

DIKSHA PANDEY

Delhi, Delhi
pandeydiksha276@gmail.com
+919718533161

Motivated and detail-oriented sales professional with four years of supervisory experience seeking a management position. Seeking an opportunity to apply my advanced knowledge of sales and customer service and my experience with team-building and staff development.

WORK EXPERIENCE

Client Account Manager

INDUSIND BANK LTD - Delhi, Delhi
September 2018 to Present

- Effectively exceeded sales goals by presenting company products and services to current and potential clients.
 - Developed and maintained sales material and current product knowledge.
 - Up selling to customers and increasing margins and brand loyalty.
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Phone Banking Officer

HDB Financial Services - Delhi, Delhi
June 2016 to August 2018

- Developing product solutions which met the needs of each customer.
 - Achieved sales standards set for department by effectively communicating marketing campaigns and promotions to customers.
 - Provided quality customer service, providing requested information and resolving complaints.
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EDUCATION

B.A

Delhi University - Delhi, Delhi
2016

CBSE

Army Public School
2013

CBSE

Army Public School

2011

SKILLS / IT SKILLS

- **Interactive and Good Communication Skills**
- **Confident and Optimistic attitude**
- **Instant Discussion Taking Power**