

Organisation : ACME INDUSTRIES LTD.

| Document Name | Document Type | Workflow Name | Authorise Days | Warning days | Skip | Auto Skip |
|-----------------|----------------------|-----------------|----------------|--------------|------|-----------|
| Interim Voucher | JOURNAL VOUCHER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | BANK PAYMENT VOUCHER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | BANK RECEIPT VOUCHER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | CASH PAYMENT VOUCHER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | CASH RECEIPT VOUCHER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | CONTRA VOUCHER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | SALES VOUCHER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | PURCHASE VOUCHER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | DEBIT NOTE CUSTOMER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | DEBIT NOTE SUPPLIER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |

Organisation : ACME INDUSTRIES LTD.

| Document Name | Document Type | Workflow Name | Authorise Days | Warning days | Skip | Auto Skip |
|------------------------------|----------------------|-------------------------------|----------------|--------------|------|-----------|
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | CREDIT NOTE CUSTOMER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | CREDIT NOTE SUPPLIER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | PROVISIONAL VOUCHER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | EXPENSE VOUCHER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| | ADJUSTMENT VOUCHER | new workflow1 | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 2 | YES | YES |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 Alex Smith | 4 | 4 | YES | YES |
| Item Profile | Default | ITEM PROFILE APPROVAL | | | | |
| | | Level User Name | | | | |
| | | 1 VIDYA | 5 | 4 | YES | NO |
| | | 2 Alex Smith | 5 | 4 | YES | NO |
| | | 3 SUPERVISOR | 5 | 4 | YES | NO |
| Batch Payment | BATCH PAYMENT | Batch Pay | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | | | NO | NO |
| | | 2 Alex Smith | | | NO | NO |
| Request For Quotation | Direct | RFQ APPROVAL | | | | |
| | | Level User Name | | | | |
| | | 1 ASHISH | 2 | 2 | YES | NO |
| | | BHARAT | | | | |
| | | 2 SHANTO | 2 | 2 | YES | NO |
| | | 3 VIDYA | 3 | 3 | YES | NO |
| | | 4 Alex Smith | 2 | 2 | NO | NO |
| | Purchase Requisition | RFQ APPROVAL | | | | |
| | | Level User Name | | | | |
| | | 1 ASHISH | 2 | 2 | YES | NO |
| | | BHARAT | | | | |
| | | 2 SHANTO | 2 | 2 | YES | NO |
| | | 3 VIDYA | 3 | 3 | YES | NO |

Organisation : ACME INDUSTRIES LTD.

| Document Name | Document Type | Workflow Name | Authorise Days | Warning days | Skip | Auto Skip |
|----------------|--------------------------|--------------------|----------------|--------------|------|-----------|
| | | 4 Alex Smith | 2 | 2 | NO | NO |
| Quotation | Default | QUOTATION APPROVAL | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 4 | 3 | YES | NO |
| | | 2 VIDYA | 4 | 3 | YES | NO |
| | | 3 Alex Smith | 4 | 3 | NO | NO |
| Purchase Order | Standard Purchase Order | PO Approval | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 5 | 3 | YES | YES |
| | | SHANTO | | | | |
| | | 2 SUPERVISOR | 6 | 4 | YES | NO |
| | | VIDYA | | | | |
| | | AKHILESH | | | | |
| | | 3 Alex Smith | 5 | 4 | NO | NO |
| | | RAHUL VED | | | | |
| | Direct Purchase Order | PO Approval | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 5 | 3 | YES | YES |
| | | SHANTO | | | | |
| | | 2 SUPERVISOR | 6 | 4 | YES | NO |
| | | VIDYA | | | | |
| | | AKHILESH | | | | |
| | | 3 Alex Smith | 5 | 4 | NO | NO |
| | | RAHUL VED | | | | |
| | Scheduled Purchase Order | PO Approval | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 5 | 3 | YES | YES |
| | | SHANTO | | | | |
| | | 2 SUPERVISOR | 6 | 4 | YES | NO |
| | | VIDYA | | | | |
| | | AKHILESH | | | | |
| | | 3 Alex Smith | 5 | 4 | NO | NO |
| | | RAHUL VED | | | | |
| | Rate Contract | PO Approval | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 5 | 3 | YES | YES |
| | | SHANTO | | | | |
| | | 2 SUPERVISOR | 6 | 4 | YES | NO |
| | | VIDYA | | | | |
| | | AKHILESH | | | | |
| | | 3 Alex Smith | 5 | 4 | NO | NO |
| | | RAHUL VED | | | | |
| | Open Purchase Order | PO Approval | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 5 | 3 | YES | YES |
| | | SHANTO | | | | |
| | | 2 SUPERVISOR | 6 | 4 | YES | NO |

Organisation : ACME INDUSTRIES LTD.

| Document Name | Document Type | Workflow Name | Authorise Days | Warning days | Skip | Auto Skip |
|---------------------------|-----------------------|---------------------------|----------------|--------------|------|-----------|
| | | VIDYA | | | | |
| | | AKHILESH | | | | |
| | | 3 Alex Smith | 5 | 4 | NO | NO |
| | | RAHUL VED | | | | |
| | Import Purchase Order | PO Approval | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 5 | 3 | YES | YES |
| | | SHANTO | | | | |
| | | 2 SUPERVISOR | 6 | 4 | YES | NO |
| | | VIDYA | | | | |
| | | AKHILESH | | | | |
| | | 3 Alex Smith | 5 | 4 | NO | NO |
| | | RAHUL VED | | | | |
| Scrap Sales | Default | MATERIAL RETURN NOTE | | | | |
| | | Level User Name | | | | |
| | | 1 VIDYA | 5 | 4 | YES | NO |
| | | SHANTO | | | | |
| | | 2 SUPERVISOR | 5 | 4 | YES | NO |
| | | VIDYA | | | | |
| | | 3 Alex Smith | 5 | 4 | YES | NO |
| Quotation Analysis | Default | QUOT ANALYSIS APPROVAL | | | | |
| | | Level User Name | | | | |
| | | 1 BHARAT | 3 | 1 | YES | NO |
| | | 2 SHANTO | 2 | 1 | YES | NO |
| | | 3 VIDYA | 3 | 2 | YES | NO |
| | | 4 Alex Smith | 4 | 2 | NO | NO |
| Material Requisition Slip | Default | MRS APPROVAL | | | | |
| | | Level User Name | | | | |
| | | 1 SHANTO | 5 | 4 | YES | NO |
| | | 2 SUPERVISOR | 5 | 4 | YES | NO |
| | | 3 MUKUL | 5 | 4 | YES | NO |
| | | VIDYA | | | | |
| | | 4 Alex Smith | 5 | 4 | NO | NO |
| Material Receipt | Supplier | MATERIAL RECEIPT APPROVAL | | | | |
| | | Level User Name | | | | |
| | | 1 SHANTO | 4 | 3 | YES | YES |
| | | 2 VIDYA | 4 | 3 | YES | YES |
| | | 3 SUPERVISOR | 4 | 3 | NO | YES |
| | | Alex Smith | | | | |
| | Requirement Area | MATERIAL RECEIPT APPROVAL | | | | |
| | | Level User Name | | | | |
| | | 1 SHANTO | 4 | 3 | YES | YES |
| | | 2 VIDYA | 4 | 3 | YES | YES |
| | | 3 SUPERVISOR | 4 | 3 | NO | YES |
| | | Alex Smith | | | | |
| | Shop Floor | STOCK TAKE APPROVAL | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 5 | 3 | YES | NO |

Organisation : ACME INDUSTRIES LTD.

| Document Name | Document Type | Workflow Name | Authorise Days | Warning days | Skip | Auto Skip |
|---------------------------------|---------------|---------------------------|----------------|--------------|------|-----------|
| | | VIDYA | | | | |
| | | SHANTO | | | | |
| | | Alex Smith | | | | |
| | 2 | SUPERVISOR | 4 | 2 | YES | NO |
| | | VIDYA | | | | |
| | | Alex Smith | | | | |
| | 3 | VIDYA | 4 | 3 | NO | NO |
| | | Alex Smith | | | | |
| Warehouse - Within Organisation | | MATERIAL RECEIPT APPROVAL | | | | |
| | Level | User Name | | | | |
| | 1 | SHANTO | 4 | 3 | YES | YES |
| | 2 | VIDYA | 4 | 3 | YES | YES |
| | 3 | SUPERVISOR | 4 | 3 | NO | YES |
| | | Alex Smith | | | | |
| Warehouse - Other Organisation | | MATERIAL RECEIPT APPROVAL | | | | |
| | Level | User Name | | | | |
| | 1 | SHANTO | 4 | 3 | YES | YES |
| | 2 | VIDYA | 4 | 3 | YES | YES |
| | 3 | SUPERVISOR | 4 | 3 | NO | YES |
| | | Alex Smith | | | | |
| Opening Balance | | MATERIAL RECEIPT APPROVAL | | | | |
| | Level | User Name | | | | |
| | 1 | SHANTO | 4 | 3 | YES | YES |
| | 2 | VIDYA | 4 | 3 | YES | YES |
| | 3 | SUPERVISOR | 4 | 3 | NO | YES |
| | | Alex Smith | | | | |
| Cash Purchase | | MATERIAL RECEIPT APPROVAL | | | | |
| | Level | User Name | | | | |
| | 1 | SHANTO | 4 | 3 | YES | YES |
| | 2 | VIDYA | 4 | 3 | YES | YES |
| | 3 | SUPERVISOR | 4 | 3 | NO | YES |
| | | Alex Smith | | | | |
| Stock Adjustment | Default | STOCK ADJUSTMENT APPROVAL | | | | |
| | Level | User Name | | | | |
| | 1 | SHANTO | 4 | 3 | NO | NO |
| | 2 | VIDYA | 4 | 3 | NO | NO |
| | 3 | Alex Smith | 4 | 3 | NO | NO |
| Stock Taking | Default | STOCK TAKE APPROVAL | | | | |
| | Level | User Name | | | | |
| | 1 | SUPERVISOR | 5 | 3 | YES | NO |
| | | VIDYA | | | | |
| | | SHANTO | | | | |
| | | Alex Smith | | | | |
| | 2 | SUPERVISOR | 4 | 2 | YES | NO |
| | | VIDYA | | | | |
| | | Alex Smith | | | | |
| | 3 | VIDYA | 4 | 3 | NO | NO |

Organisation : ACME INDUSTRIES LTD.

| Document Name | Document Type | Workflow Name | Authorise Days | Warning days | Skip | Auto Skip |
|-------------------------|--------------------------------|-------------------------|------------------|--------------|------|-----------|
| Alex Smith | | | | | | |
| Transfer Order | Transfer within Organisation | TRANSFER ORDER APPROVAL | | | | |
| | | Level | User Name | | | |
| | | 1 | SHANTO | 4 | 3 | NO |
| | | 2 | VIDYA | 4 | 3 | NO |
| | | 3 | SUPERVISOR | 4 | 3 | NO |
| Alex Smith | | | | | | |
| | Transfer to other Organsiation | TRANSFER ORDER APPROVAL | | | | |
| | | Level | User Name | | | |
| | | 1 | SHANTO | 4 | 3 | NO |
| | | 2 | VIDYA | 4 | 3 | NO |
| | | 3 | SUPERVISOR | 4 | 3 | NO |
| Alex Smith | | | | | | |
| Purchase Invoice | Purchase Invoice | PURCHASE INVOICE | | | | |
| | | Level | User Name | | | |
| | | 1 | VIDYA | 5 | 4 | YES |
| | | | SHANTO | | | |
| | | 2 | SUPERVISOR | 5 | 4 | YES |
| | | | VIDYA | | | |
| | | 3 | Alex Smith | 5 | 4 | YES |
| | Material Transfer Invoice | PURCHASE INVOICE | | | | |
| | | Level | User Name | | | |
| | | 1 | VIDYA | 5 | 4 | YES |
| | | | SHANTO | | | |
| | | 2 | SUPERVISOR | 5 | 4 | YES |
| | | | VIDYA | | | |
| | | 3 | Alex Smith | 5 | 4 | YES |
| | Cash Purchase Invoice | PURCHASE INVOICE | | | | |
| | | Level | User Name | | | |
| | | 1 | VIDYA | 5 | 4 | YES |
| | | | SHANTO | | | |
| | | 2 | SUPERVISOR | 5 | 4 | YES |
| | | | VIDYA | | | |
| | | 3 | Alex Smith | 5 | 4 | YES |
| | Supplementary Invoice | PURCHASE INVOICE | | | | |
| | | Level | User Name | | | |
| | | 1 | VIDYA | 5 | 4 | YES |
| | | | SHANTO | | | |
| | | 2 | SUPERVISOR | 5 | 4 | YES |
| | | | VIDYA | | | |
| | | 3 | Alex Smith | 5 | 4 | YES |
| | Supplimentary Transfer Invoice | PURCHASE INVOICE | | | | |
| | | Level | User Name | | | |
| | | 1 | VIDYA | 5 | 4 | YES |
| | | | SHANTO | | | |
| | | 2 | SUPERVISOR | 5 | 4 | YES |
| | | | VIDYA | | | |
| | | 3 | Alex Smith | 5 | 4 | YES |

Organisation : ACME INDUSTRIES LTD.

| Document Name | Document Type | Workflow Name | Authorise Days | Warning days | Skip | Auto Skip | |
|-------------------------|-------------------------------|--------------------------|----------------|--------------|------|-----------|----|
| | Purchase Invoice - Services | PURCHASE INVOICE | | | | | |
| | | Level | User Name | | | | |
| | | 1 | VIDYA | 5 | 4 | YES | NO |
| | | | SHANTO | | | | |
| | | 2 | SUPERVISOR | 5 | 4 | YES | NO |
| | | | VIDYA | | | | |
| | | 3 | Alex Smith | 5 | 4 | YES | NO |
| | Purchase Invoice -Consumables | PURCHASE INVOICE | | | | | |
| | | Level | User Name | | | | |
| | | 1 | VIDYA | 5 | 4 | YES | NO |
| | | | SHANTO | | | | |
| | | 2 | SUPERVISOR | 5 | 4 | YES | NO |
| | | | VIDYA | | | | |
| | | 3 | Alex Smith | 5 | 4 | YES | NO |
| Material Return Note | Default | MATERIAL RETURN NOTE | | | | | |
| | | Level | User Name | | | | |
| | | 1 | VIDYA | 5 | 4 | YES | NO |
| | | | SHANTO | | | | |
| | | 2 | SUPERVISOR | 5 | 4 | YES | NO |
| | | | VIDYA | | | | |
| | | 3 | Alex Smith | 5 | 4 | YES | NO |
| Purchase Return | Default | PURCHASE RETURN APPROVAL | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SHANTO | 5 | 4 | YES | NO |
| | | 2 | VIDYA | 5 | 4 | YES | NO |
| | | 3 | Alex Smith | 5 | 4 | YES | NO |
| Cash Purchase Order | Default | CASH PURCHASE APPROVAL | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SHANTO | 5 | 4 | YES | NO |
| | | 2 | Alex Smith | 5 | 4 | YES | NO |
| | | 3 | VIDYA | 5 | 4 | NO | NO |
| Import Declaration Form | Default | Import Declaration Form | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SUPERVISOR | | | NO | NO |
| Shipment Advice | Default | STOCK TAKE APPROVAL | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SUPERVISOR | 5 | 3 | YES | NO |
| | | | VIDYA | | | | |
| | | | SHANTO | | | | |
| | | | Alex Smith | | | | |
| | | 2 | SUPERVISOR | 4 | 2 | YES | NO |
| | | | VIDYA | | | | |
| | | | Alex Smith | | | | |
| | | 3 | VIDYA | 4 | 3 | NO | NO |
| | | | Alex Smith | | | | |
| Bill of Entry | Default | MATERIAL RETURN NOTE | | | | | |
| | | Level | User Name | | | | |
| | | 1 | VIDYA | 5 | 4 | YES | NO |

Organisation : ACME INDUSTRIES LTD.

| Document Name | Document Type | Workflow Name | Authorise Days | Warning days | Skip | Auto Skip |
|-----------------|------------------|---------------------|----------------|--------------|------|-----------|
| | | SHANTO | | | | |
| | | 2 SUPERVISOR | 5 | 4 | YES | NO |
| | | VIDYA | | | | |
| | | 3 Alex Smith | 5 | 4 | YES | NO |
| Insurance | Default | STOCK TAKE APPROVAL | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 5 | 3 | YES | NO |
| | | VIDYA | | | | |
| | | SHANTO | | | | |
| | | Alex Smith | | | | |
| | | 2 SUPERVISOR | 4 | 2 | YES | NO |
| | | VIDYA | | | | |
| | | Alex Smith | | | | |
| | | 3 VIDYA | 4 | 3 | NO | NO |
| | | Alex Smith | | | | |
| Sales Quotation | SALES QUOTATION | QUOTATION_WF | | | | |
| | | Level User Name | | | | |
| | | 1 VIDYA | 5 | 4 | YES | NO |
| | | 2 Alex Smith | 5 | 4 | YES | NO |
| | | 3 SUPERVISOR | 5 | 4 | YES | NO |
| Sales Order | DIRECT ORDER | nishank17apr | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 1 | YES | YES |
| | | Alex Smith | | | | |
| | | 2 SUPERVISOR | 2 | 1 | NO | NO |
| | | VIDYA | | | | |
| | RUSH ORDER | nishank17apr | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 1 | YES | YES |
| | | Alex Smith | | | | |
| | | 2 SUPERVISOR | 2 | 1 | NO | NO |
| | | VIDYA | | | | |
| | CASH SALES ORDER | nishank17apr | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 1 | YES | YES |
| | | Alex Smith | | | | |
| | | 2 SUPERVISOR | 2 | 1 | NO | NO |
| | | VIDYA | | | | |
| | RATE CONTRACT | nishank17apr | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 1 | YES | YES |
| | | Alex Smith | | | | |
| | | 2 SUPERVISOR | 2 | 1 | NO | NO |
| | | VIDYA | | | | |
| | BACK ORDER | nishank17apr | | | | |
| | | Level User Name | | | | |
| | | 1 SUPERVISOR | 2 | 1 | YES | YES |
| | | Alex Smith | | | | |

Organisation : ACME INDUSTRIES LTD.

| Document Name | Document Type | Workflow Name | Authorise Days | Warning days | Skip | Auto Skip |
|----------------------|---------------------|---------------|------------------|--------------|------|-----------|
| | | 2 SUPERVISOR | 2 | 1 | NO | NO |
| | | VIDYA | | | | |
| | CONSIGNMENT ORDER | nishank17apr | | | | |
| | | Level | User Name | | | |
| | | 1 SUPERVISOR | 2 | 1 | YES | YES |
| | | Alex Smith | | | | |
| | | 2 SUPERVISOR | 2 | 1 | NO | NO |
| | | VIDYA | | | | |
| | EXPORT ORDER | nishank17apr | | | | |
| | | Level | User Name | | | |
| | | 1 SUPERVISOR | 2 | 1 | YES | YES |
| | | Alex Smith | | | | |
| | | 2 SUPERVISOR | 2 | 1 | NO | NO |
| | | VIDYA | | | | |
| | OPEN CONTRACT | nishank17apr | | | | |
| | | Level | User Name | | | |
| | | 1 SUPERVISOR | 2 | 1 | YES | YES |
| | | Alex Smith | | | | |
| | | 2 SUPERVISOR | 2 | 1 | NO | NO |
| | | VIDYA | | | | |
| | SAMPLE ORDER | nishank17apr | | | | |
| | | Level | User Name | | | |
| | | 1 SUPERVISOR | 2 | 1 | YES | YES |
| | | Alex Smith | | | | |
| | | 2 SUPERVISOR | 2 | 1 | NO | NO |
| | | VIDYA | | | | |
| Sales Invoice | DIRECT INVOICE | SALES INVOICE | | | | |
| | | Level | User Name | | | |
| | | 1 VIDYA | 112 | 2 | YES | YES |
| | | SHANTO | | | | |
| | | 2 SUPERVISOR | 112 | 2 | YES | YES |
| | | SHANTO | | | | |
| | | Alex Smith | | | | |
| | | 3 SUPERVISOR | 112 | 2 | NO | YES |
| | | Alex Smith | | | | |
| | CONSIGNMENT INVOICE | SALES INVOICE | | | | |
| | | Level | User Name | | | |
| | | 1 VIDYA | 112 | 2 | YES | YES |
| | | SHANTO | | | | |
| | | 2 SUPERVISOR | 112 | 2 | YES | YES |
| | | SHANTO | | | | |
| | | Alex Smith | | | | |
| | | 3 SUPERVISOR | 112 | 2 | NO | YES |
| | | Alex Smith | | | | |
| | CASH SALE INVOICE | SALES INVOICE | | | | |
| | | Level | User Name | | | |
| | | 1 VIDYA | 112 | 2 | YES | YES |
| | | SHANTO | | | | |

Organisation : ACME INDUSTRIES LTD.

| Document Name | Document Type | Workflow Name | Authorise Days | Warning days | Skip | Auto Skip |
|-----------------|---------------------------|-----------------------|----------------|--------------|------|-----------|
| | | 2 SUPERVISOR | 112 | 2 | YES | YES |
| | | SHANTO | | | | |
| | | Alex Smith | | | | |
| | | 3 SUPERVISOR | 112 | 2 | NO | YES |
| | | Alex Smith | | | | |
| | SUPPLEMENTARY INVOICE | SALES INVOICE | | | | |
| | | Level User Name | | | | |
| | | 1 VIDYA | 112 | 2 | YES | YES |
| | | SHANTO | | | | |
| | | 2 SUPERVISOR | 112 | 2 | YES | YES |
| | | SHANTO | | | | |
| | | Alex Smith | | | | |
| | | 3 SUPERVISOR | 112 | 2 | NO | YES |
| | | Alex Smith | | | | |
| | DIRECT INVOICE (SERVICES) | SALES INVOICE | | | | |
| | | Level User Name | | | | |
| | | 1 VIDYA | 112 | 2 | YES | YES |
| | | SHANTO | | | | |
| | | 2 SUPERVISOR | 112 | 2 | YES | YES |
| | | SHANTO | | | | |
| | | Alex Smith | | | | |
| | | 3 SUPERVISOR | 112 | 2 | NO | YES |
| | | Alex Smith | | | | |
| Pick List | Default | SALES INVOICE | | | | |
| | | Level User Name | | | | |
| | | 1 VIDYA | 112 | 2 | YES | YES |
| | | SHANTO | | | | |
| | | 2 SUPERVISOR | 112 | 2 | YES | YES |
| | | SHANTO | | | | |
| | | Alex Smith | | | | |
| | | 3 SUPERVISOR | 112 | 2 | NO | YES |
| | | Alex Smith | | | | |
| Intimation Slip | INTIMATION SLIP | SALES INTIMATION SLIP | | | | |
| | | Level User Name | | | | |
| | | 1 VIDYA | 4 | 3 | NO | NO |
| | | 2 SUPERVISOR | 4 | 3 | NO | NO |
| | | 3 Alex Smith | 4 | 3 | NO | NO |
| RMA | RMA WITH CREDIT ONLY | RMA APPROVAL | | | | |
| | | Level User Name | | | | |
| | | 1 SHANTO | 112 | 2 | YES | YES |
| | | TIGER | | | | |
| | | 2 DEBO | 112 | 2 | YES | YES |
| | | VIDYA | | | | |
| | | 3 SUPERVISOR | 112 | 2 | NO | NO |
| | | Alex Smith | | | | |
| | | CHIRAG123 | | | | |
| | RMA WITH REPAIR | RMA APPROVAL | | | | |

Organisation : ACME INDUSTRIES LTD.

| Document Name | Document Type | Workflow Name | Authorise Days | Warning days | Skip | Auto Skip | |
|-------------------------|----------------------------|---------------|----------------|--------------|------|-----------|-----|
| | | Level | User Name | | | | |
| | | 1 | SHANTO | 112 | 2 | YES | YES |
| | | | TIGER | | | | |
| | | 2 | DEBO | 112 | 2 | YES | YES |
| | | | VIDYA | | | | |
| | | 3 | SUPERVISOR | 112 | 2 | NO | NO |
| | | | Alex Smith | | | | |
| | | | CHIRAG123 | | | | |
| RMA WITH REPLACEMENT | | RMA APPROVAL | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SHANTO | 112 | 2 | YES | YES |
| | | | TIGER | | | | |
| | | 2 | DEBO | 112 | 2 | YES | YES |
| | | | VIDYA | | | | |
| | | 3 | SUPERVISOR | 112 | 2 | NO | NO |
| | | | Alex Smith | | | | |
| | | | CHIRAG123 | | | | |
| RMA WITH RECEIPT AND NO | | RMA APPROVAL | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SHANTO | 112 | 2 | YES | YES |
| | | | TIGER | | | | |
| | | 2 | DEBO | 112 | 2 | YES | YES |
| | | | VIDYA | | | | |
| | | 3 | SUPERVISOR | 112 | 2 | NO | NO |
| | | | Alex Smith | | | | |
| | | | CHIRAG123 | | | | |
| RMA WITH RECEIPT AND | | RMA APPROVAL | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SHANTO | 112 | 2 | YES | YES |
| | | | TIGER | | | | |
| | | 2 | DEBO | 112 | 2 | YES | YES |
| | | | VIDYA | | | | |
| | | 3 | SUPERVISOR | 112 | 2 | NO | NO |
| | | | Alex Smith | | | | |
| | | | CHIRAG123 | | | | |
| Service Contracts | Anual Maintenance Contract | Service | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SUPERVISOR | | | NO | NO |
| | | | Alex Smith | | | | |
| Sales Warranty | | Service | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SUPERVISOR | | | NO | NO |
| | | | Alex Smith | | | | |
| Service Warranty | | Service | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SUPERVISOR | | | NO | NO |
| | | | Alex Smith | | | | |
| Rent Agreement | | Service | | | | | |

Organisation : ACME INDUSTRIES LTD.

| Document Name | Document Type | Workflow Name | Authorise Days | Warning days | Skip | Auto Skip | |
|-----------------------|---------------|---------------|----------------|--------------|------|-----------|----|
| | | Level | User Name | | | | |
| | | 1 | SUPERVISOR | | NO | NO | |
| | | Alex Smith | | | | | |
| Service Work Order | Default | Service | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SUPERVISOR | | NO | NO | |
| | | Alex Smith | | | | | |
| Service Invoice | Default | Service | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SUPERVISOR | | NO | NO | |
| | | Alex Smith | | | | | |
| Operation | Default | Operation | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SUPERVISOR | | NO | NO | |
| | | VIDYA | | | | | |
| | | 2 | SUPERVISOR | | NO | NO | |
| | | VIDYA | | | | | |
| | | RAKESH | | | | | |
| Routing | Default | Route | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SUPERVISOR | | NO | NO | |
| | | Alex Smith | | | | | |
| | | 2 | VIDYA | 3 | 2 | YES | NO |
| | | SAT3 | | | | | |
| | | 3 | SUPERVISOR | 5 | 1 | NO | NO |
| | | VIDYA | | | | | |
| | | RAKESH | | | | | |
| Production Order | Default | Operation | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SUPERVISOR | | NO | NO | |
| | | VIDYA | | | | | |
| | | 2 | SUPERVISOR | | NO | NO | |
| | | VIDYA | | | | | |
| | | RAKESH | | | | | |
| Group Production Plan | Default | Operation | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SUPERVISOR | | NO | NO | |
| | | VIDYA | | | | | |
| | | 2 | SUPERVISOR | | NO | NO | |
| | | VIDYA | | | | | |
| | | RAKESH | | | | | |
| Route Card | Default | Operation | | | | | |
| | | Level | User Name | | | | |
| | | 1 | SUPERVISOR | | NO | NO | |
| | | VIDYA | | | | | |
| | | 2 | SUPERVISOR | | NO | NO | |
| | | VIDYA | | | | | |
| | | RAKESH | | | | | |

Organisation : ACME INDUSTRIES LTD.

| Document Name | Document Type | Workflow Name | Authorise Days | Warning days | Skip | Auto Skip |
|---------------------------------|---------------|---------------|------------------|--------------|------|-----------|
| Job Card | Default | Operation | | | | |
| | | Level | User Name | | | |
| | | 1 | SUPERVISOR | | NO | NO |
| | | | VIDYA | | | |
| | | 2 | SUPERVISOR | | NO | NO |
| | | | VIDYA | | | |
| | | | RAKESH | | | |
| Increment Detail | DEFAULT | HCM WORKFLOW | | | | |
| | | Level | User Name | | | |
| | | 1 | Alex Smith | | NO | NO |
| | | 2 | VIDYA | | NO | NO |
| | | 3 | SUPERVISOR | | NO | NO |
| Salary Process | DEFAULT | HCM WORKFLOW | | | | |
| | | Level | User Name | | | |
| | | 1 | Alex Smith | | NO | NO |
| | | 2 | VIDYA | | NO | NO |
| | | 3 | SUPERVISOR | | NO | NO |
| Sales Budget Profile | Default | BUDGET WF | | | | |
| | | Level | User Name | | | |
| | | 1 | RAKESH | | NO | NO |
| | | | Alex Smith | | | |
| | | | GAURAV | | | |
| | | 2 | SUPERVISOR | | NO | NO |
| | | | MUKUL | | | |
| | | | VIDYA | | | |
| | | | Alex Smith | | | |
| Material Budget Profile | Default | BUDGET WF | | | | |
| | | Level | User Name | | | |
| | | 1 | RAKESH | | NO | NO |
| | | | Alex Smith | | | |
| | | | GAURAV | | | |
| | | 2 | SUPERVISOR | | NO | NO |
| | | | MUKUL | | | |
| | | | VIDYA | | | |
| | | | Alex Smith | | | |
| Financial Budget Profile | Default | BUDGET WF | | | | |
| | | Level | User Name | | | |
| | | 1 | RAKESH | | NO | NO |
| | | | Alex Smith | | | |
| | | | GAURAV | | | |
| | | 2 | SUPERVISOR | | NO | NO |
| | | | MUKUL | | | |
| | | | VIDYA | | | |
| | | | Alex Smith | | | |