

Engineering Student Council (ESC) 2020-2021 Cabinet Application

Instructions

MANDATORY: Schedule a short meeting with the current director(s) of the position you are applying for.

- This is NOT an interview. This is an opportunity for you to learn more about the position and ask questions.
- Completely the following application and questionnaire. Keep this information page for your own reference.
- Email your PDF file application to esc.uci@gmail.com with the subject line 'ESC Cabinet Applications 2020-2021' by **WEDNESDAY, APRIL 8, 2020 AT 5PM**. Name your file 'ESC Cabinet Application [Your Name] 2020-2021'.
- **Sign up for an interview** time at the [link included](#) in the VP Communications' email when you submit your application. A Zoom meeting invite will be sent to you as soon as the application window closes.
- You will be notified of your application status via the email address provided on the application.

Interviews

All candidates must be interviewed as part of the application process. Interviews will be held during weeks 2 and 3 (April 8th – 15th) of spring quarter in the ESC room. **Keep this page to remind you of your interview time.**

My interview is scheduled for:

Date: _____

Time: _____

Cabinet Positions

Below is a list of the Engineering Student Council cabinet positions.

Student Involvement Committee Director (2)

Plans ESC socials and inter-organization social events and fundraisers (e.g., Chipotle fundraiser, Capture the Flag tournament, Kickoff Fair etc.)

Community Outreach Committee Director (2)

Organizes community service and K-12 outreach events, including High School Visits and the annual Shadow Day.

Corporate Affairs Committee Director (2)

Organizes professional networking events, such as information sessions, resume workshops, and the EngiTECH career fair.

Engineers Mentoring the Future Coordinator (2)

Directs the mentorship program, which pairs first- and second-year students with upperclassmen. Plans and leads interactive workshops and meetings; promotes mentor/mentee relationship.

Public Relations Director (2)

Markets ESC events/programs to the campus through class announcements, posters, flyers, social media, etc. Photoshop/digital art skills are extremely beneficial.

Faculty Engagement Committee Director (2)

Promotes student-faculty interaction through Student-Faculty mixers, the Research Networking Days, and the Dean's Back-to-School Picnic.

Historian (3)

Documents ESC events and history by taking pictures and videos, and creating visual media such as slideshows. Also responsible for making promotional E-Week videos.

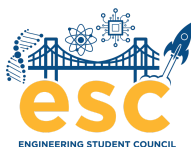
Webmaster (2)

Manages the ESC website, and will develop and implement a check-in system for E-Week.

Cabinet Officer Expectations

All cabinet members are required to attend weekly cabinet meetings and bi-weekly general meetings.

Committee directors are also required to host weekly or bi-weekly committee meetings. Cabinet members are expected to attend all ESC events (for which they are available). Cabinet membership dues of \$50 (subject to change) are required.



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Application Form & Questionnaire

Please fill in this form neatly:

First Name:		Last Name:	
Email Address:		UCInetID:	
Phone Number:		Major(s):	
Date of Birth:		Graduation Date:	

List up to three ESC cabinet positions that you are interested in (in order of preference):

1. _____ 2. _____ 3. _____

Please attach your TYPED responses to the following questions:

1. Why are you interested in being an ESC cabinet member?
2. If selected, what goals do you have in mind for the positions for which you are applying? What is your vision for ESC overall?
3. What skills, qualities, or experiences do you have that will help you contribute to this organization? Be sure to mention any previous leadership or teamwork experiences.
4. Please explain your other time commitments for the 2020-2021 year (including summer). Include research, work, design projects, other extracurricular involvements, etc.

**Submit this completed application in an email to esc.uci@gmail.com and sign up for an interview by
WEDNESDAY, APRIL 8, 2020 AT 5:00PM**

Questions? Please e-mail esc.uci@gmail.com or visit <http://esc.eng.uci.edu>.