# **BusinessPlan - Proposal**

NOTE: Employee fraud - cover is available, please complete separate proposal



reference:

BusinessPlan from Vero is a comprehensive insurance cover available to clients on a modular basis.

There are 8 types of cover (sections 1-7), which are all optional - you only need to complete the sections of cover your business needs and you only pay for what you need. Please also read and complete the Proposer details, the Summary section and the Important Notices and Declaration.

PROPOSER DETAILS				
1. Name				
2. Postal address				
3. Contact details				
Name of Contact		Business phone	9	
Email		Website		
4. Full description of Business Activites				
5. ANZSIC code(s)				
6. Interested Parties				
Name	Address			Interest
	,			
7. Period of Insurance from /		to 4pm	/ /	
8. Payment Options Fo	ortnightly $\square$	Monthly 🗀	Quart	erly U Six monthly U Yearly U
If by instalment give bank account				
LIST OF SECTIONS IN THIS PRO	POSAL			
Contents				
1. Material damage (page 2)		6. Machinery	breakdown	(page 9)
2. Business interruption (page 3)		7. Personal in	come (page	10)
3. Commercial motor (page 4)		8. Summary s	section (pag	e 11)
4. Broadform liability (page 5)		9. Important 1	notices and	declaration (page 12)
5. Employers liability and Statutory liab	ility (page 8)			

OFFICE USE ONLY				
1. Branch	3. Policy N	o. BSP	5. Replacing Policy no.	
2. Broker/Agency no.	4. Client N	lo.		

# **SECTION 1. MATERIAL DAMAGE**

Situation and occupation	of buildings.	Complete this section if	you would like to insure v	your buildings and their contents.

Item						
1	\$	Situation			Occu	pation
1						
2						
	Si	ituation 1			Situa	tion 2
	Indemnity Value	Replacement	· Value		Indemnity Value	Replacement Value
Buildings	\$	\$		\$		\$
Contents	\$	\$		\$		\$
Stock	\$			\$		
Specified Items	\$	\$		\$		\$
Total	\$	\$		\$		\$
Details of specified items	:				Overall Total	\$
Details of Building						
Year built:	Town Water Supp	oly Yes 🗌 No 🗀	lf no, g	give de	etails	
Distance from neares	st Fire brigade	Full	time or po	art tim	e?	
Construction:	Walls: Brick/Co	oncrete 🗌 Wood	□ M	ixed [	Other	
	Roof:	Metal Asbestos	☐ Conc	rete [	Other	
	Floor: Co	oncrete Wood	Пм	ixed [	Other	
\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	s activities adjoin your pr					1
what type of busines	s activities adjoin your pr					
		Right				]
		t &/or behind				
Fire Protection:	None L	Fire Appliances	Yes 🗀	No L		Sprinklers Yes L No L
If Yes, who is the cert	ifying authority?					
Heat/Smoke Alarm	Yes 🗌 No 🔲 🖽					
		f Yes, is it connected to	o: Brigad	е Ц	Security coy	Other
Security Intruder Al	arm Yes 🗌 No 🗌	t Yes, is it connected to Audible Alarn		e <u> </u>   No		Other
•	arm Yes No No nonitored to: Your home	Audible Alarn	n Yes	No	Monitor	
•	monitored to: Your home	Audible Alarn	n Yes	No	Monitor	red Alarm Yes No
If Yes, is it r	monitored to: Your home	Audible Alarn or cellphone 🔲 A s	n Yes	No	Monitor  A security comp	red Alarm Yes No Down
If Yes, is it r Extensions with spec	monitored to: Your home ial limits  Exter	Audible Alarn	n Yes	No	Monitor A security comp	red Alarm Yes No
If Yes, is it r  Extensions with spec  No.  Capital Additi	monitored to: Your home ial limits  Exter	Audible Alarn or cellphone 🔲 A s	n Yes	No	Monitor A security comp  Standard Limit	red Alarm Yes No Down
If Yes, is it r  Extensions with spec  No.  Capital Additi  Employees' e	monitored to: Your home ial limits  Exter ons ffects	Audible Alarn or cellphone 🔲 A s	n Yes	No	Monitor A security comp  Standard Limit \$ 0 \$ 5,000	red Alarm Yes No Down
If Yes, is it r  Extensions with spec  No.  Capital Additi	monitored to: Your home ial limits  Exter ons ffects  Section A	Audible Alarn or cellphone 🔲 A s	n Yes	No	Monitor A security comp  Standard Limit \$ 0 \$ 5,000 \$	red Alarm Yes No Down
If Yes, is it r  Extensions with spec  No.  Capital Additi  Employees' e	monitored to: Your home ial limits  Exter ons  ffects  Section A Section B	Audible Alarn or cellphone As	n Yes	No	Monitor     A security comp	red Alarm Yes No Down
No.  Capital Additi Employees' e Money:	monitored to: Your home ial limits  Exter ons  ffects  Section A  Section B  Christmas c	Audible Alarn or cellphone As	n Yes	No	Monitor     A security comp	red Alarm Yes No Down
No.  Capital Additi Employees' e Money:	monitored to: Your home ial limits  Exter ons  ffects  Section A Section B Christmas construction	Audible Alarn or cellphone As	n Yes	No	Monitor	red Alarm Yes No Down
If Yes, is it r  Extensions with spec  No.  Capital Additi  Employees' e  Money:  Property und	monitored to: Your home ial limits  Exter ons ffects Section A Section B Christmas c er construction	Audible Alarn or cellphone As	n Yes	No	Monitor     A security comp	red Alarm Yes No Down
If Yes, is it r  Extensions with spec  No.  Capital Additi  Employees' e  Money:  Property und  Protection co  MD007 Theft from loc	monitored to: Your home ial limits  Exter ons ffects Section A Section B Christmas c er construction	Audible Alarn or cellphone As	n Yes	No	Monitor	red Alarm Yes No Down
If Yes, is it r  Extensions with spec  No.  Capital Additi  Employees' e  Money:  Property und  Protection co  MD007 Theft from loc	monitored to: Your home ial limits  Exter  ons  ffects  Section A  Section B  Christmas c er construction sets  cked vehicle	Audible Alarn or cellphone As	n Yes	No	Monitor	red Alarm Yes No Doany with patrol response Special Limit
If Yes, is it r  Extensions with spec  No.  Capital Additi  Employees' e  Money:  Property und  Protection co  MD007 Theft from loc  MD034 Seasonal sto  MD029 Transit	monitored to: Your home ial limits  Exter ons  ffects  Section A  Section B  Christmas c er construction sts cked vehicle ck increase percentage	Audible Alarn or cellphone	n Yes accurate con	No	Monitor     A security comp	red Alarm Yes No Doany with patrol response Special Limit  70 for the period
If Yes, is it r  Extensions with spec  No.  Capital Additi  Employees' e  Money:  Property und  Protection co  MD007 Theft from loc  MD034 Seasonal sto  MD029 Transit	monitored to: Your home ial limits  Exter ons  ffects  Section A  Section B  Christmas c er construction sts cked vehicle ck increase percentage	Audible Alarn or cellphone	n Yes accurate con	No	Monitor     A security comp	Special Limit  The proof of the period  Sk the relevant boxes below:
If Yes, is it r  Extensions with spec  No.  Capital Additi  Employees' e  Money:  Property und  Protection co  MD007 Theft from loc  MD034 Seasonal sto  MD029 Transit  Additional Extensions	monitored to: Your home ial limits  Exter ons ffects  Section A Section B Christmas c er construction sets bked vehicle ck increase percentage  s. Do you require this insu  Memorandum	Audible Alarn or cellphone	ecurity con	No mpany ddition	Monitor	Special Limit  Special Limit  To for the period  Sk the relevant boxes below:
If Yes, is it r  Extensions with special property and property and protection composite of the protection composite o	monitored to: Your home ial limits  Exter ons ffects Section A Section B Christmas c er construction sts cked vehicle ck increase percentage s. Do you require this insu  Memorandum idemption	Audible Alarn or cellphone	ecurity con  bllowing ac  No	No	Monitor	Special Limit  Special Limit  % for the period  ck the relevant boxes below:
If Yes, is it r  Extensions with special property and property and protection composite of the protection composite o	monitored to: Your home ial limits  Exter ons ffects  Section A Section B Christmas c er construction sets bked vehicle ck increase percentage  s. Do you require this insu  Memorandum demption	Audible Alarn or cellphone	ollowing ac	No mpany ddition	Monitor	Special Limit  Special Limit  % for the period  ck the relevant boxes below:  andum  let, Yes No

Item	Standard excess	Situation 1	Situation 2
Standard	\$ 500	\$	\$
Burglary	\$ 1,000	\$	\$
Theft (if theft extension above is selected)	\$ 2,500	\$	\$

## **SECTION 2. BUSINESS INTERRUPTION**

Insurance against interruption to your business following a claim under Section 1 Material Damage.

Items No	. Items	Standard Limit		
1	Gross Profit	\$		
2	Wages - dual basis	\$		
	100% for Weeks			
	and % for Weeks			
	Alternative period Weeks			
3	Wages in lieu of notice	\$		
4	Payroll	\$		
5	Additional increased costs of working	\$		
6	Loss of rent receivable – property owners	\$		
7	Accounts receivable	\$		
8	Reinstatement of records	\$		
9	Claim preparation costs	\$		
10	Redundancy payments	\$		
Indemnity	Period months Total sum insured	\$		
Additiona	Extensions. Do you require this insurance to include the following Additional Extensions? Please tick	the relevant boxes below:		
No.	Memoranda			
BI028	Gross Revenue	Yes No No		
BI031	Natural disaster	Yes No No		
		Yes LI NO LI		
Calculation	on of Gross Profit sum insured – this does not form part of the proposal – completion is optional.			
Part 1				
Indemnity F	eriod (longest period you might need to claim) months:			
Date last fin	ancial year ended:			
Part 2				
1: Annual tu	rnover (money paid or payable to you for goods sold or services provided by your business)	\$		
2: Plus Clos	sing Stock (value of stock on the last day of your financial year)	\$		
3: Less Ope	ening Stock (value of stock on the first day of your financial year)	\$		
	ecified Expenses mentioned below. These expenses would reduce in the same ratio as the turnover during the period of in			
(a) Puro		\$		
(b)		\$		
(c)		\$		
(d)		\$		
	Totals: \$	\$		
	Historical Gross Profit = (A) above less (B) above	\$		
Part 3				
+ Allowan	ce for trends (increases should be compounded):			
(a) Growth I	petween end of the last financial year and the start of the insurance year (less than 12 months) +	<b>%</b> = [\$		
(b) Growth	during period of insurance (generally 12 months) +	% = [\$		
(c) Growth	during the period of indemnity (up to 12 months) +	% = [\$		
Adjustment	for Indemnity Period that exceeds 12 months e.g. 18 month Indemnity Period $\times$ 1.5 or 24 month Indemnity Period $\times$ 2	= \$ (C)		
Suggested	Gross Profit Sum Insured \$ = (C) above (rounded)	= \$		

## **SECTION 3. COMMERCIAL MOTOR**

### Insurance of your vehicles

**Note 1** You can select from three types of cover:

- (A) Comprehensive
- (B) Third party only

Item

Cover

(C) Third party, Fire & Theft

**Note 2** Please provide the gross laden weight (in tonnes) for trucks and the cc rating for cars.

Make, model and

**Note 3** You can select from five types of use for your vehicles:

- (1) Carriage of own goods
- (2) Carriage of goods for reward

Registration no.

- (3) Contracting (with driver)
- (4) Rental or hiring out
- (5) Other (describe)

**Note 4** Sum insured = current market value + the value of all accessories + the value of signwriting, all excluding GST.

Type of use

Sum Insured

1       2       3       4	\$	
3	\$	
4	\$	
4	\$	
5	\$	
6	\$	
. Please advise the address where vehicles are usually kept and region usually used in:	Total Sum insured \$	
2. Are any vehicles subject to hire purchase or any financial encumbrance?  If Yes, please give name and address of financier:  R. Have any vehicles been modified from manufacturar's standard specifications?	Yes U	No l
B. Have any vehicles been modified from manufacturer's standard specifications?  If Yes, please give full details:		
I. Are any vehicles used regularly for journeys exceeding 100kms or operated for more than 10 hours per If Yes, please give full details:	rday? Yes 🗌	No
i. Are any hazardous goods carried? If Yes, please give full details:	Yes 🗌	No
5. Are any vehicles used, or intended to be used, airside at any airport?  If Yes, please give full details:	Yes 🗌	No
Driver Details.		
This part requests information on the drivers of your vehicles. You have an obligation to provide details o butlined in these questions that occurs after the proposal is completed and during any subsequent period	•	n as
. Do all drivers have current and correct classes of licence to drive the insured vehicle(s)?	Yes 🗆	No [
the past 5 years or ever had any criminal convictions? If Yes, please give full details below.  (The information sought by this question is subject to the rights setout in the Criminal Records (Clean Slate) Act 2004.)?	Yes 🗌	No
B. Were any claims made in the last 5 years? If Yes, please give full details below.	Yes 🗌	No
Date Driver Circumstances Insurer Cost /ac	tion taken (if applica	ıble)
Previous insurance		
lave any of the vehicles proposed for insurance been comprehensively insured during the last three year f Yes, please give full details and attach confirmation from your previous insurer of your no claim history. 'his will entitle you to a "no claim" discount for your vehicle(s).		No
Name of insurer Branch Period of	insurance	

Gross laden weight or cc rating

## **Business operations** \$1M 🗌 \$2M 🗌 \$5M L 1. Please indicate the limit of indemnity you require \$10M L \$250 \$500 \$1,000 \$2,000 | 2. Please indicate the excess you require. 3. Please provide a complete description of your business operations, including subsidiaries. Outline all of the processes/activities in which you engage, with a breakdown of turnover for each process/activity: **Operation** Turnover last year Est. turnover next year \$ \$ \$ \$ 4. How many employees do you have? \$ 5. What is your total annual wages cost? 6. Which of these capacities are you operating in? Manufacturer Retailer 🗀 Contractor $\square$ Wholesaler L **Property Owner** 7. Do you own the premises you operate from? Yes $\square$ No Property owners. How many buildings do you own? Please provide details below: Situation Occupation Motor trades. If you work on customer's motor vehicles complete below. **Details of work carried out Workshop Turnover** \$ \$ \$ **Contractual liability** Do you have agreements other than lease liability under which you have: i) accepted liability which would not normally be your responsibility? ii) given away your legal rights of recovery from other parties? If Yes to either of the above, please provide full details below and attach copies of the agreement: **Professional services** Yes 🗌 Do you provide professional, technical, consultancy, advisory or like services, either for a fee, or as part of your business? If Yes, please provide details below: Work on customer's property Yes 🗌 Do you undertake work on customer's property? If Yes, please complete details below. Specifically note if watercraft, aircraft, or any of their components are worked on. **Annual Turnover** Type of property worked on Full details of work carried out \$ \$

**SECTION 4. BROADFORM LIABILITY** 

Off site business activity		
<ol> <li>Do you perform, or have work performed on your behalf away from your premises?</li> <li>If Yes, please provide full details below:</li> </ol>	Yes 🗌	No 🗌
Work Performed	Annual Turnov	er
\$		
\$		
2. Do you subcontract work?	Yes	No 🗌
3. Do you, your employees or directors travel overseas for business?  If Yes, please give details of countri es visited and the reasons:	Yes 🗌	No 🗌
Use of heat		
Does your business involve the use of blow torches, cutting or welding equipment, naked flames or other open	heat source:	
i) At your own premises? Yes $\square$ No $\square$ ii) Away from your own premises? Yes $\square$	No 🗆	
If Yes to either please advise precautions taken to prevent fire damage and for (ii) only advise the location(s	s):	
Details of substances used		
Does your business use or store asbestos, synthetic mineral fibres, acids, chemicals, explosives, radioactive substances or other goods subject to Dangerous Goods regulations?	Yes 🗌	No 🗆
<ol> <li>Do you discharge or dispose of trade waste, smoke, soot, fuels, liquids, gases or other substances into the atmosphere, sewers, water or elsewhere?</li> <li>If Yes to either, please provide full details below including measures taken to prevent pollution of the environment.</li> </ol>	Yes 🗌	No 🗆
1. Please give details of:  i) Your individual products or groups of products and their purpose of use (if not apparent). Specifically not used in vehicles, watercraft or aircraft;  ii) The length of time they have been manufactured or supplied by you	ote if any products	are
2. Will you supply any products you do not manufacture? If Yes:	Yes 🗀	No ∟
i) do you retain rights of recovery against the manufacturers?	Yes 🗀	No L
ii) do you alter, adapt, or change the form of any product which you do not manufacture?  If Yes to (ii) please provide details below including the product, purpose of use, source of supply and type of alteration, adaption or change:	Yes ∟	No ∟
iii) do you supply or sell products from overseas manufacturers or suppliers direct to overseas	Yes 🗌	No 🗆
customers without the products entering New Zealand?  If Yes, provide details below including the product, purpose of use, source of supply, and customer's con-	untry:	
Product design by staff		
<ol> <li>Are any of your products designed or formulated by your own staff?</li> <li>If Yes please give details of staff involved, including their qualifications and experience:</li> </ol>	Yes 🗌	No 🗌
2. Please attach any product brochure	Attached	
Discontinued / recalled products		Nil
		Nil
Has any product been discontinued (during the past 5 years), withdrawn, recalled from use or found defective for safety reasons?	Yes 🗌	Nil No 🗆

	nave a system of quality control relation					_
	tare a system or quality commence	ng to your products? If `	Yes, please desc	cribe below its basic featu	res: Yes	No
. Do vou	have a quality control manual?				Yes 🗌	No
,	have an ISO 9000 series approval?				Yes 🗆	No
	• • • • • • • • • • • • • • • • • • • •	Park Phase Communication and the same		A	ies 🗀	NO
-	tails. Our standard wording excludes cover can be considered on applicati		ported to North	America.		
	,,				Yes 🗆	No
	supply or distribute products overseas lease complete the details below and		nd 3		res 🗀	NO
·		·				
Country		Product/use		Turnover last year	Estimated to next ye	
				Δ.		ar
				\$	\$	
					\$	
				\$	\$	
				\$	\$	
				\$	\$	
. Please I	ist the countries in which you have a r	egistered office, assets	, legally authori	sed representatives or ag	jents:	
	s and alterations required If you req	İ	andard limit sh			
No.	Extension	Standard Limit		own please indicate belo		
<b>No.</b> Auto	Extension Forest and Rural Fires Act	Standard Limit \$1,000,000	\$			
No. Auto	Extension Forest and Rural Fires Act Innkeepers Act	\$tandard Limit \$1,000,000 \$250,000	\$			
No. Auto Auto	Extension  Forest and Rural Fires Act  Innkeepers Act  Motor and watercraft repair	\$tandard Limit \$1,000,000 \$250,000 \$500,000	\$ \$			
No. Auto Auto Auto Auto	Extension  Forest and Rural Fires Act  Innkeepers Act  Motor and watercraft repair  Product recall	\$tandard Limit \$1,000,000 \$250,000 \$500,000 \$100,000	\$ \$ \$ \$			
No. Auto Auto Auto Auto Auto Auto Auto	Extension  Forest and Rural Fires Act  Innkeepers Act  Motor and watercraft repair  Product recall  Property in care custody and control	\$tandard Limit \$1,000,000 \$250,000 \$500,000 \$100,000 \$500,000	\$ \$ \$ \$ \$			
No. Auto Auto Auto Auto Auto Auto Auto Auto	Extension  Forest and Rural Fires Act  Innkeepers Act  Motor and watercraft repair  Product recall  Property in care custody and control  Vibration and weakening of support	\$1,000,000 \$250,000 \$500,000 \$100,000 \$500,000 \$500,000	\$ \$ \$ \$ \$ \$		nit	No
No. Auto Auto Auto Auto Auto Auto Auto Auto	Extension  Forest and Rural Fires Act  Innkeepers Act  Motor and watercraft repair  Product recall  Property in care custody and control  Vibration and weakening of support  Exemplary damages	\$tandard Limit \$1,000,000 \$250,000 \$500,000 \$100,000 \$500,000 \$500,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$			No [
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No. Auto Auto Auto Auto Auto Auto Auto PLB532 PLB537 I. Do you If Yes, p	Extension  Forest and Rural Fires Act  Innkeepers Act  Motor and watercraft repair  Product recall  Property in care custody and control  Vibration and weakening of support  Exemplary damages  Bailees liability  require liability cover for property he lease provide full details below included.	\$tandard Limit \$1,000,000 \$250,000 \$500,000 \$100,000 \$500,000 \$500,000 \$0 \$0	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Alternative Lin	Yes  Yes	No
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No. Auto Auto Auto Auto Auto Auto PLB532 PLB537 A. Do you If Yes, pi Type of p	Extension  Forest and Rural Fires Act  Innkeepers Act  Motor and watercraft repair  Product recall  Property in care custody and control  Vibration and weakening of support  Exemplary damages  Ballees liability  require liability cover for property he lease provide full details below includer or property  cover this property under any policy of da to be applied where required by the second control of the cover for property or property.	\$tandard Limit \$1,000,000 \$250,000 \$500,000 \$100,000 \$500,000 \$500,000 \$0 \$0 \$0 \$ding the limit required:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Alternative Lin	Yes Yes Limit Require	No ed No
No. Auto Auto Auto Auto Auto Auto PLB532 PLB537 A. Do you If Yes, p	Extension  Forest and Rural Fires Act  Innkeepers Act  Motor and watercraft repair  Product recall  Property in care custody and control  Vibration and weakening of support  Exemplary damages  Ballees liability  require liability cover for property he lease provide full details below includer or property  cover this property under any policy of da to be applied where required by the second control of the cover for property or property.	\$tandard Limit \$1,000,000 \$250,000 \$500,000 \$100,000 \$500,000 \$500,000 \$0 \$0 \$0 \$ding the limit required:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Alternative Lin	Yes Yes Limit Require	No ed No
No. Auto Auto Auto Auto Auto Auto Auto Auto	Extension  Forest and Rural Fires Act  Innkeepers Act  Motor and watercraft repair  Product recall  Property in care custody and control  Vibration and weakening of support  Exemplary damages  Bailees liability  require liability cover for property he lease provide full details below include  property  cover this property under any policy of da to be applied where required by the  Memoranda  Deep frying equipment warranty	\$tandard Limit \$1,000,000 \$250,000 \$500,000 \$100,000 \$500,000 \$500,000 \$0 \$0 \$0 \$ding the limit required:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Alternative Lin	Yes Yes Limit Require	No ed No
No. Auto Auto Auto Auto Auto Auto Auto Auto	Extension  Forest and Rural Fires Act  Innkeepers Act  Motor and watercraft repair  Product recall  Property in care custody and control  Vibration and weakening of support  Exemplary damages  Bailees liability  require liability cover for property he lease provide full details below include  property  cover this property under any policy of da to be applied where required by the  Memoranda  Deep frying equipment warranty	\$tandard Limit \$1,000,000 \$250,000 \$500,000 \$100,000 \$500,000 \$500,000 \$0 \$0 \$0 \$ding the limit required:  of fire insurance?  nature of occupation.	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Alternative Lin	Yes Yes Limit Require	No ed No

# SECTION 5. EMPLOYERS LIABILITY AND STATUTORY LIABILITY

<b>Scope of cover.</b> These limits are for any one clair	n and any one period	l of insurance, (a	ll costs included).			
Voluntary excess. Our standard excess is \$500. E	By electing a higher e	xcess your premi	ums will reduce ac	cordingly	·.	
1. Please indicate the limit of indemnity you requi	re. Please tick the bo	x or complete de	rtails.			
Employers Liability \$	\$100,000 🗆 \$1	250,000 🗆	\$500,000	Other	\$	
Statutory Liability \$	\$100,000 🗆 \$	250,000 🗆	\$500,000	Other	\$	
2. Please indicate the excess you require. Please	tick the box or comp	lete details.				
Employers Liability	\$500	\$1,000	\$2,000	Other	\$	
Statutory Liability	\$500 🗆	\$1,000	\$2,000	Other	\$	
3. Number of employees, members or students		] 4. N	lumber of buildings	owned		
5. Annual wages	\$	]	6. Annual t	urnover	\$	
7. Does your business involve the use, handling o toxic or hazardous substances or goods? If Yes					Yes	No 🗆
8. Do you have written procedures or systems to i) the Health & Safety in Employment Act?	·	vith:			Yes 🗌	No 🗆
ii) any other legislation that affects your busine  If No to either question, please advise below h		egislation:			les 🗀	
9. Are you already or have you previously been in If Yes, please advise details below:	nsured for Employers	Liability and/or	Statutory Liability?		Yes 🗌	No 🗆
	Current/Pr	evious insurer		Insured	continuous	y since
Employers Statutory Employers Statutory Employers Statutory Previous History						
10. Have you or any director or partner ever expe		-	•	aim?	Yes 🗌	No 🗌
11. Have you or any director or partner ever had ( The information sought by this question is sub			al Records (Clean S	late) Act	Yes  2004.)	No 🗆
12. Have you or any director or partner received the Commerce Commission (Commerce Act 19		ır or supply inforr	mation to		Yes 🗌	No 🗆
13. Are you aware, after enquiry, of any other circ give rise to a claim under the proposed insura If Yes to any of questions 10–13, please provide	nce?	ioned above tha	t might		Yes 🗌	No 🗆

# **SECTION 6. MACHINERY BREAKDOWN**

Items to be Insured. The new replacement cost must include any packing, freight, customs duties or installation charges.

Item	Description	Makers name 8 serial number	Country of manufacture	Year of manufacture	New replacement costs
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
				Total	\$
ddition	al Extension. Do you require the follo	owing additional cover?			
No	Extensio	n	Limit	Yes	No
MB251	Overseas air freight	\$5,0	00		
Tri Yes, fo	o either please give details below:				
IT Yes, fo	o eimer pieuse give deidiis below.				
. Do you	have maintenance or service agre				Yes No [
. Do you		ements? If Yes, please give deta		Maintenance o	
. Do you	have maintenance or service agre			Maintenance o	
. Do you	have maintenance or service agre			Maintenance o	
. Do you	have maintenance or service agre			Maintenance (	
. Do you	have maintenance or service agre			Maintenance	
. Do you	have maintenance or service agre			Maintenance o	
. Do you	have maintenance or service agre			Maintenance	
. Do you	have maintenance or service agre			Maintenance	
Do you	have maintenance or service agre			Maintenance	

Office Use. Blackboard notes.

The minimum excess is \$250 or you can select a voluntary excess

## **SECTION 7. PERSONAL INCOME**

1. Please state your:

**Personal statement by the insured person.** Complete this section if you would like to insure against loss of earnings if you are unable to work. If you answer Yes to any of the questions under the personal statement please provide a full explanation in the box below.

Dete of birth:   Weight   Weight   Neight   Ne	Full name:					
2. Are you presently insured with Vero, or any other insurance company for any accident or illness benefit? Yes	Date of birth:					
3. Has any insurance for you ever been refused, terms amended on renewal or a claim declined?  4. Do you suffer from any:  i) chronic or recurring medical condition or complaint; or  ii) permanent physical defect; or  iii) permanent of sight or hearing?  5. During the last 5 years, have you ever been confined to hospital or lost more than 5 consecutive days  from working as a result of Accident or Illness?  6. Do you regularly take any medication, prescription drugs or any other drugs or undergo regular  from working as a result of Accident or Illness?  7. Do you take part in any sporting or recreational activities that may expose you to injury or illness?  8. Would the weekly benefit applied for below – when added to any other insurance or compensation  8. Would the weekly benefit applied for below – when added to any other insurance or compensation  8. Would the weekly benefit applied for below – when added to any other insurance or compensation  8. Dou regularly travel outside New Zealand? If 'Yes'; please give details of number of days,  duration, and reason for trips.  If you answered 'Yes', to any questions above please provide details:  10. Are you an employee or self employed?  11. Please state your occupation.  8. Disablement by injury (per week)  A (1) (-27) Death and schedule benefits as per percentage schedule  8. Disablement by injury (per week)  9. Disablement by illness (per week)  10. Disablement by illness (per week)  1	Height and weight:		Weight	(kg)	Height	(cm)
4. Do you suffer from any:  i) chronic or recurring medical condition or complaint; or  ii) permanent physical defect; or  iii) impairment of sight or hearing?  5. During the lost 5 years, have you ever been confined to hospital or lost more than 5 consecutive days from working as a result of Accident or Illness?  6. Do you regularly take any medication, prescription drugs or any other drugs or undergo regular  7. Do you take part in any sporting or recreational activities that may expose you to injury or illness?  8. Would the weekly benefit applied for below – when added to any other insurance or compensation to which you may become entilled e.g. ACC – exceed your average net weekly earnings over the past six months?  9. Do you regularly travel outside New Zealand? If 'Yes', please give details of number of days, duration, and reason for trips.  If you answered 'Yes', to any questions above please provide details:  10. Are you an employee or self employed?  11. Please state your occupation.  8. Mould have the present of the	2. Are you presently insured with Vero, or any oth	er insurance compai	ny for any acciden	t or illness benefit?	Yes	No 🗆
i) chronic or recurring medical condition or complaint; or  ii) permanent physical defect; or  iii) impairment of sight or hearing?  5. During the last 5 years, have you ever been confined to hospital or lost more than 5 consecutive days from working as a result of Accident or Illness?  6. Do you regularly take any medication, prescription drugs or any other drugs or undergo regular treatment of any kind?  7. Do you take part in any sporting or recreational activities that may expose you to injury or illness?  8. Would the weekly benefit applied for below – when added to any other insurance or compensation  1. Do you regularly travel outside New Zealand? If "Yes; please give details of number of days,  1. Do you regularly travel outside New Zealand? If "Yes; please give details of number of days,  1. Please state your occupation.  8. Benefits required  A (1) Death by injury only; or  A (1)—27) Death and schedule benefits as per percentage schedule  B Disablement by injury (per week)  C Partial disablement by injury (per week)  D Disablement by injury (per week)  Medical expenses  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days  1 declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.	3. Has any insurance for you ever been refused, t	erms amended on re	enewal or a claim	declined?	Yes	No 🗆
ii) permanent physical defect; or  iii) impairment of sight or hearing?  5. During the last 5 years, have you ever been confined to hospital or lost more than 5 consecutive days  Yes	4. Do you suffer from any:					
iii) impairment of sight or hearing?  Yes	i) chronic or recurring medical condition or co	omplaint; or			Yes	No □
5. During the last 5 years, have you ever been confined to hospital or lost more than 5 consecutive days from working as a result of Accident or Illness? 6. Do you regularly take any medication, prescription drugs or any other drugs or undergo regular treatment of any kind? 7. Do you take part in any sporting or recreational activities that may expose you to injury or illness? 7. Do you take part in any sporting or recreational activities that may expose you to injury or illness? 7. Do you take part in any sporting or recreational activities that may expose you to injury or illness? 8. Would the weekly benefit applied for below – when added to any other insurance or compensation to which you may become entitled e.g. ACC – exceed your average net weekly earnings over the past six months? 9. Do you regularly travale unised New Zealand? If 'Yes', please give details of number of days, duration, and reason for trips.  If you answered 'Yes,' to any questions above please provide details:  10. Are you an employee or self employed? 11. Please state your occupation.  8 enefits required A (1) Death by injury only; or A (1)-(27) Death and schedule benefits as per percentage schedule 9 Disablement by injury (per week) 8 Disablement by injury (per week) – Automatically 25% of B 9 Disablement by injury (per week) 9 Disablement by injurys (per week) 9 Disablement by injurys (per week) 9 Medical expenses  Voluntary excess Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.	ii) permanent physical defect; or				Yes	No □
6. Do you regularly take any medication, prescription drugs or any other drugs or undergo regular treatment of any. kind?  7. Do you take part in any sporting or recreational activities that may expose you to injury or illness?  8. Would the weekly benefit applied for below – when added to any other insurance or compensation to which you may become entitled e.g. ACC – exceed your overage net weekly earnings over the past six months?  9. Do you regularly travel outside New Zealand? If 'Yes', please give details of number of days, test of the past six months?  9. Do you regularly travel outside New Zealand? If 'Yes', please give details of number of days, test of the past six months?  10. Are you an employee or self employed?  11. Please state your occupation.  8enefits required  A (1) Death by injury only; or  A (1)—(27) Death and schedule benefits as per percentage schedule  B Disablement by injury (per week)  C Partial disablement by injury (per week)—Automatically 25% of B  D Disablement by injury (per week)  E Medical expenses  Voluntary excess  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  1 declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.	iii) impairment of sight or hearing?				Yes	No 🗆
Treatment of any kind?  7. Do you take part in any sporting or recreational activities that may expose you to injury or illness?  8. Would the weekly benefit applied for below – when added to any other insurance or compensation  10. Would the weekly benefit applied for below – when added to any other insurance or compensation  10. Would the weekly benefit applied for below – when added to any other insurance or compensation  10. Are you any become entitled e.g., ACC – exceed your overage net weekly earnings over the past six months?  9. Do you regularly travel outside New Zealand? If 'Yes', please give details of number of days, duration, and reason for trips.  If you answered 'Yes', to any questions above please provide details:  10. Are you an employee or self employed?  11. Please state your occupation.  8. Choose  11. Please state your occupation.  8. Choose  12. Choose  13. Choose  14. (1) Death by injury only; or  14. A (1) Death by injury only; or  15. Choose  16. Choose  17. Choose  18. Choose  18. Choose  18. Choose  19. Choose  10. Choo		•	lost more than 5 c	consecutive days	Yes _	No □
8. Would the weekly benefit applied for below – when added to any other insurance or compensation to which you may become entitled e.g. ACC – exceed your average net weekly earnings over the past six months?  9. Do you regularly travel outside New Zealand? If 'Yes', please give details of number of days, duration, and reason for trips.  If you answered 'Yes', to any questions above please provide details:  10. Are you an employee or self employed?  11. Please state your occupation.  8enefits required  A (1) Death by injury only; or  A (1) C27) Death and schedule benefits as per percentage schedule  B Disablement by injury (per week)  C Partial disablement by injury (per week) – Automatically 25% of B  D Disablement by illness (per week)  E Medical expenses  Voluntary excess  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days 11 days 28 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.		otion drugs or any ot	her drugs or unde	rgo regular	Yes	No □
to which you may become entitled e.g. ACC – exceed your average net weekly earnings over the past six months?  9. Do you regularly travel outside New Zealand? If 'Yes', please give details of number of days, duration, and reason for trips.  If you answered 'Yes', to any questions above please provide details:  10. Are you an employee or self employed?  11. Please state your occupation.  8enefits required  A (1) Death by injury only; or  A (1)-(27) Death and schedule benefits as per percentage schedule  B Disablement by injury (per week)  C Partial disablement by injury (per week) - Automatically 25% of B  D Disablement by illness (per week)  E Medical expenses  Voluntary excess  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days  1 4 days  26 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.	7. Do you take part in any sporting or recreations	al activities that may	expose you to inju	ry or illness?	Yes	No 🗆
duration, and reason for trips.  If you answered 'Yes', to any questions above please provide details:  10. Are you an employee or self employed?  11. Please state your occupation.  Benefits required  A (1) Death by injury only; or  A (1)—(27) Death and schedule benefits as per percentage schedule  B Disablement by injury (per week)  C Partial disablement by injury (per week) — Automatically 25% of B  D Disablement by illness (per week)  E Medical expenses  Voluntary excess  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days  14 days  28 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.						No □
11. Please state your occupation.  Benefits required  A (1) Death by injury only; or  A (1)-(27) Death and schedule benefits as per percentage schedule  B Disablement by injury (per week)  C Partial disablement by injury (per week) – Automatically 25% of B  D Disablement by illness (per week)  E Medical expenses  Voluntary excess  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days  14 days  28 days	duration, and reason for trips.			of days,	Yes	No 🗆
Benefits required  A (1) Death by injury only; or  A (1)-(27) Death and schedule benefits as per percentage schedule  B Disablement by injury (per week)  C Partial disablement by injury (per week) -Automatically 25% of B  D Disablement by illness (per week)  E Medical expenses  Voluntary excess  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days  14 days  28 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.	10. Are you an employee or self employed?					
A (1) Death by injury only; or  A (1)-(27) Death and schedule benefits as per percentage schedule  B Disablement by injury (per week)  C Partial disablement by injury (per week) – Automatically 25% of B  D Disablement by illness (per week)  E Medical expenses  Voluntary excess  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days  14 days  28 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.	11. Please state your occupation.					
A (1) Death by injury only; or  A (1)-(27) Death and schedule benefits as per percentage schedule  B Disablement by injury (per week)  C Partial disablement by injury (per week) – Automatically 25% of B  D Disablement by illness (per week)  E Medical expenses  Voluntary excess  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days  14 days  28 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.	Benefits required					
A (1)-(27) Death and schedule benefits as per percentage schedule  B Disablement by injury (per week)  C Partial disablement by injury (per week) – Automatically 25% of B  D Disablement by illness (per week)  E Medical expenses  Voluntary excess  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days  14 days  28 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.	A (1) Death by injury only; or			<b>1</b> Choose	\$	
B Disablement by injury (per week) C Partial disablement by injury (per week) – Automatically 25% of B D Disablement by illness (per week) E Medical expenses  Voluntary excess Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days 14 days 28 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.		percentage schedule		<b>&gt;</b> .	\$	
C Partial disablement by injury (per week) – Automatically 25% of B  D Disablement by illness (per week)  E Medical expenses  Voluntary excess  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days  14 days  28 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.		· ·			\$	
D Disablement by illness (per week)  E Medical expenses  Voluntary excess  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days  14 days  28 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.	, , , , , ,	ek) –Automatically 2	5% of B		\$	
Voluntary excess  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days  14 days  28 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.		,			\$	
Voluntary excess  Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days  14 days  28 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.	, , , ,				\$	
Our standard excess for your personal income is that we will not cover you for the first seven days of your disability. You may select a longer stand down period and have your premiums reduce accordingly.  Total excess period (tick box)  7 days  14 days  28 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.	·					
Total excess period (tick box)  7 days  14 days  28 days  I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.	Our standard excess for your personal income is			seven days of your d	isability. You may	select a
I declare that the answers given above are true and that I have declared all information which would affect the acceptance of this proposal.				28 days		
Signature of Insured Person Date					acceptance of thi	s proposal.
	Signature of Insured Person		Date			

This section must be completed for all propos			
. Are you now or have you ever been insured t f Yes, please give the name of the Insurer, det		Yes L	No L
Insurer	Cover	Date of cover	
2. Has any Insurer, in respect of any risk you no	ow wish to insure:	Yes 🗌	No [
- ever declined a proposal;			
- withdrawn, cancelled or refused to renew	y a policy:		
- demanded an increased premium for ren			
- imposed a penalty excess or restriction; o			
<ul> <li>declined any claim in respect of insurance or any other company with which you or the</li> </ul>	• • • • • • • • • • • • • • • • • • • •		
If Yes, please give details:	-,		
		🗖	
3. Have you or any director or partner ever co	•	Yes L	No ∟
If Yes, please give details. (The information sto the rights set out in the Criminal Records			
to the rights set out in the critimial Records	(Clean Gale) Act 2004.)		
4. How long have you been in your current bus	siness?		
5. Have you had any losses (whether insured o	· ·	Yes 🗀	No L
by you or any director or partner in respect	of any of the types of risks proposed? If Yes, please give	e details:	
	or not) <b>prior to the last 3 years and over \$20,000,</b> n respect of any of the types of risks proposed?	Yes 🗌	No 🗆
<del>-</del>			

## **SECTION 9. IMPORTANT NOTICES AND DECLARATION**

## Subject to average

Some sections of the policy may contain a provision making the section or parts of it subject to average. This provision will only apply if you are underinsured at the time of loss or damage and it means:

If the property insured under this policy is underinsured at the time of loss, the following rules apply:

- (a) If you suffer a total loss, the provision will have no effect;
- (b) If you suffer a partial loss, the maximum amount that you may recover will bear the same proportion to your actual loss as the amount for which the property is insured bears to the full value of the property;
- (c) Whatever your loss, in no case will you be entitled to recover more than the amount for which the property is insured.

"Example: your property is worth \$20,000. You insure it for \$10,000.

You suffer a loss of \$5,000. If your policy is 'subject to average', the maximum amount that you may recover will be \$2,500."

### **Duty of Disclosure**

Subject to the rights set out in the Criminal Records (Clean Slate) Act 2004 ("Clean Slate Act"), you are under a duty to disclose all material information to Vero Insurance New Zealand Limited ("Vero") whether the information is asked for or not. Material information is information that might influence our decision to insure you and if so on what terms and/or premium. All information given must be complete and correct. If you have any doubt as to whether a fact is material then it should be disclosed.

The duty to disclose all material information occurs prior to the commencement of cover, if the contract is varied and prior to each renewal. Failure to disclose all material information may result in Vero avoiding your insurance policy. This means your policy would be deemed never to have existed and any claims would not be payable.

## Privacy Act 1993

This proposal collects personal information in order to evaluate your insurance requirements for the purpose of deciding whether to issue insurance cover and if so on what terms. The information collected will be held by Vero, 48 Shortland Street, Auckland. Failure to provide any personal information requested may result in your application for insurance being declined.

Individuals have a right to request access to and correction of their personal information subject to the Privacy Act 1993.

#### **Declaration**

#### I/we declare that:

- 1. Subject to any rights I/we have under the Clean Slate Act, the information given is in every respect correct and complete and all material information has been disclosed to Vero.
- 2. This Proposal shall be the basis of the contract between me/us and Vero, and I am/we are willing to accept cover subject to Vero's policy terms, conditions, exclusions and any special terms they may require.

#### Fire Service Act 1975

3. In conformance with Section 48 (6) (b) (1) or 48 (6) (c) (1) of the Fire Service Act 1975, the indemnity value of the property listed and insured by the above policy is fair and reasonable in relation to the replacement value of the property.

#### I/we authorise:

- 1. Vero to give and obtain from other Insurance Companies, Insurance Brokers, the Insurance Claims Register Ltd or any other party any information relating to this or any other insurance held or previously held by me/us and any claim(s) made by me/us.
- 2. Vero to use my/our personal information to advise me/us of Vero's products and/or services.

## I/we undertake:

To inform Vero immediately of any material events or changes in circumstances which occur after the commencement of this policy
or after any renewal.

Signature			
Name			
Position			