



presents:

A step-by-step guide to
creating a **new record for
printed music** in



Although many fields are the same for cataloging a print and cataloging a manuscript, there is one fundamental difference in the logic of a record for a printed edition.

Whereas music manuscripts are unique, any given print may exist in multiple copies in different libraries. Therefore, one single record can be used by multiple libraries to indicate ownership of a print. Each copy is noted in a separate holdings record.

Information that is true about all copies of the print is included in the core bibliographic description (composer, work, publishing date, etc.). Information that is only true about one library's copy is included in the holdings record (library siglum, shelfmark, former owners, stamps).

In sum, there are two steps to take for new prints:

1. Catalog the **core information** about the print first
2. **Add your holdings** second

Holdings record:
Copy in F-Pc
Shelfmark RES F-24

Core record:
Caccini,
Il primo libro delle musiche

Holdings record:
Copy in I-MOe
Shelfmark D.39

Holdings record:
Copy in I-Fn

The basic fields

The most important fields are:

People and institutions

- **Composer (100)**
- Printer or publisher in
 - **Additional name (700)** or
 - **Additional institution (710)**

Title and content description

- **Title on source (245)**
- **Standardized title, scoring summary, key (240)**
- **Opus number (383)**
- **Subject heading (650)**
- **Scoring (594)**
- **Language (041)**

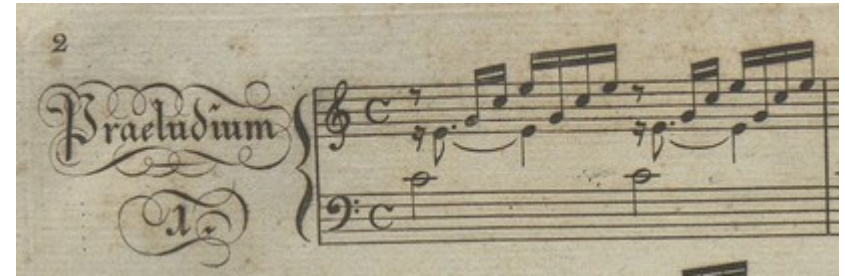
Material description

- **Source type (593)**
- **Publishing, printing and production information (260)**
- **Physical description (300 \$a) / Parts held (590)**
- **Publisher or plate number (028)**

References and notes

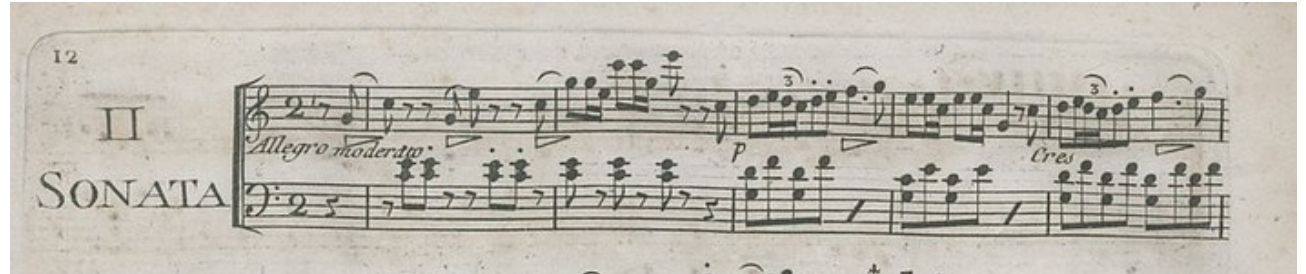
- **Copy examined for cataloging (588):** The copy you are using to catalog

Note that not every source has these fields, and it depends on whether you are creating a record for an individual work or a collection.



B-Br, A/I: B 499

The intermediate fields



Other important fields are:

F-Pn, A/I: C 796

People and institutions if printed on the item

- Additional name (700)
- Additional institution (710)

Title and content description

- Catalog of works number (690)

Incipits

- Music incipits (031)

The advanced fields

Other fields related to printed music are:

Title and content description

- **Title on source (245):** Decorative elements on the title page can be described, such as colored ink or vignettes.
- **Colophon (597)**
- **Fingerprint (026)**

Material description

- Other physical details (**Physical description, 300**): Illustrations, lists of subscribers, etc. Dimensions of plates or printing area.
- **Special production technique (340):** Printing techniques as well as book formats

References and notes

- **General note (500):** Designation marks, signature marks



I-Bc, A/I: F 1867

First, begin a new record:

RISM

AdministrationLanguageCommentsFoldersFaceted searchSourcesAuthoritiesGuidelines

ADMIN / Sources

Batch Actions

<input type="checkbox"/>	Status	Type	RISM ID	Composer	Standardized title	Library sigla	Shelfmark	
<input type="checkbox"/>	UNP	MSR	1946992354					View Edit Delete
<input type="checkbox"/>	UNP	MSR	1946992353	Silva, João de Araújo	Graduals - V (4), strings, bc	BR-M	CDO.01.001	View Edit Delete
<input type="checkbox"/>	UNP	MSR	1946992352		Bella fama ove sei tu - V(3), strings, bc			View Edit Delete
<input type="checkbox"/>	PUB	MSR	1946992182	Vanhal, Johann Baptist	Divertimenti - keyboard,	US-BETm	LCM [Add E Cham 1.2] Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1946991802	Haydn, Joseph	Sonatas - piano, op. 42	US-BETm	LCM [Add E Cham 1.1] Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936338932	Anonymous	Symphonies	US-BETm	LCM [236A] Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936178360	Stamitz, Karl	Divertimenti - clarinets (2), horns (2), bassoons (2),	US-BETm	LCM 208 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936178289	Stamitz, Karl	Divertimenti - clarinets (2), horns (2), bassoons (2),	US-BETm	LCM 207 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936178185	Stamitz, Karl	Divertimenti - clarinets (2), horns (2), bassoons (2),	US-BETm	LCM 206 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936178020	Stamitz, Karl	Divertimenti - clarinets (2), horns (2), bassoons (2),	US-BETm	LCM 205 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936118432	Anonymous	Washington's march at the Battle of Trenton	US-BETm	LCM 203.12 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936118113	Gebhard, Johann Gottfried	Marches - clarinets (2), bassoon, trumpet, horns (2),	US-BETm	LCM 203.11 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936118012	Türk, Daniel Gottlob	Marches - clarinets (2), bassoon, trumpet, horns (2),	US-BETm	LCM 203.10 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936117774	Anonymous	Bonaparte's march	US-BETm	LCM 203.9 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936117582	Anonymous	Bonaparte's march	US-BETm	LCM 203.8 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936117255	Bechler, Johann Christian	Marches - clarinets (2), bassoon, clarino, horns (2),	US-BETm	LCM 203.7 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936117087	Rolle, Johann Heinrich	Mehala de Tochter Jephta - arranged	US-BETm	LCM 203.6 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936116654	Türk, Daniel Gottlob	Marches - bassoon, clarinets (2), horns (2), trumpet,	US-BETm	LCM 203.5 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936115765	Rolle, Johann Heinrich	Thirza und ihre Söhne - Excerpts; Arr; Windensemble	US-BETm	LCM 203.4 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936114433	Anonymous	Marsch der Leibgarde zu Dresden	US-BETm	LCM 203.3 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936112820	Bechler, Johann Christian	Marches - clarinets (2), bassoon, clarino, horns (2),	US-BETm	LCM 203.2 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936105947	Anonymous	Marches - bassoon, clarinets (2), clarino, horns (2),	US-BETm	LCM 203.1 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936069933	Viguerie, Bernard	Bataille de Marengo; - arranged	US-BETm	LCM 200[3] Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936069339	Wolfe, Peter	Madison's march	US-BETm	LCM 200[2] Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1936069728	Boccherini, Luigi	Trio sonatas - arranged; harpsichord, violin, cello,	US-BETm	LCM 200[1] Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1932249189	Noack	Parthias - bassoon, clarinets (2), horns (2),	US-BETm	LCM 180 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1932248579	Collauff, R	Parthien - bassoon, clarinets (2), horns (2),	US-BETm	LCM 179.1/179.2 Beth ms	View Edit Delete
<input type="checkbox"/>	PUB	MSR	1931024187	Blond, Jean	Symphonies	US-BETm	LCM 07 Beth ms	View Edit Delete

Filters

DIPLOMATIC TITLE CONTAINS

STANDARDIZED TITLE CONTAINS

COMPOSER CONTAINS

SIGLUM CONTAINS

ANY FIELD CONTAINS

LAST MODIFICATION -

CREATED AT -

IS IN FOLDERAny

OWNERAny

SOURCE TYPEAny

TYPEAny

STATUSAny

FilterClear Filters

Actions

Create

Create

Select new template

Available templates

Music manuscripts

- [Collection record for a music manuscript](#)
 - [Individual entry in a music manuscript collection](#)
- [Single music manuscript](#)

Printed music editions

- [Collection record for a printed music edition](#)
 - [Individual entry in a printed edition collection](#)
- [Single printed music edition](#)

Libretti, handwritten

- [Collection record for handwritten libretti](#)
 - [Individual entry in a handwritten libretto collection](#)
- [Single handwritten libretto](#)

Libretti, printed

- [Collection record for printed libretti](#)

All new records will begin with the template **Collection record for a printed music edition** or **Single printed music edition**.

It is the template to which holdings can be added.



People and institutions

- **Composer/author (100):** Enter the composer
- **Additional institution (710):** Enter the name of the publisher (if given). Names of people who function as publishers are entered as institutions here.

Enter additional names of people or institutions if they are printed on the item (dedicatees, engravers, printers, etc.).

People and institutions	
COMPOSER/AUTHOR (100) 🔍 ? 🗑️ ▼	
Name	Valentine, Robert 🔑
Life dates	1674-1747
Attribution	--- Select --- ▼
ADDITIONAL PERSONAL NAME (700) 🔍 ? + 🗑️ ▼	
Name	Samwell, Thomas 🔑
Life dates	1687-1757
Attribution	--- Select --- ▼
Function	+ Dedicatee ▼
ADDITIONAL INSTITUTION (710) 🔍 ? + 🗑️ ▼	
Institution	Mascardi, Vitale 🔑
Department	+ <input type="text"/>
Attribution	--- Select --- ▼
Function	+ Publisher ▼

Title and content description (1/2)

- **Title on source (245):** Provide a complete title page transcription, including original spelling and capitalization. Include the imprint.

- Enter the **Standardized title (240)**.
- For collections, enter a **scoring summary** if a meaningful one can be derived. Otherwise, leave blank.































For single editions, the scoring summary is required if the instruments are known.

- Enter the **Catalog of works (690)** number if available.
- **Opus number (383):** If an opus number appears on the item, enter the number here.

Title and content description	
TITLE ON SOURCE (245) ? [trash] [dropdown]	
Title on source	SONATE DI FLAVTO A SOLO. Col Basso per il Cimbalo, ò violone DEDICATE ALL'ILLVSTRISSIMO SIG. R CAVALIERE IL SIGNOR THOMAS SAMVVELL DA ROBERTO VALENTINE INGLESE. OPERA SECOND. IN ROMA, per il Mascardi 1708. Con licenza de' Superiori Si vendono da Francesco Gaifabri all'Insegna della Croce di Genoua'in Parione.
VARIANT TITLE ON SOURCE (246) ? +	
STANDARDIZED TITLE (240) [lock] ? [trash] [dropdown]	
Standardized title	12 Sonatas [lock]
Arrangement statement	--- Select --- [dropdown]
Subheading	--- Select --- [dropdown]
Key or mode	--- Select --- [dropdown]
Scoring summary +	recorder, bc
CATALOG OF WORKS (690) [lock] ? + [trash] [dropdown]	
Catalog of works	YouV [lock]
Number/page	2
OPUS NUMBER (383) ? + [trash] [dropdown]	
Opus number +	op. 2

Title and content description (2/2)

- Enter a **subject heading**.
- Enter the **Total scoring (594)** for collections if it is uniform and for individual works if the instruments are known.
- Enter the **Language code (041)** if you have vocal music.

SUBJECT HEADING (650)		    
<input type="text" value="Sonatas"/>		
DESCRIPTION SUMMARY (520)		   
<input type="text"/>		
TOTAL SCORING (594)		   
Voice/instrument	<input type="text" value="recorder"/>	
Number	<input type="text" value="1"/>	
		   
Voice/instrument	<input type="text" value="bc"/>	
Number	<input type="text" value="1"/>	
CODED INSTRUMENTATION (598)		 
IMPRINT ON SOURCE (597)		 
NAMED DRAMATIC ROLES (595)		 
LANGUAGE CODE (041)		 
LANGUAGE NOTE (546)		 
FINGERPRINT IDENTIFIER (026)		 

Material description

- **Source type (593):**
 - Select only **Print**
- **Publishing, Printing, and Production Information (260):**
 - Enter the place and publisher as given on the source.
 - Don't forget to add the publisher in its standardized form in the field **Additional institution (710)**.
- **Physical description (300)**
 - Enter this information.

Material description	
SOURCE TYPE (593) ? ? ?	
Type	Print
PUBLISHING, PRINTING AND PRODUCTION INFORMATION (260) ? + ? ?	
Place	Roma
Publisher, copyist	Mascardi
Date	1708
Location of printer	
Name of printer	
IMPRINT ON SOURCE (597) ? +	
CODED DATE (033) ? +	
PHYSICAL DESCRIPTION (300) ? + ? ?	
Format, extent	+ 1 score: 33 p.
Other physical details	
Dimensions	+ 20.5 x 30.5 cm

References and notes

Copy examined for cataloging (588): Enter your library siglum and shelfmark.

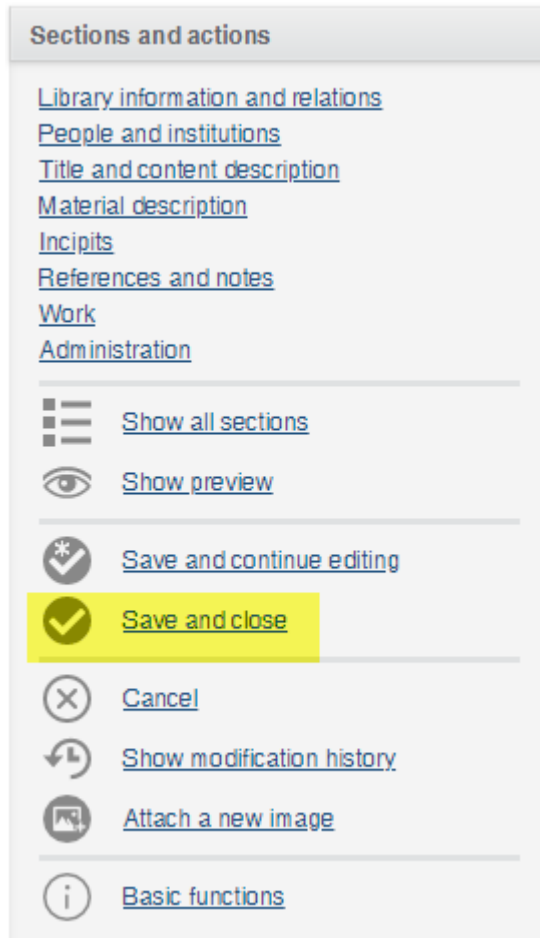
General note (500): Add any other notes that pertain to the printed item.

References and notes	
SOURCE OF DESCRIPTION NOTE (588)	<div>? + ▼</div>
Copy examined for cataloging	<div>CZ-Nlo X A a 12</div>
<hr/>	
GENERAL NOTE (500)	<div>? + ▼</div>
General note	<div>Announced in: <u>Intelligenzblatt zur Prager Zeitung</u>, 1842, no. 178, 13. 11. //</div>

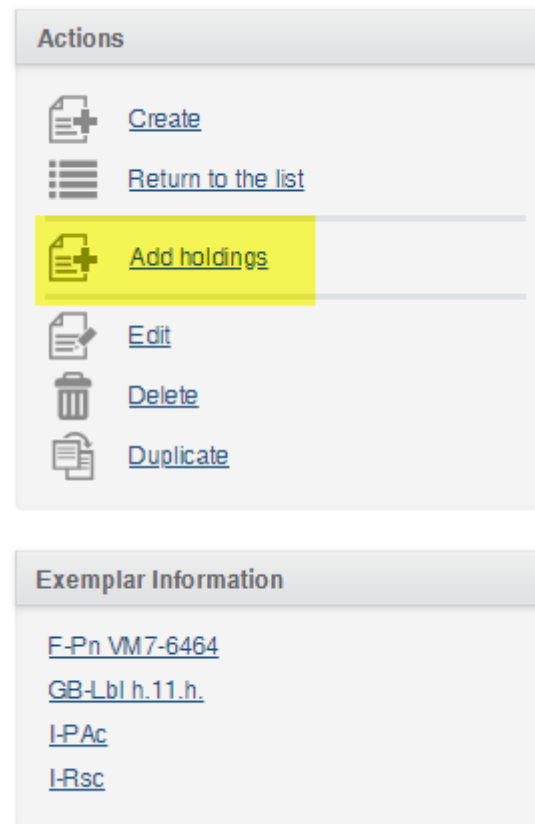
Other fields...

Fill out any other fields for which you have information, such as incipits, catalog of works number, references to secondary literature, etc.

Click Save...



...and very important:
add your library's **holdings information**!



This is where you enter the library siglum and shelfmark as well as any information specific to your library's copy (stamps, former owners, link to a digitized copy).

Detailed instructions on on the RISM Muscat page under the tutorials for printed music.

Questions?



US-CAe, A/I: [M 4784](#)

We're here to help!

Let us know if you ever have any questions.

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