

2015-2016 RESIDENCE HOUSING CONTRACT 8-MONTH (SEPTEMBER TO APRIL)

1. The 8-month occupancy period in Residence is as follows: **Wednesday, September 9, 2015 to Sunday, December 20, 2015 and Saturday, January 2, 2016** to 24 hours after my last scheduled examination in April or no later than **Friday, April 22, 2016**. Under exceptional circumstances, I may request permission from the Residence Administration Office to exceed the occupancy period for a limited time. ***There will be a daily/weekly charge for occupancy for any or all days during the Winter Holiday Break, and before/after the official occupancy period. A daily charge for meals will apply before and after the official occupancy period for Residence Halls students.***
2. My Residence down payment of \$500.00 is **non-refundable**.
3. I am responsible for all the charges for my Residence room and board, for long-distance telephone calls made from the long distance authorization code assigned to me, and for damages and/or losses that I am deemed to be accountable for by the Residence Office or the University, including my share of common area damages. Residence Meal Plans, including declining balance dollars are non-refundable and cannot be carried forward to the next academic year.
4. My assigned room will only be held for me until **4:00 p.m. Monday, September 14, 2015** unless I notify the Residence Office, in writing or by telephone, prior to that date.
5. I understand the University reserves the right to fill vacant residence spaces at any time during the academic year, to assign roommates, to change room or house assignments and/or to consolidate vacancies by requiring residents to move from one accommodation to another. Residence will make every effort to notify current occupants of new arrivals, but I understand that this notice may not always be possible.
6. If I leave residence, or are required to leave for disciplinary reasons, before the end of the occupancy period, the penalty will be one-half of all charges pertaining to my residence room assignment for the remainder of the contract, or \$1,000.00 whichever amount is greater. These charges include but are not limited to, room and/or meal plan assessments, disciplinary penalties, long distance charges, etc.

7. If I am found to be in violation of any Level 3 offence, I understand that my residence contract may be immediately cancelled and I may be required to vacate my assigned room immediately.
8. My failure to abide by the financial arrangements required by the University, or failure to make payment of telephone charges or other assessments, will result in the University withholding my examination results, transcripts or degree.
9. I may not change rooms without the consent of the Residence Office in consultation with the Manager, Residence Life and Admissions.
10. In the event of an emergency, and at the sole discretion of Lakehead University, my personal information may be disclosed to emergency personnel, and emergency contacts. With my consent, Lakehead University may also disclose my personal information to internal departments and outside social agencies to facilitate any needed treatment.

I have read and understood this “Residence Housing Contract” and I agree to abide by all rules, regulations and guidelines herein, and as set out in the section Residence Contract Information at <http://residence.lakeheadu.ca>. Accepting an offer of accommodation is considered to be binding for the full academic year.

Personal information on the eRezLife Residence form is collected under the authority of the Act Respecting Lakehead University and will be used to process and confirm a room assignment by the Department of Residence & Conference Services. Any questions on this collection should be directed to: Director, Residence & Conference Services, Lakehead University, 955 Oliver Road, Thunder Bay, Ontario P7B 5E1; telephone: (807) 343-8512.

**THUNDER BAY CAMPUS
LAKEHEAD UNIVERSITY
RESIDENCE RATES 2015-2016**

	DOUBLE	BASIC SINGLE	SINGLE	TOWNHOUSE	APARTMENT COMPLEX
Room Charges	N/A	N/A	N/A	\$6,665.00	\$6,665.00
Room and Meal Plan Charges	\$8,220.00	\$9,395.00	\$10,095.00	N/A	N/A
Activity Fee	\$50.00	\$50.00	\$50.00	\$25.00	\$50.00
TOTAL DUE	\$8,270.00	\$9,445.00	\$10,145.00	\$6,690.00	\$6,715.00

SCHEDULE OF FEE PAYMENTS

PAYMENT AND DUE DATE	DOUBLE	BASIC SINGLE	SINGLE	TOWNHOUSE	APARTMENT
Down Payment due with Contract	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
1 st instalment due August 17, 2015	\$5,000.00	\$5,000.00	\$5,000.00	\$3,500.00	\$3,500.00
2 nd instalment due December 15, 2015	\$2,770.00	\$3,945.00	\$4,645.00	\$2,690.00	\$2,715.00

Special Notations:

- 1) The 8-month occupancy period is: September 9, 2015 to December 20, 2015 and January 2, 2016 to April 22, 2016. There will be a daily/weekly charge for occupancy for any or all days during the Winter Holiday break, and before/after the official occupancy period. A daily charge for meals will apply before and after the official occupancy period for Residence Halls students.
- 2) A late payment of \$79 will be charged for each missed due date. (Please refer to Lakehead University's Fees Payment Information – Schedule of Payments <https://www.lakeheadu.ca/current-students/tuition-fees/payment-due-dates>).