

Group 16

# Summary Progress Report

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## 1.0 Introduction

### 1.1 Purpose of this document

This is the weekly summary progress report for group 16. This document describes the tasks that are currently being undertaken by members of the group and our progress towards completing them. This week we focused on the completion of the first deliverable.

### 1.2 Scope

This document summarises the progress of the group as a whole. It does not describe in detail the work and participation of individual group members.

### 1.3 Objectives

The main objective of this document is to summarise the progress of the group so that it can be reviewed and then used to evaluate whether or not we are on schedule. It will also help identify where improvements can be made and whether or not members need to be added or removed from certain tasks.

## 2.0 Project Summary Report

Since the last group tutorial on 27/11/15 the group has worked to complete the final deliverable which is the working prototype of the system. The coding teams have worked very well since the start of the project and as a result the software development is at an advanced stage. There was an informal group meeting in the middle of the week in order to ensure that the demo was ready for the tutorial and that the group understood how it was going to be presented. Work on the software and other documents will now resume during the coding week in the New Year.

Group Member	Time Spent This Week (hours)	Time Spent in Total
Robert Mouncer	3	28
Rhodri Pearce	3	25
Max Limbu	3	22
Greg Sharpe	3	27
Richard Price-Jones	3	23
Emil Ramsdal	3	23
Archie Strange	3	26
Daniel Thompson	3	20

	Hours Budgeted	Hours Spent (This Week)	Hours needed to complete
SE_16_WC_01	30	6	28
SE_16_WC_02	30	9	26

	Hours Budgeted	Hours Spent	Hours needed to complete
Project	640	196	444

## Change History

Version	CCF No.	Date	Changes Made To Document	Changed By
1.1	N/A	2016-01-25	Format changed to suit design specification. Changed to be reviewed	Robert Mouncer – rdm10
1.2	N/A	2016-01-25	Changes made following review	Robert Mouncer – rdm10
1.3	N/A	2016-01-25	Changed to release version	Robert Mouncer – rdm10