

CS 225 Final Project Team Contract

Members:

Adam Nguyen - adammn2

Rithik Booreddy - rithikb2

Alex Ortwig - aortwig2

Communication

Team Meetings:

- Meetings can take place once a week (Tuesday 4pm CST)
- Each meeting should last at least 10-15 minutes. However, more time can be added if needed.
- We will use Zoom to host our meetings. If there are issues with zoom, we will revert to either Google Meet or Discord.
- We will swap off recording minutes on a single Google Doc

Assistance:

- We will maintain contact through text (sms). Members should respond within 3-5 hours.

Respect:

- Members will be conscious about including everyone else's ideas.
- Each member will be given an opportunity to ask questions or share their own thoughts at some point during the meeting

Collaboration

Work Distribution:

- One person can take on one of the traversals
- Another person can take on one of the covered algorithms
- We will address unforeseen work by increasing the frequency of meetings so that communication is maintained.

Time Commitment:

- Members should devote 3-5 hours per week of uninterrupted work (coding/brainstorming) to the project.
- Group members currently do not have any time commitments that would conflict with working on the final project, but we will continue to communicate and change meeting times if necessary.

Conflict Resolution:

- Members will discuss conflicts with each other first. Then, escalate to someone else if needed.
- In the case that someone doesn't accomplish their assigned tasks, we can assign that person a feasible deadline to complete their tasks.
- If someone is habitually late, then we will first discuss a possible alternative time to meet.