|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **PURCHASE REQUEST** | | | | | | |
| Of Barangay: ${brgy} | | | | | PR No.: ${pr\_no} | |
| City/Municipality: ${municipality} | | | | | Date: ${date} | |
| Province: ${province} | | | | |  | |
|  | | | | | | |
| **Item No.** | **Qty.** | **Unit of Measurement** | **Item Description** | | **Estimated Unit Cost** | **Estimated Amount** |
| ${item} | ${qty} | ${unit} | ${item\_desc} | | ${est\_cost} | ${est\_amount} |
|  |  |  |  | |  |  |
| **Total Estimated Amount: ${total\_words}** | | | | | | **${total\_amount}** |
| Purpose: ${purpose} | | | | | | |
|  | | | |  | | |
| Requested By: | | | | Approved By: | | |
|  | | | |  | | |
|  | | | |  | | |
| **${requesting\_official}** | | | | **${sk\_chairperson}** | | |
| Signature over Printed Name | | | | Signature over Printed Name | | |
| **SK Requesting Official** | | | | **SK Chairperson** | | |
|  | | | |  | | |
|  | | | |  | | |
| ${date} | | | | ${date} | | |
| Date | | | | Date | | |
|  | | | |  | | |