

Dear Sir/Madam,

This letter is requesting the reimbursement of the registration fee I had paid for the IEEE International Conference for Innovation in Technology (INOCON) which was held from November 6-8th 2020. We submitted the documents for reimbursement in February 2021. However, due to the second wave of COVID occurring during the same period, the cheques issued were expired.

All required documents have been provided, please consider our request. I herewith enclosing the documents again for your reference.

Thank you,

Yours Sincerely,

Avinash Ratnam (PES1201800883)

Impana Dev (PES1201801097)

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Chairperson

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Vice-Chancellor