data does not appear in the history.

2. Pada Wofhoo Mobile Apps fitur geotagging untuk mengukur jarak radius belum stabil (belum sesuai titik).

English: On Wofhoo Mobile Apps, the geotagging feature for measuring radius distance is not yet stable (does not match the point).

3. Pada Wofhoo Mobile Apps request lokasi baru (saat pengetikan karakter tertutup/tidak terbaca).

English: On Wofhoo Mobile Apps requests a new location (when typing closed/unreadable characters).

- 4. Pada Wofhoo Mobile Apps tambahkan list booking room pada booking asset.
 - English: On the Wofhoo Mobile Apps, add the room booking list to the booking asset.
- 5. Pada Wofhoo Website ubah Labeling menu "Car Management" menjadi "Asset Management" (role Admin Panel).

English: On the Wofhoo Website, change the labeling of the "Car Management" menu to "Asset Management" (Admin Panel role).

- 6. Pada Wofhoo Mobile Apps, tambahkan nama user pada detail submit booking asset. English: On Wofhoo Mobile Apps, add the user name to the asset booking submission details.
- 7. Pada saat booking room meeting integrasikan dengan google calender (kondisi saat ini hanya teregister pada meeting calender).

English: When booking a meeting room it is integrated with Google Calendar (current conditions are only registered in the meeting calendar).

8. Pada Wofhoo Website jika terdapat lebih dari dua karyawan out of office, maka berikan fitur view list karyawan out of office.

English: On the Wofhoo Website, if there are more than two out of office employees, then provide a view list feature for out of office employees.