

Zone Map & Signage Guide

Zones

1. **Intake**

- Table with scale, wipes, and intake form.
- Sign reads "Start Here - Tell Us What You're Dropping Off."

2. **Sorting**

- Bins labeled Pantry / Hygiene / Baby / PPE / Household.
- Post a laminated cheat sheet for volunteers.

3. **Community Shop**

- Display items on blankets or tables by category.
- Signage examples:
 - "Take What You Need - No Questions Asked."
 - "Looking for Something Special? Ask a Host."

Layout Sketch

[Entrance]

- > INTake TABLE (checklist)
- > Sorting Bins
 - > Free Store racks + seating

[Feedback Wall + QR code near exit]

Sign Templates

INTAKE

Welcome! Tell us what you're dropping off.

SORTING

Volunteers only - thank you!

FREE STORE

Take what keeps you and your neighbors safe.