

# Poojan Gosain

Delhi, Delhi

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+91- 8700870603

- To work in integrity with company goals and to be part of a growing organization, offering a chance to excel in personal and team work achievement by applying my knowledge and technical skills for the growth of the organization.

Operating Tools:

- Operating Tool: MS Office (Word, Excel, Power point)
- Platform: SQL, NetBeans, Dreamveiwier
- Languages: HTML, CSS3

Willing to relocate: Anywhere

## Work Experience

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### **Working as a 'Executive - Sales'**

Till at Y&H Cargo Pvt Ltd

November 2019 to November 2019

Responsibilities: Meeting with corporate, Impoters and Coordinate with Overseas Agents

### **Worked as a 'Sales - Executive'**

Skyways Group

November 2018 to September 2019

Responsibilities: Meeting with Exporters and Sub-Agents of Company

### **Worked as a 'Business Development Manager'**

HDFC STANDARD LIFE

September 2016 to October 2018

Responsibilities: Agency Channel (Recruit Agents)

## Education

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### **Bachelor's in B.com**

Sunrise university - Delhi, Delhi

January 1988 to Present

### **CBSE**

Secondary board

### **Diploma in Business System Information & Management in Business System Information & Management**

NIIT

**B.Com**

Sunrise University

## Skills

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- Computer Proficiency Application Software: SQL Server Management Studio, MS Office, Photoshop, Operating System: Windows-7/Microsoft XP
- Smart Worker
- Easy Learner
- Team Player
- Ready to take challenges Personal Vitae Father's Name: Sh. Rajender Singh D.O.B: 24thFebruary1991 Marital Status: Married Sex: Male
- Microsoft Office (3 years)
- Business Development
- Cold Calling
- Prospecting
- B2B
- Logistics