

# Group Project 16 Meeting Minutes

## **CS-Group-16 Weekly Informal Meeting**

**Date and Location:** 21<sup>st</sup> October 2015 in B23

**Author and Date of Minutes:** Robert Mouncer – 22<sup>nd</sup> October 2015

**Version:** 1.0

**Reviewed by:** Max Limbu

### **Members Present:**

- Rhodri Pearce
- Richard Jones
- Archie Strange
- Robert Mouncer
- Daniel Thompson
- Max Limbu
- Emile Ramsdal

### **Additional persons present:**

None

### **Members Absent:**

- Greg Sharpe

### **Matters arising:**

1. Email from Laurence was discussed, matters have been resolved. Including format for minutes and templates for documents. History is also needed at the end of each document.
2. Brief discussion on how to use Github and upload files.

### **New Business:**

1. Review meeting arranged to be 25<sup>th</sup> Sunday 1-2PM on B23 for design deliverable.
2. MySQL server to be set up, email was sent to Alexander Spence from Computer Science support.
3. Deployment Description to be completed by Archie and Richard.

### **AOB (Any Other Business):**

1. Quick informal review of use case, web page and java application design to get views on how it looks before official review meeting.

**Meeting adjourned at 1:55PM by Project Leader Rhodri Pearce**