



Residential New Building Permit Plan Review Comments

Application: PB25-16591

Date Submitted: 12/02/2025

Status: Awaiting Client
Reply

Date Issued:

Address: 3325 EASTLAND ST

Parcel: 176097

Zoning: B

Subdivision: MASONIC HOME ADDITION

Lot/Block: 9R/2

Description of Work: new construction duplex

ADA TDLR:

Energy Code Compliant:

Applicant:

Owner:

3001 Holloran St
Fort Worth, TX 76107

,

Building Classification:

Occ Class	Const Type	Square Feet	Occ Load	Use Description
R-3	VB	2878		Living
U	VB	270		Patio

Sprinkler Sys Req:

Comment: Signs, Retaining Walls over 4', Fences, Dumpster Enclosures over 6', and Parkway Approaches and Sidewalks require separate permits and reviews.

Required Corrections:

Building

Reviewer: Amber Brown

Email: Amber.Brown2@fortworthtexas.gov

Phone:

1. 12/4/2025 - CORRECTIONS REQUIRED - No 3rd party letter

Please upload a complete and combined set of plans including a 3rd party letter indicating they will be conducting the inspections.

2. 12/4/2025 - CORRECTIONS REQUIRED - Stair details missing from plans.

Please upload a complete and combined set of plans showing stair materials and dimensions.

Planning Development Department



Residential New Building Permit Plan Review Comments

3. 12/4/2025 - CORRECTIONS REQUIRED - No code years for Electric, Plumbing, and Mechanical listed.

Please upload a complete and combined set of plans indicating code years for electric(2023), plumbing(2021), and mechanical (2021)

4. 12/4/2025 - CORRECTIONS REQUIRED - No tempered glass in both front and back exterior doors.

Please upload a complete and combined set of plans indicating that both front and back doors will have tempered glass. Per IRC (308.4.1)

Electrical

Reviewer: Amber Brown

Email: Amber.Brown2@fortworthtexas.gov

Phone:

1. 12/4/2025 - CORRECTIONS REQUIRED - No electrical breaker panel shown on electrical plan.

Please upload a complete and combined set of plans indicating where the electrical panel will be.

PARD

Reviewer: Germaine Joseph

Email: Germaine.Joseph@fortworthtexas.gov

Phone:

1. PARD/PDP: This development is within the boundaries of Park Planning District 4; the Neighborhood & Community Park Dedication Policy applies. There is a required \$1,393.58 due for each single-family residential unit or duplex on an undeveloped lot. On a lot with a teardown, there is a required \$1,393.58 due for each additional residential unit (duplex). Please upload the demolition/razing permit. Tear down and replace in-kind, no PARD-PDP fee is due. Call Development Services @ 817-392-2222, if you need assistance on making a payment. Call Lori Gordon @ 817-392-5743 for information regarding the fee and to what it is applied. All fees must be paid in full for single-family residential or duplex, at or before building permit issue. No city permits will be issued until the PDP fees have been paid. Starting Oct 1, 2025, customers who choose to pay by Credit Card or Debit Card will incur a service fee of 2.5%. There is no service fee to pay by check, ACH, cash, or money order.

Planning Development Department



Residential New Building Permit Plan Review Comments

Parkway

Reviewer: Jeffrey Wolff

Email: Jeffrey.Wolff@fortworthtexas.gov

Phone:

1. Approach width for two-way traffic has a minimum of 25'. May need to get a variance signed off by T/PW - Traffic Engineering.

Water

Reviewer: Michelle Canright

Email: Michelle.Canright@fortworthtexas.gov

Phone:

1. 12/10/25 CORRECTIONS REQUIRED - Need customer billing information:
 1. Customer Name (for the account)
 2. Customer's Mailing Address
 3. Customer's Tax ID Number
 4. Contact Name (if different from customer name)
 5. Customer's Phone number
 6. Customer's Email address

Please provide customer billing information to WaterApps@FortWorthTexas.Gov and be sure to add the permit number and address in the subject title

2. 12/10/25 CORRECTIONS REQUIRED - Fees Due. Water/sewer impact + reducer fees due. Contact Water Applications at 817-392-8250 or WaterApps@fortworthtexas.gov to provide proposed water meter and sewer information.

Zoning

Reviewer: Cynthia Flores-Frausto

Email: Cynthia.Flores-Frausto@fortworthtexas.gov

Phone:

1. 12/8/2025- Correction Required – Address
The plans uploaded to the permit is for 3321 Eastland St and not 3325. Please verify which address/lot & block this permit is for and correct the address in Accela or provide the correct plans for 3325. This was not review for other design standards. *Additional holds may apply. Reminder, all revised files need to be combined and uploaded as one PDF to Accela addressing all permit holds.
2. 12/8/2025- Correction Required – Urban Forestry Plan Ph. 2
This urban forestry plan is missing from the submittal. Please provide the approved stamped UFP 2 plans to continue the review. Accela only shows an approved UFP 1 plan. *Additional holds may apply. Reminder, all revised files need to be combined and uploaded as one PDF to Accela addressing all permit holds.

Planning Development Department



Residential New Building Permit Plan Review Comments

3. 12/8/2025 – Correction Required – Missing Adjacent Home Setbacks

The front yard setback for this project will be set according to the established homes to the right and left of the subject property or the zoning district. The site plan provided does not include the front yard setbacks of the adjacent homes. Please revise the site plan to include the setback from front wall to the front property line for the adjacent homes. If the adjacent lots are vacant, please note it on the site plan.

*Additional holds may apply. Reminder, all revised files need to be combined and uploaded as one PDF to Accela addressing all permit holds.

Per 6.101(3)(d)(c) YARDS.

(3) Setback requirement. The setback requirement shall apply to the entire front, side or rear yard and shall not be limited to the portion of the property that is directly across the street from a residential district. The setback requirement shall extend through the entire block face.

(d) Front yard setbacks.

(1) The front yard setback in residential districts shall be the greatest of:

a. The platted building line;

b. The setback for the applicable zoning district; or

c. The setback of the nearest building on either side, that is the closest to the street, up to a maximum setback of 50 feet, provided that said setback is not the result of a variance granted by the board of adjustment. This requirement is applicable only if homes have been constructed on at least 40% of the lots within the block face. This requirement does not apply to properties within a cul-de-sac.

4. 12/8/2025- Correction Required –Incomplete Monotony Diagram

The monotony diagram provided does not have the complete lot pattern shown on it. The lot pattern should be the adjacent lots and the three lots directly across the street. A checklist for each home marking which element(s) the subject home is differentiated to the other homes in the lot pattern needs to be uploaded. *Additional holds may apply. Reminder, all revised files need to be combined and uploaded as one PDF to Accela addressing all permit holds.

5. 12/8/2025- Correction Required – Shared Access Easement

The site plan provided shows that the driveway is placed between two lots and the plat provided does not show this to be a shared access easement. Please contact the platting department to add the access easement to the plat. For replats or copy of legal note of record: platbox2@fortworthtexas.gov or 817- 392-8027.

Approval Table:

Task Name	Task Status	Completed Date	Task Rev Name
Application Submittal	Routed for Electronic Review	12/03/2025	Taryn Wilson
Water Development Review	Corrections Required	12/10/2025	Michelle Canright
NEZ Certification Review	Opt-Out	12/03/2025	Taryn Wilson
Transportation Impact Review	Not Required	12/05/2025	Lamonica Smith
Urban Forestry Review	Corrections Required	12/08/2025	Cynthia Flores-Frausto
Zoning Review	Corrections Required	12/08/2025	Cynthia Flores-Frausto

Planning Development Department



Residential New Building Permit Plan Review Comments

PARD Review	Approved	12/04/2025	Germaine Joseph
Building Plan Review	Corrections Required	12/04/2025	Amber Brown
Mechanical Plan Review	Corrections Required	12/04/2025	Amber Brown
Plumbing Plan Review	Corrections Required	12/04/2025	Amber Brown
Electrical Plan Review	Corrections Required	12/04/2025	Amber Brown
Plan Distribution	Awaiting Client Reply	12/10/2025	Amber Brown
Plans Coordination	Corrections Required	12/10/2025	Amber Brown
NEZ Strategic Guidelines Review	Not Required	12/08/2025	Cynthia Flores-Frausto
NEZ Design Guidelines Review	Not Required	12/08/2025	Cynthia Flores-Frausto
Parkway Review	Corrections Required	12/10/2025	Jeffrey Wolff

General Comments and Additional Permit Information:

Reviewer: Amber Brown
Email: Amber.Brown2@fortworthtexas.gov
Phone:

2 ***** Residential Code Review Comments *****

City Plans Examiner: Amber Brown
Phone # (817) 392- 2827
@fortworthtexas.gov
Date 12/04/2025
Development Services
Residential Review Notes
IRC 2021 / CFW ORD. # 25383

Permit #: PB25-16591
Address: 3325 Eastland St.

Construction type: VB
Project Area:3,148
Occupancy & Use: R-3 – 2,878 U – 270

Scope of Work: New Single Family Residential

Professional engineer certified foundation plans: Igor Teplitskiy #94973
Professional engineer who certified structural plans: N/A
Braced wall plans: Igor Teplitskiy #94973

Planning Development Department



Residential New Building Permit Plan Review Comments

WINDOWS

Max U-factor is 0.35
Max SHGC is 0.25

DOORS – U-factor

Uninsulated metal: 1.2
Insulated metal: 0.6
Wood: 0.5

Insulated, nonmetal edge, Max 45% glazing, any glazing double pane 0.35

INSULATION

R-13+5h or 20 insulation in exterior walls
R-38 insulation in the attic
R-19 insulation in the floor

** General Notes **

NOTE: The general notes listed below are an abbreviated version of the actual notes in the 2021 IRC and CFW Amendment. The builder is responsible for compliance with the full applicable IRC section and/or CFW Amendment.

This Plan is void without City Plan Review Notes.

1. See attached examiner's notes and City handouts as applicable to this permit.
2. See attached site and construction plans as applicable to permit.
3. All work shall conform to City of Fort Worth building code, energy code and zoning requirements.
4. SEPARATE PERMITS ARE REQUIRED for Electrical, Mechanical and Plumbing work.
5. R302.6 Dwelling/garage fire separation.

SEPARATION MATERIAL

From the residence and attics: Not less than 1/2-inch gypsum board or equivalent applied to the garage side

From all habitable rooms above the garage: Not less than 5/8-inch Type X gypsum board or equivalent

6. R302.11 Fireblocking.

In combustible construction, fireblocking shall be provided to cut off all concealed draft openings (both vertical and horizontal) and to form an effective fire barrier between stories, and between a top story and the roof space.

7. BATHROOMS – R303.3 Bathrooms, water closet compartments and other similar

Planning Development Department



Residential New Building Permit Plan Review Comments

rooms shall be provided with aggregate glazing area in windows of not less than 3 square feet, one-half of which must be openable. Artificial light and mechanical ventilation may be provided.

8. EMERGENCY ESCAPE – R310 – basements, habitable attics and each sleeping room shall have at least one operable emergency and rescue opening.

R310.2.1 – All emergency escape and rescue openings shall have a minimum net clear opening of 5.7 sq.ft. Openings on grade shall be a minimum of 5 sq.ft. net clear opening.

R310.2.1 – Minimum opening height is 24"

R310.2.1 – Minimum opening width is 20"

R310.1.1 – Emergency escape and rescue openings shall be operational from the inside of the room without the use of keys, tools or special knowledge.

9. MEANS OF EGRESS – R311

R311.6 – Minimum hallway width shall not be less than 36"

R311.2 – Each dwelling unit shall have not less than one exit door

10. SECTION R315 CARBON MONOXIDE ALARMS

R315.2.1 Carbon monoxide alarms and R315.3 Location. For new construction, an approved carbon monoxide alarm shall be installed outside of each separate sleeping area in the immediate vicinity of the bedrooms in dwelling units within which fuel-fired appliances are installed and in dwelling units that have attached garages.

11. WATER HEATERS: M2005.2 – Fuel fired water heaters shall not be installed in a room used as a storage closet.

12. CLOTHES DRYER EXHAUST: 2021 IRC M1502 – Dryer exhaust systems shall be independent of all other systems, and shall terminate on the outside of the building. Exhaust ducts shall be equipped with a backdraft damper.

13. M1502.4.5.1 SPECIFIED LENGTH – The maximum length of a clothes dryer exhaust duct shall not exceed 35 feet from the connection to the transition duct from the dryer to the outlet terminal.- The maximum length of the duct shall be reduced 2.5 feet for every 45 degree bend and 5 feet for each 90 degree bend.

1 & 2 FAMILY ELECTRICAL

14. RECEPTACLE OUTLETS – Receptacles shall be installed so that no point measured horizontally along the floor line in any wall space is more than 6 feet from a receptacle outlet (E3901.2.1).

15. COUNTERTOP RECEPTACLES - E3901.4.1 Wall countertop space. A receptacle outlet shall be installed at each wall countertop space 12 inches (305 mm) or wider.

Planning Development Department



Residential New Building Permit Plan Review Comments

Receptacle outlets shall be installed so that no point along the wall line is more than 24 inches (610 mm), measured horizontally from a receptacle outlet in that space.

16. E3901.4.2 Island countertop spaces. At least one receptacle outlet shall be installed at each island countertop space.

17. E3901.4.3 Peninsular countertop space. At least one receptacle outlet shall be installed at each peninsular countertop.

18. E3901.4.4 Separate spaces. Countertop spaces separated by range tops, refrigerators, or sinks shall be considered as separate countertop spaces

19. GFI CIRCUITS –2023 NEC 210.8 Ground Fault Interrupter Circuits shall be installed in dwelling units in the following locations:

210.8 (A)(1) - Bathrooms

210.8 (A)(2) - Garages and accessory buildings that have a floor at or below grade level

210.8 (A)(3) - Outdoor receptacles

210.8 (A)(6) - Kitchens where receptacles are installed to serve the countertop surfaces

210.8 (A)(7) - Laundry, utility and wet bar sink – where the receptacles are installed within 6 ft. of the outside edge of the sink

19. 210.52 (G) At least one receptacle outlet, in addition to those for specific equipment, shall be installed in each basement, in each attached garage, and in each detached garage with electric power.

20. Arc-Fault Circuit Interrupter Protection 2023 NEC 210.12(A)

All 120 volt, single phase, 15 and 20 ampere branch circuits supplying outlets installed in dwelling unit family rooms, dining rooms, living rooms, parlors, libraries, dens, bedrooms, sunrooms, recreation rooms, closets, hallways or similar rooms or areas shall be protected by a listed arc-fault circuit interrupter, combination type, installed to provide protection of the branch circuit.

21. Heating, Air-Conditioning and Refrigeration Equipment Outlet – 2023 NEC 210.63

A 125-volt, single-phase, 15 or 20 ampere rated receptacle outlet shall be installed at an accessible location for the servicing of heating, air-conditioning and refrigeration equipment. The receptacle shall be located on the same level and within 25 feet of the heating, air-conditioning and refrigeration equipment.+

22. Luminaries in Clothes Closet: Luminary Types and location must comply with 2023 NEC 410.16

23. Electricity will not be released until Transportation & Public Works (TPW) has approved sidewalk and drive approach inspections

Reviewer: Cynthia Flores-Frausto

Email: Cynthia.Flores-Frausto@fortworthtexas.gov

Phone:

Zoning Plan Review Performed on:12/8/2025

Planning Development Department



Residential New Building Permit Plan Review Comments

1 By: Cynthia Flores-Frausto – 817 392 7867 – Cynthia.Flores-Frausto@fortworthtexas.gov

Permit #: PB25-16591

Physical Address: 332 Eastland St

Legal Description: MASONIC HOME #2 ADDITION Block 2 Lot 9R-3 HOLD

Scope of project: New duplex residence

HOLD NOTES: All items labeled "HOLD" must be addressed. Additional HOLDS may be placed upon review of revisions.

Zoning district: B

Building Square Footage: sf

Height: 35' maximum – Provided: 31.10'

Lot Width: 50' minimum at building line

Lot Coverage: 50% maximum – Provided %

Front yard driveway coverage: 50% maximum - Provided %

Setback restrictions: (The front yard setback in residential districts shall be the greatest of: The platted building line; The setback for the applicable zoning district; or the setback of the nearest building on either side that is the closest to the street, up to a maximum setback of 50 feet, provided that said setback is not the result of a variance granted by the Board of Adjustment)

Front: 20' – Provided: '

Established:

Interior Side Yard: 5' – Provided:

Exterior Side Yard: 10'

Rear: 5' – Provided: '

No attached garage facing a public or private street may project greater than eight (8) feet in front of the front wall of the house in all Single-Family Districts.

No. of bedrooms:

Parking spaces required:

Parking spaces provided:

Section 4.707(d)(2) Two spaces per dwelling unit with up to three bedrooms, plus one space per bedroom over three bedrooms, all located behind the front building wall.

Additional Comments:

Sec. 22-176. Curb cuts and laid-down curb permit procedures.

The location of ingress and egress driveways shall be subject to approval of the city traffic engineer under curb cut or laid-down curb permit procedures. Driveways shall not exceed sixty-five (65) per cent of the property frontage. There shall be a minimum of twenty (20) feet of curb along the street between driveways where there is more than one driveway on property under unified ownership or control and used as one premise. The decision of the city traffic engineer may be appealed to the city council.

Planning Development Department

(Code 1964, § 26-102.3; Ord. No. 8288, § 1, 3-10-81)

COOKING EQUIPMENT: A stove, range or other such appliances, which requires a 220V or gas connection that is used, designed, or intended to be used for the cook and preparing of food.

Any detached single family residential dwelling constructed after the effective date of this ordinance April 26, 2007 shall be required to conform to the following architectural and tree planting requirements:

The same elevation shall not be permitted within a six lot pattern, on an adjacent lot or on a lot directly across the street as depicted in the diagram below.

An infill house shall be required to have a minimum 3" caliper front yard tree of choice, and one minimum 3" caliper street parkway tree as approved by the City Forester. In all instances, a minimum of 40% canopy cover per lot must be achieved in accordance with Section 6.302.D.

"A permit will not be issued until the Urban Forestry installation." Please contact the Urban Forestry Compliance staff to get the requirements to submit a UFC plan for review or to provide the UFC number for the Urban Forestry release of the building permit. These may be submitted to <http://fortworthtexas.gov/planninganddevelopment/urbanforestry/>

If your construction project includes alley access or paving in public right of way please email or call WPD@fortworthtexas.gov, 817-392-8428, so that the Water Department can determine if any public water or sewer mains will be paved over. Any identified public mains that the Water Department determines need to be replaced will be scheduled for rehab by the Water Dept. before paving activity can commence. This time line varies so it is critical that the assessment occurs as soon as possible to avoid delaying your project. Any paving over public water or sewer mains will require a review by the Water Department to identify conflicts or encroachments. Exhibits must be drawn to scale, show cross streets, lot boundaries, address and legal description, easements, dimensioning and profile.

Alley will need to be paved from the farthest property line to the nearest street or existing alley paving if it is to be used as access.

A parkway permit is required for all new construction projects for sidewalk(s), if not currently existing.

Planning Development Department