**Decision Analysis Report**

**Revision History:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Version | Date | Prepared by / Modified by | Significant Changes | Approved By | Approved On |
| 1.0 | 2-May-2017 | Steve Sommers  Rakesh Solleti | First Draft Made | Anitha T G | 17-May-2017 |
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| **Decision Analysis Request (DAR) Form** | | | |
| Project Name: |  | | |
| Decision Analysis Request Number: |  | | |
| Originator:: |  | | |
| Date Decision Is Needed:: |  | | |
| Date Decision Was Made: |  | | |
| Priority (H,M, L) |  | | |
| Trigger/Issue/Problem: |  | | |
| Alternatives Evaluated? | Alternative 1: | | Source of Alternative: |
| Alternative 2: | | Source of Alternative: |
|  | |  |
|  | |  |
| Approvers: | Approver 1:  Approved Date: | | Approver 2:  Approved Date: |
| Constraints |  | | |
| Assumptions Made: |  | | |
| Organizational Impact(s)? |  | | |
| Technical Impact(s)? |  | | |
| Key Risks, If Any: |  | | |
| Describe Decision That Was Made: |  | | |
| Describe Next Steps: |  | | |
| Next Steps Assigned To: |  | | |
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**Evaluation of Alternatives:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Factor for Evaluation | Weight  (Scale 1 -5) | Alternative 1 | | Alternative 2 | | Alternative 3 | |
| Score  (1-5) | Weighted Score | Score  (1-5) | Weighted Score | Score  (1-5) | Weighted Score |
| <Cost> | 4 |  |  |  |  |  |  |
| <Feasibility> | 3 |  |  |  |  |  |  |
| <Impact> | 2 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Total Weighted Score |  |  |  |  |  |  |  |