

**Scanmar Maritime Services, Inc.**  
Royal Enterprise Building, 2227 Don Chino Roces Avenue  
Makati City 1200 Philippines  
+63 28 819 1013

## **AUTHORITY TO DEPOSIT**

I, the undersigned herein, hereby authorize Scanmar Maritime Services, Inc to deposit my:

☐ Final Wage Account

☐ Leave Pay

☐ Service Incentive Leave

☐ Others \_\_\_\_\_

to the bank account details below:

Account Number: \_\_\_\_\_

Account Name: \_\_\_\_\_

Name of Bank and Branch: \_\_\_\_\_

Signed and authorized by (seafarer):

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Date**

## RELEASE AND QUITCLAIM

Let all men know by these documents here presented:

1. That I,

A. Name of Seafarer \_\_\_\_\_

B. Place of Residence \_\_\_\_\_

C. Name of Vessel Deployed \_\_\_\_\_

D. Position \_\_\_\_\_

E. Start of Employment \_\_\_\_\_ (departure date from Manila)

F. End of Employment \_\_\_\_\_ (arrival date in Manila)

G. Name of Agency \_\_\_\_\_

H. Name of Principal \_\_\_\_\_

of legal age, with residence stated therein 1.B. am issuing this Release and Quitclaim against 1.G. and 1.H. in preparation of my departure from 1.C.

2. That, upon my arrival in Manila earlier or later than (as the case maybe depending on airline traffic) 1.F. will fully complete and cease my employment with 1.G. and 1.H.

3. That during the entire period of my employment (from 1.E. to 1.F.) with 1.G. and 1.H., I have received and was paid in full all the compensation, benefits, allowances, and other privileges to which I was entitled to receive under the law on account of, or incident to, my employment as 1.D. on 1.C.

4. That I am entitled to receive

USD \_\_\_\_\_ (words)

USD \_\_\_\_\_ (numbers)

as Final Pay, to be converted to PHP (using the relevant foreign exchange rate at the time) when deposited to the elected account, for and in consideration to all outstanding compensation, benefits, allowances, and other privileges to which I am entitled to receive under the law on account of, or incident to, my employment as 1.D. on 1.C.

5. That my Final Pay is being processed by 1.G. and 1.H. during my travel to Manila so that I may receive the Final Pay in time for my arrival to Manila.

6. That upon my receipt of my Final Pay to my elected account (attached herein "Authority to Deposit"), I release, remise, and forever discharge

1.G. and 1.H., their officers, agents, successors, and assigns

for myself, my heirs, successors and assigns,  
from any and all manner of action or actions, cause or causes of actions, sum or sums of  
money, accounts, damages, claims, demands whatsoever, and obligations, in law or equity.

7. That I read this document knowing and understanding fully well its context, meanings, and my  
rights under the law, and that I hereby sign this Release and Quitclaim willingly and voluntarily.

IN WITNESS WHEREOF, I have hereto hereby sign this instrument this \_\_\_\_\_ day of  
\_\_\_\_\_ (month) in the year \_\_\_\_\_ in \_\_\_\_\_ (city),  
\_\_\_\_\_ (country).

By:

\_\_\_\_\_  
Printed Name and Signature

Signed in the presence of:

\_\_\_\_\_  
- ACKNOWLEDGMENT -

REPUBLIC OF THE PHILIPPINES )  
MAKATI CITY ) S.S.

BEFORE ME, Notary Public for and in Makati City, personally appeared:

	Passport #	Expiring on	Issued At
_____	_____	_____	_____

known to be the same persons who executed the foregoing instrument and who acknowledged  
to me that the same is their free and voluntary act and deed.

IN WITNESS WHEREOF, I have hereunto affixed my Notarial seal and signature this \_\_\_\_\_ day  
of \_\_\_\_\_ (month) in the year \_\_\_\_\_ in \_\_\_\_\_ (city),  
\_\_\_\_\_ (country).

NOTARY PUBLIC

Doc. No. \_\_\_\_\_:  
Page No. \_\_\_\_\_:  
Book No. \_\_\_\_\_:  
Series of \_\_\_\_\_.