



Arpan Sachdeva

Assistant Manager - Training & Operations

Hospitality Operations professional with having 2 years of proven managerial experience in Hospitality, Entertainment and F&B Industry.

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📍 Delhi, India

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WORK EXPERIENCE

Assistant Manager - Operations Cinepolis India Pvt. Ltd.

11/2018 - 07/2020

Bengaluru, Karnataka, India

Cinepolis is a mexican multiplex cinema chain founded in 1971. Currently more 6000 screens within 18 countries in the world.

Tasks

- Manages daily operations work in the cinema. Operations work includes F&B, Box Office and Auditorium Operations.
- Hiring and selection of staff with HR associate.
- Providing training to our team members on cinema operations related SOPs.
- Analysing weekly admit strenght and help store incharge to order sufficient amount of F&B product.
- Taking round of a cinema lobby and auditoriums and try to interact with the patrons. This will help to find out the opportunities and give them 100% customer satisfaction.
- Handling cash management in the cinema with the help of cashier.
- Help HR associate while making a weekly duty roaster and payrolls.
- Work on the weekly sales target given by Head Office and discuss with the staff and admin team in the daily briefing.
- Maintaining proper cleanliness and hygiene throughout cinema.

Contact: Amritesh Dhar - adhar@cinopolis.com

Management Trainee - Hotel Operations Oravel Stays PVT. LTD. (OYO rooms & hotels)

06/2018 - 11/2018

NCT of Delhi, India

OYO rooms is one of the largest and fastest-growing hospitality chains of leased and franchised hotels, homes and living spaces, founded in 2013

Tasks

- Worked there as an Management Trainee, focusing on the Hotel operations part.
- Interacted with guests during check-in and check-out and try to find out some new opportuinites.
- Settled the guest folios at the time of check-out, maintaing cash in a cash register and system and performed daily banking procedures.
- Checked out all the vacated rooms before selling, so that guests will not face any issue during their stay.
- Maintained proper cleanliness and hygiene.

Contact: Hemant - hemant1@oyorooms.com

EDUCATION

Bachelor of Science in Hospitality & Hotel Administration

Ashok Institute of Hospitality & Tourism Management
(NCHMCT)

07/2015 - 07/2018

NCT of Delhi, India

SKILLS

Sales

Retail

Vista

Peoplesoft

Microsoft Office

Store Management

Cinema Management

Administration

F&B Operations

Entertainment

Training & Development

Event

PERSONAL PROJECTS

Taste of Food media in Delhi-NCR (07/2017 - 02/2018)

- It was a case study project to check how food media influenced the citizens of Delhi/NCR. (food media - food bloggers and food pages on instagram, facebook and youtube)

ACHIEVEMENTS

Employee of the Month - Cinepolis India (05/2018)

Cinepolis India selected thier employees from all over india and awarded with this title who is eligible.

Industrial Training (12/2016 - 04/2017)

Industrial Training completed with Radisson Blu Plaza, Delhi in all 4-Core department. i.e Front Office, Food & Beverage, Kitchen Management and Housekeeping.

LANGUAGES

Hindi

Native or Bilingual Proficiency

English

Full Professional Proficiency

INTERESTS

cooking

travelling

blogging

driving

photography