

CURRICULUM VITAE



Name : Ritzen Dwicahya Religion : Islam
Date of Birth : Jakarta, September 20th, 1992 E-mail : ritzendwicahya@gmail.com
Marital Status : Single
Address : Trias Estate Jl. Alpukat 1 Nationality : Indonesia
Blok A10 no 10 RT 02/19 No. KTP : 3216072009920008
Desa Wanasari, Cibitung, Language skills : Bahasa (Native), English
Bekasi, 17520 (Intermediate)
Phone : +6285819920008 Skill : Ms. Office, Drive, Regulatory
Driving License : A & C about medical device
distribution.
Hobby : Football, Badminton, Swim,

❖ Educational Background

No	Name of School	Majority	Evidence	Year
1	SMKN 1 Cikarang Barat	Automotive	Certified	2010
2	Politeknik Negeri Jakarta	M. Engineer	Certified (D3)	2013
3	Trisakti University	M. Engineer	Certified (S1)	2018

❖ Achievement

No	Description	Year
1	3 rd Place LIMAPO (Liga Mahasiswa Politeknik) in Politeknik Negeri Jakarta.	2012
2	Runner-Up Futsal's Tournament MEC (Mechanical Engineering Championship).	2011
3	National Industry Technology Seminar Trisakti University as Speaker.	2018

❖ Organization

No	Description	Year
1	HMM (Himpunan Mahasiswa Mesin) as Sport & Environment Division's staff in Politeknik Negeri Jakarta.	2011
2	Karate's Extracurricular at SMKN 1 Cikarang Barat.	2008
3	Polytechnic English Club (PEC) as a Member at Politeknik Negeri Jakarta.	2012

❖ Training

No	Type of Training	Year
1	Health, Safety and Environment for Basic Factory	2021
2	Japanes Language (Level Rookie)	2021

Job Training Experience (Apprentice)

No	Company	Job Description
1	AHASS Cibitung Motor Mandiri (March 2009 – April 2009)	Support Mechanics when maintenance or repair costumer's motorcycle and support PDI's (Pre-Delivery Inspection) team did quality check of motorcycle before delivery to costumer.
2	PT. Inti Ganda Perdana (June 2012 – August 2012)	Suport mentor's staff of quality assurance did quality check of production's lane and made report for it.
3	PT. Astra Honda Motor (April 2013 – May 2013)	Support mentor's staff and took data for (Tugas Akhir) final project activity.
4	PT. Charon Pokphand Indonesia (September 2020 – October 2020)	Trained about how to growing and managed DOC (Day Out Chicken) to be chickens until ready to harvest. How to operated machine to setting Temperature & Ventilation in the cage.

Working Experience

No	Company	Job Description
1	PT. Kreon (November 2014 - Febuary 2015)	I worked as Merchandise Marketing's Staff that Managed merchandise's warehouse, controlled any stuffs of the warehouse in or out, planned new merchandise for promotion.
2	PT. Taruna Mitraprima Agroindo (Oktober 2020 – January 2021)	I worked as Technician & farm's leader that maintenance tools of agricultural tools and farm tools and also managed all operators of farm did their task and made daily report to manager.
3	PT. Siwa Duta Indotama (Legalkes Consultant) (Maret 2021 – Currently)	<ol style="list-style-type: none"> 1. I working as a Solver Document that making many client's drafts to submit in Ministry of Health, and also checking document progress until the client get permit of medical device distribution or certificate of medical device production. 2. I working as warehouse associate that ensure client's warehouse compatible with ministry of health is requirement to get the permit. 3. Handling cash flow of petty cash and report it every month to the commisioner.