

## ASSUMPTIONS:

- Every actor is provided with a portal where he is informed of the task he has to perform and on completion he activates the phase completion signal.
- Each application is handled by particular employee at every level
- Verification officer does the initial verification of the documents as well as the final verification of the passport details.
- Information officer has the privilege to see the entire passport processing. He also schedules the appointment with the applicants.

## DESCRIPTION OF USE CASES:

Application : Accept new application. May be of type (New, Renewal, Update)

Payment : Customer pays the charge for the selected application

Uploading Document : Upload required document

Verification of Documentation : Verify provided information with central database

Appointment : Final interview

Upload Biometrics : Upload the biometrics from applicant

Address Verification : Validate address

Final checking : Check if everything is in order

Print Passport : Passport is sent for printing

Registered Post : Send printed passport to applicant

Checking : Check for valid information for various fields

Schedule Appointment : Generate and schedule appointment with the user

View Details : To provide requested details

View Status : To view application status

View Information : To view passport details

Staff Management : To manage staff details which include creating new user , assigning post , user id and password