

# Riley O'Neil

Accountant, Property  
Manager, Front End  
Dev, Back End Dev

## Contact

### Address

Shoreline, WA 98177

### Phone

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### WWW

<https://github.com/rileydoneil?tab=repositories>

## Skills

Customer service,  
Communication skills

Microsoft 365

Risk analysis

Technology leadership work  
streams

Data analysis & Process  
Automation

Detail-oriented Front-End/Back-End designs, develops and maintains highly scalable, secure and reliable data structures. Accustomed to working closely with system architects, software architects and design analysts to understand business or industry requirements to develop comprehensive data models. Proficient at developing database architectural strategies at the modeling, design and implementation stages.

## Work History

2022-09 -

Current

### Database Engineer / Property Manager

*Royal Property Management, Shoreline, WA*

- Licensed in Real Estate in the state of Washington
- Communicated with non-local clients to discover pain points and address them in timely manner
- Implemented database solutions for managing properties, payments, and issues
- Reduced day-to-day data logging operations by 15% through custom database solutions.

2021-09 -

2022-09

### Accounting Specialist

*City of Bothell, Bothell, WA*

- Implemented Excel VBA programming for tracking ARPA donations to thousands of clients
- Reduced ARPA related project timelines by approx. 2 weeks by utilizing prebuilt city GIS data
- Developed proper file security and retention policies in respect to local and federal regulations
- Developed an online ticketing system for payment tracking and ongoing issues
- Automated daily and monthly financial tasks saving the city approx. x100s of hours of work.

2017-09 -

2021-09

### Media Operator

*Crista Ministries, Seattle, WA*

- Responsible for relationship management between venues and clients
- Became their most trusted contractor due to my quick problem-solving abilities, and prevention of common and unique issues.

2013-06 -

### IT Technical Support

2017-09

*Crista Ministries, Seattle, Wa*

- Increased the adoption of new software tools and techniques that increased the effectiveness of teachers using technical tools for teaching
- Handled customer service inquiries through a ticketing system to provide reliant and caring support
- Windows imaging creation and mass adoption through network protocols such as Microsoft PxE.

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## Education

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2023-01 -

*University of California - Berkeley, CA*

2023-09

Coding Boot Camp | , Server-Side Development in MongoDB, Express.js, React.js, Node.js Database Development with MySQL and MongoDB API design and implementation with Rest, JSON, and AJAX

2019-09 -

### **Bachelor of Arts: Entrepreneurship**

2021-07

*University of Washington - Foster School - Seattle, WA*

- Dean's List 2019-2021
- [Pi Kappa Alpha](#) Member
- Business Environment Sustainability Club Member

2017-09 -

### **Bachelor of Science: Business, Computer Science**

2019-09

*Shoreline Community College - Shoreline, Wa*

National Phi Theta Kappa member,

Dean's List member '17-'19,

Local Pi Iota Chapter Member,

Honors College member,

GPA: 3.91

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## Accomplishments

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- Collaborated with team of 5 in the development of integral communications systems for residents of Bothell.
- Used Microsoft Excel/Scripting to develop GIS tracking spreadsheets and ARPA fund allocations.
- Developed and Maintained Database systems for

Property Management with independent features to address pain points.

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## Affiliations

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- Rotary International

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## Certifications

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2022-09	Licensed Real Estate Agent
2023-03	CCNA Training - Completion in April