



Company Name  
Primary Business Address  
Address 2  
Phone: 555-555-5555  
Fax: 555-555-5555  
E-mail: someone@example.com

# Invoice

Date: \_\_\_\_\_

V1/2010

Order ID

Text

TAX NUMBER

Text

Customer VAT

Text

## Billing Address

Name: \_\_\_\_\_

Title

Primary Address

Address 2

Phone: 555-555-5555

Fax: 555-555-5555

E-mail: [someone@example.com](mailto:someone@example.com)

### Recipient Information

Name \_\_\_\_\_

Title

Primary Address

Address 2

Phone: 555-555-5555

Fax: 555-555-5555

E-mail: [someone@example.com](mailto:someone@example.com)

Product	Quantity	Price	Item Total	Tax Rate	Tax Net
<i>(This area contains a large diagonal watermark reading "Sample Only")</i>					

## Other Comments or Special Instructions

- 1) Total payment due in 30 days  
2) Please include the invoice number on your check

Subtotal:

**Processing Fees:**

**Taxes:**

**Total:**

Make all checks payable to [Your Company Name]

If you have any questions about the invoice, please contact (Name, Phone #, E-mail)

*Thanks You For Your Business!*