

 <b>VALUE INTEGRATOR</b>	<b>MAINTENANCE WORK INSTRUCTIONS</b>	<b>SOP No: PW06</b>
	<b>PW06 Coil Off Loading from Truck to storage</b>	<b>Rev: 02</b>
		<b>Date: 11 OCT 2025</b>

No.	INSTRUCTIONS	VISUALS	KEY POINTS / CONTACTS
1.	TEAM MEMBER TO INSTRUCT TRUCK DRIVER TO SWITCH OFF HIS TRUCK WHEN PARKED IN THE DESIGNATED PARKING AREA.		<p>Truck to be switched off to avoid pollution and dust in the plant. Keys to be removed from the ignition.</p> <p><b>ENSURE DRIVER PROTECTIVE EQUIPMENT (PPE) IS WORN:-</b></p> <ol style="list-style-type: none"> <li>1. <b>HARD HAT WITH CHIN STRAP</b></li> <li>2. <b>STEEL CAP BOOTS</b></li> <li>3. <b>FULL OVERALLS</b></li> </ol>
2.	<p>TEAM MEMBER TO CHECK WEIGHT OF THE COIL AND DIRECT TRUCK TO THE CORRECT BAY, INSPECT COIL PRIOR TO OFF LOADING FROM THE TRUCK</p> <p>Follow Work Instruction for Coil Scanning</p>		<p><b>Delivery Note (Local) PW 02 Packing list (import)</b></p> <ul style="list-style-type: none"> <li>• Coil strapped properly – no loose strapping / packing.</li> <li>• Coil loaded in such a manner that tongs can be used to off load coil (Enough space in between coils).</li> <li>• Coil stable and properly located on a coil stand on the truck.</li> <li>• Delivery note and packing list, spec, weight, size and grade</li> </ul>

<b>Controlled By:</b>	Maintenance	<b>Approved By:</b>	Zondi, Ndumiso	Page 1 of 1
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