# **Group Project 16 Meeting Minutes**

**CS-Group-16 Weekly Informal Meeting Date and Location:** 21st October 2015 - B23

Author and Date of Minutes: Robert Mouncer – 22<sup>nd</sup> October 2015

Version: 1.2

Reviewed by: Max Limbu

#### **Members Present:**

- Rhodri Pearce
- Richard Price-Jones
- Archie Strange
- Robert Mouncer
- Daniel Thompson
- Max Limbu
- Emil Ramsdal

## Additional persons present:

None

#### **Members Absent:**

Greg Sharpe

## Matters arising:

- 1. Email from Laurence was discussed, matters have been resolved. Including format for minutes and templates for documents. History is also needed at the end of each document.
- 2. Brief discussion on how to use Github and upload files.

#### **New Business:**

- 1. Review meeting arranged to be 25<sup>th</sup> Sunday 1-2PM on B23 for design deliverable.
- 2. MySQL server to be set up, email was sent to Alexander Spence from Computer Science support.
- 3. Deployment Description to be completed by Archie and Richard.

## **AOB (Any Other Business):**

1. Quick informal review of use case, web page and java application design to get views on how it looks before official review meeting.

## Meeting adjourned at 1:55PM by Project Leader Rhodri Pearce