










APO03	Manage Enterprise Architecture								
	Purpose	Represent the different building blocks that make up the enterprise and their inter-relationships as well as the principles guiding their design and evolution over time, enabling a standard, responsive and efficient delivery of operational and strategic objectives.							
	Assess whether the following outcomes are achieved.	Criteria	Criteria Are Met Y/N	Comment	Not achieved (0-15%)	Partially Achieved (15% -50%)	Largely Achieved (50% - 85%)	Fully Achieved (85- 100%)	
Level 0 Incomplete	The process is not implemented, or fails to achieve its process purpose.	At this level, there is little or no evidence of any achievement of the process purpose.	<input checked="" type="checkbox"/>	<input type="text"/>					
Level 1 Performed	PA 1.1 The implemented process achieves its process purpose.	The following process outcomes are being achieved:	Overall rating for the process						
		APO03-O1 The architecture and standards are effective in supporting the enterprise.	<input checked="" type="checkbox"/>	<input type="text"/>					
		APO03-O2 A portfolio of enterprise architecture services supports agile enterprise change.	<input checked="" type="checkbox"/>	<input type="text"/>					
		APO03-O3 Appropriate and up-to-date	<input checked="" type="checkbox"/>	<input type="text"/>					

		domain and/or federated architectures exist that provide reliable architecture information.						
		APO03-O4 A common enterprise architecture framework and methodology as well as an integrated architecture repository are used to enable re-use efficiencies across the enterprise.	<input checked="" type="checkbox"/>	<input type="text"/>				
Level 2 Managed	PA 2.1 Performance Management - A measure of the extent to which the performance of the process is managed.	As a result of full achievement of this attribute:		<input type="text"/>				
		a) Objectives for the performance of the process are identified.	<input checked="" type="checkbox"/>					
		b) Performance of the process is planned and monitored.	<input checked="" type="checkbox"/>					
		c) Performance of the process is adjusted to meet plans.	<input checked="" type="checkbox"/>					
		d) Responsibilities and authorities for performing the process are defined, assigned and communicated.	<input checked="" type="checkbox"/>					
		e) Resources and information necessary for performing the process are identified,	<input checked="" type="checkbox"/>					


		made available, allocated and used.							
		f) Interfaces between the involved parties are managed to ensure both effective communication and also clear assignment of responsibility.	<input checked="" type="checkbox"/>						
	PA 2.2 Work Product Management - A measure of the extent to which the work products produced by the process are appropriately managed. The work products (or outputs from the process) are defined and controlled.	As a result of full achievement of this attribute:		<input type="text"/>					F
		a) Requirements for the work products of the process are defined.	<input checked="" type="checkbox"/>						
		b) Requirements for documentation and control of the work products are defined.	<input checked="" type="checkbox"/>						
		c) Work products are appropriately identified, documented, and controlled.	<input checked="" type="checkbox"/>						
		d) Work products are reviewed in accordance with planned arrangements	<input checked="" type="checkbox"/>						

		and adjusted as necessary to meet requirements.							
Level 3 Established	PA 3.1 Process Definition - A measure of the extent to which a standard process is maintained to support the deployment of the defined process.	As a result of full achievement of this attribute:		<input type="text"/>					
		a) A standard process, including appropriate tailoring guidelines, is defined that describes the fundamental elements that must be incorporated into a defined process.	<input checked="" type="checkbox"/>						
		b) The sequence and interaction of the standard process with other processes is determined.	<input checked="" type="checkbox"/>						
		c) Required competencies and roles for performing a process are identified as part of the standard process.	<input checked="" type="checkbox"/>						
		d) Required infrastructure and work environment for performing a process are identified as part of the standard process.	<input checked="" type="checkbox"/>						
		e) Suitable methods for	<input checked="" type="checkbox"/>						

		monitoring the effectiveness and suitability of the process are determined.							
	PA 3.2 Process Deployment - A measure of the extent to which the standard process is effectively deployed as a defined process to achieve its process outcomes.	As a result of full achievement of this attribute:		<div></div>					<div>F</div>
		a) A defined process is deployed based upon an appropriately selected and/or tailored standard process.	<input checked="" type="checkbox"/>						
		b) Required roles, responsibilities and authorities for performing the defined process are assigned and communicated.	<input checked="" type="checkbox"/>						
		c) Personnel performing the defined process are competent on the basis of appropriate education, training, and experience.	<input checked="" type="checkbox"/>						
		d) Required resources and information necessary for performing the defined process are made available, allocated and used.	<input checked="" type="checkbox"/>						
		e) Required infrastructure	<input checked="" type="checkbox"/>						

		and work environment for performing the defined process are made available, managed and maintained.							
		f) Appropriate data are collected and analysed as a basis for understanding the behaviour of, and to demonstrate the suitability and effectiveness of the process, and to evaluate where continuous improvement of the process can be made.	☑						
Level 4 Predictable	PA 4.1 Process Measurement - A measure of the extent to which measurement results are used to ensure that performance of the process supports the achievement of relevant process performance objectives in support of defined business goals.	As a result of full achievement of this attribute:		<input type="text"/>					
		a) Process information needs in support of relevant defined business goals are established.	☑						
		b) Process measurement objectives are derived from	☑						

		process information needs.							
		c) Quantitative objectives for process performance in support of relevant business goals are established.	✓						
		d) Measures and frequency of measurement are identified and defined in line with process measurement objectives and quantitative objectives for process performance.	✓						
		e) Results of measurement are collected, analysed and reported in order to monitor the extent to which the quantitative objectives for process performance are met.	✓						
		f) Measurement results are used to characterise process performance.	✓						
	PA 4.2 Process Control - A measure of the extent to which the process is quantitatively managed to produce a process that is stable, capable and predictable within defined limits.	As a result of full achievement of this attribute:		<input type="text"/>					F

		a) Analysis and control techniques are determined and applied where applicable.	<input checked="" type="checkbox"/>						
		b) Control limits of variation are established for normal process performance.	<input checked="" type="checkbox"/>						
		c) Measurement data are analysed for special causes of variation.	<input checked="" type="checkbox"/>						
		d) Corrective actions are taken to address special causes of variation.	<input checked="" type="checkbox"/>						
		e) Control limits are re-established (as necessary) following corrective action.	<input checked="" type="checkbox"/>						
Level 5 Optimizing.	PA 5.1 Process innovation - A measure of the extent to which changes to the process are identified from analysis of common causes of variation in performance, and from investigations of innovative approaches to the definition and deployment of the process.	As a result of full achievement of this attribute:		<input type="text"/>					
		a) Pprocess improvement objectives for the process are defined that	<input checked="" type="checkbox"/>						

		support the relevant business goals.						
		b) Appropriate data are analysed to identify common causes of variations in process performance.	<input checked="" type="checkbox"/>					
		c) Appropriate data are analysed to identify opportunities for best practice and innovation.	<input checked="" type="checkbox"/>					
		d) Improvement opportunities derived from new technologies and process concepts are identified.	<input checked="" type="checkbox"/>					
		e) An implementation strategy is established to achieve the process improvement objectives.	<input checked="" type="checkbox"/>					
	PA 5.2 Process optimisation - A measure of the extent to which changes to the definition, management and performance of the process result in effective impact that achieves the relevant process improvement objectives.	As a result of full achievement of this attribute:		<input type="text"/>				F
		a) Impact of all proposed	<input checked="" type="checkbox"/>					

		changes is assessed against the objectives of the defined process and standard process.								
		b) Implementation of all agreed changes is managed to ensure that any disruption to the process performance is understood and acted upon.	<input checked="" type="checkbox"/>							
		c) Based on actual performance, effectiveness of process change is evaluated against the defined product requirements and process objectives to determine whether results are due to common or special causes.	<input checked="" type="checkbox"/>							

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Next