

# PASSPORT RECEIPT FORM

Tag Number : t93VXsmY

Date :

## EMPLOYEE INFORMATION

Employee Name : Aamair Mohammed

Nationality : Indian

Passport No : L1260150

Civil Id :

Position :

Hetco ID :

File No :

## EMPLOYEE ACKNOWLEDGEMENT

I have surrender my passport to HETCO HEAVY AND SPECIALIZED CARRIERS CO. Human Resource Department for administrative purposes.

I hereby acknowledge and understand that my passport and related documents are available to me upon my request.

\_\_\_\_\_  
Employee Print Name: :

\_\_\_\_\_  
Signature: :

\_\_\_\_\_  
Date: :

## HETCO ACKNOWLEDGEMENT

We have received passport for the HETCO employees stated above for safe keeping and administrative purpose as well as keeping it openly available for return to the above stated employee upon his/her request to the Passport Department. It is also available to inspectors of the Ministry of Social Affairs and Public Work during their inspection.

Name of person receiving the passport from the employee(Please Print):

\_\_\_\_\_  
Employee Print Name:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Date:

## PASSPORT RETURN

\_\_\_\_\_  
Employee Print Name:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Date: