



# SUHAHSA SINHA

Public Relations Executive

## Contact Details

Address: 40/ 223 C.R Park

Phone : 8800986605

Email Address: [suhasha29@gmail.com](mailto:suhasha29@gmail.com)

LinkedIn:

<https://www.linkedin.com/in/suhasha-sinha-72b060153/>

## Seeking Job

Public Relations

## Skills

Language  
English, Bengali, Hindi

I.T  
MS Office, Word, Excel

## Area of Interest

Reading  
Writing  
Photography  
Dancing

## Profile:

As a media student, I'm experienced enough and try to gain more opportunities possible in every industry of Media. Gain a few experiences in Voice Over (worked for HCL group), Event management, Social Media Manager & PR. After interning in Public Relations from Alliances PR, I found my area of interest in the same and planned to go ahead with this field. I've had a few training and work experiences in Public Relations. Now I happily choose the PR field as my future career.

## Overview:

- Excellent communication, interpersonal, technical, analysis and leadership skills.
- Quick learner with the ability to rapidly achieve and employ new ideas, concepts, methods and technologies.
- Monitoring the performance of work to ensure efficiency in work.
- Keen learner with constant zest to acquire new skills.
- Team player with strong analytical and leadership skills.
- Maintain good and cordial relation with Clients.
- A quick learner with the ability to work under pressure and meet deadlines.

## Work Experience:

S.No.	Company Name	Roles & Responsibilities	Date of Joining	Date of Resigning
1.	MSL India	(Internship) PR manage client- Ola	22 <sup>nd</sup> January 2020	22 <sup>nd</sup> April 2020
2.	Epistle Communication	Communication Manager	20 <sup>th</sup> October	14 <sup>th</sup> December
3.	EP&M India	Event Co-ordinator	1 <sup>st</sup> October, 2018	14 <sup>th</sup> September, 2019
4.	EP&M India	Event Co-ordinator (Internship)	9 <sup>th</sup> July, 2018	30 <sup>th</sup> September, 2018
5.	Alliances PR	(Internship) PR Manager & Social Media	20 <sup>th</sup> February, 2018	13 <sup>th</sup> May, 2018
6.	Voice Monk	Voice Over artist (Internship)	1 <sup>st</sup> July, 2017	1 <sup>st</sup> August, 2017
7.	HCL Group (Voice Monk)	Voice Over Artist (Bengali Language)	14 <sup>th</sup> July, 2017	1 <sup>st</sup> August, 2017

## Extra Curricular Activities & Other Projects:

- During college, I was indulging in various activities like film production workshops (create screenplays handle DSLR camera prepared log sheets, etc), Photography, Acting Content writing & Radio.
- Got the opportunity to visit DOOR DARSCHAN channel for a debate show where Kiran Bedi was a panel guest on "Why Women Police doesn't participate much in extracurricular activities in comparison to men police officers"
- Participated in NGO called EK HATH HUMARA BHI organized an event for the kids of AANCHAL CHAYA for, a basic noble cause like food, clothes, and beverages.
- Visited the news channels for production workshops like INDIA TV, AAJ TAK, DD NEWS
- Worked as a part-time Event manager at the Creative Thinkers Foundation. Organized school events, learned multi-tasking skills.

## Academia:

- Bachelor of Journalism& Mass Communication from Take One School of Mass Communication (2015-18)
- Class 12<sup>th</sup> (year of passing - 2015) from: Lady Irwin Sr. Sec. School. Connaught Place New Delhi.
- Class 10<sup>th</sup> (year of passing 2013) from Lady Irwin Sr. Sec. School. Connaught Place New Delhi.

## Personal Dossier:

Father's Name	-Mr. Sandip Sinha
Mother's Name	-Mrs. Indrani Sinha
Date of birth	-29 <sup>th</sup> March 1998.
Address	-40/223 C.R. Park New Delhi
Nationality	-India
Religion	-Hindu
Gender	-Female

## Declaration:

I hereby declare that the information provided above is true and best to my knowledge and belief.

DATE: 25<sup>th</sup> June 2020

PLACE: New Delhi

SUHASHA SINHA