

October 27, 2009

Two Mid-Town Miami 3470 East Coast Ave Miami Beach, FL 33137

Attention: Alina Cruz, Association Manager 305-335-7345

### Dear Alina:

Enclosed please find the FY 2010 updated reserve study for the above property. You should find the information to be self-explanatory; however, if there are any questions let me know.

We thank the Board for the opportunity to serve the association in this project. Please continue to call upon us for your reserve study needs.

Sincerely,

Paul Om

Paul H. Orr, PE - FL #64898

Enclosures: Reserve Study

# FY2O1O REPAIR AND REPLACEMENT RESERVE STUDY UPDATE

October 27, 2009

For:

Property Name:

Property Location:

Property Type:

Total Units: OCCUPIED

Association manager:

Alina Cruz 305-335-7345 TWO MIDTOWN MIAMI

3470 East Coast Ave

Miami Beach, FL 33137

**Condominium Association** 

456 2007

Paul H. Orr, PE – FL #64898

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### **Executive Summary**

This is a Level II Update, With Site Visit/On-Site Review as defined by CAI's National Reserve Study Standards. The on-site visit of the property was performed on October 13, 2009.

The association's FY begins January 1st.

The Association is projected to have \$-0- Reserve Amount On Hand at the start of the fiscal year. The tables were calculated using this amount.

In this study we provide a scenario of reserve tables. Please see component description section of this report for additional comments on the replacement of the fire control systems.

Our analysis of the Reserve Study program is attached.

• We recommend an annual reserve contribution to the Reserves contribution of \$328,300 beginning in FY10 with annual increases of 3% per year. (See 20 Year Cash Flow Chart) We take this approach which allows the association to gradually increase the annual contribution and still be financially prepared for projected future work.

There are two methods of determining the required Reserve Contribution: The Cash Flow Method and the Component Method.

The Component Method develops the Reserve Funding Plan based on the sum of contributions for individual components. This method of funding usually results in relatively high annual contributions and fund balances.

This study was calculated using the Cash Flow method - This method develops a reserve funding plan where annual contributions to the reserves are designed to offset the variable annual expenditures from the reserves. Different reserve funding plans are tested against the anticipated schedule of reserve expenses until the desired funding goal is achieved.

The funding goal used in this study is: Threshold Funding — this method is designed to keep the reserve balance above a specific dollar amount or percent funded amount. In this reserve study the threshold is set to keep the reserve balance above \$150,000 which this does for the next 20 years..

All costs in this study are expressed in constant dollars.

### Introduction

The purpose of this study is to design a Table of Repair/Replacement Reserves for the common and limited common elements of the property to establish an annual reserve contribution to fund predictable future expenditures for the repair and replacement of these property components.

Typically associations fund capital repairs and replacements in one of three ways:

- 1) Special assessments collected from the owners when major work is needed.
- 2) Acquiring a loan using borrowed capital for major repair and replacement projects.
- 3) A level monthly reserve contribution to fund expected future repair and replacement projects.

Our goal is to establish a reasonable reserve contribution that would avoid the need for special assessments and acquiring loans. This will also ensure that every owner pays their fair share for the time that they own their property. Loans and special assessments only penalize the owners that are present at the time the work is needed.

### Example:

If a component has a replacement cost of \$1,000 and an average useful life of 10 years, by straight calculations a contribution of \$100 per year should be made to the reserves.

If the contribution level is suppressed and only \$50 per year is contributed to the reserves, the result would be a \$500 short fall. Additionally if one owner owns his or her property for the first 8 years and then sells their unit, that owner should have paid their share of \$800, but at the suppressed contribution level they only paid their share of \$400. In the 10th year when the component is due for replacement the new owner has to pay their share of the \$200 for the two years that they owned as well as the share of the previous owners \$400 short fall.

It is important to note that a reserve study is a valuable budget management tool not a work plan. The remaining useful life of each component is based on averages and is the point at which the association should be financially prepared to replace repair that component. This does not suggest that if the component has reached its average useful life that the component should be repaired/replaced if is not failing.

In developing the table we consider items that have a predictable life cycle as well as those that will most likely need annual repairs to extend the useful life of the component. Although we use generally accepted techniques and the best information available, it is possible actual costs and useful life can vary from our estimates.

*,* 5

Current cost estimates are based on similar work recently performed on other local properties, estimating publications and software, information provided by local contractors and other reliable sources.

This study does not consider correcting hazardous or defective conditions associated with asbestos, radon, lead, mold, etc. unless otherwise noted in this report

### **Different Levels of Work**

There are three levels of work necessary to properly care for equipment and property components.

- 1) Maintenance typically this is the least expensive and most important task that is performed on property components. Good maintenance extends the useful life of property components and keeps them in good working order.
- 2) Repair replacing a portion of an item to keep the component as a whole in good working order. Repair is usually more expensive than maintenance but less expensive than total replacement. If repairs are excessively expensive a cost analysis should be performed to determine if replacement of the item is more economical.
- 3) Replacement involves the entire replacement of the item.

### **DEFINITION OF ABBREVIATIONS**

AN — An annual allowance for components without a predictable useful life. AOH — Reserve fund Amount-On-hand at the start of the fiscal year.

EA - Each HP - Horsepower

CY - Cubic Yards SF - Square Feet

LF - Linear Feet SY - Square Yards

LS - Lump Sum TN - Tons

### **Definition of Terms**

These definitions pertain to the categories shown in the Repair & Replacement Reserves Tables and Chart.

Property Component - The components on the property we believe the community should include in the reserves. If we have omitted or added any items that are not common or limited common area responsibility, please inform us so we can provide a revised table

Quantity — The approximate quantity and unit of measure of each component.

Average Useful Life — The average of how long a component should be expected to last before replacement is needed. Leading publications on useful life data, information from local contractors, our own experiences and historical trends are used to determine the average useful life.

Remaining Useful Life — The time remaining before we believe the associations should be financially prepared to replace a component. This is determined by the age and existing condition of the component. Providing good maintenance to a component can extend the remaining useful life beyond the average useful life of the component.

Replacement Cost — The amount we believe the association should set aside in today's dollars for the replacement of each component. These are budget numbers and could vary from actual bids to do the work. This assumes the association will competitively seek bids and obtain a fair price in today's market

Recommended Contribution - The contribution needed to achieve the funding goal of this study.

Projected Annual Expenses — A table of expected expenditure for each component and the annual expenses from the reserves over the life of the study.

20 Year Cash Flow Chart — A chart showing the anticipated annual reserve balance based on the projected annual expenses and the recommended reserve contributions over the life of the study.

### **Component Description**

In general, each item has been reviewed for current cost and remaining useful life. In future Studies, where appropriate, changes should be made to reflect current conditions.

One of the larger cost, Painting, has been approached by separating the painting into three years, each building painted in a different year in order to keep the required cash more stable.

Also in our approach, we show an "Annual Reserve – Allowance" expenditure for the minor items during the time frame when we feel the association should be financially prepared to repair these components. This Annual Reserve Allowance expenditure is also used for some of the items of great quantity which would be very costly if they need fully replaces – so annual reserve money is allocated to keep these components in good repair.

### These are:

WATERPROOFING ALLOW.
BALCONIES & RAILINGS (30,570')
OFFICE EQUIP. & FURNISHINGS
GARAGE REPAIRS
PLUMBING/ELECT. ALLOW.
MISC. EQUIPMENT ALLOW.
PAVEMENT, SIDEWALKS, CURBS
DECK & TILE ALLOW.
FURNITURE ALLOW.
MISC. SITE ITEMS

### WATERPROOFING ALLOW.

For instance - we show an "Annual" Reserve expenditure for Waterproofing Allowance during the time frame when we feel the association should be financially prepared to repair/replace each component i.e. roofing; however we recognize that in the interim, periodic isolated repairs may be needed to keep these components as a whole in good serviceable condition until total repair replacement is needed. This "Annual" line item allows the association to make such repairs on an as needed basis. We also recognize that these types of expenditures will vary from year to year; therefore this average annual allowance should also be viewed as an allowance to spend over an extended year to year period.

### BALCONIES & RAILINGS (30,570')

Balconies & railings are of great quantity and should be watched yearly.

### OFFICE EQUIP. & FURNISHINGS

We show an "Annual" Reserve expenditure to realistically address those expenses.

### **GARAGE REPAIRS**

Another item of great quantity and should be watched yearly.

# PLUMBING/ELECT. ALLOW. MISC. EQUIPMENT ALLOW.

Mechanical/Electrical Equipment and Misc Equipment - we show an "Annual" Reserve expenditure to realistically address those expenses of plumbing and electric items as well as a separate line item for small equipment and other controls. This average annual allowance is intended to be a 'catch all" line item to allow the association to make repairs on an as needed basis. Again we recognize that these types of expenditures will vary from year to year.

### PAVEMENT, SIDEWALKS, CURBS

Pavements & Sidewalks - we show an "Annual" Reserve expenditure to realistically address those expenses.

# DECK & TILE ALLOW. FURNITURE ALLOW.

Recreation Areas – we show an "Annual" expense to reserves separating deck & tile from a furniture allowance.

### MISC. SITE ITEMS

Site Items – we show an "Annual" expense to reserves for the various miscellaneous items to Reserves.

# <u>Appendix</u>

# EXECUTIVE SUMMARY Budget Year – 01/01/2010 - 2011

et Year -- 01/01/2010 - 2011 10/21/2009 P.Orr, PE

PROPERTY DATA

Property Name: TWO Property Location: 3470 E

Property Type:
Total Units:
OCCUPIED

TWO MIDTOWN MIAMI 3470 East Coast Ave Miami Beach, FL 33137 Condominium Association 456 2007

> Association manager: Alina Cruz 305-335-7345

# PROJECTED COMPONENT CATEGORIES AND PARAMETERS - CASH FLOW METHOD

2010 Funding	163,450 96,520 8,430 43,080 2,740 7,630 6,430	6,998,840 10 28,500	Analvsis 1	NA 720 <b>\$</b> 1,161	7 8 9 10 11 2016 2017 2018 2019 2020	\$38,193 \$341,765 \$42,107 \$1,904,100 \$46,423 \$439,963 \$461,961 \$485,049 \$569,301 \$554,766 \$1,114,600 \$1,224,800 \$1,677,700 \$282,900 \$771,200 \$965 \$1,013 \$1,064 \$1,17 \$1,172 \$66 \$1,013 \$1,064 \$1,117 \$1,173
50.	<b>ທ ທ ທ ທ ທ ω α Σ   *</b>	<i>.</i>	—. •> •>	AN &	2015	\$36,374 \$419,003 \$712,800 \$919 \$77
					5 6 2014	\$836,390 \$399,051 \$4 \$339,051 \$7 \$875 \$73
					2013	\$536,420 \$83 \$380,048 \$39 \$767,500 \$33 \$833
					2012	- 1
					es.	8
		year: ar		ıts:	2 2011	\$29,925 \$344,715 \$614,600 \$756
		/sis: )10 budget budget yea	it:	tion amour	1 2010	\$28,500 \$328,300 \$299,800 \$720 \$60
Component Categories in Reserve Analysis	BUILDING EXTERIOR BUILDING INTERIOR GARAGES MECHANICAL EQUIPMENT PAVEMENTS & SIDEWALKS RECRATION AREAS SITE ITEMS GENERAL RESERVE RESERVES TOTALS	Total replacement cost of all reserve components in reserve analysis: Estimated beginning reserve fund balance for reserve analysis: Total number of components scheduled for replacement in the 2010 budget year: Total cost of components scheduled for replacement in the 2010 budget year:	ANALYSIS RESULTS Annual Current reserve funding contributions amount (2009 Budger): Annual Recommended 2010 reserve funding contribution amount:	Annual Increase between current and recommended contribution amounts: % Increase Avg \$ per UnitYR	Future yr # ==> FISCAL YEAR	ANNUAL EXPENSE  CONTRIBUTION - POOLED METHOD  YEAR END BALANCE  UNIT CONTRIBUTION/YR  UNIT CONTRIBUTION/YR

We have identified the Reserve Line items from lists and conversation supplied by the Property Manager's office.

We recommend using the Pooled Method for the Reserve Account.

Design orders for Yis Reserve Study is:

\$150,000

Maintain Reserves for 20 years above

1.05

2010 Reserve Contribution is:

2021

\$164,400

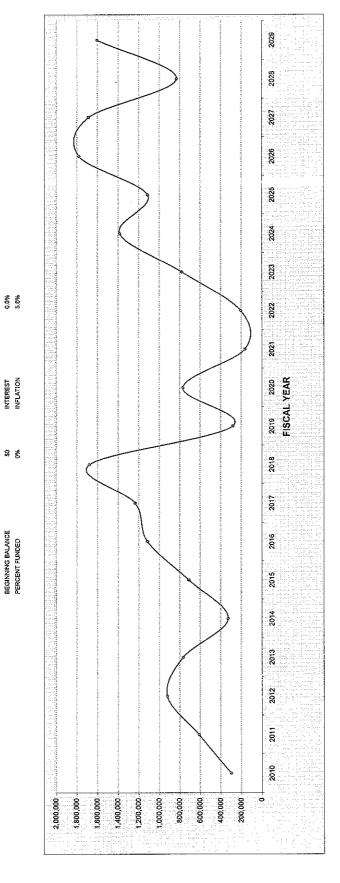
Lowest Reserves in Year od 20 yr

		32.768 26.624 16.360	1,954 18,392 107 2,453 56,793	76.800 20.400 11.520 3.500 1.500	50,000 31,920 50,000 50,000 20,125 1,303 2,500		7.222 1.650 36.522 1.037 13.846 115 276 2.462 5.000 2.500	000,
TIONS RECONNENDED CONTRIBUTION						\$268,400		\$43,080
ATIONS RECOMMENDED	NOLLIBRATION	19,970 16,230 9.360	1,1210 11,210 70 1,500 34,620	0 46,810 12,430 7,020 2,130 910	30,480 19,460 30,480 1,520 12,270 790 1,520	6,770 140 1,520	4,400 1,010 22,260 860 8,440 70 170 1,500 3,050 1,520	2,740
REPAIR AND REPLACEMENT RESERVE CALCULATIONS RECOM	distribution of replacement-dist the on hand \$ = needed contib	327,680 266,240 153,600	54,720 606,940 3,000 80,960 1,874,160	0 307,200 81,600 46,080 3,500 1,500	250,000 159,600 250,000 20,000 161,000 36,480 2,500	533,620 3,000 2,500	130,000 16,500 840,000 25,000 180,000 1,500 10,500 5,000 2,500	4,500
PLACEMENT R	distribution of the on hand \$	0	, , , , , , ,	00000	000000	000	000000000	0
EPAIR AND RE	1503	327,680 266,240 153 600	54,720 606,940 3,000 80,960 1,874,160	0 307,200 81,600 46,080 3,500 1,500	250,000 159,600 250,000 20,000 161,000 36,480 2,500	533,520 3,000 2,500	130,000 16,500 840,000 25,000 180,000 1,500 10,500 32,000 5,000 2,500	4,500
N MIAMI	REMAINING	တတ	27 2 2 2 3 2 3 2 3 2 4 4 3 3 2 4 4 4 4 4 4	ппппоо	4447720	47 12 0	7. 0 22 22 24 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0
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1000000	ý		S R E A R S R S S	S S S S S S S S S S S S S S S S S S S	S S S S S S S S S S S S S S S S S S S	SE A A N	A A E E S E E A A A A A E E S A A A E E S A A A E E S A A A E E S A A A A	AN
QUAN	SIZE	25,600 20,800 12,000	9,120 1,104 1 2,530 1,249	0 256,000 68,000 38,400 1	5 5 5 5 46 456	106,704 6 1	21718888711	
PROPERTY	COMPONENTS	BUILDING EXTERIORS 325-RODFING FLAT-A 10S-RODFING FLAT-B 6S-RODFING FLAT-C	GUTTERS & DOWNSPOUTS WINDOWS ENTRANCE DOORS/GLASS STORE FRONT BALCONY/PATIO DOORS	PAINTING- EXTERIOR PAINT 32 STORY @ 50% OPENING: PAINT 10 STORY @ 60% OPENING: PAINT 6 STORY AT 50% OPENINGS WATERPROOFING ALLOW: BALCONIES & RAILINGS (30,570')	BUILDING INTERIOR REDECORATIONS CARPETFILOORING INTERIOR PAINTING STARWAY PAINTING EXERCISE EQUIPMENT MAIL BOXES OFFICE EQUIP. & FURNISHINGS S96.520	GARAGES GARAGE REPAIRS GARAGE DOORS GARAGE REPAIRS \$8,430 TOTAL BUILDINGS	MECHANICAL EQUIPMENT COOLING TOWER ENERGY MANAGEMENT SYSTEM ELEVATORS - TRACTION EMERGENCY GENERATOR AC PACKAGE UNIT W/ AIR HANDLEF WATER HEATERS RISER REPLACEMENT TRASH COMPACTORS PLUMBING/ELECT. ALLOW. MISC. EQUIPMENT ALLOW. MISC. EQUIPMENT ALLOW. HEATERS, FIRE CONTROLS, VALVES, PUMPS, MOTORS,	SECURITY, EXHAUST FANS, ETC. \$43,080  TOTAL MECHANICAL PAVEMENTS & SIDEWALKS PAVEMENT, SIDEWALKS

		1094	675	692	S	75 10	1200	000		2.57	1,791	2,692	3,500								\$538,639	COMPONENT METHOD CONTRIBUTION
\$2,740			-						\$7,630										\$6,430	,	\$328,280	
	3.910	670	410	420	70	330	910	OL6		1.570	1,090	1,640	2,130								\$328,280	POOLED CONTRIBUTION METHOD
	19,250	8,750	5,400	000'6	1,500	18,000	1,500	nnc'ı		72.000	50,160	35,000	3,500								\$6,698,840	replacement - dist = needed contib
	0	0	0	0	0	0	0 (	5		0	0	0	0								\$0	distribution of the on hand \$
	19,250	8,750	5,400	9,000	1,500	18,000	1,500	000,1		72,000	50,160	35,000	3,500								\$6,698,840	REPLACEMENT COST
		7	7	12	12	32	φ.	>		27	27	12	0									íŽ
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	3,500	3,500	006	-	-	400		-		40	456	-	-					ri.				
\$2,740 TOTAL PAVEMENTS & SIDEWALKS	RECREATION AREAS SWIMMING POOL WHITE COAT	POOL COVER - ADULT	POOL COVER - BABY	FILTERS/PUMPS	WATER HEATERS	METAL FENCING	DECK & TILE ALLOW.	FORWITCHE ALLOW.	TOTAL RECREATION AREAS	SITE ITEMS POLE LIGHTS	MAIL BOXES	SWM PONDS	MISC. SITE ITEMS	ENTRANCE FEATURES,	SIGNS, DRAINAGE, FOUNTAIN,	MINOR LANDSCAPING, IRRIGATION, RAILINGS.	RETAINING WALLS, WALKWAYS,	PAVERS, TRASH RECEPTICLES, ETC.		#REF!	RESERVES TOTALS	

Two Midtown Miami Condominium Association

# TWO MIDTOWN MIAMI --- 20 YEAR CASH FLOW CHART



19 20	2028 2029	1,643,962 59,383	790,093 829,598	835,100 1,605,300	\$1,733 \$1,819 \$144 \$152
18	2027	843,234	752,470	1,689,000	\$1,650
11	2026	51,298	716,638	1,779,800	\$1,572 \$131
92	2025	952,939	682,512	1,114,500	\$1,497
5	2024	46,528	650,012	1,384,900	\$1,425
14	2023	44,313	619,059	781,400	\$1,358
13	2022	547,287	589,580	206,700	\$1,293
72	2021	1,168,333	561,504	164,400	\$1,231
5	2020	46,423	534,766	771,200	\$1,173
ç	2019	1,904,100	509,301	282,900	\$1,117
0)	2018	42,107	485,049	1,677,700	\$1,064
æ	2017	341,785	461,951	1,234,800	\$1,013
7	2016	38,193	439,953	1,114,600	\$965
9	2015	36,374	419,003	712,800	\$919
S	2014	836,390	399,051	330,200	\$875
4	2013	536,420	380,048	767,500	\$833
ဇ	2012	52,644	361,951	923,900	\$794 \$66
7	2011	29,925	344,715	614,600	\$756 \$63
-	<b>9</b>	28,500	328,300	299,800	\$720
	FISCAL YEAR	ANNUAL EXPENSE	CONTRIBUTION	YEAR END BALANCE	PER YR