

Order Processing Form

Sales Person: Babita

POT ID: POT32256

GOAPL OPF No. SP/B/364

OPF Date: 16.08.2018

Customer Name: ACC Limited

Galaxy Billing from (Location): Andheri

Purchase Order No. Mail confirmation

Purchase Date: 14.08.2018

Billing Address	Delivery Address
ACC Limited	ACC Limited
ACC Thane Complex	ACC Thane Complex
L.B.S Marg, Thane-West, Thane-400604	L.B.S Marg, Thane-West, Thane-400604
State : Maharashtra	State : Maharashtra
Contact Person: Mr Gajanan Chavan	Contact Person: Mr Gajanan Chavan
Tel # 08879830799	Tel # 08879830799
Email#	Email#
GSTN NO: 27AAACT1507C1ZX	GSTN NO: 27AAACT1507C1ZX
PAN NO:- AAAC1507C	PAN NO:- AAAC1507C
Customer Declaration Applicable :	Yes / No

SALES DETAILS:

Sr.	Description	Qty.	Unit Price INR	Total Price INR
1	ThinkPad 65W AC Adapter (slim tip) India for Lenovo X240/L440/X250/L450/X260/L460/ T470/X270Laptop Part No: 0A36264 HSN Code: 85043100	1	1,450.00	1,450.00
			Sub- Total	1,450.00
			CGST 9%	130.50
			SGST 9%	130.50
			IGST %	
			Freight	
			Grand Total	1,711.00

Dely. Reqd. DtD.	SPC Required.	Prefered Vendor Name	Estimated Delivery Dt.	Mtrl. rcd. From Vendor Dt.	Installation Compl. Date

SPECIAL INSTRUCTIONS: _____

PAYMENT TERMS: 30Days from the date of Invoice

SCOPE OF WORK: _____

***Required Cost sheet in excel format along with OPF.**

Order Processing Form

Purchase Department Use Only

Bill of Material

Sr.	Item 1		Item 2		Item 3	
	Description & Part No.	Qty.	Description & Part No.	Qty.	Description & Part No.	Qty.
	Andheri → 0A36264	1	HSN → 8504 → 18%			

****If required attach additional sheet***

S/N.	Challan No.	Challan Date	Invoice No.	Invoice Date
		/ /		/ /
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		/ /		/ /

Accounts Department Use Only