



Association Services of Florida 10112 USA Today Way Miramar, Florida 33025 P: (954) 922-3514

## PROPOSAL REPORT FOR:

Two Midtown 3470 East Coast Avenue Miam, FL 33137

## **Summary Details For RFP No.511422:**

Reference Name: Reserve Study - Major Update 2012 Industry Solicited: Reserve Studies, Appraisals RFP Close Date & Time: 03-20-2012 14:00 Location where work is to be performed: Other

Projected Contract Term: Single study

## **Proposal Overview Details:**

Proposals Submitted: 6 Alt.Proposals Submitted: 1 High Bid: \$13,338.00 Low Bid: \$3,950.00 Average Bid: \$8,343.00

VENDOR 1	VENDOR 2	VENDOR 3	VENDOR 4
ASSOCIATION RESERVES Eat. 1986	Community advisors, LC		e consulting angineers
Association Reserves	Community Advisors, LLC	LM Consultants, Inc.	M2E Consulting Engineers
Vendor Apple Rating:	Vendor Apple Rating:	Vendor Apple Rating:	Vendor Apple Rating:
80 SW 8th Street, Miami (Offices also in Orlando), Florida 33130	9838 Old Baymeadows Road #104, Jacksonville, Florida 32256	750 East Bunker Court, Vernon Hills, Illinois 60061	5815 SW 68th Street, Miami, Florida 33143
In-House Vendor? <b>No</b>	In-House Vendor? <b>No</b>	In-House Vendor? <b>No</b>	In-House Vendor? <b>No</b>
Company Phone: (800) 403-9011	Company Phone: (904) 303-3275	Company Phone: (847) 573-1717	Company Phone: (305) 665-1700
Extension: 0	Extension: 0	Extension: 0	Extension: 0
Alt.Phone: (305) 619-9544	Alt.Phone: (904) 303-3275	Alt.Phone: (719) 749-2747	Alt.Phone: () -
Alt.Extension: 0	Alt.Extension: 0	Alt.Extension: 0	Alt.Extension: 0
Year Business Established: 1986	Year Business Established: 2009	Year Business Established: 1995	Year Business Established: 2005
Contact: Will Simons	Contact: Charles Sheppard	Contact: Lori Anderson	Contact: Richard Camino
wsimons@reservestudy.com	csheppard@communityadvisors.com	lori_anderson@lmconsultants.com	rcamino@m2econsulting.com
Mobile Phone: () -	Mobile Phone: (904) 303-3275	Mobile Phone: (719) 306-5271	Mobile Phone: () -
TOTAL AMOUNT PROPOSED	TOTAL AMOUNT PROPOSED	TOTAL AMOUNT PROPOSED	TOTAL AMOUNT PROPOSED
\$7,020.00	\$7,450.00*	\$7,500.00	\$10,800.00
Alternate Proposal Provided?	Alternate Proposal Provided?	Alternate Proposal Provided?	Alternate Proposal Provided?
Yes	No	No	No
Alt.Price: \$13,338.00	Alt.Price: N/A	Alt.Price: N/A	Alt.Price: N/A





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#### **RFP TASKS REQUESTED**

**LINE ITEM #1:** Reserve Study. Condominium Association Vendor to Define Reserve Study Method. NOTE PRIOR STUDY IS AVAILABLE AND ATTACHED. PRIOR BACKUP MATERIALS NOT AVAILABLE. Update, With-Site-Visit/On-Site Review - Reserve vendor does a component inventory (verification only, no measurements), a condition assessment (based on on-site visual observations), and life and valuation estimates to determine both a fund status and a funding plan.

Attachment for Line Item 1:2M Reserve Study.pdf

**VENDOR 1:** 

**LINE ITEM PRICE: \$ 7,020.00** 

**NOTES:**We recommend the "pooled" or cash flow method for Reserve funding. Fee quoted here assumes an 8-week turnaround for delivery of completed Reserve Study. If required by April 2, 2012, cost would be \$13,338.

**EXCEPTION(S):** NONE

ATTACHMENT(S): 23654-0 Two Midtown Miami - Reserve Study Proposal.pdf

**VENDOR 2:** 

**LINE ITEM PRICE: \$ 7,450.00** 

**NOTES:**Prior study indicates doors and windows are common elements and inspecting all after occupancy is not possible. We intend on a random inspection of these.

**EXCEPTION(S):** Start and completion date for this type of work is very compressed. We assume some flexibility in the schedule for both parties.

ATTACHMENT(S): Two\_Mid-Towne\_Miami.pdf

**VENDOR 3:** 

**LINE ITEM PRICE: \$ 7,500.00** 

**NOTES:**See the attached proposal.

**EXCEPTION(S):** NONE

ATTACHMENT(S): 4435 001A Two Midtown Miami.pdf

**VENDOR 4:** 

**LINE ITEM PRICE: \$ 10,800.00** 

**NOTES:**M2E proposes to provide association with a Reserve Study in line with national Reserve Study standards of practice and Florida Statute FS718. M2E will perform an inspection of the property to include a component inventory, a condition assessment as well as estimated cost of replacement and remaining useful life. This, together with current association funds will be used in preparation of FY2012 reserve study and funding plan.

In order to provide association with possible savings, M2E proposes a reduced fee of \$8,000 for Reserve Study if inspection is done together with Turnover inspection.

Attached please find M2E's standard proposal form for your review

**EXCEPTION(S): NONE** 

ATTACHMENT(S): 031612\_2\_Midtown\_Reserve\_Study\_Proposal\_CE.pdf

**VENDOR 5:** 

**LINE ITEM PRICE: \$ 3,950.00** 

NOTES:Level 1 Full Reserve Study Including Site Inspection

**EXCEPTION(S):** None

LINE ITEM #2: Certified Reserve Study Specialist Designations. Certified Reserve Study Specialist Designation(s) Required

**Attachment for Line Item 2:None** 

**VENDOR 1:** 

**NOTES: NONE** 

**EXCEPTION(S):** NONE

ATTACHMENT(S): William\_G.\_Simons\_-\_CAI\_Reserve\_Specialist.PDF

VENDOR 2:

NOTES:CAI #234 EXCEPTION(S): NONE

## **VENDOR 3:**

**NOTES:**The professionals at our firm carry a Professional Reserve Analyst (PRA) as recognized by the Association of Professional Reserve Analysts.

**EXCEPTION(S):** NONE

## **VENDOR 4:**

**NOTES:** NONE

**EXCEPTION(S):** NONE

## **VENDOR 5:**

**NOTES:**Obtained, Included **EXCEPTION(S):** none

# All other items, charges & fees not itemized above

VENDOR 1:	\$ 0.00
VENDOR 2:	\$ 0.00
VENDOR 2:	\$ 0.00
VENDOR 3:	\$ 0.00
VENDOR 4:	\$ 0.00
VENDOR 5:	\$ 0.00

#### **SPECIAL REQUIREMENTS -- Vendors meet the following requirements:**

## Licensed

#### Insured

**General Liability** 

Minimum Liability Insurance Amount Required:\$

Property Association MUST Be Listed As An "Additional Insured" Management Company MUST Be Listed As An "Additional Insured"

## **VENDOR 1:**

Occupational License: WSimons\_RS\_Designation.PDF Professional License: WSimons\_RS\_Designation (3).pdf

General Liability Insurance: Association\_Reserves\_-\_Insurance\_Cert\_(WC\_\_GL)\_-\_Associa\_(2).pdf

W-9: W9\_-\_Association\_Reserves\_-\_FL,\_LLC\_.pdf

WARRANTY-INFO: nofiles

Warranty: No text entered. If no attachment is provided, please contact vendor.

**NOTES:**NONE

EXCEPTION(S):None

#### **VENDOR 2:**

Occupational License: Business License 2011-2012.pdf

Professional License: Fl\_GC\_License.pdf

General Liability Insurance: COI-2012.pdf,COI-2012.pdf

W-9: CA w9.pdf

WARRANTY-INFO: nofiles

Warranty: No text entered. If no attachment is provided, please contact vendor.

**NOTES:**Update reserve study cost and also full reserve study cost.

**EXCEPTION(S):**None

## VENDOR 3:

General Liability Insurance: COI.pdf,COI.pdf,COI.pdf

Workers Comp Insurance: COI.pdf W-9: W-9\_-\_signed\_11-21-11.pdf

WARRANTY-INFO: nofiles

Warranty: No text entered. If no attachment is provided, please contact vendor.

NOTES:.

**EXCEPTION(S):**None

#### **VENDOR 4:**

Occupational License: 2011\_Tax\_Receipt.jpg Professional License: MM\_2011\_PE\_License.jpg

General Liability Insurance:

 $Iyoc\_3899386\_4AYR3O03\_3899386.pdf, Iyoc\_3899386\_4AYR3O03\_3899386.pdf, Iyoc\_3899386\_4AYR3O03\_3899386\_4AYR3O03\_3899386\_4AYR3O03\_3899386\_4AYR3O03\_3899386\_4AYR3O03\_3899386\_4AYR3O03\_3899386\_4AYR3O03\_3899386\_4AYR3O03\_3899386\_4AYR3O03\_3899386\_4AYR3O03\_3899386\_4AYR3O03\_3899386\_4AYR3O03_4AYR3O03\_4AYR3O03_4AYR3O0$ 

Workers Comp Insurance: Iyoc 3899386 4AYR3003 3899386.pdf

W-9: W9\_M2E\_LLC.pdf WARRANTY-INFO: nofiles

Warranty: No text entered. If no attachment is provided, please contact vendor.

NOTES:NONE

**EXCEPTION(S):**None

### **VENDOR 5:**

Occupational License: Allied\_Local\_Business\_Tax\_Receipt.jpg,2010-2011\_Occupational\_License.pdf

 $General\ Liability\ Insurance: {\color{blue} Allied\_Building\_Inspection\_Service\_Inc.pdf}$ 

W-9: w9\_2011.pdf WARRANTY-INFO: nofiles

Warranty: No text entered. If no attachment is provided, please contact vendor.

NOTES:N/A

**EXCEPTION(S):**None









## **Association Services of Florida**

10112 USA Today Way Miramar, Florida 33025 P: (954)922-3514

#### PROPOSAL REPORT FOR:

Two Midtown 3470 East Coast Avenue Miami, FI 33137

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Alternate Proposals - See below for alternate proposals provided by vendors:

# **VENDOR 1** Association Reserves Vendor Apple Rating: 80 SW 8th Street, Miami (Offices also in Orlando), Florida 33130 In-House Vendor? No Company Phone: (800) 403-9011 Extension: 0 Alt.Phone: (305) 619-9544 Alt.Extension: 0 Year Business Established: 1986 Contact: Will Simons E-mail: wsimons@reservestudy.com Mobile Phone: () -TOTAL AMOUNT PROPOSED \$13,338.00 Alternate Proposal Provided? Alt.Price: \$13,338.00

#### **RFP TASKS REQUESTED**

**LINE ITEM #1:** Reserve Study. Condominium Association Vendor to Define Reserve Study Method. NOTE PRIOR STUDY IS AVAILABLE AND ATTACHED. PRIOR BACKUP MATERIALS NOT AVAILABLE. Update, With-Site-Visit/On-Site Review - Reserve vendor does a component inventory (verification only, no measurements), a condition assessment (based on on-site visual observations), and life and valuation estimates to determine both a fund status and a funding plan.

Attachment for Line Item 1:2M Reserve Study.pdf

**VENDOR 1:** 

**LINE ITEM PRICE: \$ 7,020.00** 

**NOTES:**We recommend the "pooled" or cash flow method for Reserve funding. Fee quoted here assumes an 8-week turnaround for delivery of completed Reserve Study. If required by April 2, 2012, cost would be \$13,338.

**EXCEPTION(S): NONE** 

ATTACHMENT(S): 23654-0 Two Midtown Miami - Reserve Study Proposal.pdf

**VENDOR 2:** 

**LINE ITEM PRICE: \$ 7,450.00** 

**NOTES:**Prior study indicates doors and windows are common elements and inspecting all after occupancy is not possible. We intend on a random inspection of these.

**EXCEPTION(S):** Start and completion date for this type of work is very compressed. We assume some flexibility in the schedule for both parties.

ATTACHMENT(S): Two\_Mid-Towne\_Miami.pdf

**VENDOR 3:** 

**LINE ITEM PRICE: \$ 7,500.00** 

**NOTES:**See the attached proposal.

**EXCEPTION(S):** NONE

ATTACHMENT(S): 4435 001A Two Midtown Miami.pdf

**VENDOR 4:** 

**LINE ITEM PRICE: \$ 10,800.00** 

**NOTES:**M2E proposes to provide association with a Reserve Study in line with national Reserve Study standards of practice and Florida Statute FS718. M2E will perform an inspection of the property to include a component inventory, a condition assessment as well as estimated cost of replacement and remaining useful life. This, together with current association funds will be used in preparation of FY2012 reserve study and funding plan.

In order to provide association with possible savings, M2E proposes a reduced fee of \$8,000 for Reserve Study if inspection is done together with Turnover inspection.

Attached please find M2E's standard proposal form for your review

**EXCEPTION(S): NONE** 

ATTACHMENT(S): 031612\_2\_Midtown\_Reserve\_Study\_Proposal\_CE.pdf

**VENDOR 5:** 

**LINE ITEM PRICE: \$ 3,950.00** 

NOTES:Level 1 Full Reserve Study Including Site Inspection

**EXCEPTION(S):** None

LINE ITEM #2: Certified Reserve Study Specialist Designations. Certified Reserve Study Specialist Designation(s) Required

**Attachment for Line Item 2:None** 

**VENDOR 1:** 

**NOTES: NONE** 

**EXCEPTION(S):** NONE

ATTACHMENT(S): William\_G.\_Simons\_-\_CAI\_Reserve\_Specialist.PDF

VENDOR 2:

NOTES:CAI #234 EXCEPTION(S): NONE

#### **VENDOR 3:**

**NOTES:**The professionals at our firm carry a Professional Reserve Analyst (PRA) as recognized by the Association of Professional Reserve Analysts.

**EXCEPTION(S):** NONE

#### **VENDOR 4:**

**NOTES:** NONE

**EXCEPTION(S):** NONE

#### **VENDOR 5:**

**NOTES:**Obtained, Included **EXCEPTION(S):** none

#### **RFP TASKS REQUESTED**

**LINE ITEM #1:** Reserve Study. Condominium Association Vendor to Define Reserve Study Method. NOTE PRIOR STUDY IS AVAILABLE AND ATTACHED. PRIOR BACKUP MATERIALS NOT AVAILABLE. Update, With-Site-Visit/On-Site Review - Reserve vendor does a component inventory (verification only, no measurements), a condition assessment (based on on-site visual observations), and life and valuation estimates to determine both a fund status and a funding plan.

#### Attachment for Line Item 1:2M Reserve Study.pdf

**VENDOR 1:** 

**LINE ITEM PRICE:** \$ 13,338.00

**NOTES:**We recommend the "pooled" or cash flow method for Reserve funding. Fee quoted here assumes an 8-week turnaround for delivery of completed Reserve Study. If required by April 2, 2012, cost would be \$13,338.

**EXCEPTION(S): NONE** 

ATTACHMENT(S): 23654-0\_Two\_Midtown\_Miami\_-\_Reserve\_Study\_Proposal.pdf

LINE ITEM #2: Certified Reserve Study Specialist Designations. Certified Reserve Study Specialist Designation(s) Required

#### **Attachment for Line Item 2:None**

VENDOR 1:

**NOTES: NONE** 

**EXCEPTION(S): NONE** 

ATTACHMENT(S): William\_G.\_Simons\_-\_CAI\_Reserve\_Specialist.PDF

# **WARRANTY INFORMATION**

# **VENDOR 1** warranrtyinformation:

WARRANTY-INFO: No Files

Warranty: Revisions for material errors or changes are included for no additional charge.

# All other items, charges & fees not itemized above

**VENDOR 1:** \$ 0.00