

## Rifqi Rafialdy Dwijaya

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### Career Objective

Aspiring Product and Project Manager with a background in law, hands-on experience in hospitality and logistics, and current training in software development and product management. Passionate about building efficient systems, improving team workflows, and delivering impactful solutions. Seeking opportunities to contribute to dynamic teams while continuously learning and growing in the tech and creative industries.

### Education

Bachelor of Law

Parahyangan Catholic University, Bandung

Graduated: 2022 | GPA: 2.69

Software Development Bootcamp (In Progress)

Purwadhika Digital Technology School – Online

Started: January 2025

Product & Project Management Bootcamp (In Progress)

Dibimbing.co – Online

Started: March 2025

### Work Experience

- Kitchen Hand

Qualia – Hamilton Island, Australia

Oct 2024 – Feb 2025

- - Supported chefs in food preparation, including basic cooking tasks and plating
- - Maintained high standards of cleanliness and hygiene in a fine dining kitchen
- - Worked efficiently during busy service hours at a luxury resort

- Kitchen Hand

Spurs Smokehouse – Buller Ski Lifts, Australia

Jun 2024 – Sep 2024

- - Assisted in food prep and grilling in a high-volume restaurant
- - Performed basic cooking tasks, including preparing ingredients and hot items
- - Maintained cleanliness and assisted with daily kitchen operations

- Kitchen Hand

NOLA – Adelaide, Australia

Nov 2023 – Jun 2024

- - Helped prepare food and occasionally cooked simple dishes during rush hours
- - Supported chefs with prep work, cleaning, and organizing supplies
- - Maintained kitchen sanitation according to local health standards

- Packer

Thomas Foods International – Adelaide, Australia

Nov 2023 – Jun 2024

- - Operated in a cold storage facility packing meat products
- - Followed hygiene protocols and workplace safety standards
- - Maintained consistent quality and speed during night shifts

- Legal Staff

Notary Dian Wardianto – Bandung, Indonesia

Sep 2022 – Sep 2023

- - Handled legal document processing, especially related to land and civil agreements
- - Assisted clients with the preparation and notarization of documents
- - Communicated with government offices and maintained legal archives

- Freelance Search Engine Evaluator

Arrow Project (via Appen) – Remote

Sep 2020 – Mar 2021

- - Evaluated search engine results for relevance and accuracy
- - Provided feedback to improve algorithm performance
- - Worked independently to meet daily evaluation targets

## Organizational Experience

- Staff of Development and Training

Student Presidential Body, Parahyangan Catholic University

2016 – 2017

- - Designed and implemented soft skills training programs for student members
- - Collaborated with other divisions to conduct leadership development workshops

- Vice Chairperson

Parahyangan Future Leader Batch 1  
2016

- - Organized leadership programs for new students
- - Mentored members in social projects and internal development initiatives
- Seminar Coordinator

Roundtable of Sustainable Palm Oil Seminar – UNPAR  
2016

- - Coordinated logistics, documentation, and execution of a national-level seminar
- - Liaised with speakers from industry and academia for event success
- Education Coordinator (2019), Operational & Documentation Coordinator (2022)

MAHITALA UNPAR (Student Nature Lovers Club)  
2019 & 2022

- - Developed training programs for new members on outdoor and survival skills
- - Led Paleleh Sea Diving Expedition in North Sulawesi including logistics, safety, and documentation team management
- Expedition Leader – Mount Tambora (2013)  
Camp Leader – Smiling Camp (2014)  
Orientation Leader – Junior Member Orientation (2015)  
Training Leader – Basic Training (2017)

PPA Sadagori, SMAN 5 Bandung  
2013 – 2017

- - Led various education and outdoor expedition programs for high school student club
- - Managed planning, execution, and evaluation of leadership and survival events

## Skills

- - Product & Project Management: Jira (basic), Agile, Scrum (basic), Notion, Trello
- - Technical Understanding (learning & practical exposure): Java, JavaScript, HTML, CSS, Tailwind CSS, Next.js, Spring Boot, Hibernate, PostgreSQL, Git, GitHub
- - Design & Collaboration Tools: Figma, Slack, Google Workspace, Microsoft Office
- - Soft Skills: Leadership, Team Coordination, Problem Solving, Communication
- - Languages: English (C2), Bahasa Indonesia (Native)