

Bhavya Giri

E-mail: bhavyagiri93@gmail.com § Phone: 9369848359
A.E : 1, Officers Hydel Colony, Mohaddipur, Kuraghat

CARRIER OBJECTIVE

To seek challenging assignment and responsibility, with an opportunity for growth and carrier advancement as successful achievement.

WORK EXPERIENCE

Capital Computer Technical Institue

Apr 2010 — Sept 2010

Lab Assistant

Worked as a Lab Assistant cum Office Assistant.

BGM High School

Aug 2013 — Apr 2015

Teacher

- Taught all subjects to the students of primary section.
- Maintained office work.
- Managed other activities held in the school.

Uma Technical Institute

Oct 2015 — Aug 2016

Counsellor

- Managed all the office records.
- Managed all the student record files.
- Provided complete guide to the students for admission process.

QUALIFICATIONS

- **Advance Diploma in Computer Application** (ADCA) from Capital Computer Education Technical Institute, in 2009.
- **Computer Teacher Training Course** (CTTC) from Capital Computer Education Technical Institute in 2009.

EDUCATION

High School

Maharaja Agrsen Balika Inter College

Passed High School from UP board in 2006 with 2nd division.

Intermediate

Maharaja Agrsen Balika Inter College

Passed Intermediate from UP board n 2008 with 2nd division.

Bachelor of Arts
Saint Vinoba PG College, Deoria

2010 — 2012

Master of Arts
Shobhit University, Meerut

2013 — 2015

PERSONAL DETAILS

- **Date Of Birth** : 12/4/1993
- **Language** : Hindi and English.
- **Hobbies** : Drawing and Cooking.