



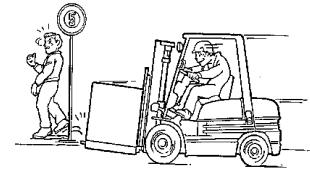
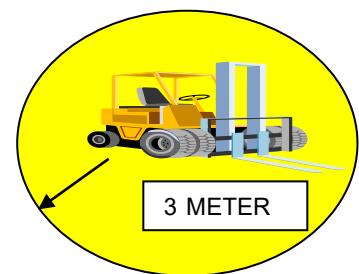
PRODUCTION WORK INSTRUCTIONS

PW 66

Moving pit bins to outside area- SL

Rev: 01

Date 18/01/2013

No.	INSTRUCTIONS	KEY POINTS / CONTACTS
1.	<p>This is done once a bin full of scrap has been removed from the line and placed in the full scrap bin area.</p> <p>This job is to be completed by a licensed forklift driver.</p>	 <ul style="list-style-type: none"> ▪ ENSURE PERSONNAL PROTECTIVE EQUIPMENT (PPE) IS WORN: - <ol style="list-style-type: none"> 1. HARD HAT 2. STEEL CAP BOOTS 3. GLOVES
2.	<p>Use the 6 ton gas forklift to move the scrap bins.</p> <p>Slide the forks into the slots at the bottom of the bin.</p> <p>Tilt and raise the forks to lift the bin off the ground.</p> <p>FORKS TO BE KEPT LEVEL. ENSURE FORKS ARE FREE FROM THE LOAD ONCE PLACED.</p>	 
3.	<p>Remove the full bin to the bin storage area outside.</p> <p>Ensure the steel sliding doors are fully up before driving the forklift through.</p>	 <p>Maintain speed limit 7km/h</p> 
4.	<p>Once the full bin has been offloaded pick up an empty scrap bin and place it in the empty scrap bin area on the line.</p> <p>Inform your manager that there is a full scrap bin that needs to be replaced with an empty one.</p>	 

Controlled By:	QA DEPT	Approved By:		Page 1 of 1
Signature:		Signature:	Date:	