

Mohammed Parvez

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Seeking assignments in Operations/Admin/Revenue Management with reputed organization to utilize my skills and knowledge to the benefit of organization in achieving its goals and objectives.

Willing to relocate: Anywhere

Work Experience

Assistant Manager - Operations

Amara Gateway Hotel

July 2018 to March 2020

My position was to handle day to day operations of the property. And brought so many older accounts back to the hotel.

Education

Master's in Operations Management

Symbiosis Pune Distance University - Pune, Maharashtra

July 2011 to July 2013

Master's in English Literature

MJPRU Bareilly - Moradabad, Uttar Pradesh

July 2011 to June 2013

Higher Secondary(12th Pass) in Science

U.P. board - Bareilly, Uttar Pradesh

July 2005 to 2007

Skills / IT Skills

- ~General Administration ~Cost Management ~P & L Management ~Front Office Management ~Revenue management ~Food & Beverage Operations ~MIS Documentation ~Sales & Marketing ~Vendor Management ~OTA Management ~Online/Offline Reputation Management ~Travel Desk Management ORGANIZATIONS EXPERIENCES
 - Worked as Operations Manager for one and half year with Amara Gateway Hotel, Moradabad.
 - Worked as MICE Manager for two and half year with Justa Hotels & Resorts, Udaipur.
 - Worked as Front Office Manager for three and half year with Hotel Holiday Regency, Moradabad.
 - Worked as Front Office Assistant for one year with Godwin group of hotels GOA.
 - Worked as Front Office Assistant for six months with Hotel Holiday Regency, Moradabad.
- PROFESSIONAL QUALIFICATIONS & TRAININGSS

- One year diploma in hospitality, aviation and travel & tourism from Frankfinn air hostess training of institute Bareilly in 2008
- Have done training on Fidelio hotel software during one year diploma from Frankfinn.
- Have done training on Galileo ticketing software during one year diploma from Frankfinn.
- Significant knowledge of MS Office, Hardware Concepts and Internet Applications.
- Thorough knowledge of latest version of IDS hotel software.
- Thorough knowledge of Winhms hotel software.
- Knowledge of Innkey hotel software.