
Rishika

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OBJECTIVE

Detail-oriented and motivated aspiring Data Analyst with strong foundations in SQL, Excel, Python, and data visualization tools (Power BI, Tableau). Currently pursuing a Master's in Data Science & Analytics, with hands-on experience in data cleaning, dashboard creation, and database management. Eager to apply analytical and problem-solving skills in an internship/full-time Data Analyst role to deliver data-driven insights and business solutions.

EXPERIENCE

Nov 2024 - May 2025

- **Business Development Executive**
FinLedge Academy
Managed client records and optimized onboarding through systematic data entry and reporting.
Coordinated workshops and tracked enrollment data to improve conversion rates.
Communicated with clients to streamline information flow and maintain engagement.

EDUCATION

2025

- **ITVEDANT INSTITUTE**
Master in Data Science and Analytics

2021-2024

- **PGDAV COLLEGE, UNIVERSITY OF DELHI**
Ba(Mathematics and Computer Application)
8.3

2020-2021

- **RJSKV SCHOOL, CBSE BOARD**
12th (Arts With Mathematics)
91.25

2018-2019

- **RJSKV SCHOOL, CBSE BOARD**
10th
88

SKILLS

- Data Analysis & Databases: SQL (SELECT, WHERE, ORDER BY, HAVING, JOIN, filtering & retrieving data)
- Data Visualization: Power BI, Tableau (dashboards, reports, KPIs)
- Excel (Advanced): Pivot tables, charts, formulas, dashboards, data cleaning
- Programming :- Python
- Core Skills: Analytical thinking, problem-solving, communication, time management

PROJECTS

- **Coffee Shop Sales Analysis - Power BI**
 - Developed a 4-page interactive dashboard in Power BI with 15+ visualizations.
 - Analyzed coffee shop sales, profit, regional performance, and actual vs. target metrics.
 - Utilized slicers, maps, KPI cards, and various charts for in-depth analysis.
 - GitHub: <https://github.com/risinsharma-da/Coffee-Shop-Sales-Analysis>
- **Employee Management System - SQL Project**
 - Built a relational database with 6 tables and 50+ SQL queries.
 - Analyzed employee data, salaries, and project assignments.
 - Applied joins, subqueries, aggregates, and window functions.
 - GitHub: <https://github.com/risinsharma-da/Employee-Management-System>

ACHIEVEMENTS & AWARDS

- Awarded 2nd Rank in BA(Final Year),PGDAV College, University of Delhi(2024)

PERSONAL DETAILS

- Date of Birth : 26/10/2003
- Github : <https://github.com/risinsharma-da>

CERTIFICATES

- SQL Mastery Certification – Itvedant
- Advanced Excel Certification - Itvedant
- Power BI and Tableau Certification - Itvedant
- Certificates of Appreciation(2x)- FinLedge Academy