



## Residential New Building Permit Plan Review Comments

**Application:** PB25-11738

**Date Submitted:** 08/19/2025

**Status:** Issued

**Date Issued:** 09/09/2025

**Address:** 1613 WANDELL WAY

**Parcel:** 1579097

**Zoning:** R1

**Subdivision:** WELLINGTON

**Lot/Block:** 5/K

**Description of Work:** NEW SFR / 3RD PARTY PLAN REVIEW & INSPECTIONS / METRO CODE

**ADA TDLR:**

**Energy Code Compliant:**

**Applicant:** METRO CODE ANALYSIS

**Owner:** CITY OF FORT WORTH

3880 Hulen St Suite 400

100 FORT WORTH TRL

Fort Worth, TX 76107

FORT WORTH, TX 76102-6312

8173351497

**Building Classification:**

Occ Class	Const Type	Square Feet	Occ Load	Use Description
R-3	VB	2454	12	LIVING SPACE
U	VB	553	3	GARAGE/PORCH/PATIO

**Sprinkler Sys Req:**

**Comment:** Signs, Retaining Walls over 4', Fences, Dumpster Enclosures over 6', and Parkway Approaches and Sidewalks require separate permits and reviews.

**Required Corrections:**

**Zoning**

**Reviewer:** Marilyn Hernandez Ayala

**Email:** Marilyn.HernandezAyala@fortworthtexas.gov

**Phone:** 817-392-2827

1. CORRECTIONS REQUIRED – Second Permit

HOLD - 8/27/2025 - CORRECTIONS REQUIRED

A separate permit is required for the fence in the utility easement.

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## Residential New Building Permit Plan Review Comments

### 2. CORRECTIONS REQUIRED – Utility Easement

HOLD – 8/27/2025 - CORRECTIONS REQUIRED

The plat and site plan show that the block D, lot 15 have a 10 ft. utility easement in the adjacent to the street side yard. You need to move or change the location of the fence beyond the 10 feet of the utility easement or you may seek an Encroachment Agreement because it must be executed for the fence within the Utility Easement. For information on Encroachment Agreements, visit <https://www.fortworthtexas.gov/departments/development-services/contract-management-office> or call 817-392-7645 or email to [wendy.beardslee@fortworthtexas.gov](mailto:wendy.beardslee@fortworthtexas.gov). Approval letters from the franchise utility companies (i.e. not CFW utilities) must be submitted with the application.

Please provide the correct location of the fence (setbacks measured) on a revised site plan or the encroachment agreement, for review. Further holds may apply.

Please upload a complete, combined (in one PDF file), and revised set of construction plans.

#### Approval Table:

Task Name	Task Status	Completed Date	Task Rev Name
Application Submittal	Routed for Electronic Review	08/20/2025	Latrica Jelks
Water Development Review	Approved	09/09/2025	Maria Lopez
Transportation Impact Review	Approved	08/26/2025	Lamonica Smith
Urban Forestry Review	Approved	08/27/2025	Marilyn Hernandez Ayala
Zoning Review	Approved	09/05/2025	Marilyn Hernandez Ayala
PARD Review	Not Required	08/20/2025	Germaine Joseph
Building Plan Review	Approved	08/27/2025	Jimmy Baisden
Issue Permit	Issued	09/09/2025	Taylor Pope
Inspections			
Mechanical Plan Review	Approved	08/20/2025	Latrica Jelks
Plumbing Plan Review	Approved	08/20/2025	Latrica Jelks
Electrical Plan Review	Approved	08/20/2025	Latrica Jelks
Plan Distribution	Routed for Electronic Review	09/05/2025	Marilyn Hernandez Ayala
Plans Coordination	Approved	09/09/2025	Marilyn Hernandez Ayala
TPW CFRA Review	Not Required	08/29/2025	Robin Stevens

#### General Comments and Additional Permit Information:

Planning Development Department



## Residential New Building Permit Plan Review Comments

**Reviewer: Marilyn Hernandez Ayala**  
**Email: Marilyn.HernandezAyala@fortworthtexas.gov**  
**Phone: 817-392-2827**

### 2 Zoning Plans Exam

Residential Zoning Review Notes PB25-11738 – 1613 WANDELL WAY Planning  
and Development Department PLAN #: Belmont B L Custom  
Zoning Review Notes: All reviews are pending stakeout inspection  
CFW Zoning Ordinance # 13896-22519

Permit data confirmed on: 09/02/2025  
By: Marilyn A. Hernández-Ayala [817-392-2827]

Scope of project: New SFR  
HOLD NOTES: All items labeled "HOLD" must be addressed

SUMMARY: Permit meets minimum standards Y  
Holds: \_\_\_\_

Zoning district: "R-1 to R-1" Type of layout: Single Family Residence

Official Plat: Attached to plans lot/block number verified Y (\_Wellington Blk K Lt 5)  
FP-24-020 approved/filed 09/30/2024

Building Square footage: R-3: 2454 U: 553  
Slab SF: 1,879  
Lot Area: 4,480

Lot coverage: The open space, exclusive of paved areas, parking spaces and patios, must be not less than 15 percent of the total lot area. (Provided 42%)

Height: 35' maximum (Provided \_28' 7")

Lot Width: 30' minimum at building line (Provided 40' 0")

Front yard driveway coverage: 50% maximum (Provided \_0% = rear entry)

Setback restrictions: (PD-522: The front yard setback shall be measured from the front property line to the main wall of the structure. Front yard setback of 15 feet (or standard zoning setback if less) applies to residences with rear alley access for lots up to 7,800 sq. ft.)

Front: 0' minimum (provided \_12' 0")  
Houses on either side: \_\_ L - \_Vacant / \_R - \_12' 0" \_ per 3rd party site plan (verify aerial photo)

Sides: 3' minimum (Provided 5' ½" & 5' ½")

Rear: 5' minimum (Provided 34' 0")

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## Residential New Building Permit Plan Review Comments

Note: As applicable, any fence located within an easement will require permission of the easement holder(s) to encroach.

### Parking spaces:

Ord. 21528 Single Family Home: Two spaces located behind the front building wall for dwelling units with three or fewer bedrooms, plus one space located behind the front building wall or in the driveway for each bedroom above three.

# Bedrooms: 4 Parking spaces required 3 provided 4.

Required parking spaces must be hard surface and dust free (asphalt or concrete). All maneuvering space must be located off of the public right of way.

Urban Forestry: property is vested, infill, or has approved UFC permit: (letter or UFC # provided Y – UFC21-0268 Planting Requirements:

Two (2) trees be planted per residential lot areas between 5,000 sq. ft and 10,000 sq. ft

Three (3) trees be planted per residential lot areas between 10,000 sq. ft. 15,000 sq. ft. -

See attached site plan.)

An infill house shall be required to have a minimum 3" caliper front yard tree of choice, and one minimum 3" caliper street parkway tree as approved by the City Forester.

### Single Family Design Standards:

The same elevation shall not be permitted within a six-lot pattern, on an adjacent lot or on a lot directly across the street.

No attached garage facing a public or private street may project greater than eight (8) feet in front of the front wall of the house in all Single-Family Districts.

### Additional Comments:

Sec. 22-176. Curb cuts and laid-down curb permit procedures.

The location of ingress and egress driveways shall be subject to approval of the city traffic engineer under curb cut or laid-down curb permit procedures. Driveways shall not exceed sixty-five (65) per cent of the property frontage. There shall be a minimum of twenty (20) feet of curb along the street between driveways where there is more than one driveway on property under unified ownership or control and used as one premise. The decision of the city traffic engineer may be appealed to the city council. (Code 1964, § 26-102.3; Ord. No. 8288, § 1, 3-10-81)

**SINGLE FAMILY HOME: DWELLING UNIT:** A building, or any portion thereof, containing a complete set of independent living facilities for occupancy and use by one family, including permanent provisions for living, sleeping, eating, sanitation, and cooking within a kitchen for the exclusive use of the occupants whose intent is to inhabit the dwelling unit.

**COOKING EQUIPMENT:** A stove, range or other such appliances, which requires a 220V or gas connection that is used, designed, or intended to be used for the cook and preparing of food.

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## Residential New Building Permit Plan Review Comments

A sidewalk is required for all frontages facing a street  
<http://fortworthtexas.gov/planninganddevelopment/permits/streets/> .

**Reviewer: Maria Lopez**  
**Email: [WaterApps@FortWorthTexas.gov](mailto:WaterApps@FortWorthTexas.gov)**  
**Phone: 817-392-8250**

1 Sec 5.18.2.1 Meter boxes can only be installed in non-paved areas. Water service and meter box must be installed 1-foot offset from the property line in the parkway and have a 9-foot horizontal separation from the sewer service. The normal location for meter boxes is 2.5 feet behind the back of curb.  
In no case shall the water meter box (and meter) be outside of the public right-of-way or water easement.

Sec 6.4.1.3 Wastewater service should avoid placement in driveways and have a 9-foot horizontal separation from the water service.  
Service should be installed South or West of the proposed driveway location.

To prevent delays for a meter set, ensure the following criteria is met:

- Address must be clearly posted, i.e., visible and big enough to see
- No debris or material over the meter box
- Meter box must be in the ground to grade per city specification

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### EXISTING SERVICE LOCATIONS

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Water Tap – See water service requirements listed above  
Sewer tap – See water service requirements listed above

**Reviewer: Lamonica Smith**  
**Email: [Lamonica.Smith@fortworthtexas.gov](mailto:Lamonica.Smith@fortworthtexas.gov)**  
**Phone:**

3 \*\*\*\*Transportation Impact Fees\*\*\*\*

2025 rate with no adequate facilities discount. Fees covered by CA-23-003.

**Reviewer: Sara Miller**  
**Email: [smiller@metrocode.com](mailto:smiller@metrocode.com)**  
**Phone: (817) 335-1497**

### 4 INFORMATION BLOCK

Plan Review Performed On: 8/19/2025  
By: Jimmy Baisden 817-335-1497

Name of Tenant: HIGHLAND HOMES  
Scope of Work: NEW SINGLE-FAMILY RESIDENCE

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### BUILDING

1. Address posted and visible at all times from street. 2021 IRC. SEC.R319.
2. Steel lintels or engineer's design required for low eyebrow arches, refer to City of Fort Worth lintel schedule. 2021 IRC. SEC606.9.
3. New construction and additions greater than 500 square feet must have engineered foundation plans.
4. 5/8" type X gypsum board required for storage under stairs. 2021 IRC. SEC. R302.7 City of Fort Worth amendments.
5. Bedroom fire egress window/ door 5.7 SQFT minimum openable space (grade floor openings 5SQFT). 2021 IRC. SEC. R310.
6. A flight of stairs shall not have a vertical rise greater than 151 in. between floor levels or landings. 2021 IRC. SEC. R311.7.3.
7. All staircases need to meet the requirements set forth in SEC. R311 of the 2021 IRC.
8. Attic access required with minimum dimension of 22" by 30". 2021 IRC. SEC.R807.1
9. Garage/Dwelling separation shall comply with Table R302.6. 2021 IRC
10. Doors separating garage and dwelling must comply with R302.5.1. 2021 IRC. (Equipped with a self-closing and self-latching device)
11. Driveway approach (es) shall meet City of Fort Worth standard drawings and separate permit from T&PW construction division required. Regardless of whether the approach and/or sidewalks will be new or not T&PW will still need to be contacted for a site inspection.
12. Smoke detector locations required per 2021 IRC. SEC.R314.3.
13. Smoke detectors required hard-wired w/battery backup per 2021 IRC. SEC.R314.6.
14. Carbon monoxide detector locations required per 2021 IRC SEC R315.3
15. Chimney veneer shall extend completely to the foundation. It may not be wood but supported per 2021 IRC. SEC.R1001.
16. The lowest portion of window openings located greater than 72" above the outside grade must be a minimum 24" above the finished floor level. 2021 IRC R312.2.1.
17. Lots shall be graded to drain away from foundations at a min. 6" in the first 10'. (Slope must be 1:20) 2021 IRC SEC R401.3.
18. Termite control: foundations must be exposed a minimum 6" for siding and 4" for brick veneer with brick ledge.

### ELECTRICAL

1. Emergency disconnects required per 2023 NEC Article 230.85.
2. Surge protection devices required for all services supplying dwelling units per 2023 NEC Article 230.67.
3. All receptacles installed in bathrooms, garages, outdoors, crawl spaces, basements, kitchen countertops, within 6' of a sink, within 6' of a bathtub or shower stall, laundry areas and indoor damp and wet locations. Exterior outlets to be GFCI & weather protected 2023 NEC, Article 210.8 (A).
4. Hydro massage bathtub, spa and hot tub locations must be GFCI protected 2023 NEC, Article 680.43 (A).
5. Service outlets required within 25 feet of mechanical equipment in the attic per 2023 NEC, Article 210.63.
6. Electrical panels labeled and marked for use per 2023 NEC, Article 408.58.

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7. Branch circuits to AC condensing units shall be minimum of 10 AWG copper conductors. 2023 NEC, Article 440.6 see FWEC Ordinance No. 18358-11-2008.
8. Receptacles shall be properly spaced per 2023 NEC, Article 210.50.
9. Tamper resistance rec. req. per 2023 NEC 406.12.
10. At least one receptacle outlet shall be installed in each vehicle bay and not more than 5.5' above floor per 2023 NEC 210.52 (G) (1).

#### MECHANICAL

1. Mechanical equipment in the garage area must be 18" above the finished floor. 2021 IRC.SEC.2408.2.
2. A level service space not less than 30" deep by 30" wide shall be placed on the service side of the mechanical units placed in attics. 2021 IRC. SEC.M1305.1.
3. A 125-volt receptacle shall be located within 25' of mechanical equipment in the attic for service and maintenance. 2021 IRC. SEC.E3901.12.
4. Attics containing appliances require one of three access entrances 1) permanent stairs, 2)300 lb. pull down stair, 3) access door from an upper floor level. 2021 IRC SEC M1305.1.3amendments.

#### PLUMBING

1. Water heaters in the garage required 18" above the finish floor. 2021 IRC.SEC.G2408.2 (305.2)
2. Water heaters are not allowed in attic-single family, duplex, or multi-family. 2021 IRC.SEC. M1305.1.3 (EXCEPTION: Tankless water heaters)
3. Vacuum breakers are required on all hose bibs. 2021 IRC.SEC.P2903.8.5.
4. When water pressure exceeds 80 psi, pressure reducing valve is required. 2021 IRC SEC.P2903.3.2.
5. Water main shutoff valve required near the entrance of the building. 2021 IRC SECP2903.9