

Active Directory (AD) Request Form

* Please have this form duly signed and returned to IT

Name:	Abdullah Ibrahim		
Employee ID:	10079419		
Designation:	Asisten Harvesting	Grade:	<input type="text"/>
BG/BU:	AHL		
Office/Location:	Sembakung 2	Floor:	<input type="text"/>
Phone(Ext):	<input type="text"/>		
Department:	AHL-Wood Supply SBG, KF		

Request Type:	<input checked="" type="checkbox"/> Create Account	<input type="checkbox"/> Delete Account
VIP?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Access Type:	<input type="checkbox"/> Terminal Server (TS) User Account	<input type="checkbox"/> Non-TS Account
Account Type:	<input type="checkbox"/> Permanent	<input type="checkbox"/> Temporary

Valid From:	<input type="text"/>	To:	<input type="text"/>
	dd dd mm mm yy yy		dd dd mm mm yy yy

Email Domain (select one, if applicable):**

Kalimantan	Group
<input checked="" type="checkbox"/> D1.LCL	<input checked="" type="checkbox"/> AHL

**Reason for request
/ Remarks**

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Approved by: Dept Head	Approved by: HRD Head	Approved by: BU/BG Head Project Director	Approved by: Site IT Service Delivery Lead
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_____ (Signature) Name: Date:	_____ (Signature) Name: Date:	_____ (Signature) Name: Date:	_____ (Signature) Name: Date:
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To be filled by IT:

Remarks

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	By	Date
Received		
Setup		
Checked		
User informed		