



# **Affinity Management Services** 1430 NW 15th Avenue Miami, Florida 33125 **P**: (305) 325-4243

# PROPOSAL REPORT FOR:

L Etoile Homeowner s Association Inc 3725 Piedmont St. Hollywood, FL 33021

# **Summary Details For RFP No.120187:**

Reference Name: Landscape Maintenance 2012-2013 Industry Solicited: Landscape Maintenance

RFP Close Date & Time: 10-30-2012 12:00 Location where work is to be performed: All Lawn and Planting Areas

Common areas

# **Proposal Overview Details:**

Proposals Submitted: 6 Alt.Proposals Submitted: 0 High Bid: **\$108,000.00** Low Bid: **\$66,510.00** Average Bid: **\$83,738.67** 

jected Contract Term: Annual			
VENDOR 1	VENDOR 2	VENDOR 3	VENDOR 4
NANAK'S LANDSCAPING, INC.	CUTTERS EDGE Projectional Service Company The Company	Grounds Guys	ENVIRONMENTAL CARE, INC
Nanak's Landscaping, Inc.	Cutters Edge	The Grounds Guys of West Palm Beach	Everglades Environmental Care, In
Vendor Apple Rating:	Vendor Apple Rating:	Vendor Apple Rating:	Vendor Apple Rating:
998 S. Military Trail, Deerfield Beach, Florida 33442	2281 College Avenue, Davie , Florida 33317	350 Tall Pines Rd, West Palm Beach, Florida 33413	PO Box 297200, Pembroke Pines, Florida 33029
In-House Vendor? <b>No</b>	In-House Vendor? <b>No</b>	In-House Vendor? <b>No</b>	In-House Vendor? <b>No</b>
Company Phone: (954) 596-5337	Company Phone: (954) 547-1828	Company Phone: (561) 249-1454	Company Phone: (306) 828-8282
Extension: 0	Extension: 0	Extension: 0	Extension: 0
Alt.Phone: (954) 596-5337	Alt.Phone: (954) 472-0622	Alt.Phone: (877) 373-5296	Alt.Phone: (305) 828-8282
Alt.Extension: 0	Alt.Extension: 0	Alt.Extension: 0	Alt.Extension: 0
Year Business Established: 1977	Year Business Established: 2002	Year Business Established: 2011	Year Business Established: 1996
Contact: Dale Davis	Contact: Rick Bartell	Contact: Brian Norton	Contact: Tim Hill
E-mail: dale@ nanakslandscaping.com	E-mail: cuttersaccountmgr@ bellsouth.net	E-mail: brian.norton@ mail.groundsguys.com	E-mail: tim@ evergladeslandscape.com
Mobile Phone: (954) 330-8065	Mobile Phone: (954) 347-6661	Mobile Phone: (561) 568-6601	Mobile Phone: (954) 512-3757
TOTAL AMOUNT PROPOSED	TOTAL AMOUNT PROPOSED	TOTAL AMOUNT PROPOSED	TOTAL AMOUNT PROPOSED
\$66,510.00	\$91,600.00	\$108,000.00*	\$83,000.00
Alternate Proposal Provided?	Alternate Proposal Provided?	Alternate Proposal Provided?	Alternate Proposal Provided?
No	No	No	No
Alt.Price: N/A	Alt.Price: N/A	Alt.Price: N/A	Alt.Price: N/A

<sup>\*</sup>Designates exception for 1 or more line items. Please see vendor notes for details.











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VENDOR 5	VENDOR 6	
Prestige Property Maintenance Inc	THE GREEN EXPERTS	
Prestige Property Maintenance Inc	THE GREEN EXPERTS, LLC	
Vendor Apple Rating:	Vendor Apple Rating:	
3300 SW 46 Ave, Davie, Florida 33314	4121 SW 47th Street, suite 1335, Davie, Florida 33314	
In-House Vendor? No	In-House Vendor? <b>No</b>	
Company Phone: (954) 584-3465	Company Phone: (954) 341-6100	
Extension: 208	Extension: 0	
Alt.Phone: () -	Alt.Phone: (888) 770-0072	
Alt.Extension: 0	Alt.Extension: 0	
Year Business Established: 1986	Year Business Established: 2005	
Contact: Greg Lica	Contact: Bert Bolduc	
E-mail: greg@prestigepmm.com	E-mail: bert@thegreenexperts.com	
Mobile Phone: (954) 649-2383	Mobile Phone: (954) 609-6239	
TOTAL AMOUNT PROPOSED	TOTAL AMOUNT PROPOSED	
\$84,536.00	\$68,786.00	
Alternate Proposal Provided?	Alternate Proposal Provided?	
No	No	
Alt.Price: N/A	Alt.Price: N/A	

<sup>\*</sup>Designates exception for 1 or more line items. Please see vendor notes for details.

#### **RFP TASKS REQUESTED**

# **LINE ITEM #1:** Landscape Maintenance 2012-2013.

Maintenance of all property designated to 196 Residential front yards and common areas, including interior entrance way, pool area, border along lake (Beginning 10'feet from either house or deck) and ficus hedge along fence.\* Work shall include all labor, materials, equipment, supplies, and services required for the maintenance of trees\*\*, shrubs, hedges, ground covers, beds, weed eradication, fertilization, annuals, lawns, and irrigation systems. Services included shall be as follows:

- ☐ May through August -every ten days (12 cuts)
- ☐ September through April every two weeks (17 cuts)
- Mowing, edging, and trimming of lawn areas and ground covers.
- Pruning and trimming of plant materials.
- Cultivating tree basins and maintaining shrub beds.
- Applying fertilizers, insecticides, fungicides, and herbicides.
- Monitoring, adjusting, and minor repairing of irrigation systems.
- Collecting and removing debris, trash removal, and litter pick up, leaf collection (as needed)
- Controlling weeds
- \* Private courtyards shall be maintained by the individual home owners.
- \*\* Tree maintenance shall be clean-up and general maintenance. Major maintanance and thinning of trees will be under separate agreement.

#### Attachment for Line Item 1: Google Maps.jpg

#### **VENDOR 1:**

#### **LINE ITEM PRICE: \$ 66,132.00**

### **NOTES:**Landscape Maintenance:

- 29 Mowing Services per year
- 12 Trims per year
- Weed control all areas will be treated on a continual and as needed basis

Fertilization Program:

- Shrub Fertilization, 2 applications per year
- Turf Fertilization, 2 applications per year

Pest Management and Plant Health:

- Monthly inspection and as needed treatment for plant damaging insects

Irrigation System Maintenance:

- Monthly system check
- Cycle system
- Confirm proper controller and zone function
- Adjustments and cleaning of heads/spray nozzles

Also see attached proposal for additional detail.

**EXCEPTION(S):** NONE

ATTACHMENT(S): SCAN2881\_000.pdf

### **VENDOR 2:**

#### LINE ITEM PRICE: \$ 90,850.00

**NOTES:**Price includes items as specified, plus 3Turf fertilizations, 2 Shrub and Palm fertilizations and 12 IPM visits per year. Ther will be 1 broadleaf weed control in either the spring or fall. Should more be required, they will be done at an extra charge.

**EXCEPTION(S):** NONE

# **VENDOR 3:**

# LINE ITEM PRICE: \$ 106,800.00

#### **NOTES:**Lawn Maintenance:

Cut and trim all lawn areas as required throughout season (29 visits per year). Remove grass cuttings from hard surface areas.

- 1. Litter will be picked up from the mowing areas and gardens will be conducted before mowing and all trash will be removed from the site.
- 2. Lawns will be mowed and trimmed every visit or as required to maintain grass at a height of 3.5 to 4 inches for St. Augustine turf.
- 3. Trim grass edges neatly around planting beds, trees, fences, utility poles, fire hydrants, etc.
- 4. Edging of all trees, hedges, shrubs, and flower beds as required so that these areas present a neat and clean cut appearance at all times.
- 5. Grass clippings shall be raked, swept or blown clean from patios, sidewalks, roads and walkways, and disposed of after each mowing.
- 6. Spot spraying of herbicide to control the growth of weeds in plant beds and concrete/asphalt cracks.

Irrigation System Testing:

Monthly testing, tuning, and minor repairs of Irrigation System. Major repairs will be quoted separately.

#### Shrub & Tree Pruning:

- Prune all shrubs and trees to a maximum height of 12 feet;
- Palm tree pruning will be performed as needed to maintain a neat and clean appearance. Palms will be pruned to remove necrotic or yellow fronds up to 15 feet . Only fronds below 9 & 3 will be trimmed, unless frond is previously damaged.
- Prune flowering shrubs previous year's growth immediately after flowering.
- Hedges shall be trimmed and shaped using mechanical shears.
- All debris shall be removed from the site.

#### Mulching Supply & Installation:

- neatly define garden edges
- remove existing weeds from garden
- supply & install red mulch over common area plant beds approx. 2 inches thick
- service to be performed once per year

#### Fertilizer & Pest Control:

- Application of fertilizer on all turf areas, 4 times per year.
- Application of insecticides, fungicides, and herbicides on turf to control the spread of pests.

**EXCEPTION(S):** Estimated the amount of mulch for common areas. This was requested from my conversation with a board member when I visited the property.

ATTACHMENT(S): QuotationLandscapeManagement.2012.10.30.pdf

ATTACHMENT(S): GG-ExperienceOurDifference old.pdf

#### **VENDOR 4:**

#### LINE ITEM PRICE: \$ 83,000.00

NOTES: For a Beautiful and Healthy Community, Everglades suggests the Following Frequencies Shown Below:

(29 times per year) --- intervals as stated above -- Mowing, edging, and trimming of lawn areas and ground covers.

(12 times per year) — Pruning and trimming of plant materials.

(12 times per year) — Cultivating tree basins and maintaining shrub beds.

(3 times per year) — Applying fertilizers, insecticides, fungicides, and herbicides.

(12 times per year) — Monitoring, adjusting, and minor repairing of irrigation systems.

(12 times per year) — Collecting and removing debris, trash removal, and litter pick up, leaf collection

(12 times per year) — Controlling weeds

Bid Price Includes installing and maintaining annual color beds, as requested in bid document

**EXCEPTION(S): NONE** 

ATTACHMENT(S): L\_Etoile\_Landscape\_AND\_Tree\_Bids\_10-30-12.pdf

# **VENDOR 5:**

# **LINE ITEM PRICE:** \$ 83,311.56

NOTES: MOWING: The lawn will be mowed 29 times per year.

- 3 times per month, May through September.\*
- 2 times per month, October through April.\*

Heavy grass clipping accumulations will be raked to maintain a neat appearance.

Grass clippings will be mulched. Common area and home front grass areas will be

maintained provided there is clear access and turf area is free of structures, furniture or personal objects.

# EDGING & LINE TRIMMING:

The plant beds, tree rings, roadways, curbs and sidewalks will be mechanically edged after each mowing. Fences, signs, structures or maintained areas that cannot be mowed will be trimmed with a hand held line trimmer to keep a neat appearance. Clippings will be vacuumed or blown off.

# SHRUB & TREE TRIMMING:

All shrubs and hedges will be kept at a uniform height and will be trimmed ten times per year. Trees will be bottom pruned up to 8 feet in trunk height, provided the trees are trimmed by an Arborist every 12 - 18 months. Maintenance that is not part of the original landscape design or where unit owners have planted specialty shrubs (i.e. topiary, roses, vegetables, etc.) is not included in this contract. Any trees requiring special equipment such as high lift trucks or ladders are not included in this contract. SHRUB & BED WEEDING:

Existing landscape beds and tree rings will be cleaned of debris and undesirable growth with each shrub trimming cycle. Additionally, herbicide treatments will be implemented to suppress weeds in beds to achieve a neat appearance.

# FERTILIZATION:

- Lawn areas will be fertilized three times a year with a 24-2-11 granular 90 day release.
- Shrubs and ground cover will be fertilized three times a year with a 12-2-14 slow release with minor nutrients or an acid loving plant fertilizer where appropriate.
- Trees will be fertilized with tree spikes or granular.

CHEMICAL CONTROL:

A curative program will be implemented for the treatment of damaging insects and diseases to shrub and turf areas. Incidental application of pesticide will be done as needed. . Ant bait will be used for control of ant hills upon monthly site inspection. Additional ant treatments, upon request, will be at an additional charge. If needed, seasonal turf weeds will be treated, upon request, at an additional charge. Pests and diseases not common to our area; unusual, new or unexpected outbreaks of insects or disease is not included in this contract. If outbreaks occur, Customer will be notified and proposal provided. Ficus whitefly treatment along Atlanta Street is included in this contract. Additional areas requiring white fly treatment are not included in this contract; systemic drenching can be provided and quoted upon request.

All bed areas will be mulched at the request of client for \$35 per yard.

**EXCEPTION(S): NONE** 

MULCH:

ATTACHMENT(S): LETOILE 2012BID-b.pdf

ATTACHMENT(S): LICENSES2012.pdf

## **VENDOR 6:**

### **LINE ITEM PRICE: \$ 68,785.00**

**NOTES:**COMPLETE LANDSCAPE MAINTENANCE including 29 lawn care visits, monthly shrub trimming & hedge trimming, weed control, weekly site inspections, 3 Turf + Palms + Shrubs fertilizations and integrated pest management, 12 irrigation wet checks.

Our annual all-inclusive rate is \$68,785 (\$5,732 per month). Please review our PDF attachment for more details.

**EXCEPTION(S): NONE** 

ATTACHMENT(S): Proposal\_-\_L\_Etoile\_HOA.pdf

# LINE ITEM #2: Common Area Color Beds.

Installing and maintaining annual color beds. \*\*\*

Criteria for the color beds is that all materials shall be in-season, and over 50% in bloom. Deterioration from either condition will warrant a request for replacement of said beds under this agreement.

\*\*\* The Contractor shall be responsible for the installation of annual color beds in the common areas only and shall not be responsible for those installed by individual home owners.

#### **Attachment for Line Item 2:None**

# VENDOR 1:

# LINE ITEM PRICE: \$ 378.00

### NOTES: Annuals:

Annuals will be installed two times per year using and estimated 90 Annuals per change out. Below is a choice of annuals to be installed:

**New Guinea Impatiens** 

Caladiums

Pentas

Purslane

Coleus

Cubic Yards of planting soil

Bag of Osmocote

Also see attached proposal for additional detail.

**EXCEPTION(S): NONE** 

**VENDOR 2:** 

LINE ITEM PRICE: \$ 750.00

NOTES: Price includes 2 rotations of 10 trays each (300 total units per year)

**EXCEPTION(S):** NONE

**VENDOR 3:** 

**LINE ITEM PRICE: \$ 1,200.00** 

**NOTES:**Front Plant Beds:

- Supply and install annuals/perennials for front color beds. Plants to be replaced 3 times per year.

Price per year, replacing 3x per year.

**EXCEPTION(S): NONE** 

**VENDOR 4:** 

LINE ITEM PRICE: \$ 0.00

NOTES:Bid Price Includes installing and maintaining annual color beds, as requested in bid document

See Attached Document L Etoile Landscape AND Tree Bids 10-30-12.pdf

See Attached Docs on Tree Trimming Proposal #8335657 for Everglades Info Sheet and Insurance Docs

**EXCEPTION(S):** NONE

**VENDOR 5:** 

**LINE ITEM PRICE: \$ 1,225.00** 

NOTES:500 flowers per installation. \$ 1,225.00 per installation

Please see guote included with above maintenance pricing.

ANNUALS: Seasonal flowers will be replaced in existing beds two times per year based on 500 plants per installation. Each installation will include slow release fertilizer. Type and colors will be selected, in advance, by the Owner, Manager and/or Board of Directors based on availability.

**EXCEPTION(S): NONE** 

**VENDOR 6:** 

LINE ITEM PRICE: \$ 1.69

**NOTES:**The price per annual (Impatiens, Begonias, etc.) is \$1.69 each including material, tax and installation. Based on the specific areas and beds you would like done, we will confirm an exact plant count and price.

**EXCEPTION(S): NONE** 

# LINE ITEM #3: General Terms.

Throughout the term of the agreement, the contractor shall maintain, at his sole expense, Comprehensive General Liability of not less than \$500,000.00 and adequate Workers' Compensation Insurance coverage, and shall furnish the Association with a certificate of insurance evidencing the required coverage(s) and naming the Association as named insured.

The contractor shall furnish all materials, tools, equipment, and labor necessary to complete the work described in this specification. All work shall be performed in accordance with all applicable laws, codes, ordinances, and regulations of all local, state, and federal government agencies. It will be the responsibility of the contractor to obtain at its cost, all necessary certificates, permits, and

licenses required by such agencies and to provide the Association with copies of the same.

#### **Attachment for Line Item 3:None**

### **VENDOR 1:**

NOTES: Documentation included with the proposal, and full terms and conditions included in attached agreement.

**EXCEPTION(S): NONE** 

#### **VENDOR 2:**

NOTES: NONE

**EXCEPTION(S):** NONE

### **VENDOR 3:**

NOTES: See attached documents.

**EXCEPTION(S):** NONE

#### **VENDOR 4:**

**NOTES:**Everglades Environmental Care Inc., has more than the required adequate Workers' Compensation Insurance Coverage and will name the Association and the management company as additional named insured (s).

Everglades will furnish all materials, tools, equipment, and labor necessary to complete the work described in this specification.

Everglades shall perform all work in accordance with all applicable laws, codes, ordinances, and regulations of all local, state, and federal government agencies. It will be the responsibility of the contractor to obtain at its cost, all necessary certificates, permits, and licenses required by such agencies and to provide the Association with copies of the same.

**EXCEPTION(S): NONE** 

# **VENDOR 5:**

NOTES: see attached for company profile

**EXCEPTION(S):** NONE

ATTACHMENT(S): PROFILE\_REFERENCES.PDF

ATTACHMENT(S): INSURANCE.pdf

ATTACHMENT(S): SUSTAINABLE\_SITES.pdf

# **VENDOR 6:**

**NOTES:**We carry \$1,000,000 in liability insurance, plus \$2,000,000 in umbrella coverage, \$1,000,000 in workers comp and comprehensive vehicle and equipment insurance. We always add our properties as additional insured.

**EXCEPTION(S):** NONE

# SPECIAL REQUIREMENTS -- Vendors meet the following requirements:

# **VENDOR 1:**

#### **GENERAL NOTES:**

NONE

**GENERAL EXCEPTION(S):** 

None

# **VENDOR 2:**

#### **GENERAL NOTES:**

NONE

**GENERAL EXCEPTION(S):** 

None

# **VENDOR 3:**

#### **GENERAL NOTES:**

NONE

**GENERAL EXCEPTION(S):** 

None

# **VENDOR 4:**

#### **GENERAL NOTES:**

NONE

**GENERAL EXCEPTION(S):** 

None

# **VENDOR 5:**

# **GENERAL NOTES:**

NONE

**GENERAL EXCEPTION(S):** 

None

# **VENDOR 6:**

# **GENERAL NOTES:**

NONE

### **GENERAL EXCEPTION(S):**

None

## Insured

Worker's Comp

Worker's Comp. Exemptions NOT Accepted

General Liability

Minimum Liability Insurance Amount Required:**\$500,000.00**Property Association MUST Be Listed As An "Additional Insured"
Management Company MUST Be Listed As An "Additional Insured"

# **VENDOR 1:**

Occupational License: 2013OccLic.pdf General Liability Insurance: Cert.pdf,Cert.pdf

Workers Comp Insurance: Cert.pdf

W-9: W-9.pdf

WARRANTY-INFO: No Files

Warranty: None

# **VENDOR 2:**

Occupational License:

 $cutters\_Edge\_Lawn\_2012.pdf, cutters\_Edge\_Plumbing2012.pdf, Cutters\_Edge\_trees\_2012.pdf, PBC\_LAWN\_MAINT.\_2012.pdf, Cutters\_Edge\_trees\_2012.pdf, Cutters\_2012.pdf, Cutters\_2012.pd$ 

General Liability Insurance: Updated\_GL-Umb-WC\_3-12-12.pdf,Updated\_GL-Umb-WC\_3-12-12.pdf

Workers Comp Insurance: Updated GL-Umb-WC 3-12-12.pdf

W-9: w-9 Form lawn maintenence.PDF

WARRANTY-INFO: No Files

Warranty: No warranties on above-mentioned work

# **VENDOR 3:**

Occupational License: The Grounds Guys Business Tax Receipt - 2011 - 2012.jpg

General Liability Insurance: GGWPB GL Exp11-14-13.pdf, GGWPB GL Exp11-14-13.pdf

Workers Comp Insurance: WorkersCompCert.2012.02.20.pdf

W-9: Grounds\_Guys\_W9.pdf WARRANTY-INFO: No Files

Warranty: None

### **VENDOR 4:**

Occupational License: img-120801093017.pdf

General Liability Insurance: Certificate.pdf, Certificate.pdf

Workers Comp Insurance: Certificate.pdf

W-9: EEC W9.pdf

WARRANTY-INFO: No Files

Warranty: Everglades Environmental Care will carry out the duties specificed in the Scope of Work sections within this bid. If any landscape related issue occurs on the property that falls outside this Scope of Work, a written Issue Statement and Proposal to Address the Issue with Additional Costs Necessary will be submitted as needed. Everglades Environmental Care will repair any damages caused to the sprinkler system by our performance. Everglades Environmental Care shall accept no responsibility for plants which are not generally grown with success in this climate. Everglades Environmental Care accepts no responsibility for plants which have been lost due to storms, flooding, vandalism, car damage or acts of nature.

### **VENDOR 5:**

Occupational License: PPM\_OCC\_LIC\_2013.pdf

Professional License: PEST\_2012.pdf,IRR-PLUMB\_LIC\_2012.pdf,ISA\_2013.pdf,BROWCO\_ARBOR\_2012-2014.pdf

General Liability Insurance: 2013-02\_GL-1.pdf Workers Comp Insurance: KAD 3 438316.pdf

W-9: 2011-11 19.pdf

WARRANTY-INFO: LICENSES2012.pdf

Warranty: per attached bid

# **VENDOR 6:**

 $Occupational\ License:\ OLN\_BrowardOccLic.pdf, Miami-DadeOccLic.pdf$ 

Professional License: PLN\_BrowardCertofComp.pdf,BrowardTreeTrimmerLic.pdf

General Liability Insurance: GL Policy.pdf,GL Policy.pdf

Workers Comp Insurance: WC Policy.pdf

W-9: W9\_W9.pdf

WARRANTY-INFO: No Files

Warranty: 6-month warranty on new shrubs and trees; 2-month warranty on annuals